

**BRIDGEVILLE BOROUGH PUBLIC HEARING MINUTES  
DECEMBER 10, 2018  
6:30 P.M.  
425 BOWER HILL ROAD  
BRIDGEVILLE, PA 15017**

**MEMBERS PRESENT:**

Council President,  
Michael Tolmer  
Council Vice President,  
Bruce Ghelarducci  
Council,  
William Henderson  
Joseph Colosimo  
Joseph Verduci  
Nino Petrocelli, Sr.  
Virginia Schneider

**ALSO PRESENT:**

Mayor, Betty Copeland  
Solicitor, Thomas McDermott  
Engineer, Joe Sites  
Borough Manager, Lori Collins  
Fire Chief, William Chilleo  
  
Police Chief, Chad King - absent  
SouthBridge EMS, Dan Miller - absent

The Public Hearing was called to order with the pledge of allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

**ROLL CALL**

Police Chief, Chad King - absent. SouthBridge EMS, Dan Miller – absent

**VISITORS, PLEASE STATE NAMES AND ADDRESSES**

NONE

**REVIEW OF PROPOSED RESOLUTION NO. 2018-13**

Ragtop, LLC has requested an inter-municipal transfer of a Pennsylvania "R" or "Restaurant" liquor license from outside the municipality into the Borough of Bridgeville. The property is located at 820 McLaughlin Run Road.

**CITIZEN COMMENT**

Charles Caputo, Esquire was present representing Ragtop, LLC. regarding a transfer of a liquor license from Whitaker. He was here to answer any questions.

**ADJOURNMENT**

A motion to adjourn was made by M. Tolmer, seconded by B. Ghelarducci. All in favor, motion carried 7-0.

Meeting adjourned at 6:35 p.m.

**BRIDGEVILLE BOROUGH PUBLIC HEARING MINUTES  
DECEMBER 10, 2018  
6:45 P.M.  
425 BOWER HILL ROAD  
BRIDGEVILLE, PA 15017**

**MEMBERS PRESENT:**

Council President,  
Michael Tolmer  
Council Vice President,  
Bruce Ghelarducci  
Council,  
William Henderson  
Joseph Colosimo  
Joseph Verduci  
Nino Petrocelli, Sr.  
Virginia Schneider

**ALSO PRESENT:**

Mayor, Betty Copeland  
Solicitor, Thomas McDermott  
Engineer, Joe Sites  
Borough Manager, Lori Collins

Police Chief, Chad King - absent  
SouthBridge EMS, Dan Miller - absent  
Fire Chief, William Chilleo - absent (fire call)

The Public Hearing was called to order with the pledge of allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

**ROLL CALL**

Police Chief, Chad King - absent. SouthBridge EMS, Dan Miller - absent. Fire Chief, William Chilleo - absent (fire call)

**VISITORS, PLEASE STATE NAMES AND ADDRESSES**

Pasquale DeBlasio discussion regarding operation and maintenance, laterals, flow isolation, camera use.

**REVIEW OF PROPOSED RESOLUTION NO. 1005**

Review of Proposed Ordinance No. 1005 amending the current rates charged for sewer service within the Borough of Bridgeville with the Allegheny County Sanitary Authority increase of an additional 4.52 per 1,000 gallons of water usage and a \$1.09 per quarterly bill increase of the service charge. The Borough proposes no increase in 2019.

|                        | <b><u>2018 Rates</u></b>         | <b><u>2019 Rates</u></b>         |
|------------------------|----------------------------------|----------------------------------|
| ALCOSAN rate:          | \$ 7.42 per 1,000 gallons        | \$ 7.94 per 1,000 gallons        |
| Borough rate:          | <u>\$ 6.23 per 1,000 gallons</u> | <u>\$ 6.23 per 1,000 gallons</u> |
|                        | \$13.65 per 1,000 gallons        | \$14.17 per 1,000 gallons        |
| ALCOSAN Service Charge | \$15.60 per quarter              | \$16.69 per quarter              |

**CITIZEN COMMENT**

No comment

**ADJOURNMENT**

A motion to adjourn was made by B. Ghelarducci, seconded by V. Schneider. All in favor, motion carried 7-0.

Meeting adjourned at 6:50 p.m.

**BRIDGEVILLE BOROUGH COUNCIL MINUTES  
DECEMBER 10, 2018  
REGULAR MEETING  
425 BOWER HILL ROAD  
BRIDGEVILLE, PA 15017**

**MEMBERS PRESENT:**

Council President,  
Michael Tolmer  
Council Vice President,  
Bruce Ghelarducci  
Council,  
William Henderson  
Joseph Colosimo  
Joseph Verduci  
Nino Petrocelli, Sr.  
Virginia Schneider

**ALSO PRESENT:**

Mayor, Betty Copeland  
Solicitor, Thomas McDermott  
Engineer, Joe Sites  
Borough Manager, Lori Collins  
Police Chief, Chad King  
Fire Chief, William Chilleo  
  
SouthBridge EMS, Dan Miller - absent

The meeting was opened with the pledge of allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

Prior to the start of the meeting a group from New Life Fellowship Church sang Christmas Carols to bring Christmas cheer to all.

**ROLL CALL**

SouthBridge EMS, Dan Miller – absent

**VISITORS, PLEASE STATE NAMES AND ADDRESSES**

Mary Weise – 654 Orchard Avenue  
Bridgeville, PA 15017

M. Weise discussed Dewey Avenue situation regarding cars parking on both sides from Bank Street to McMillen St. M. Weise also asked Council to remind PennDOT that she would like to see a roadway to ease congestion from new developments on Mayview Road in Upper St. Clair. M. Weise thanked whoever was responsible for Winter Blast, it was a fun evening and when she drove by the next morning it was all cleaned up and nice looking.

Bob Fryer – 479 Bank Street Ext.  
Bridgeville, PA 15017

Mr. Fryer spoke about the traffic congestion in Bridgeville.

Pasquale DeBlasio – 447 Washington Avenue  
Bridgeville, PA 15017

P. DeBlasio discussed creek clean up and trash rack. Stated Borough needs to get in creek and clean out debris.

**MINUTES**

A motion made by B. Ghelarducci, seconded by W. Henderson approving the minutes of the November 12, 2018 regular meeting as submitted. All in favor, motion carried 7-0.

A motion made by B. Ghelarducci, seconded by W. Henderson, approving the minutes of the November 20, 2018 Budget Workshop Meeting as submitted. All in favor, motion carried 7-0.

**ORDINANCE NO. 1005**

A motion made by B. Ghelarducci, seconded by V. Schneider, approving Ordinance No. 1005; amending Ordinance No. 998 pertaining to general rates charged for sewage service within the Borough of Bridgeville with the Allegheny County Sanitary Authority increase of an additional \$.52 per 1,000 gallons of water usage and a \$1.09 per quarterly bill increase of the service charge. The Borough will have no increase in 2019.

|                        | <b><u>2018 Rates</u></b>         | <b><u>2019 Rates</u></b>         |
|------------------------|----------------------------------|----------------------------------|
| ALCOSAN RATE           | \$ 7.42 per 1,000 gallons        | \$ 7.94 per 1,000 gallons        |
| Borough Rate           | <u>\$ 6.23 per 1,000 gallons</u> | <u>\$ 6.23 per 1,000 gallons</u> |
|                        | \$13.65 per 1,000 gallons        | \$14.17 per 1,000 gallons        |
| ALCOSAN Service Charge | \$15.60 per quarter              | \$16.69 per quarter              |

Remarks: M. Tolmer stated a public hearing was held on December 10, 2018 to receive public comment. The ordinance has been duly advertised. All in favor, motion carried 7-0.

**ORDINANCE NO. 1006**

A motion made by B. Ghelarducci, seconded by J. Colosimo approving Ordinance No. 1006; fixing the Tax Rate and levying Borough Taxes for the Fiscal Year 2019 and re-enacting all other revenue acts. Remarks: Mike Tolmer stated no increase in Borough Real Estate Taxes for the Budget Year 2019. The ordinance has been duly advertised. All in favor, motion carried 7-0.

**RESOLUTION NO. 2018-12**

At this time a Power Point presentation outlining the 2019 Proposed Budget was viewed and discussed. A copy of this presentation is attached to these minutes.

A motion made by J. Verduci, seconded by B. Ghelarducci, approving Resolution No. 2018-12; approving the Budget for the Fiscal Year 2019 and adopting the same. Remarks: M. Tolmer stated a Budget Workshop Public Meeting was held on November 20, 2018 with the Proposed Budget available for public inspection beginning on November 26, 2018 meeting the (10) day public inspection requirement per the Borough Code. All in favor, motion carried 7-0.

**RESOLUTION NO. 2018-13**

A motion made by J. Colosimo, seconded by N. Petrocelli, Sr., approving Resolution No. 2018-13; approving the request of Rag Top, LLC for a transfer of Liquor License No. R-11050 from Whitaker Borough into the Borough of Bridgeville at 820 McLaughlin Run Road. Remarks: M. Tolmer stated a public hearing was held on December 10, 2018 to receive public comment. All in favor, motion carried 7-0.

**RESOLUTION NO. 2018-14**

A motion made by B. Ghelarducci, seconded by J. Colosimo, approving Resolution No. 2018-14; establishing a fee of \$53.00 per quarter for the weekly collection, hauling and disposal of solid waste and recyclables within the Borough of Bridgeville. All in favor, motion carried 7-0.

**RESOLUTION NO. 2018-15**

A motion made by J. Verduci, seconded by N. Petrocelli, Sr., approving Resolution No. 2018-15; authorizing the Council President to enter into an agreement with PennDOT for manhole work on S.R. 3034 (Chartiers Street). The Borough of Bridgeville will supply the materials and PennDOT will incorporate the work into their contract. The agreement will be provided upon receipt of the letter and resolution and will be a non-reimbursement type agreement. All in favor, motion carried 7-0.

**CURRENT ESTIMATE NO. 2 – BALDWIN STREET BACKFLOW PREVENTER CONTRACT**

A motion made by J. Verduci, seconded by B. Ghelarducci, approving the remittal of Current Estimate No. 2 – Baldwin Street Backflow Preventer Contract to Osiris Enterprises, Inc. in the amount of \$40,150.04 for work completed to date. Remarks: M. Tolmer stated the estimate has been reviewed and approved by Engineer Sites. All in favor, motion carried 7-0.

**CURRENT ESTIMATE NO. 2 AND FINAL – 2018 PAVEMENT MAINTENANCE PROGRAM CONTRACT A**

A motion made by N. Petrocelli, Sr., seconded by B. Ghelarducci, approving the remittal of Current Estimate No. 2 and Final – 2018 Pavement Maintenance Program Contract A to Youngblood Paving, Inc. in the amount of \$43,737.79 for work completed. Remarks: M. Tolmer stated the estimate has been reviewed and approved by Engineer Sites. All in favor, motion carried 7-0.

**LABOR AGREEMENT – FULL TIME PUBLIC WORKS EMPLOYEES AND THE BOROUGH OF BRIDGEVILLE**

A motion made by W. Henderson, seconded by N. Petrocelli, Sr., approving the Labor Agreement between the Full Time Bridgeville Borough Public Works Employees and the Borough of Bridgeville for the Calendar Years 2019, 2020 and 2021. Remarks: M. Tolmer stated the agreement includes the following:

3 Year Contract  
Wage Increase 2.5% - 2.5% - 2.5%

All in favor, motion carried 7-0.

**EMPLOYEE HANDBOOK - Tabled**

A motion made by N. Petrocelli, Sr., seconded by V. Schneider, to table the Motion regarding the updated Bridgeville Borough Employee Handbook as revised and reviewed by our Workers Compensation attorneys and Solicitor McDermott. Remarks: The Table of Contents Section 3.1 Family Medical Leave will be corrected to add Page 9. All in favor, motion carried 7-0.

**CALENDAR YEAR 2019 MEETING DATES ADVERTISEMENT**

A motion made by B. Ghelarducci, seconded by N. Petrocelli, Sr., approving the following meeting dates for the Calendar Year 2019 and advertising the same:

**Council Meetings** will be held on the second Monday of each month. Agenda Meeting 6:30 p.m. and Regular Meeting at 7:00 p.m. The **Budget Workshop Meeting** will be held on November 19, 2019 at 6:00 p.m.

The **Bridgeville Parking Authority Meetings** will be held on the third Monday of each month at 7:30 p.m.

The **Planning Commission Meetings** are scheduled for the last Monday of each month at 7:00 p.m. during the months of January through April and June through October. The May meeting will be held on May 20, 2019. The November and December meetings will be combined and held on December 2, 2019.

**Zoning Hearings** will be scheduled as needed.

All in favor, motion carried 7-0.

**EXONERATION OF 2015 DELINQUENT REAL ESTATE TAXES**

A motion made by J. Verduci, seconded by B. Ghelarducci, approving the exoneration of the Borough Real Estate Tax Collector Anne Marie Parisi for the Calendar Year 2015 Uncollected Real Estate Taxes. Remarks: M. Tolmer stated the 2015 Real Estate Tax total is \$10,699.70. All in favor, motion carried 7-0.

**BILL LIST**

A made by J. Verduci, seconded by J. Colosimo, approving the December 2018 Bill List. All in favor, motion carried 7-0.

**PAYROLLS**

A motion made by B. Ghelarducci, seconded by V. Schneider, approving the payrolls of December 14, 21 and 28, 2018 and January 4 and 11, 2019. All in favor, motion carried 7-0.

**MONTHLY REPORTS**

A motion made by B. Ghelarducci, seconded by V. Schneider, to accept and pay any commissions due the November 2018 Real Estate Tax Collector Report. All in favor, motion carried 7-0.

A motion made by J. Verduci, seconded by B. Ghelarducci, to accept the October 2018 Financial Report. All in favor, motion carried 7-0.

A motion made by W. Henderson, seconded by B. Ghelarducci, to accept the November 2018 Police Report. All in favor, motion carried 7-0.

**REAL ESTATE TAX REFUND**

A motion made by B. Ghelarducci, seconded by N. Petrocelli, Sr., approving the following Real Estate Tax Refund due to a change in the assessment as requested by the Real Estate Tax Collector:

| <b><u>YEAR</u></b> | <b><u>LOT/BLOCK</u></b> | <b><u>AMOUNT</u></b> | <b><u>NAME AND ADDRESS</u></b>                                |
|--------------------|-------------------------|----------------------|---|
| 2018               | 255-H-279               | \$254.70             | SJ Group<br>1116 Castle Shannon Blvd.<br>Pittsburgh, PA 15234 |

A copy of the official change order has been attached to the request.

All in favor, motion carried 7-0.

**COMMITTEE REPORTS**

**ADMINISTRATION, BRUCE GHELARDUCCI** - Councilman Ghelarducci called for an executive session regarding personnel issues at 7:34 p.m. Council returned at 8:11 p.m.

No report. Councilman Ghelarducci thanked the administration office, Police Department and the Fire Department.

**FINANCE, JOSEPH VERDUCI** - No Report by Councilman Verduci.

**PARKS & RECREATION, JOSEPH COLOSIMO** – No report by Councilman Colosimo. Councilman Colosimo stated that the deadline for the next issue of the Borough Newsletter is January, 16, 23019.

**PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR.** – Councilman Petrocelli stated the Military Banners have been taken down and Public Works is ready for snow removal; there is plenty of salt.

**PUBLIC SAFETY, WILLIAM HENDERSON** – Councilman Henderson stated he has been working with Chief King regarding parking issues in the Borough.

**MAYOR, BETTY COPELAND -**

Mayor Copeland stated her thanks to the Public Works Department especially for the Christmas decorations around town. Thank you to the Borough and the Fire Department and the BCA for the Winter Blast. Mayor Copeland noted she has been asked by Chartiers Valley School District to speak at the Future Women of Pittsburgh event on December 14<sup>th</sup>. She thanked everyone for a successful year.

**POLICE CHIEF, CHAD KING**

Chief King stated that on November 15 at 3:45 a.m. Bridgeville had its first fatal car crash since 1996. During the Winter Blast he distributed toys to the children. The Department has received many toy donations and they will be passed out on December 23<sup>rd</sup> starting around 11:00 am. Buddy the Elf will be making an appearance around town and will help in passing out toys.

**SOLICITOR, THOMAS MCDERMOTT**

Solicitor McDermott provided a written report. He stated he thankful for all the condolences received on his father's passing and that he was appreciative to be here again.

**ENGINEER, JOE SITES**

Engineer Sites provided a written report. He thanked Council for the ability to be the Borough Solicitor.

**FIRE CHIEF, WILLIAM CHILLEO**

Chief Chilleo stated that Santa and Mrs. Claus will be going around town on Sunday, December 23<sup>rd</sup> beginning around 1 p.m. Mega Ticket sales have been selling well, thank you to all who purchased. The Fire Department has been very busy this year with calls. There have been over 500 calls. A detailed report will be issued in January. Chief Chilleo wished everyone to have a safe and Merry Christmas and Happy New Year.

**SOUTHBRIDGE EMS, DAN MILLER**

Absent

**BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE**

BAHS President Mary Weise stated that at 7:00 p.m. on Tuesday, December 11<sup>th</sup> Dr. John Oyler will be speaking about Bridgeville High School years 1955 and 1956. She urged everyone to come to the Historical Society Building on the Friday before Christmas between 1- and 2 to see the mini museum that has been set up. She also stated that the BAHS has 2 tickets to a Penguin game at the end of March to be raffled off. She wished all a Merry Christmas and a Happy New Year.

**BRIDGEVILLE LIBRARY REPRESENTATIVE**

Library Board President Becky Wisbon welcomed all to the 14<sup>th</sup> Annual Festival of Trees event which is going on now and the main event will be December 16<sup>th</sup>. She thanked Mayor Copeland for displaying her Angel Collection as well as doing the tree for the Borough, the theme for the tree is "Women

of the Borough and Fire Department.” Ms. Wisbon mentioned the annual campaign letters are out and urges all to donate to the library.

**BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE**

No Report

**BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE**

No Report

**BOROUGH MANAGER, LORI COLLINS**

Manager Collins stated she has provided council with a copy of her written report. Manager Collins stated that the new waste hauling company, County Haulers, will be starting January 1, 2019. Notices have been put on the Borough website and our Borough FaceBook page. She wished all a Merry Christmas and a Happy New Year.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

M. Tolmer thanked everyone for the help during the flood and wished all a Merry Christmas and a Happy New Year.

A motion to adjourn was made by M. Tolmer, seconded by B. Ghelarducci. Meeting adjourned at 8:40 p.m. All in favor, motion carried 7-0.

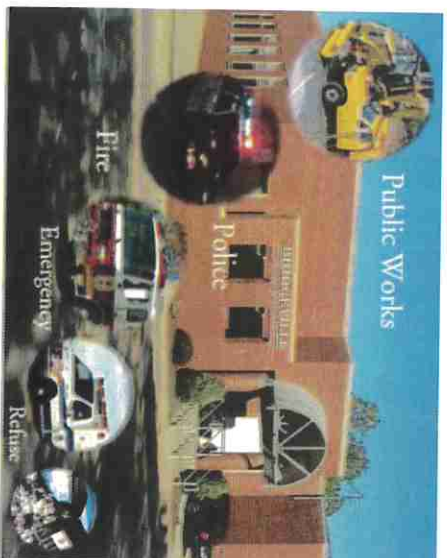




**Bridgetown Borough**  
*Meet me at the bridge*

# 2019 Proposed Budget

**December 10, 2018**





**Bridgeville Borough**  
*Meet me at the bridge*

# **Duties of the Borough of Bridgeville**

**Administration and Financial Services**  
**Support for the Police & Fire Department**

**Emergency Management**  
**Engineering & Planning**

**Sanitary Sewer and Stormwater Management Upgrades**  
**Road Maintenance (Paving & Repairs)**

**Parks & Recreation**

**Maintenance by Public Works include Leaf & Brush Grinder Programs**

**Snow Plowing**

**Code Enforcement**

**Support the Bridgeville Public Library**

**Recycling & Waste Collection**



**Bridgetown Borough**  
*Meet me at the bridge*

## **2018 Accomplishments**

**Negotiated Police & Public Works Collective Bargaining Agreements**

**Continue sanitary sewer repairs, lining and cctving**

**Task 2 & 3 Baldwin Street Corridor Project**

**MS4 Stormwater compliance work ongoing**

**Pavement maintenance project**

**Sections of Union St, Short St, Winfield St, Coolidge St**

**Borough Building Exterior Restoration (interior postponed)**

**New Police car purchased**

**Install Back Flow Preventers Phase 1 Completed**

**Approved volunteer firefighter tax credit program**





**Bridgevillle Borough**  
*Meet me at the bridge*

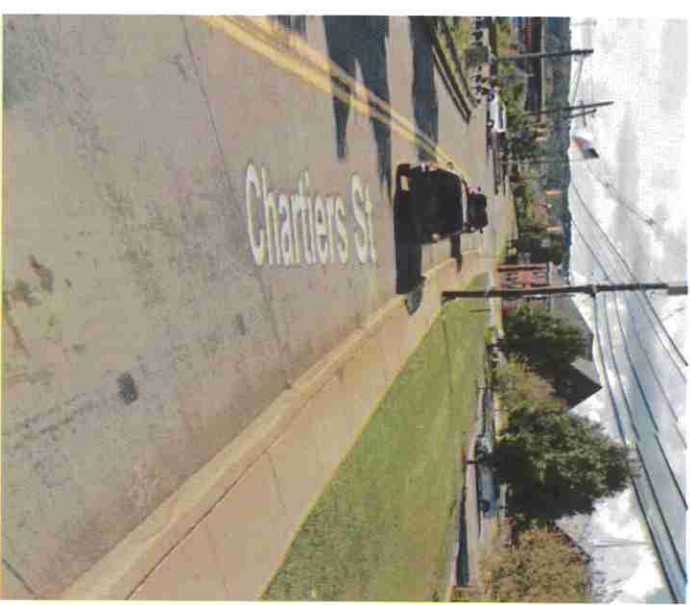
# 2018 Accomplishments

**PennDOT Green Light Go  
Grant - \$218,000**

**Traffic Task Force with PennDOT  
Timeline set for 2020  
(Chartiers Street & Bridge)**



**Prepared to implement adaptive  
traffic light program**





**Bridgevillle Borough**  
*Meet me at the bridge*

# Public Safety

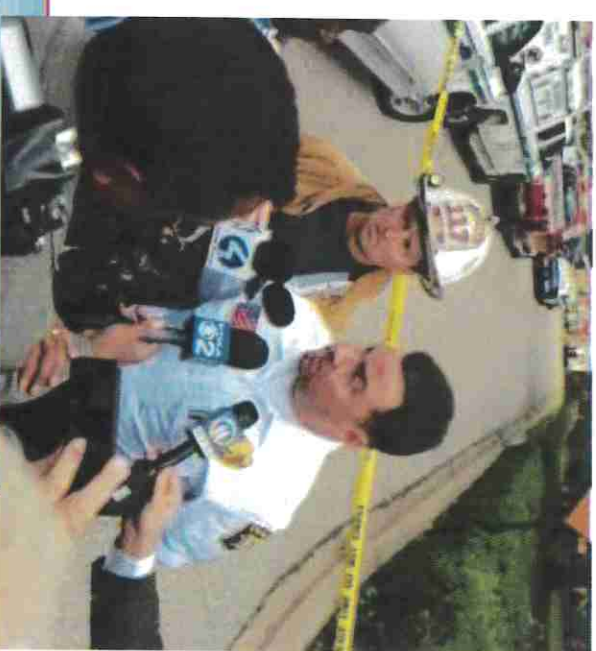


## Bridgeville Police

- A leader in using Social Media and a positive influence in the Community to help solve crimes
- Responded to approximately 4,100 calls through October 2018

## Bridgeville VFD

- Provided 125 hours of training to their members of the Fire Dept
- Responded to approximately 500 calls through October 2018

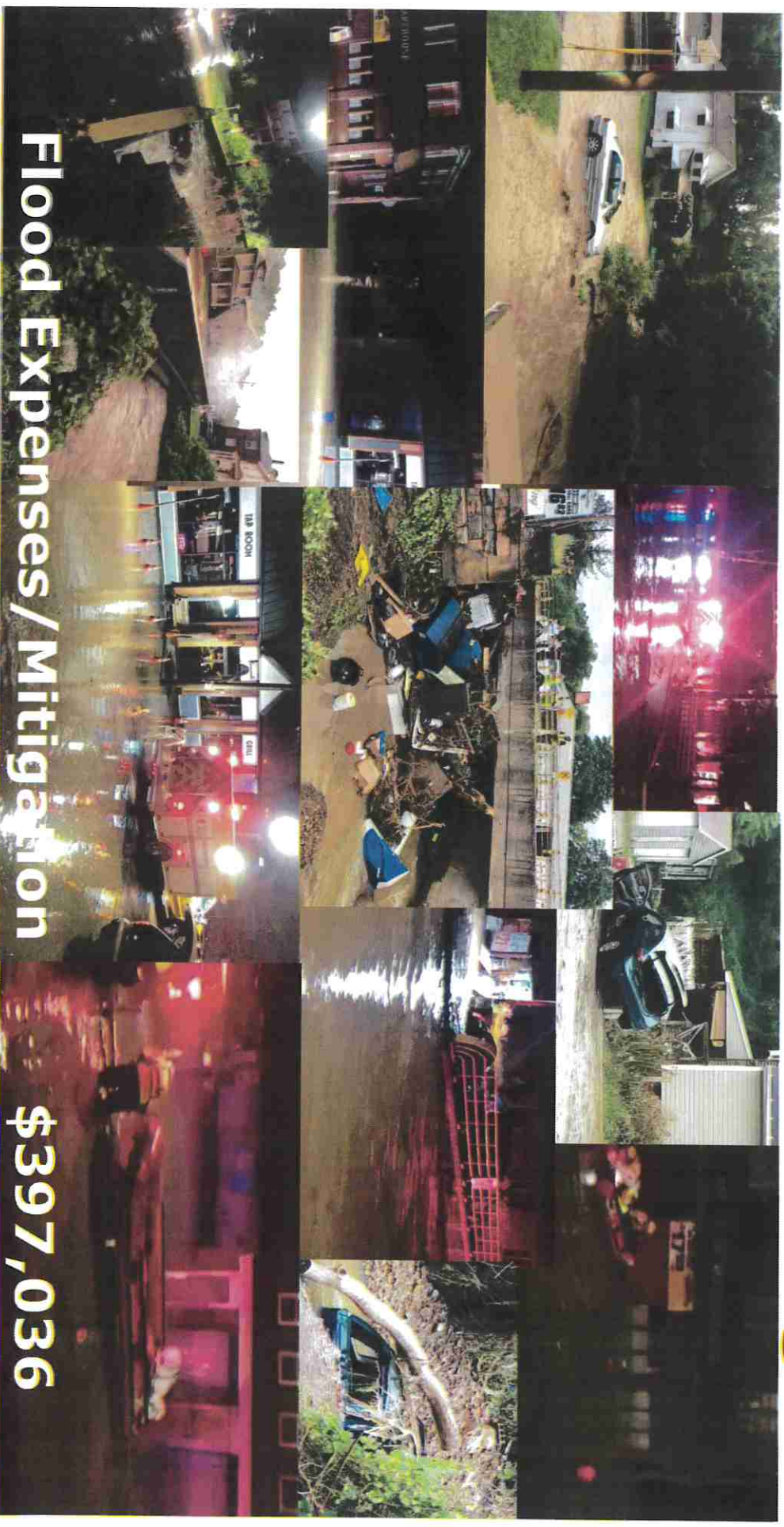






Bridgetown Borough  
*Meet me at the bridge*

# 2018 Destructive Flooding



Flood Expenses / Mitigation

\$397,036



**Bridgeton Borough**  
*Meet me at the bridge*

## Large Expenses from 2018

|   |                         |
|---|-------------------------|
| <b>Pavement Maintenance Program</b>                 | <b>\$190,487</b>        |
| <b>Stormwater MS4 work</b>                          | <b>\$ 46,186</b>        |
| <b>Sanitary sewer lining, cctving and repairs</b>   | <b>\$484,395</b>        |
| <b>Phase 1 Backflow Preventer Project</b>           | <b>\$ 65,207</b>        |
| <b>Insurance Liability coverages</b>                | <b>\$104,185</b>        |
| <b>Health insurance coverage &amp; workers comp</b> | <b>\$435,589</b>        |
| <b>Flood Expenses/Mitigation</b>                    | <b>\$397,036</b>        |
| <b>Police Vehicle/Mower Purchases</b>               | <b><u>\$ 56,232</u></b> |
| <b>Total</b>  | <b>\$1,779,317+</b>     |





**Bridgeville Borough**  
*Meet me at the bridge*

## **Plans for 2019**

- **Hazard Mitigation Design and projects**
- **MS4 Stormwater Management Program Continues**
- **McLaughlin Run Park Restroom Upgrades**
- **Chartiers Park Restroom Upgrades**
- **Washington Ave/Chartiers Street Design & Engineering in anticipation for the 2020 Construction**
- **Continuing the Sanitary sewer lining, cctving and repairs**
- **Phase 2 Backflow Preventer**
- **Pavement Maintenance Program**
- **Adaptive Lighting Project Installation**
- **Modest approach to spending to rebuild the reserves**



# 2019 Expected Large Expenses

|   |                         |
|---|-------------------------|
| <b>Adaptive street lighting</b>                       | <b>\$ 53,320</b>        |
| <b>Required MS4 Storm water Compliance work</b>       | <b>\$ 50,000</b>        |
| <b>McLaughlin Grant Project</b>                       | <b>\$215,512</b>        |
| <b>Chartiers Street expansion project (2020)</b>      | <b>\$288,000</b>        |
| <b>Washington Ave Bridge widening project (2020)</b>  | <b>\$200,000</b>        |
| <b>Sewer Lining/Repairs &amp; Backflow preventers</b> | <b>\$487,147</b>        |
| <b>Pavement maintenance project</b>                   | <b><u>\$150,837</u></b> |
| <b>Total</b>  | <b>\$1,444,816</b>      |



**Bridgeville Borough**  
Meet me at the bridge

# 2015-2018 Revenues

| Revenue                       | 2015         | 2016         | 2017         | 2018<br>(11 months) | 2018<br>budget |
|-------------------------------|--------------|--------------|--------------|---------------------|----------------|
| <b>Taxes</b>                  |              |              |              |                     |                |
| Real Estate Taxes             | \$ 1,403,195 | \$ 1,379,729 | \$ 1,400,358 | \$ 1,655,558        | \$ 1,780,414   |
| Earned Income Tax / Wage Tax  | \$ 516,967   | \$ 546,995   | \$ 537,680   | \$ 449,906          | \$ 536,228     |
| RAD Sales Tax                 | \$ 155,044   | \$ 148,785   | \$ 111,825   | \$ 77,268           | \$ 114,500     |
| Other Taxes                   | \$ 230,486   | \$ 227,598   | \$ 137,284   | \$ 111,997          | \$ 131,556     |
| <b>Licenses &amp; Permits</b> | \$ 143,732   | \$ 201,684   | \$ 163,026   | \$ 142,210          | \$ 209,486     |
| <b>Other Revenue</b>          | \$ 400,797   | \$ 510,355   | \$ 561,079   | \$ 485,478          | \$ 478,636     |
| <b>Total</b>                  | \$ 2,850,221 | \$ 3,015,146 | \$ 2,911,252 | \$ 2,922,417        | \$ 3,250,820   |
| % increase                    |              | 6%           | -3%          | *                   | 12%            |

\*currently at 89.9% of the 2018 budget



**Bridgetown Borough**  
*Meet me at the bridge*

# 2015-2018 Expenditures

| <b>Expenditures</b>           | <b>2015</b>         | <b>2016</b>         | <b>2017</b>         | <b>2018</b><br>(11 months) | <b>2018</b><br>Budget |
|-------------------------------|---------------------|---------------------|---------------------|----------------------------|-----------------------|
| General Government            | \$ 453,219          | \$ 390,244          | \$ 393,079          | \$ 380,681                 | \$ 534,168            |
| Public Safety                 | \$ 1,071,792        | \$ 1,135,312        | \$ 1,067,699        | \$ 1,019,465               | \$ 1,070,137          |
| Public Works                  | \$ 567,194          | \$ 512,504          | \$ 555,495          | \$ 501,495                 | \$ 682,712            |
| Benefits & Withholding Items  | \$ 628,205          | \$ 623,929          | \$ 523,471          | \$ 462,477                 | \$ 526,668            |
| Insurance                     | \$ 101,815          | \$ 109,204          | \$ 110,168          | \$ 109,659                 | \$ 119,342            |
| Other                         | \$ 98,028           | \$ 100,298          | \$ 110,132          | \$ 508,648                 | \$ 90,711             |
| Interfund Operating Transfers | \$ -                | \$ 421,568          | \$ 494,782          | \$ -                       | \$ -                  |
| <b>Total</b>                  | <b>\$ 2,920,253</b> | <b>\$ 3,293,059</b> | <b>\$ 3,254,826</b> | <b>\$ 2,982,425</b>        | <b>\$ 3,023,738</b>   |
| % increase                    |                     | 13%                 | -1%                 |                            | -7%                   |

## What does this mean to Bridgevillle Borough?

|  |             |
|--|-------------|
| Current estimated Revenue in 2018      | \$3,217,594 |
| Current estimated Expenditures in 2018 | \$3,251,190 |

|                      |             |
|----------------------|-------------|
| Amount of Deficiency | (\$ 33,596) |
|----------------------|-------------|

**Due to the decrease of our budget, the borough will need to build reserves back up due to unanticipated flooding expenses.**

**Estimated General Fund Balance as Jan '19 \$ 910,000**



## **What does**

# **Bridgevillle Borough need to do?**

**Increase Tax Revenue by increasing the millage rate**

**Building mills increase**

**0.00 mills**

**Land mills increase**

**0.00 mills**

**Estimated Revenue increase in 2019**

**\$0.00**

**The Borough will not raise taxes in 2019**

## What does

# Bridgetown Borough need to do?

|  |             |
|--|-------------|
| Current estimated Revenue in 2019          | \$3,169,179 |
| Current estimated Expenditures in 2019     | \$2,868,152 |
| Amount of Surplus that will build reserves | \$ 301,027  |



# How are the taxes calculated for Property Owners?

Home Owner Building Assessment  
Home Owner Land Assessment

**\$68,600**  
**\$32,200**  
**\$100,000**

2019 Borough Building Assessment Tax Amt  
2019 Borough Land Assessment Tax Amt

**\$447.20**  
**\$312.00**

**Total**

**\$759.20**



# **Bridgevillle Residents will receive a \$12,000 Homestead Exemption?**

**Home Owner Building Assessment  
Home Owner Land Assessment**

**\$68,800  
\$31,200  
\$100,000**

**2018 Borough Building Assessment Tax Amt  
2018 Borough Land Assessment Tax Amt**

**\$447.20  
\$312.00**

**Total**

**\$759.20**

**2018 Borough Building Assessment Discount  
Total**

**\$(78.00)  
\$681.20**



## SUMMARY

- The year 2018 came with unexpected disasters and expenditures. The devastating flood that occurred in June saw the loss of homes and businesses for our residents. Mitigation costs in 2018 total \$397,036.
- The year 2019 will be earmarked to continue to provide essential services to our residents while looking to the planning of mitigation projects in the floodplain areas. The Washington Avenue Bridge Widening and Chartiers Street Projects planned for construction in 2020 are still in place.
- Cash reserves have been depleted with the unexpected expenses of 2018. The 2019 budget will take a modest approach to spending to build the reserves in anticipation of any unexpected expenditures. With that being said, no tax increase is proposed for the Budget Year 2019.



**THE GATEWAY ENGINEERS, INC.**

100 MCMORRIS ROAD  
PITTSBURGH, PA 15205-9401  
412.921.4030 PHONE  
855.634.9284 TOLL-FREE  
412.921.9960 FAX

[GatewayEngineers.com](http://GatewayEngineers.com)

C-5335-1805  
January 8, 2019

Bridgeville Borough  
425 Bower Hill Road  
Bridgeville, PA 15017

Att: Lori Collins, Manager

Re: Application for Payment 3 – Baldwin Street Backflow Preventer Contract

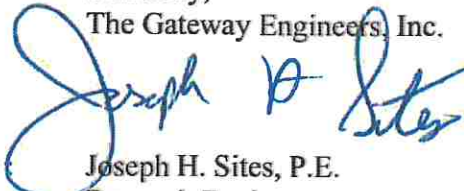
Dear Lori;

Enclosed is Application for Payment 3 for the Baldwin Street Backflow Preventer Contract for work completed to date by Osiris Enterprises Inc., in the amount of \$26,915.21 in which payment is recommended.

Please place a motion on the agenda for payment at the January 2019 Council meeting.

If you have any questions, please contact me.

Sincerely,  
The Gateway Engineers, Inc.



Joseph H. Sites, P.E.  
Borough Engineer

Enclosure

G:\Projects\5000\5335 Bridgeville Projects\2018 Consent Order\1805 Repairs\Backflow Preventer Contract\Correspondence\Client\Recommendation for Payment of Application 3 Baldwin Street Backflow Preventers.docx

A FULL-SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT • SURVEYING • GIS MAPPING  
LANDSCAPE ARCHITECTURE • STRUCTURAL ENGINEERING • TRAFFIC ENGINEERING  
ENVIRONMENTAL / ECOLOGICAL • GEOTECHNICAL • INSPECTION / MATERIAL TESTING

**MISSION STATEMENT**

TO HELP OUR CLIENTS REACH A HIGHER  
LEVEL OF SUCCESS THROUGH KNOWLEDGE,  
EXPERIENCE AND RESPONSIVENESS



# CONTRACTORS APPLICATION FOR PAYMENT

## TO OWNER:

Bridgeville Borough  
425 Bower Hill Road  
Pittsburgh, PA 15017

## PROJECT:

Bridgeville Borough  
Baldwin Street Backwater  
Valve Contract

## FROM CONTRACTOR:

Osiris Enterprises, Inc.  
2943 Brownsville Road  
Pittsburgh, PA 15227

## VIA ENGINEER:

The Gateway Engineers, Inc.  
400 Holiday Drive, Suite 300  
Pittsburgh, PA 15220

APPLICATION NO.: 3

APPLICATION PERIOD: Dec. 1, 2018 to Dec. 31, 2018

APPLICATION DATE: January 7, 2019

PROJECT NUMBERS: Engineer's: C-5335-1805  
Contractor's:

Owner's:

## CONTRACTOR'S APPLICATION FOR PAYMENT

See the attached continuation sheet(s)

|  |    |              |
|--|----|--------------|
| 1. ORIGINAL CONTRACT PRICE   | \$ | \$67,800.00  |
| 2. Net change by Change Orders   | \$ | \$7,700.00   |
| 3. CURRENT CONTRACT PRICE (Line 1 ± 2)                                   | \$ | \$75,500.00  |
| 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F on Progress Estimate) | \$ | \$120,287.50 |
| 5. RETAINAGE:  |    |              |
| a. 5 % of Work Completed ( \$ 120287.5) =                                | \$ | \$6,014.38   |
| b. 5 % of Materials Stored ( \$ 0) =                                     | \$ | \$0.00       |
| c. Total Retainage (Line 5a + Line 5b)                                   | \$ | \$6,014.38   |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)                            | \$ | \$114,273.13 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)                | \$ | \$87,357.92  |
| 8. AMOUNT DUE THIS APPLICATION   | \$ | \$26,915.21  |
| 9. BALANCE TO FINISH CONTRACT (Line 3 - Line 4)                          | \$ | -\$44,787.50 |

## CHANGE ORDER SUMMARY

| Number         | Additions  | Deductions |
|----------------|------------|------------|
| Prior approved |            |            |
| C.O. #1        | \$7,700.00 |            |
|                |            |            |
|                |            |            |
|                |            |            |
| Totals         | \$7,700.00 |            |
| Net Changes    | \$7,700.00 |            |

## CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

CONTRACTOR:

By: 

Date: Jan 7, 2019

## ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the AMOUNT CERTIFIED.

## AMOUNT CERTIFIED

\$ 26,915.21

(Line 8 or other - attach explanation of other amount)

OK TRH 1/8/19

ENGINEER:

By:  Date: 1/11/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein, issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# Progress Estimate

## Contractor's Application

| For (contract):     |   |              |      | Bridgeville Borough Baldwin Street Backwater Valve Contract |             |                      |                             | Application Number: 3             |                                       |  |         |                         |  |   |  |
|---------------------|---|--------------|------|---|-------------|----------------------|-----------------------------|-----------------------------------|---------------------------------------|--|---------|-------------------------|--|---|--|
| Application Period: |   |              |      | Dec. 1, 2018 to Dec. 31, 2018                               |             |                      |                             | Application Date: January 7, 2019 |                                       |  |         |                         |  |   |  |
| A                   |   |              |      | B   |             | C                    |                             | D                                 |                                       | E  |         | F                       |  | G |  |
| Item No.            | Description   | Bid Quantity | Unit | Unit Price  | Bid Value   | Quantity This Period | Installed Value This Period | Total Quantity To Date            | Materials Presently Stored (not in D) | Total Value Completed and Stored to Date | % (F/B) | Balance to Finish (B-F) |  |   |  |
|                     |   |              |      |   |             |                      |                             |                                   |                                       |  |         |                         |  |   |  |
| 1                   | 4"-6" Sanitary Sewer Lateral, all depths, complete in place                                   | 72           | L.F. | \$50.00   | \$3,600.00  | 15                   | \$750.00                    | 71                                |                                       | \$3,550.00                               | 98.61%  | \$50.00                 |  |   |  |
| 2                   | 4" Backwater Valve, complete in place   | 6            | E.A. | \$3,000.00  | \$18,000.00 | 1                    | \$3,000.00                  | 3                                 |                                       | \$9,000.00                               | 50.00%  | \$9,000.00              |  |   |  |
| 3                   | 6" Backwater Valve, complete in place   | 6            | E.A. | \$3,250.00  | \$19,500.00 | 3                    | \$9,750.00                  | 15                                |                                       | \$48,750.00                              | 250.00% | -\$29,250.00            |  |   |  |
| 4                   | Pre-Installation CCTV & Locate, Post-Installation CCTV, and Light Cleaning, complete in place | 12           | E.A. | \$150.00  | \$1,800.00  | 6                    | \$900.00                    | 19                                |                                       | \$2,850.00                               | 156.33% | -\$1,050.00             |  |   |  |
| 5                   | Bituminous Roadway Restoration, complete in place   | 30           | S.Y. | \$50.00   | \$1,500.00  | 5.55                 | \$277.50                    | 5.55                              |                                       | \$277.50                                 | 18.50%  | \$1,222.50              |  |   |  |
| 6                   | Concrete Sidewalk Restoration, complete in place  | 300          | S.F. | \$10.00   | \$3,000.00  | 425.43               | \$4,254.30                  | 1081.15                           |                                       | \$10,811.50                              | 360.38% | -\$7,811.50             |  |   |  |
| 7                   | Concrete Curb Restoration, complete in place  | 60           | L.F. | \$15.00   | \$900.00    | 50                   | \$750.00                    | 79.9                              |                                       | \$1,198.50                               | 133.17% | -\$298.50               |  |   |  |
| 8                   | Photographic Documentation, complete in place   | 1            | L.S. | \$500.00  | \$500.00    |                      |                             | 1                                 |                                       | \$500.00                                 | 100.00% | \$0.00                  |  |   |  |
| 9                   | Site Preparation, Traffic Control, Resident Notifications and Cleanup, complete in place      | 1            | L.S. | \$19,000.00   | \$19,000.00 | 0.4                  | \$7,600.00                  | 1.6                               |                                       | \$30,400.00                              | 160.00% | -\$11,400.00            |  |   |  |
| 10                  | Emergency Mobilization, complete in place   | 0            | E.A. | \$1,000.00  | \$0.00      |                      |                             |                                   |                                       |  |         | \$0.00                  |  |   |  |
|                     | Added Item 1<br>Crew Time   | 0            | Hr.  | \$350.00  | \$0.00      | 3                    | \$1,050.00                  | 15                                |                                       | \$5,250.00                               |         | -\$5,250.00             |  |   |  |
|                     | Change Order No. 1<br>Installation of two Traps, Incl. Time and Material                      | 0            | L.S. | \$7,700.00  | \$0.00      |                      |                             | 1                                 |                                       | \$7,700.00                               |         | -\$7,700.00             |  |   |  |
| Totals              |   |              |      |   | \$67,800.00 |                      | \$28,331.80                 |                                   | \$0.00                                | \$120,287.50                             | 177.42% | -\$52,487.50            |  |   |  |

# Check Register with Ledger Accounts

Bridgeville Borough

28-Dec-18 DECEMBER 2018 FINAL BILL LIST From: 28-Dec-18 To: 28-Dec-18

| Check No                            | Check Date | VendorNo | Vendor                             | Invoice    | Check Amount | Status |
|-------------------------------------|------------|----------|------------------------------------|------------|--------------|--------|
| <b>Bank Account: 1 GENERAL FUND</b> |            |          |                                    |            |              |        |
| 33253                               | 28-Dec-18  | 5655     | AMASTI                             |            | \$180.00     | O      |
|                                     |            |          | 1370 MAINT CALL FOLDER             |            | \$180.00     |        |
|                                     |            |          | 1370 01400263 D                    | \$180.00   |              |        |
| 33254                               | 28-Dec-18  | 5896     | Aqua Filter Fresh, Inc.            |            | \$19.60      | O      |
|                                     |            |          | 0696328 H2O ADMIN                  |            | \$19.60      |        |
|                                     |            |          | 0696328 01409262 D                 | \$19.60    |              |        |
| 33255                               | 28-Dec-18  | 5922     | AV Luttamus Communications         |            | \$75.58      | O      |
|                                     |            |          | 18-11435 ANTENNA REPLACEMENT       |            | \$75.58      |        |
|                                     |            |          | 18-11435 01410451 D                | \$75.58    |              |        |
| 33256                               | 28-Dec-18  | 182      | BRIDGEVILLE AUTO PARTS             |            | \$136.92     | O      |
|                                     |            |          | 838356 SHOP SUPPLIES               |            | \$72.82      |        |
|                                     |            |          | 838844 TEST ER FLOOD               |            | \$64.10      |        |
|                                     |            |          | 838356 01430261 D                  | \$72.82    |              |        |
|                                     |            |          | 838844 01438263 D                  | \$64.10    |              |        |
| 33257                               | 28-Dec-18  | 201      | BRIDGEVILLE VOLUNTEER FIRE DEP     |            | \$7,317.04   | O      |
|                                     |            |          | FIRE 2018 SUPPLIES                 |            | \$7,317.04   |        |
|                                     |            |          | FIRE 2018 01411200 D               | \$7,317.04 |              |        |
| 33258                               | 28-Dec-18  | 253      | CHAR-WEST COG                      |            | \$9,910.50   | O      |
|                                     |            |          | CHARTIERS RESTROOM PAYABLE BALANCE |            | \$9,910.50   |        |
|                                     |            |          | CHARTIERS 01454387 D               | \$9,910.50 |              |        |
| 33259                               | 28-Dec-18  | 284      | CINTAS CORPORATION                 |            | \$558.58     | O      |
|                                     |            |          | 4013396691 MATS/UNIFORMS/SUPPLIES  |            | \$119.29     |        |
|                                     |            |          | 4013796610 MATS/UNIFORMS           |            | \$74.42      |        |
|                                     |            |          | 4014102351 MATS/UNIFORMS           |            | \$364.87     |        |
|                                     |            |          | 4013396691 01409210 D              | \$44.87    |              |        |
|                                     |            |          | 4013396691 01409211 D              | \$5.46     |              |        |
|                                     |            |          | 4013396691 01430203 D              | \$68.96    |              |        |
|                                     |            |          | 4013796610 01409211 D              | \$5.46     |              |        |
|                                     |            |          | 4013796610 01430203 D              | \$68.96    |              |        |
|                                     |            |          | 4014102351 01409211 D              | \$295.91   |              |        |
|                                     |            |          | 4014102351 01430203 D              | \$68.96    |              |        |
| 33260                               | 28-Dec-18  | 508      | FREEDOM SYSTEMS                    |            | \$119.00     | O      |
|                                     |            |          | 1011731 W-2/1099 2018              |            | \$119.00     |        |
|                                     |            |          | 1011731 01400342 D                 | \$119.00   |              |        |
| 33261                               | 28-Dec-18  | 5733     | HTM Designs                        |            | \$100.00     | O      |
|                                     |            |          | 9242018 BANNERS                    |            | \$100.00     |        |
|                                     |            |          | 9242018 01380108 D                 | \$100.00   |              |        |
| 33262                               | 28-Dec-18  | 698      | JORDAN TAX SERVICE                 |            | \$20.72      | O      |
|                                     |            |          | 12-C-57 LIENED TAX                 |            | \$20.72      |        |
|                                     |            |          | 12-C-57 01403314 D                 | \$20.72    |              |        |
| 33263                               | 28-Dec-18  | 889      | MICHAEL BROTHERS HAULING INC       |            | \$580.00     | O      |
|                                     |            |          | 228836 DUMPSTER 208 COULTER        |            | \$580.00     |        |
|                                     |            |          | 228836 01438262 D                  | \$580.00   |              |        |

# Check Register with Ledger Accounts

Bridgeville Borough

28-Dec-18

From: 28-Dec-18

To: 28-Dec-18

| Check No    | Check Date | VendorNo | Vendor                           | Invoice    | Check Amount | Status |
|-------------|------------|----------|----------------------------------|------------|--------------|--------|
| 33264       | 28-Dec-18  | 998      | ORIENT HVAC, INC                 |            | \$2,475.00   | O      |
|             |            |          | 977 FURNACE PW FLOOD             |            | \$2,300.00   |        |
|             |            |          | 978 FURNACE MAINT                |            | \$175.00     |        |
|             |            |          | 977                              | 01438263 D | \$2,300.00   |        |
|             |            |          | 978                              | 01409251 D | \$175.00     |        |
| 33265       | 28-Dec-18  | 5622     | PA DEPT OF TRANSPORTATION        |            | \$3,281.52   | O      |
|             |            |          | 1802276755 ADA CURB RAMPS        |            | \$3,281.52   |        |
|             |            |          | 1802276755                       | 01438600 D | \$3,281.52   |        |
| 33266       | 28-Dec-18  | 1068     | PITTSBURGH POST GAZETTE          |            | \$809.20     | O      |
|             |            |          | 13069 GLG AD                     |            | \$169.40     |        |
|             |            |          | 13069-1 BUDGET WORKSHOP MTG      |            | \$93.75      |        |
|             |            |          | 13069-2 2019 PROPOSED BUDGET     |            | \$156.25     |        |
|             |            |          | 13069-3 LIQUOR LICENSE AD        |            | \$362.50     |        |
|             |            |          | 13069-4 TAX RATE ORDINANCE       |            | \$27.30      |        |
|             |            |          | 13069                            | 01400341 D | \$169.40     |        |
|             |            |          | 13069-1                          | 01400341 D | \$93.75      |        |
|             |            |          | 13069-2                          | 01400341 D | \$156.25     |        |
|             |            |          | 13069-3                          | 01400341 D | \$362.50     |        |
|             |            |          | 13069-4                          | 01400341 D | \$27.30      |        |
| 33267       | 28-Dec-18  | 6110     | PITTSBURGH PUBLIC SAFETY         |            | \$2,797.70   | O      |
|             |            |          | 12368 ITZEL SHIRTS/DUTY BAG      |            | \$120.00     |        |
|             |            |          | 211303 HALEY UNIFORMS            |            | \$273.75     |        |
|             |            |          | 211726 POLICE SUPPLIES           |            | \$168.45     |        |
|             |            |          | 212025 JAMES UNIFORMS            |            | \$747.25     |        |
|             |            |          | 212313 MACEIL WORKBOOTS          |            | \$138.95     |        |
|             |            |          | 212923 EVIDENCE TAPE/FLARES      |            | \$215.80     |        |
|             |            |          | 212963 YOUNG UNIFORMS            |            | \$770.85     |        |
|             |            |          | 212969 HALEY UNIFORMS            |            | \$362.65     |        |
|             |            |          | 12368                            | 01410203 D | \$120.00     |        |
|             |            |          | 211303                           | 01410203 D | \$273.75     |        |
|             |            |          | 211726                           | 01400700 D | \$168.45     |        |
|             |            |          | 212025                           | 01410203 D | \$747.25     |        |
|             |            |          | 212313                           | 01430204 D | \$138.95     |        |
|             |            |          | 212923                           | 01410261 D | \$107.83     |        |
|             |            |          | 212923                           | 01410700 D | \$107.97     |        |
|             |            |          | 212963                           | 01410203 D | \$770.85     |        |
|             |            |          | 212969                           | 01410203 D | \$362.65     |        |
| 33268       | 28-Dec-18  | 1183     | S&D CALIBRATION SERVICES         |            | \$52.00      | O      |
|             |            |          | 6868 ACUTRAK CERT                |            | \$52.00      |        |
|             |            |          | 6868                             | 01410252 D | \$52.00      |        |
| 33269       | 28-Dec-18  | 1260     | ST. CLAIR OCCUPATIONAL MED.      |            | \$60.00      | O      |
|             |            |          | 9706 MANOLAKOS RETURN TO WORK    |            | \$60.00      |        |
|             |            |          | 9706                             | 01410262 D | \$60.00      |        |
| 33270       | 28-Dec-18  | 5754     | W.B. MASON                       |            | \$65.98      | O      |
|             |            |          | L61176925 OFFICE SUPPLIES POLICE |            | \$65.98      |        |
|             |            |          | L61176925                        | 01410210 D | \$65.98      |        |
| Bank Total: |            |          |                                  |            | \$28,559.34  |        |

# Check Register with Ledger Accounts

Bridgeville Borough

28-Dec-18

From: 28-Dec-18

To: 28-Dec-18

| Check No                                   | Check Date | VendorNo | Vendor                  | Invoice    | Check Amount    | Status |
|--|------------|----------|-------------------------|------------|-----------------|--------|
| <b>Bank Account: 5 SANITARY SEWER FUND</b> |            |          |                         |            |                 |        |
| 2682                                       | 28-Dec-18  | 698      | JORDAN TAX SERVICE      |            | \$111.92        | O      |
|  |            |          | 12-C-58 LIENED SEWAGE   |            | \$111.92        |        |
|  |            |          | 12-C-58                 | 05364110 D | \$111.92        |        |
| 2683                                       | 28-Dec-18  | 1068     | PITTSBURGH POST GAZETTE |            | \$82.60         | O      |
|  |            |          | 13069-5 SEWAGE RATES    |            | \$27.30         |        |
|  |            |          | 13069-6 SEWAGE RATES    |            | \$55.30         |        |
|  |            |          | 13069-5                 | 05429341 D | \$27.30         |        |
|  |            |          | 13069-6                 | 05429341 D | \$55.30         |        |
| <b>Bank Total:</b>                         |            |          |                         |            | <b>\$194.52</b> |        |

# Check Register with Ledger Accounts

Bridgeville Borough

28-Dec-18

From: 28-Dec-18

To: 28-Dec-18

| Check No                            | Check Date | VendorNo | Vendor                       | Invoice    | Check Amount | Status |
|-------------------------------------|------------|----------|------------------------------|------------|--------------|--------|
| <b>Bank Account: 6 GARBAGE FUND</b> |            |          |                              |            |              |        |
| 1669                                | 28-Dec-18  | 1544     | Wood Waste Recycling LLC     |            | \$40.00      | O      |
|                                     |            |          | 103421 LEAF TIPPING (1) LOAD |            | \$40.00      |        |
|                                     |            |          | 103421                       | 06426300 D | \$40.00      |        |

**Bank Total:**

**\$40.00**



# Check Register with Ledger Accounts

Bridgeville Borough

28-Dec-18

From: 28-Dec-18

To: 28-Dec-18

| Check No | Check Date | VendorNo | Vendor | Invoice | Check Amount | Status |
|----------|------------|----------|--------|---------|--------------|--------|
|----------|------------|----------|--------|---------|--------------|--------|

Total Of Checks:

\$28,793.86

# Check Register with Ledger Accounts

Bridgeville Borough

10-Jan-19 JANUARY 2019 BILL LIST

From: 14-Jan-19 To: 14-Jan-19

| Check No                            | Check Date | VendorNo | Vendor                          | Invoice    | Check Amount | Status |
|-------------------------------------|------------|----------|---------------------------------|------------|--------------|--------|
| <b>Bank Account: 1 GENERAL FUND</b> |            |          |                                 |            |              |        |
| 33282                               | 14-Jan-19  | 19       | A&H EQUIPMENT COMPANY           |            | \$198.16     | O      |
|                                     |            |          | C18433 SPINNER MOTOR SALT       |            | \$198.16     |        |
|                                     |            |          | C18433 01437251 D               | \$198.16   |              |        |
| 33283                               | 14-Jan-19  | 21       | A.C. TUMICKI ELECTRIC           |            | \$1,500.00   | O      |
|                                     |            |          | 5260 LIGHT FIXTURE REPAIR       |            | \$1,500.00   |        |
|                                     |            |          | 5260 01380101 D                 | \$1,500.00 |              |        |
| 33284                               | 14-Jan-19  | 66       | ALLEGHENY LEAGUE OF MUNICIPAL   |            | \$490.00     | O      |
|                                     |            |          | 2218 2019 ANNUAL DUES           |            | \$490.00     |        |
|                                     |            |          | 2218 01400421 D                 | \$490.00   |              |        |
| 33285                               | 14-Jan-19  | 5896     | Aqua Filter Fresh, Inc.         |            | \$40.60      | O      |
|                                     |            |          | 0696330 H2O POLICE              |            | \$40.60      |        |
|                                     |            |          | 0696330 01410262 D              | \$40.60    |              |        |
| 33286                               | 14-Jan-19  | 182      | BRIDGEVILLE AUTO PARTS          |            | \$4.88       | O      |
|                                     |            |          | 839073 BENCH GRINDERS SHOP      |            | \$4.88       |        |
|                                     |            |          | 839073 01430261 D               | \$4.88     |              |        |
| 33287                               | 14-Jan-19  | 222      | CALABRO TIRE SERVICE INCORPORA  |            | \$1,672.20   | O      |
|                                     |            |          | 1206303 TIRES F450              |            | \$1,672.20   |        |
|                                     |            |          | 1206303 01430250 D              | \$1,672.20 |              |        |
| 33288                               | 14-Jan-19  | 253      | CHAR-WEST COG                   |            | \$5,432.82   | O      |
|                                     |            |          | 2019 FIRE TRAINING FUND         |            | \$500.00     |        |
|                                     |            |          | 2019POLICE TRAINING FUND        |            | \$600.00     |        |
|                                     |            |          | DUES 2019 MEMBERSHIP            |            | \$4,332.82   |        |
|                                     |            |          | 2019 FIRE 01411200 D            | \$500.00   |              |        |
|                                     |            |          | 2019POLICE 01410184 D           | \$600.00   |              |        |
|                                     |            |          | DUES 2019 01400422 D            | \$4,332.82 |              |        |
| 33289                               | 14-Jan-19  | 268      | CHARTIERS VALLEY DIST.FLOOD CO  |            | \$5,474.00   | O      |
|                                     |            |          | 2019 ASSESSMENT FLOOD CONTROL   |            | \$5,474.00   |        |
|                                     |            |          | 2019 ASSESSM 01480383 D         | \$5,474.00 |              |        |
| 33290                               | 14-Jan-19  | 284      | CINTAS CORPORATION              |            | \$148.84     | O      |
|                                     |            |          | 4014369008 MATS/UNIFORMS 2018   |            | \$74.42      |        |
|                                     |            |          | 4014694614 MATS/UNIFORMS        |            | \$74.42      |        |
|                                     |            |          | 4014369008 01409211 D           | \$5.46     |              |        |
|                                     |            |          | 4014369008 01430203 D           | \$68.96    |              |        |
|                                     |            |          | 4014694614 01409211 D           | \$5.46     |              |        |
|                                     |            |          | 4014694614 01430203 D           | \$68.96    |              |        |
| 33291                               | 14-Jan-19  | 5700     | ENVIRONMENT CONTROL             |            | \$473.00     | O      |
|                                     |            |          | 6653-677 CUSTODIAN              |            | \$473.00     |        |
|                                     |            |          | 6653-677 01409121 D             | \$473.00   |              |        |
| 33292                               | 14-Jan-19  | 520      | GENERAL CODE                    |            | \$1,195.00   | O      |
|                                     |            |          | GC00105486 ECODE360 MAINTENANCE |            | \$1,195.00   |        |
|                                     |            |          | GC00105486 01407700 D           | \$1,195.00 |              |        |
| 33293                               | 14-Jan-19  | 1522     | HIGHWAY EQUIPMENT COMPANY       |            | \$321.29     | O      |

# Check Register with Ledger Accounts

Bridgeville Borough

10-Jan-19

From: 14-Jan-19 To: 14-Jan-19

| Check No | Check Date | VendorNo | Vendor                           | Invoice  | Check Amount | Status |
|----------|------------|----------|----------------------------------|----------|--------------|--------|
|          |            |          | P03404 PARTS BACKHOE             |          | \$321.29     |        |
|          |            |          | P03404 01437251 D                | \$321.29 |              |        |
| 33294    | 14-Jan-19  | 6120     | JOE VERDUCI                      |          | \$293.12     | O      |
|          |            |          | REIMB MONITORS (LORI)            |          | \$293.12     |        |
|          |            |          | REIMB 01407750 D                 | \$293.12 |              |        |
| 33295    | 14-Jan-19  | 698      | JORDAN TAX SERVICE               |          | \$85.61      | O      |
|          |            |          | 12-C-#206 LST 2018               |          | \$0.31       |        |
|          |            |          | 12-C-#208 BP 2018                |          | \$7.93       |        |
|          |            |          | 12-C-204 DEL EIT                 |          | \$2.27       |        |
|          |            |          | 12-C-209 MERCANTILE 2018         |          | \$75.10      |        |
|          |            |          | 12-C-#206 01310510 D             | \$0.31   |              |        |
|          |            |          | 12-C-#208 01310810 D             | \$7.93   |              |        |
|          |            |          | 12-C-204 01310220 D              | \$2.27   |              |        |
|          |            |          | 12-C-209 01310310 D              | \$0.10   |              |        |
|          |            |          | 12-C-209 01310320 D              | \$75.00  |              |        |
| 33296    | 14-Jan-19  | 5615     | Kym Secreet                      |          | \$420.00     | O      |
|          |            |          | ANIJAN19 ANIMAL CONTROL          |          | \$420.00     |        |
|          |            |          | ANIJAN19 01420450 D              | \$420.00 |              |        |
| 33297    | 14-Jan-19  | 986      | OBSERVER PUBLISHING COMPANY      |          | \$270.00     | O      |
|          |            |          | 499 JAN18 WEB MAINT              |          | \$270.00     |        |
|          |            |          | 499 JAN18 01407312 D             | \$270.00 |              |        |
| 33298    | 14-Jan-19  | 1016     | PA ONE CALL SYSTEM               |          | \$18.50      | O      |
|          |            |          | 797392 MONTHLY ACTIVITY          |          | \$18.50      |        |
|          |            |          | 797392 01430262 D                | \$18.50  |              |        |
| 33299    | 14-Jan-19  | 1018     | PA STATE ASSOCIATION OF BOROUGH  |          | \$205.00     | O      |
|          |            |          | 127-219 WHOS WHO/BORO NEWS       |          | \$130.00     |        |
|          |            |          | 129CDL19 RENEWAL FEE             |          | \$75.00      |        |
|          |            |          | 127-219 01400421 D               | \$130.00 |              |        |
|          |            |          | 129CDL19 01430262 D              | \$75.00  |              |        |
| 33300    | 14-Jan-19  | 1127     | RESPONSE COMPUTER SERVICE INC    |          | \$400.00     | O      |
|          |            |          | 2018312 ANITMALWARE/ANTIVIRUS    |          | \$400.00     |        |
|          |            |          | 2018312 01407750 D               | \$200.00 |              |        |
|          |            |          | 2018312 01410205 D               | \$200.00 |              |        |
| 33301    | 14-Jan-19  | 1233     | SILHOL BUILDERS SUPPLY CO.       |          | \$41.03      | O      |
|          |            |          | 561234 PIPE STORM SEWER PRESTLEY |          | \$34.92      |        |
|          |            |          | 561281 COUPLING STORM SEWER      |          | \$6.11       |        |
|          |            |          | 561234 01436251 D                | \$34.92  |              |        |
|          |            |          | 561281 01436251 D                | \$6.11   |              |        |
| 33302    | 14-Jan-19  | 1251     | SOUTHWEST COMM. CHAMBER OF COM   |          | \$245.00     | O      |
|          |            |          | CHAMBER 2019 DUES                |          | \$245.00     |        |
|          |            |          | CHAMBER 2019 01400424 D          | \$245.00 |              |        |
| 33303    | 14-Jan-19  | 1306     | THE GATEWAY ENGINEERS INCORPOR   |          | \$4,714.00   | O      |
|          |            |          | 266046 RETAINER                  |          | \$200.00     |        |
|          |            |          | 266047 CD45 GRANTS               |          | \$80.00      |        |
|          |            |          | 266049 MS4 COMPLIANCE WORK       |          | \$222.00     |        |

# Check Register with Ledger Accounts

Bridgeville Borough

10-Jan-19

From: 14-Jan-19 To: 14-Jan-19

| Check No    | Check Date | VendorNo | Vendor                       | Invoice    | Check Amount | Status |
|-------------|------------|----------|------------------------------|------------|--------------|--------|
|             |            |          | 266050 2018 PAVEMENT MAINT   |            | \$240.00     |        |
|             |            |          | 266051 GLG ENG AND DESIGN    |            | \$281.25     |        |
|             |            |          | 266052 FLOOD 6/20/18         |            | \$1,882.50   |        |
|             |            |          | 266053 ADA CD 44             |            | \$120.00     |        |
|             |            |          | 266054 MITIGATION BALDING    |            | \$1,688.25   |        |
|             |            |          | 266046 01408121 D            | \$200.00   |              |        |
|             |            |          | 266047 01408123 D            | \$80.00    |              |        |
|             |            |          | 266049 01436251 D            | \$222.00   |              |        |
|             |            |          | 266050 01408123 D            | \$240.00   |              |        |
|             |            |          | 266051 01408123 D            | \$281.25   |              |        |
|             |            |          | 266052 01408124 D            | \$1,882.50 |              |        |
|             |            |          | 266053 01408123 D            | \$120.00   |              |        |
|             |            |          | 266054 01408124 D            | \$1,688.25 |              |        |
| 33304       | 14-Jan-19  | 5910     | VON MACHINE CO INC.          |            | \$325.00     | O      |
|             |            |          | 9202 CYLINDER REPAIR BACKHOE |            | \$325.00     |        |
|             |            |          | 9202 01437251 D              | \$325.00   |              |        |
| 33305       | 14-Jan-19  | 1409     | WHEELING & LAKE ERIE RAILWAY |            | \$300.00     | O      |
|             |            |          | RE20093 STORAGE AREA RENTAL  |            | \$300.00     |        |
|             |            |          | RE20093 01430382 D           | \$300.00   |              |        |
| Bank Total: |            |          |                              |            | \$24,268.05  |        |

# Check Register with Ledger Accounts

Bridgeville Borough

10-Jan-19

From: 14-Jan-19

To: 14-Jan-19

| Check No                                   | Check Date | VendorNo | Vendor                            | Invoice    | Check Amount      | Status |
|--|------------|----------|-----------------------------------|------------|-------------------|--------|
| <b>Bank Account: 5 SANITARY SEWER FUND</b> |            |          |                                   |            |                   |        |
| 2684                                       | 14-Jan-19  | 195      | BRIDGEVILLE POST OFFICE           |            | \$225.00          | O      |
|  |            |          | PERMIT 5-2019 FIRST CLASS PRESORT |            | \$225.00          |        |
|  |            |          | PERMIT 5-2019 05429313 D          | \$225.00   |                   |        |
| 2685                                       | 14-Jan-19  | 1306     | THE GATEWAY ENGINEERS INCORPOR    |            | \$2,225.00        | O      |
|  |            |          | 266048 2018 SEWER REPAIRS         |            | \$2,225.00        |        |
|  |            |          | 266048 05429123 D                 | \$2,225.00 |                   |        |
| <b>Bank Total:</b>                         |            |          |                                   |            | <b>\$2,450.00</b> |        |

# Check Register with Ledger Accounts

Bridgeville Borough

10-Jan-19

From: 14-Jan-19

To: 14-Jan-19

| Check No | Check Date | VendorNo | Vendor | Invoice | Check Amount | Status |
|----------|------------|----------|--------|---------|--------------|--------|
|----------|------------|----------|--------|---------|--------------|--------|

**Bank Account: 6 GARBAGE FUND**

|      |           |      |                  |
|------|-----------|------|------------------|
| 1670 | 14-Jan-19 | 1400 | WASTE MANAGEMENT |
|------|-----------|------|------------------|

\$32,015.28 O

6311428-0068-1 REFUSE BILLING DEC 18 \$32,015.28

|                |          |   |             |
|----------------|----------|---|-------------|
| 6311428-0068-1 | 06426450 | D | \$32,015.28 |
|----------------|----------|---|-------------|

**Bank Total:**

**\$32,015.28**

# Check Register with Ledger Accounts

Bridgeville Borough

10-Jan-19

From: 14-Jan-19 To: 14-Jan-19

| Check No | Check Date | VendorNo | Vendor | Invoice | Check Amount | Status |
|----------|------------|----------|--------|---------|--------------|--------|
|----------|------------|----------|--------|---------|--------------|--------|

Total Of Checks:

\$58,733.33

MONTH OF : DECEMBER - 2018

# BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

|  | FACE      | DISCOUNT | PENALTY  | NET DEPOSITED | RATE OF COMMISSION | COMMISSION DUE |
|--|-----------|----------|----------|---------------|--------------------|----------------|
| REAL ESTATE                              |           |          |          |               |                    |                |
| 2018 CURRENT (at discount) (7-1 to 8-31) |           |          |          |               |                    |                |
| 2018 CURRENT (at face) (9-1 to 10-31)    |           |          |          |               |                    |                |
| 2018 CURRENT (at penalty) (11-1 to 6-30) | 28,584.44 | 69.33    | 2,499.38 | 31,014.49     | 5%                 | 1,429.22       |
| REAL ESTATE - Delinquent                 |           |          |          |               |                    |                |
| 2017                                     | 13,992.55 |          | 1,399.26 | 15,391.81     | 5%                 | 699.63         |
| 2016                                     | 45.00     |          | 5.00     | 50.00         | 5%                 | 2.25           |
| 2015                                     |           |          |          |               | 5%                 |                |
|  |           |          |          |               |                    |                |
|  |           |          |          |               |                    |                |
| TAX CERTIFICATIONS                       | 15        |          |          |               | 10.00              | 150.00         |
| TOTALS                                   | 42,621.99 | 69.33    | 3,903.64 | 46,456.30     |                    | 2,281.10       |

Signed Anne Marie Parisi Keen

Date 1/4/2019



## Tax Collector's Monthly Report to Taxing Districts

For the Month of DECEMBER, 2018BRIDGEVILLE BOROUGH Taxing District

|   | Real Estate<br>2018 | Interim/Other | Per Capita/Other | Other     |
|---|---------------------|---------------|------------------|-----------|
| <b>A. Collections</b>                                     |                     |               |                  |           |
| 1. Balance Collectable - Beginning of Month               | 94,604.72           |               |                  |           |
| 2A. Additions: During the Month ( *)                      |                     |               |                  |           |
| 2B. Deductions: Credits During the Month - (from line 17) |                     |               |                  |           |
| 3. Total Collectable                                      | 94,604.72           |               |                  |           |
| 4. Less: Face Collections for the Month                   | 28,584.44           |               |                  |           |
| 5. Less: Deletions from the List ( *)                     |                     |               |                  |           |
| 6. Less: Exonerations ( *)                                |                     |               |                  |           |
| 7. Less: Liens/Non-Lienable Installments ( *)             |                     |               |                  |           |
| 8. Balance Collectable - End of Month                     | 66,020.28           |               |                  |           |
| <b>B. Reconciliation of Cash Collected</b>                |                     |               |                  |           |
| 9. Face Amount of Collections - (must agree with line 4)  | 28,584.44           |               |                  |           |
| 10. Plus: Penalties                                       | 2,499.38            |               |                  |           |
| 11. Less: Discounts                                       | 69.33               |               |                  |           |
| 12. Total Cash Collected per Column                       | A. 31,014.49        | B.            | C.               | D.        |
| 13. Total Cash Collected - (12A + 12B + 12C + 12D)        |                     |               |                  | 31,014.49 |

( \*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF NOVEMBER 30, 2018**

|   |                 |
|---|-----------------|
| General (6464)                            | \$ 1,091,697.17 |
| Sanitary Sewer Fund                       | \$ 550,618.24   |
| Garbage                                   | \$ 55,018.96    |
| Payroll                                   | \$ 28,455.44    |
| Utility                                   | \$ 464.30       |
| Liquid Fuels Tax                          | \$ 13,047.65    |
| Capital Improvements                      | \$ 695,724.08   |
| Anne Baumgarten Children's Safety<br>Fund | \$ 1,625.15     |
| Relief Fund                               | \$ 16,150.34    |

NOTE: *Balances taken from Bank Statements*

  
\_\_\_\_\_  
John McCans, Treasurer

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF GENERAL ACCOUNT**

|                                   |                  |                               |
|-----------------------------------|------------------|-------------------------------|
| Bank Balance, 11/1/18             | \$1,314,482.03   |                               |
| Deposits                          | \$ 239,199.69    |                               |
| Interest Earned                   | <u>\$ 937.68</u> |                               |
| TOTAL                             |                  | \$ 1,554,619.40               |
| Less Checks Paid and Other Debits |                  | <u>\$ (462,922.23)</u>        |
|                                   |                  | \$ 1,091,697.17               |
| Less Outstanding Checks           |                  | <u>\$ (21,500.63)</u>         |
| GENERAL FUND BALANCE, 11/30/18    |                  | <u><u>\$ 1,070,196.54</u></u> |

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF PAYROLL FUND**

|                                   |           |                        |
|-----------------------------------|-----------|------------------------|
| Bank Balance, 11/1/18             | \$        | 4560.36                |
| Deposits                          |           | \$170,717.46           |
| Interest Earned                   | \$        | <u>14.20</u>           |
| TOTAL                             | \$        | 175,292.02             |
| Less Checks Paid and Other Debits | -         | <u>(146,836.58)</u>    |
|                                   | \$        | 28,455.44              |
| Less Outstanding Checks           |           | (26,083.99)            |
| <b>PAYROLL BALANCE, 11/30/18</b>  | <b>\$</b> | <b><u>2,371.45</u></b> |

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF SANITARY SEWER FUND**

|   |                  |                             |
|---|------------------|-----------------------------|
| Bank Balance, 11/1/18                       | \$ 543,890.56    |                             |
| Deposits                                    | \$ 105,724.74    |                             |
| Interest Earned                             | <u>\$ 410.17</u> |                             |
| TOTAL                                       |                  | \$ 650,025.47               |
| Less Checks Paid and Other Debits           |                  | - <u>(99,407.23)</u>        |
|   |                  | \$ 550,618.24               |
| Less Outstanding Checks                     |                  | - <u>(16.55)</u>            |
| TOTAL SANITARY SEWER FUND BALANCE, 11/30/18 |                  | <u><u>\$ 550,601.69</u></u> |

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF GARBAGE ACCOUNT**

|                                   |                 |                            |
|-----------------------------------|-----------------|----------------------------|
| Bank Balance, 11/1/18             | \$ 11,984.80    |                            |
| Deposits                          | \$ 76,429.00    |                            |
| Interest Earned                   | <u>\$ 25.56</u> |                            |
| TOTAL                             |                 | \$ 88,439.36               |
| Less Checks Paid and Other Debits |                 | (33,420.40)                |
|                                   |                 | \$ 55,018.96               |
| Less Outstanding Checks           |                 | <u>(171.82)</u>            |
| Garbage Account Balance, 11/30/18 |                 | <u><u>\$ 54,847.14</u></u> |

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF LIQUID FUELS TAX FUND ACCOUNT**

|                                   |                |                  |
|-----------------------------------|----------------|------------------|
| Bank Balance, 11/1/18             | \$ 13,317.69   |                  |
| Deposits                          | \$ 0.00        |                  |
| Interest Earned                   | <u>\$ 9.96</u> |                  |
| <b>TOTAL</b>                      |                | \$ 13,327.65     |
| Less Checks Paid and Other Debits |                | <u>-(280.00)</u> |
|                                   |                | \$ 13,047.65     |
| Less Outstanding Checks           |                | <u>0.00</u>      |

**LIQUID FUELS TAX FUND ACCOUNT BALANCE, 11/30/18**

**\$ 13,047.65**

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**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF THE CAPITAL IMPROVEMENT FUND**

|   |                  |                                    |
|---|------------------|------------------------------------|
| Bank Balance, 11/1/18   | \$ 695,198.02    |                                    |
| Deposits  | \$ 0.00          |                                    |
| Interest Earned   | <u>\$ 526.06</u> |                                    |
| TOTAL   |                  | \$ 695,724.08                      |
| Less Checks Paid and Other Debits                                 |                  | <u>- 0.00</u>                      |
|   |                  | <u>\$ 695,724.08</u>               |
| Less Outstanding Checks   |                  | <u>\$ 0.00</u>                     |
| <b>THE CAPITAL IMPROVEMENT FUND<br/>ACCOUNT BALANCE, 11/30/18</b> |                  | <b><u><u>\$ 695,724.08</u></u></b> |



**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF UTILITY FUND ACCOUNT**

|  |    |                   |              |
|--|----|-------------------|--------------|
| Bank Balance, 11/1/18                  | \$ | 234.80            |              |
| Deposits                               | \$ | 310.35            |              |
| Interest Earned                        | \$ | <u>.21</u>        |              |
| TOTAL                                  | \$ | 545.36            |              |
| Less Checks Paid and Other Debits      | \$ | <u>(81.06)</u>    |              |
|  | \$ | 464.30            |              |
| Less Outstanding Checks                | \$ | <u>- (249.29)</u> |              |
| UTILITY FUND ACCOUNT BALANCE, 11/30/18 | \$ | <u>215.01</u>     | <u>=====</u> |

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND**

|   |                |                           |
|---|----------------|---------------------------|
| Bank Balance, 11/1/18   | \$ 1,623.93    |                           |
| Deposits  | \$ 0.00        |                           |
| Interest Earned   | <u>\$ 1.22</u> |                           |
| TOTAL   |                | \$ 1,625.15               |
| Less Checks Paid and Other Debits                                       |                | \$ 0.00                   |
| Less Outstanding Checks   |                | <u>\$ 0.00</u>            |
| THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND<br>ACCOUNT BALANCE, 11/30/18 |                | <u><u>\$ 1,625.15</u></u> |

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
NOVEMBER 2018**

**BRENTWOOD BANK**

**RECONCILIATION OF THE RELIEF FUND**

|  |                 |                     |
|--|-----------------|---------------------|
| Bank Balance 11/1/18                     | \$32,958.93     |                     |
| Deposits                                 | \$ 0.00         |                     |
| Interest Earned                          | <u>\$ 13.09</u> |                     |
| TOTAL                                    |                 | \$ 32,972.02        |
| Less Checks Paid and Other Debits        |                 | \$(16,821.68)       |
|  |                 | <u>\$ 16,150.34</u> |
|  |                 | <u>\$ 6,819.60)</u> |
| THE RELIEF FUND ACCOUNT BALANCE 11/30/18 |                 | <u>\$ 9,330.74</u>  |

## BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of December 2018

| Category                  | Dec-18         |  | 2018 YTD        |
|---------------------------|----------------|--|-----------------|
| Regular Hrs worked        | 1449.00        |  | 18936.50        |
| Overtime hrs              | 47.00          |  | 1083.00         |
| Court Case hrs            | 42.00          |  | 594.00          |
| <b>Total Officer Hrs</b>  | <b>1538.00</b> |  | <b>20613.50</b> |
| Animal Complaints         | 6              |  | 96              |
| Criminal Arrests          | 16             |  | 223             |
| Criminal Charges filed    | 38             |  | 417             |
| Traffic Citations         | 28             |  | 631             |
| Boro Citations            | 19             |  | 200             |
| Community Service         | 62             |  | 672             |
| Abandoned Vehicle Reports | 0              |  | 43              |
| Calls for Service         | 263            |  | 3234            |
| Motorist Assisted         | 1              |  | 23              |
| Warnings Issued           | 0              |  | 12              |
| Patrol Miles - total      | 2214           |  | 36344           |
| Traffic Accidents         | 18             |  | 18              |

| Revenue Source              | Dec-18             |
|-----------------------------|--------------------|
| Amusement Permits           | \$0.00             |
| Boro Citation/Tickets       | \$30.00            |
| Request for Police Reports  | \$105.00           |
| Solicitation Permits/Others | \$60.00            |
| District Court 05-2-21      | \$1,590.50         |
| <b>Total</b>                | <b>\$1,785.50</b>  |
| <b>Year to Date Totals</b>  | <b>\$44,472.37</b> |

## Bridgeville Police Department

*Arrest Report for Month of:  
December 2018*

|                              |    |
|------------------------------|----|
| Resting Arrest               | 1  |
| Indirect Criminal Contempt   | 1  |
| Possession of Marijuana      | 1  |
| Harassment                   | 2  |
| Strangulation                | 1  |
| Receiving Stolen Property    | 1  |
| Terroristic Threats          | 1  |
| Theft                        | 2  |
| Simple Assault               | 2  |
| Prohibited Acts              | 4  |
| Drug Paraphernalia           | 1  |
| DUI                          | 4  |
| Possession                   | 1  |
| Robbery                      | 1  |
| Disorderly Conduct           | 3  |
| Public Intox                 | 2  |
| Criminal Mischief            | 1  |
| Criminal Trespass            | 1  |
| Careless Driving             | 4  |
| Driving while Suspended      | 1  |
| Restrictions on Alcohol      | 1  |
| Driving unregistered vehicle | 1  |
| Burglary                     | 1  |
| Total                        | 38 |

## Bridgeville Police Department

*Traffic Citation Report for Month of:  
December 2018*

|                                  |    |
|----------------------------------|----|
| Registration Violation           | 5  |
| Required to be licensed          | 1  |
| Driving under suspension         | 2  |
| Traffic control signal/device    | 3  |
| One-way roadways                 | 1  |
| Vehicles turning left            | 1  |
| STOP signs                       | 1  |
| Required position turning        | 2  |
| Meeting or overtaking school bus | 7  |
| Speeding violations              | 2  |
| Careless driving                 | 1  |
| Trespass by motor vehicle        | 1  |
| Inspection violation             | 1  |
| Total                            | 28 |

**Calls for Service - by UCR Code**

Incidents Reported Between 12/01/2018 and 12/31/2018

BRIDGEVILLE BORO



| Code | Description                                | Primary<br>Count | Secondary UCR Count |        |        |
|------|--|------------------|---------------------|--------|--------|
|      |  |                  | Code 2              | Code 3 | Code 4 |
| 0300 | ROBBERY                                    | 1                |                     |        |        |
| 0343 | STRONG ARM - COMMERCIAL HOUSE              | 1                |                     |        |        |
| 0617 | THEFT-\$200 & OVER-FROM BUILDINGS          | 2                |                     |        |        |
| 0624 | THEFT-\$50 TO \$200-FROM AUTO (EXCPT 0625) | 1                |                     |        |        |
| 0634 | THEFT-UNDER \$50-FROM AUTO (EXCEPT 0635)   | 1                |                     |        |        |
| 0810 | SIMPLE PHYSICAL ASSAULTS                   | 1                |                     |        |        |
| 1100 | FRAUD                                      | 1                |                     |        |        |
| 1130 | FLIM FLAM                                  | 2                |                     |        |        |
| 1430 | CRIMINAL MISCHIEF -RESIDENTIAL BUILDINGS   | 1                |                     |        |        |
| 2111 | DRIVING UNDER THE INFLUENCE - ALCOHOL      | 3                |                     |        |        |
| 2112 | DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED     | 1                |                     |        |        |
| 2300 | PUBLIC DRUNKENNESS                         | 2                |                     |        |        |
| 2400 | DISORDERLY CONDUCT                         | 3                |                     |        |        |
| 2450 | HARASSMENT                                 | 1                | 1                   |        |        |
| 2840 | REDUCED DRUG RELATED CHARGE                | 0                | 1                   |        |        |
| 3100 | ALARMS - BUSINESS/RESIDENCE                | 19               |                     |        |        |
| 3102 | ALARMS - FIRE ALARM - ASSIST AS NEEDED     | 7                |                     |        |        |
| 3103 | ALARMS - FALSE/CITED                       | 1                |                     |        |        |
| 3110 | ANIMAL - BARKING DOGS                      | 2                |                     |        |        |
| 3113 | ANIMAL - OTHER COMPLAINTS REPORTED         | 3                |                     |        |        |
| 3115 | ANIMAL - PET AT LARGE                      | 1                |                     |        |        |
| 3120 | CASUALTY - ASSIST MEDICS / EMERGENCY       | 17               |                     |        |        |
| 3124 | CASUALTY - OVERDOSE - NON-FATAL            | 1                |                     |        |        |
| 3125 | DOMESTIC VIOLENCE SITUATION                | 0                | 1                   |        |        |
| 3131 | DEATHS - UNATTENDED/ILLNESS OR NATURAL     | 1                |                     |        |        |
| 3132 | DEATHS - SUSPICIOUS IN NATURE              | 1                |                     |        |        |
| 3136 | DISPUTE - CIVIL AND/OR PROPERTY DISPUTE    | 2                |                     |        |        |
| 3142 | DISTURBANCE - PUBLIC AREA                  | 1                |                     |        |        |
| 3143 | DISTURBANCE - NOISE                        | 2                |                     |        |        |
| 3160 | HAZARD - TRAFFIC                           | 7                |                     |        |        |
| 3161 | HAZARD - ALL OTHERS REPORTED               | 1                |                     |        |        |
| 3175 | SERVICE-COMMUNITY SERVICE DETAIL           | 62               |                     |        |        |
| 3189 | MENTAL COMPLAINT - OTHER, REPORTS,ETC.     | 2                |                     |        |        |
| 3202 | PROPERTY - MISSING, UNDETERMINED CAUSE     | 1                |                     |        |        |
| 3206 | SERVICE- POLICE REQ. CRIM. HISTORY         | 3                |                     |        |        |
| 3209 | SERVICE - CHECK WELFARE OF RESIDENT,ETC.   | 5                |                     |        |        |
| 3210 | SERVICE - ASSIST OR AIDED CASE             | 4                |                     |        |        |
| 3211 | SERVICE - ASSIST OTHER AGENCY/P.D.         | 16               |                     |        |        |
| 3213 | SERVICE - LOCK OUT/HOME OR VEHICLE         | 4                |                     |        |        |
| 3215 | SERVICE - MOTORIST ASSIST                  | 1                | 1                   |        |        |
| 3217 | SERVICE - ALL OTHER CALLS FOR SERVICE      | 1                |                     |        |        |
| 3218 | SERVICE - REQUEST STREET MAINTENANCE       | 2                |                     |        |        |
| 3223 | SERVICE - CIVIL MATTER                     | 1                |                     |        |        |
| 3241 | SUSPICIOUS CIRC. - PERSON(S)               | 2                |                     |        |        |
| 3242 | SUSPICIOUS CIRC. - VEHICLE(S)              | 5                |                     |        |        |
| 3243 | SUSPICIOUS CIRC. - ALL OTHER               | 9                | 1                   |        |        |
| 3252 | TRAFFIC COLLISION - NON/REPORTABLE         | 8                |                     |        |        |
| 3253 | TRAFFIC COLLISION - LEAVING THE SCENE      | 4                |                     |        |        |



January 03, 2019

## Calls for Service - by UCR Code

Incidents Reported Between 12/01/2018 and 12/31/2018

BRIDGEVILLE BORO



| Code        | Description                              | Primary<br>Count | Secondary UCR Count |        |        |
|-------------|--|------------------|---------------------|--------|--------|
|             |  |                  | Code 2              | Code 3 | Code 4 |
| 3254        | TRAFFIC COLLISION - PROPERTY DAMAGE      | 5                |                     |        |        |
| 3260        | TRAFFIC - ENFORCEMENT MVC                | 9                |                     |        |        |
| 3262        | TRAFFIC - IMPOUNDMENT/WHEEL LOCK         | 1                |                     |        |        |
| 3263        | TRAFFIC - PARKING                        | 6                |                     |        |        |
| 3264        | TRAFFIC - ALL OTHER TRAFFIC              | 4                |                     |        |        |
| 3270        | WARRANT/P.F.A. SERVICE - INSIDE AGENCY   | 3                |                     |        |        |
| 3271        | WARRANT/P.F.A. SERVICE - OUTSIDE AGENCY  | 1                |                     |        |        |
| 3300        | NON-CRIMINAL - MISC. NON-CRIM. INCIDENTS | 3                |                     |        |        |
| 3630        | DOMESTIC DISTURBANCE - PARENT/SON/DAUGH. | 2                |                     |        |        |
| 3650        | DOMESTIC DISTURBANCE - BOY/GIRL FRIEND   | 3                |                     |        |        |
| 6004        | TRAFFIC ACC. INVOLVING PROPERTY DAMAGE   | 4                |                     |        |        |
| 6006        | TRAFFIC ACCIDENT INVOLVING INJURY        | 2                |                     |        |        |
| CITT        | TRAFFIC CITATION                         | 16               |                     |        |        |
| XXXX        | *Restricted                              | 3                |                     |        |        |
| Total Calls |  | 279              |                     |        |        |

# Bridgeville Borough and Chartiers Valley School District

425 Bower Hill Road • Bridgeville, Pennsylvania 15017

Anne Marie Parisi, Tax Collector

412-221-6055  
Fax 412-257-8854

December 19, 2018

Bridgeville Borough  
425 Bower Hill Road  
Bridgeville, PA 15017

To: Members of Council:

Due to a change in the assessments, the following Real Estate Tax refunds are requested:

| <u>YEAR</u> | <u>LOT/BLOCK</u> | <u>AMOUNT</u> | <u>NAME AND ADDRESS</u>                                   |
|-------------|------------------|---------------|---|
| 2018        | 255-H-173        | 380.44        | SJ Group<br>2898 Banksville Road<br>Pittsburgh, PA 15216  |
| 2018        | 255-R-316        | 275.04        | Estate of William Colussy                                 |
| 2018        | 255-R-318        | 27.44         | Alyson L. Holler<br>111 Almond Lane<br>Ligonier, PA 15658 |

Please make checks payable and send to the above listed taxpayers.

Copies of the Official Change Orders are attached for your records.

*Anne Marie Parisi*

Anne Marie Parisi  
Tax Collector

12/06/2018 08:59

COUNTY OF ALLEGHENY  
OFFICIAL CHANGE ORDER AE - 2018

AA515PAALL

MUNICIPALITY 811 Bridgeville  
OWNER NAME SJ GROUP

AGENT

TAXBILL ADDR 2898 BANKSVILLE RD  
PITTSBURGH PA 15216

YEAR 2018  
CODE-LINE 0-2293  
PARCEL ID 0255-H-00173-0000-00  
ALTERNATE ID  
POSTING #  
ENTRY DATE HF15-055  
12/06/2018

ADDRESS CONT

2018 0255-H-00173-0000-00 0-2293

EXONERATION

| CURRENT DESCRIPTION AND VALUES | COUNTY VALUE     | LOCAL VALUE      | NEW DESCRIPTION AND VALUES | COUNTY VALUE    | LOCAL VALUE     |
|--------------------------------|------------------|------------------|----------------------------|-----------------|-----------------|
| LAND BUILDING                  | 28,900<br>45,100 | 28,900<br>45,100 | LAND BUILDING              | 7,500<br>18,300 | 7,500<br>18,300 |

| COUNTY VALUE                        |                            | GROSS TAX |  | NET TAX |  | LOCAL VALUE                |  |
|-------------------------------------|----------------------------|-----------|--|---------|--|----------------------------|--|
| BEFORE ADDITIONAL EXONERATION AFTER | 74,000<br>48,200<br>25,800 |           |  |         |  | 74,000<br>48,200<br>25,800 |  |

ACO CHANGE TYPE: HF-BPAAR - HEARING FORMAL BD APPR REASON CODE: HF-BPAAR - HEARING FORMAL BD APPROV

LEGAL DESCRIPTION : BRIDGEVILLE TERR 2ND PLAN PTS 197-198 BLK 1 LOT  
42X110 IN ALL TERRACE ST  
1 STY BRK HSE & GAR

LOCAL COPY

12/06/2018 08:59

COUNTY OF ALLEGHENY  
OFFICIAL CHANGE ORDER AE - 2018

AA515PAALL

MUNICIPALITY 811 Bridgeville  
OWNER NAME COLUSSY WILLIAM  
AGENT

TAXBILL ADDR 111 ALMOND LN  
ALYSON L. HOLLER  
LIGONIER PA 15658  
ADDRESS CONT

YEAR 2018  
CODE-LINE 0-0411  
PARCEL ID 0255-R-00316-0000-00  
ALTERNATE ID  
POSTING # TB - 1 ADD'L PARCEL  
ENTRY DATE 12/06/2018

2018 0255-R-00316-0000-00 0-0411

EXONERATION

| CURRENT DESCRIPTION AND VALUES | COUNTY VALUE     | LOCAL VALUE      | NEW DESCRIPTION AND VALUES | COUNTY VALUE     | LOCAL VALUE      |
|--------------------------------|------------------|------------------|----------------------------|------------------|------------------|
| LAND BUILDING                  | 75,900<br>49,100 | 75,900<br>49,100 | LAND BUILDING              | 70,000<br>15,000 | 70,000<br>15,000 |

| COUNTY VALUE                                 |                             | GROSS TAX |  | NET TAX |  | LOCAL VALUE                 |  |
|--|-----------------------------|-----------|--|---------|--|-----------------------------|--|
| BEFORE<br>ADDITIONAL<br>EXONERATION<br>AFTER | 125,000<br>40,000<br>85,000 |           |  |         |  | 125,000<br>40,000<br>85,000 |  |

ACO CHANGE TYPE: HF-BPAAR - HEARING FORMAL BD APPR REASON CODE: HF-BPAAR - HEARING FORMAL BD APPROV

LEGAL DESCRIPTION : C G DONALDSON PLAN 18-19 LOT 60XAVG225.28X70.76  
RR IN ALL BALDWIN ST  
1 STY CON BLDG RR OF 18 & 19

12/06/2018 08:59

COUNTY OF ALLEGHENY  
OFFICIAL CHANGE ORDER AE - 2018

AA515PA1L

MUNICIPALITY 811 Bridgeville  
OWNER NAME COLUSSY WILLIAM  
AGENT

TAXBILL ADDR 111 ALMOND LN  
LIGONIER PA 15658

YEAR 2018  
CODE-LINE 0-0412  
PARCEL ID 0255-R-00318-0000-00  
ALTERNATE ID  
POSTING #  
ENTRY DATE HF14-124  
12/06/2018

ADDRESS CONT

2018 0255-R-00318-0000-00

0-0412

EXONERATION

| CURRENT DESCRIPTION AND VALUES | COUNTY VALUE | LOCAL VALUE | NEW DESCRIPTION AND VALUES | COUNTY VALUE | LOCAL VALUE |
|--------------------------------|--------------|-------------|----------------------------|--------------|-------------|
| LAND<br>BUILDING               | 17,800<br>0  | 17,800<br>0 | LAND<br>BUILDING           | 15,000<br>0  | 15,000<br>0 |

| COUNTY VALUE                                 |                           | GROSS TAX |  | NET TAX |  | LOCAL VALUE               |  |
|--|---------------------------|-----------|--|---------|--|---------------------------|--|
| BEFORE<br>ADDITIONAL<br>EXONERATION<br>AFTER | 17,800<br>2,800<br>15,000 |           |  |         |  | 17,800<br>2,800<br>15,000 |  |

ACO CHANGE TYPE: HF-BPAAR - HEARING FORMAL BD APPR REASON CODE: HF-BPAAR - HEARING FORMAL BD APPROV  
LEGAL DESCRIPTION : C G DONALDSON PLAN 17 LOT 30XAVG236.88X32.68 RR  
BALDWIN ST

LOCAL COPY

**THE GATEWAY ENGINEERS, INC.**

100 MCMORRIS ROAD  
PITTSBURGH, PA 15205-9401  
412.921.4030 PHONE  
855.634.9284 TOLL-FREE  
412.921.9960 FAX

[GatewayEngineers.com](http://GatewayEngineers.com)

January 11, 2019  
C-5335

**MEMO TO:** Bridgeville Borough Council  
**FROM:** Joseph H. Sites, P.E., Borough Engineer  
**SUBJECT:** Engineers Report – January 2019

**Backflow Preventers – Baldwin Street**

Osiris Enterprises has completed the work on the installation of the backflow preventers on Baldwin Street. The only remaining backflow preventer to be installed is located on New York Street. The manager is in receipt of Application for Payment 3 and the amount of \$26,915.21 in which payment is recommended. We anticipate placing out for bid a new contract in 2019 for additional backflow preventers once the locations are identified and resident interest exists.

**Green Light Go Project**

The contracts have been executed with Bronder Technical Services for the project in which a joint pre-construction meeting with PennDOT is tentatively scheduled for Tuesday January 15, 2019. The scope of work will complete upgrades to the signalized intersections of Washington Avenue (S.R. 0050) and Station Street (S.R. 3005) / Station Street, Washington Avenue (S.R. 0050) and Bower Hill Road / Murray Street. The upgrades include the installation of new traffic signal equipment including traffic signal controllers; adaptive traffic signal systems (video); and acoustic emergency vehicle preemption. All associated traffic control and restoration is also included, complete in place.

**2019 Pavement Maintenance Program**

We would request a meeting with the Public Works Committee to begin the process of determining the roads to be included in the 2019 Pavement Maintenance Program.

**McLaughlin Run Water Shed Storm Projects**

We have a conceptual plan for the Jane Way Access Ramp and lowering of the McLaughlin Run Park Ballfield which we will be reviewing with the manger in the next week before we move forward with any additional design.

**CD 44 – Chartiers Park ADA Restroom Renovations**

Select Contracting, Inc. has received their clearance from the Allegheny County Department of Economic Development for the project and we will be scheduling a pre-construction meeting with them to get the project started. All their submittals have been reviewed and approved for the project.

**2018 CCTV Contracts**

Jet Jack has substantially completed the 2018 Sanitary Sewer CCTV Inspection Program. We are in the process of completing a review of the final work. Upon completion of the review of the final work a recommendation for payment will be made.

A FULL-SERVICE CIVIL ENGINEERING FIRM

MUNICIPAL ENGINEERING • LAND DEVELOPMENT • SURVEYING • GIS MAPPING  
LANDSCAPE ARCHITECTURE • STRUCTURAL ENGINEERING • TRAFFIC ENGINEERING  
ENVIRONMENTAL / ECOLOGICAL • GEOTECHNICAL • INSPECTION / MATERIAL TESTING

**MISSION STATEMENT**

TO HELP OUR CLIENTS REACH A HIGHER  
LEVEL OF SUCCESS THROUGH KNOWLEDGE,  
EXPERIENCE AND RESPONSIVENESS.



**2018 Point Repair Contracts**

Niando Construction is substantially completed with the point repairs in the Borough. We are in the process of reviewing their completed work and will be preparing documentation to close out the project. An application for payment will be submitted for approval at the meeting.

**Chartiers Park Master Plan**

We would like to meet with the Parks Committee to review the plan we have prepared a plan using the information from our meeting to discuss and make any adjustments and changes to develop a cost estimate for planning.

**Chartiers Street, Washington Avenue and Chartiers Creek Bridge Intersection**

We have reviewed a hydrology report prepared by the design engineer and have provided a letter of consistency with the Borough stormwater management ordinance. The project will be placed out for bid in 2020.

# BOROUGH OF BRIDGEVILLE

[www.bridgevilleboro.com](http://www.bridgevilleboro.com)

425 Bower Hill Road  
Bridgeville, PA 15017-2379  
Telephone: 412.221.6012  
Fax: 412.257.8854

## **BOROUGH MANAGER REPORT**

**TO:** Borough Council

**FROM:** Lori Collins

**DATE:** January 14, 2019

## **COUNTY HAULING**

We have experienced two weeks with the new hauler County Hauling. The first week as should be expected was a tough one, with last Friday experiencing some misses but much better than the first. I think that everyone must realize that Waste Management has serviced Bridgeville Borough for I know more than 20 years. Residents are used to that familiarity. We have to give the new hauler a chance to become familiar with the town and little oddities that happen in some areas. For example, we have just learned that on Eisner Avenue the trash is picked up in the front and the recycling in the back. This makes no sense and has to be confusing for a new company coming in that is not familiar with the community. We will continue to work with the company to ensure that all misses are handled in a prompt manner. We also must keep reminding residents that the change of hauler was due to the bidding constraints all municipalities must adhere to.

## **HHW AND E-WASTE PROGRAM**

We could not include these services in the new contract as they were cost prohibitive; we are researching alternative programs that may be offered to the residents. We will keep them informed of any events scheduled that take HHW and E-Waste in the area while we find answers to what we may offer.

## **CLOSE OUT 2018-OPEN 2019**

The past few weeks have been hectic with the lack of staff. I thank Deb Colosimo for volunteering to assist in the office while working to get back to full staffing. Year 2018 has been closed and I am now preparing for the auditors. Year 2019 has been opened. I am concentrating on beginning of year reports that are required for submission due from January 15<sup>th</sup> thru March 31<sup>st</sup>.

## **BOARD AND COMMISSION APPOINTMENTS**

I have placed the Board and Commission members who wish to continue to serve on the agenda for re-appointment. I had received three Letters of Interest from individuals, one who wishes to serve on the Civil Service Commission, one on the planning commission and Richard Womer who was recommended by our former Treasurer John McCans and is interested in the appointment of Treasurer. I have met with Mr. Womer regarding duties of a Borough Treasurer and am very comfortable with him serving in this position. With that being said, the open seats will consist of the following:

- Civil Service – one term
- Planning Commission – two terms
- Zoning Hearing Board – 1 term
- Treasurer

Please advise if you wish me to re-advertise or if you have any individuals that have notified you of their interest in serving.

## **GROW GRANT APPLICATION – ALCOSAN**

Engineer Sites and I attended a meeting at ALCOSAN regarding projects that may qualify for the GROW Grant. We presented an idea and they agreed that it met their criteria. The letter of interest is due in January with the full application due June 28, 2019.

## **BACKFLOW PREVENTER PROJECT**

All backflow preventers on Baldwin Street have been installed. We have one lone preventer on New York Street that still remains to be completed. We will make recommendations on streets for the Phase 2 Project set for this spring.

## **BLANC PRINTING PRE-HAZARD MITIGATION GRANT REQUEST**

**Update:** Engineer Sites and Salena Henderson from Gateway along with Karen Zatta-Martin from Blanc Printing and I have met to discuss grant types and criteria needed to apply. Joe, Salena and I will be attending a seminar with FEMA next week to obtain more information regarding what is available to assist the residents. We will continue to work to obtain and share information with the residents on what type programs are available to them in the way of assistance.

## **EMPLOYEE HANDBOOK**

Per last months' meeting, we will work to fine tune the employee handbook prior to adoption.

## **FLOOD AND MITIGATION UPDATE**

**Update:** The Flood Relief checks have been disbursed. We continue to have checks that have not been cashed. We are trying to research the residents and their locations prior to voiding the checks; therefore, we cannot disburse the balance of the money this month. We have maintained a balance in the account in lieu of residents that may have been missed not received a check. The Beer Warehouse has been selling T-Shirts. They will provide the monies at the end of December. At that time, I recommend monies remaining be split between evenly between those that have received checks in order to close out the monies in the account. In speaking with Joe Verduci, we determined the account should stay open in case of other needs in the future. We thank Silhol Lumber and The Beer Warehouse for returning their checks to be included in the final disbursement of those affected.

**I will keep the following in the report until we have updated information to provide in case residents question what has been done to date.**

The following is an update as to where we are regarding the flood and work completed to date. Some of the information may be redundant from previous reports:

- The construction of the Maple Street Wall has been completed.
- The extra course of block has been placed in the area behind the beer warehouse
- As a result of the meeting with the DEP on August 23, 2018, Engineer Sites is preparing costs and specifications for short term, mid-term and long term projects so that we can apply for all of them. Some require dual permits from the DEP and conservation district. Permits can take from 4 months to 1 year. Once we are provided cost estimates, we can decide if we want to pursue funding thorough Pennvest (they supply municipal loans at 1.875%) or other forms of funding.
- We will continue to meet with the County regarding our progress and their willingness to assist with the bridge replacement.
- The Chartiers Valley Flood Authority will assist with some of the work that needs to be done in the back channel. We need to contact Collier Township to become involved with the portion of McLaughlin Run that is not flowing or open within their municipality.
- The three municipalities affected by the flood, Bethel, USC and Bridgeville met on September 25<sup>th</sup> at the Gateway Offices. Sharing information was discussed along with planned projects within

each municipality. We will be meeting every other month and providing information regarding projects and mapping that will be posted on all of our websites to keep residents aware of what is planned.

- Engineer Sites and I held a meeting with an intern from his office that has some experience in hazard mitigation grants. I think she and I will work well together. She is going to begin the research portion of the process along with the mapping. After we have a full understanding of the program, we will offer it to residents that would like to take advantage of opportunity. It is strictly voluntary. With her help we should get this program underway in a timely manner.

#### **BALDWIN STREET CONCEPT STUDY**

**No Update:** The planning commission made a motion at a special meeting on October 2, 2018 to recommend the Baldwin Street Conceptual Plan for consideration by council. I have emailed a copy to council and the general consensus is that a review is in order before any action is taken. I will send an email requesting how Council wishes to proceed with this item.

#### **GREEN LIGHT GO GRANT**

**No Update:** I have signed the contracts and the notice to proceed. Engineer Sites can provide more information on the timeline of the work.

#### **CHARTIERS PARK RESTROOM PROJECT**

The contractor has been providing submittals to the engineers for approval. They have been given the notice to proceed from the COG. Work should begin shortly.

#### **CHARTIERS PARK COMPREHENSIVE PLAN**

**No Update:** Work has stopped on this project due to budget constraints.

#### **COMMUNITY BLOCK GRANT YEAR 45 APPLICATION**

**No Update:** The engineers have submitted an application for upgrades to the McLaughlin Run Restrooms with this round of CDBG monies.

#### **MCLAUGHLIN RUN PARK PROJECT**

**No Update:** Efforts have been made to contact the LWCF regarding an extension to this project. As of this date no answer has been provided. We will continue to try to make contact.

#### **SUSTAINABILITY ASSESSMENT**

**No Update:** I have been working on the Sustainable Pittsburgh Certification for some time now and am finding that a need for a Sustainability Assessment of the Boroughs' policies and practices may be in order. We provide programs such as the HHW program, leaf recycling, etc. to the public but do not have sustainability incorporated into our policies such as economics, social equity and the environment. Projects within the borough should be required to be environmentally responsible, profitable, and maintain a healthy place to live and work for the residents of the community. The DCED will be requiring communities be certified when considering grant applications. I have spoken with Carolyn from EPD regarding this subject and they do have certified planners that work with incorporating sustainable practices. I will report back after I have received more information regarding the process.

**PLEASE NOTE** - I continue to include projects on my report until they have been completed.