

BRIDGEVILLE BOROUGH
JULY 8, 2019
COUNCIL MINUTES
REGULAR MEETING 7:00 PM

COUNCIL MEMBERS PRESENT:

President, Michael Tolmer
Vice President, Bruce Ghelarducci (absent)
William Henderson
Joseph Colosimo
Joseph Verduci
Nino Petrocelli, Sr.
Virginia Schneider

ALSO PRESENT:

Mayor, Betty Copeland
Solicitor, Thomas McDermott
Interim Borough Engineer, Shawn Wingrove
Borough Manager, Lori Collins (absent)
Assistant to the Borough Manager, Cheryl Glowark
Police Chief, Chad King
Fire Chief, Raymond Costain
Southbridge EMS, Dan Miller

Council President Tolmer opened the meeting with the Pledge of Allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

ROLL CALL - all present, except for Vice-President Ghelarducci and Manager Collins.

VISITORS, PLEASE STATE NAMES AND ADDRESSES

Mary Weise - Resident of Orchard Avenue. Ms. Weise urged Council to continue with roadway improvements and flood remediation measures. She said several residents are concerned with the future of McLaughlin Park and asked Council to provide a status update.

Vince Talerico - Resident of Bower Hill Road. Mr. Talerico said he has a problem with flooding during heavy rainfall.

Michael Tolmer said they would look into it.

Robert McMaster - Resident of St. Clair Street. Mr. McMaster asked for an update regarding the parking on his street.

William Henderson said the Parking Authority held a meeting and there was some discussion about where and how to obtain property for a lot. In addition, Council is discussing the option of parking permits.

Bob Fryer - Resident of Bridgeville Towers. Mr. Fryer mentioned trying to acquire land for parking in the center of town and asked if they are looking at cost estimates to replace the Commercial Street culverts.

Michael Tolmer said due to the high expense, current plans do not include replacing the culverts at this time. However, Council is working with the engineer to file permits to allow those culverts to be cleaned and also looking at other areas along the stream for improvements.

Pasquale DeBlasio - Resident of Pennsylvania Avenue. Mr. DeBlasio stated he would like to take a moment to remember Wendy Abbott.

Fred Valentino –May Avenue resident. Mr. Valentino said he would like to publicly thank the VFD for helping his and other homes from flooding this weekend.

MINUTES

A motion was made by Joseph Verduci, seconded by William Henderson, and carried to approve the June 10, 2019 regular meeting minutes as submitted. All in favor, motion passed 6-0.

2019 ROADWAY IMPROVEMENT PROGRAM CONTRACT 19-R01 (Liquid Fuels)

Bids were advertised and publicly opened on Thursday, June 27, 2019 at 11:00 a.m. in the Council Chambers for the 2019 Roadway Improvement Program Contract 19-R01 (Re- Bid) Liquid Fuels with the following bid results:

<u>Contractor</u>	<u>Bid Bond</u>	<u>Bid</u>
Victor Paving & Construction Inc.	10%	\$120,825.00
El Grande Industries, Inc.	10%	\$124,790.50
Independent Enterprises, Inc.	10%	\$139,315.00
T.A. Robinson Asphalt Paving, Inc.	10%	\$144,132.50

A motion was made by Nino Petrocelli, seconded by Joseph Colosimo and carried to accept the bids received for the 2019 Roadway Improvement Program Contract 19-R01 (Liquid Fuels) and award the bid to the lowest responsible bidder, Victor Paving & Construction, Inc. in the amount of \$120,825.00 contingent upon the review of all required documentation by Engineer Brett of Lennon, Smith, Souleret Engineering, Inc. All in favor, motion passed 6-0.

RESOLUTION NO. 2019-05

A motion was made by Nino Petrocelli, seconded by William Henderson, and carried to approve **Resolution No. 2019-05**; as per PennDOT requirements 1.10.14 Signs and Banners Across State Highways; a resolution designating the intention of Bridgeville Borough to place one (1) banner across State Route 50 to be installed August 27, 2019 and removed September 30, 2019 for the St. George Mediterranean Food Festival to be held September 27, 28, and 29, 2019. All in favor, motion passed 6-0.

RESOLUTION NO. 2019-06

A motion was made by William Henderson, seconded by Virginia Schneider, and carried to approve **Resolution No. 2019-06**; as per PennDOT requirements 1.10.14 Signs and Banners Across State Highways; a resolution designating the intention of Bridgeville Borough to place one (1) banner across State Route 50 to be installed September 1, 2019 and removed October 14, 2019 for the Bridgeville South Fayette Rotary Club Chili Cook Off to be held October 13, 2019. All in favor, motion passed 6-0.

RESOLUTION NO. 2019-07

A motion was made by Joseph Verduci, seconded by Virginia Schneider, and carried to approve **Resolution No. 2019-07** authorizing the disposal of records in compliance with the Municipal Records Manual approved on July 16, 1993 in accordance with Act 428 of 1968. All in favor, motion passed 6-0.

Remarks: The records to be destroyed are listed in Appendix A and have been attached to the resolution.

CURRENT ESTIMATE NO. 4 AND FINAL - BALDWIN STREET BACKFLOW PREVENTER PROJECT

A motion was made Nino Petrocelli, seconded by Joseph Colosimo, and carried to approve the remittal of Current Estimate No. 4 and Final - Baldwin Street Backflow Preventer Project to Osiris Enterprises, Inc. in the amount of \$17,286.87 for work completed. Remarks: The estimate has been reviewed and approved by Engineer Sites. All in favor, motion passed 6-0.

ENGINEER

A motion was made by Joseph Colosimo, seconded by Virginia Schneider, and carried to approve the appointment of Lennon, Smith, Souleret Engineering, Inc. (LSSE, Inc.) as the principal engineer for the Borough of Bridgeville for the remainder of the 2019 calendar year. All in favor, motion passed 6-0.

Michael Tolmer noted Council has been working with this engineer for the past two months and it has been nice working with them.

BILL LIST

A motion was made by Joseph Verduci, seconded by William Henderson, and carried to approve the July 2019 Bill List. All in favor, motion passed 6-0.

PAYROLLS

A motion was made by Joseph Colosimo, seconded by Nino Petrocelli, and carried to approve the July 12, 19, 26 and August 2, and 9, 2019 payrolls. All in favor, motion passed 6-0.

MONTHLY REPORTS

A motion was made by Joseph Verduci, seconded by Virginia Schneider, and carried to accept the June 2019 Real Estate Tax Collector Report. All in favor, motion passed 6-0.

A motion was made by Joseph Verduci, seconded by Virginia Schneider, and carried to accept the April 2019 Financial Report. All in favor, motion passed 6-0.

A motion was made by William Henderson and seconded by Virginia Schneider, to accept the June 2019 Police Report. All in favor, motion passed 6-0.

COMMITTEE REPORTS

ADMINISTRATION, BRUCE GHELARDUCCI - Councilman Ghelarducci was not present.

FINANCE, JOSEPH VERDUCI - Councilman Verduci reported 2019 taxes will be coming out and there is still more than \$50,000 outstanding for 2018 taxes.

PARKS & RECREATION, JOSEPH COLOSIMO - Councilman Colosimo reported the new restrooms in Chartiers Park are complete.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. - Councilman Petrocelli presented the June 2019 Public Works Report and thanked the VFD.

PUBLIC SAFETY, WILLIAM HENDERSON - Councilman Henderson said work is continuing on the prospect of parking in the North-East section of the Borough and parking permits are being considered. Mr. Henderson welcomed new Bridgeville Volunteer Fire Department Chief, Ray Costain.

MAYOR, BETTY COPELAND - Mayor Copeland said she was honored to speak on June 14th at the Flag Day Ceremony, June 15th was Bridgeville Day on the Avenue and State Senator Iovino was present, thanked Elizabeth Mansfield, Sheryl Valentino, and all the volunteers who help to make Bridgeville Day on the Avenue a success, was pleased to present a Proclamation to Rob Willaman on June 29th, and was proud to see the Bridgeville VFD fire truck in the Canonsburg Parade.

POLICE CHIEF, CHAD KING - Chief King had nothing to report.

SOLICITOR, THOMAS MCDERMOTT - Solicitor McDermott submitted the confidential Solicitor's report to Council, said they are working on a fee schedule for the VFD response cost for recovery, and distributed a draft ordinance for consideration and asked the Council to authorize a motion to advertise.

A motion was made by Michael Tolmer, seconded by William Henderson and carried to authorize to advertise an ordinance to add provisions banning camping on public and private property and providing penalties for violations.

BOROUGH ENGINEER, KEVIN BRETT - Engineer Brett thanked Council for the appointment and presented a memo dated July 9, 2019, listing the engineering items of work performed or authorized. Mr. Brett discussed the following:

2019 Road Improvements - Bids were opened on June 27, 2019. LSSE provided Borough with a Bid Report on July 1, 2019. Victor Paving and Construction, Inc. was the apparent low bidder in the amount of \$120,825.00. Notices have been sent to utility companies.

Jane Way Access Project - LSSE to review full sized plans prepared by Gateway Engineers, Inc., have a field walk-through prior to ensure what Council expects to be built, adjust if necessary, then prepare bid documents.

Commercial Street Wall Project - LSSE to prepare conceptual options and preliminary opinions of probable cost for Council consideration for the proposed improvement.

Maple Street Wall - LSSE to complete field surveys in July 2019 to initiate permitting process for the proposed improvements.

Army Corps - LSSE received a copy of U.S. Department of the Army Corps of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and currently reviewing options presented in study to reduce flooding.

FIRE CHIEF, RAYMOND COSTAIN - Chief Costain reported there were a total of 39 calls answered in June; they had 3 new members join the department, and plan to hold an open house September 29, 2019.

SOUTHBRIDGE EMS, DAN MILLER - Mr. Miller submitted the EMS report to Manager Collins via email and reported 29 people participated in a hands-on CPR training during Bridgeville Day on the Avenue.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE - Ms. Weise expressed gratitude to the businesses that donated to the basket raffles for Bridgeville Day on the Avenue. She reported the Historical Society raised \$350.00.

BRIDGEVILLE LIBRARY REPRESENTATIVE - none present

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE - The Parking Authority representative had nothing to report.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE - Dale Livingston, Planning Commission President, had nothing to report.

BOROUGH MANAGER, LORI COLLINS - Manager Collins was not present for the meeting.

OLD BUSINESS - There was no old business.

NEW BUSINESS

Joe Verduci said the Southwest Chamber of Commerce's annual car fundraiser drawing will be held this Wednesday, thanked the community and everyone including Sheryl Valentino, for efforts put forth for Bridgeville Day on the Avenue and reported the Rotary Club raised more than \$400 for the scholarship fund from donations received during the Day on the Avenue, and the Rotary is looking for judges for the club's Chili Cook-off on October 13th.

ADJOURNMENT

A motion was made by William Henderson, seconded by Joseph Verduci, and carried to adjourn the meeting at 7:45 p.m. All in favor, motion passed 6-0.

MONTH OF: JUNE - 2019

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2018 CURRENT (at discount) (7-1 to 8-31)						
2018 CURRENT (at face) (9-1 to 10-31)						
2018 CURRENT (at penalty) (11-1 to 6-30)	3,620.70		365.19	3,985.89	5%	181.04
REAL ESTATE - Delinquent						
2017	414.70		41.47	456.17	5%	20.74
2016	414.70		41.47	456.17	5%	20.74
2015					5%	
TAX CERTIFICATIONS	18					180.00
TOTALS	4,450.10		448.13	4,898.23		402.52

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF APRIL 30, 2019

General (6464)	\$	539,206.12
Sanitary Sewer Fund	\$	586,046.91
Garbage	\$	42,390.51
Payroll	\$	24,669.15
Utility	\$	1,057.35
Liquid Fuels Tax	\$	154,787.48
Capital Improvements	\$	641,538.75
Anne Baumgarten Children's Safety Fund	\$	1,708.86
Relief Fund	\$	9,848.34

NOTE: *Balances taken from Bank Statements*

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF GENERAL ACCOUNT

Bank Balance 4/1/2019	\$ 632,013.62	
Deposits	\$ 138,865.23	
Interest Earned	<u>\$ 693.62</u>	
TOTAL		\$ 771,572.47
Less Checks Paid and Other Debits		<u>\$ (232,366.35)</u>
		\$ 539,206.12
Less Outstanding Checks		<u>\$ (3,010.26)</u>
GENERAL FUND BALANCE, 4/30/2019		<u><u>\$ 536,195.86</u></u>

OK
7/1-19

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF PAYROLL FUND

Bank Balance 4/1/2019	\$ 18,457.26
Deposits	\$ 112,005.58
Interest Earned	<u>\$ 20.22</u>
TOTAL	\$ 130,483.06
Less Checks Paid and Other Debits	<u>(105,813.91)</u>
	\$ 24,669.15
Less Outstanding Checks	(12,309.73)
PAYROLL BALANCE, 4/30/2019	<u><u>\$ 12,359.42</u></u>

OK 7-1-19

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF SANITARY SEWER FUND

Bank Balance, 4/1/2019	\$ 515,479.08	
Deposits	\$ 90,910.72	
Interest Earned	<u>\$ 642.63</u>	
TOTAL		\$ 607,032.43
Less Checks Paid and Other Debits		<u>(20,985.52)</u>
		\$ 586,046.91
Less Outstanding Checks		<u>(0.00)</u>
TOTAL SANITARY SEWER FUND BALANCE, 4/30/2019		<u><u>\$ 586,046.91</u></u>

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF GARBAGE ACCOUNT

Bank Balance, 4/1/2019	\$ 46,063.22	
Deposits	\$ 29,494.05	
Interest Earned	<u>\$ 48.32</u>	
TOTAL		\$ 75,605.59
Less Checks Paid and Other Debits		\$ (33,215.08)
		\$ 42,390.51
Less Outstanding Checks		<u>\$ (991.01)</u>
Garbage Account Balance, 4/30/2019		<u><u>\$ 41,399.50</u></u>

OK
7-1-19

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF LIQUID FUELS TAX FUND ACCOUNT

Bank Balance, 4/1/2019	\$ 154,606.24	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 181.24</u>	
TOTAL		\$ 154,787.48
Less Checks Paid and Other Debits		<u>- (0.00)</u>
		\$ 154,787.48
Less Outstanding Checks		<u>(0.00)</u>
LIQUID FUELS TAX FUND ACCOUNT BALANCE, 4/30/2019		<u><u>\$ 154,787.48</u></u>

OK 7-1-19

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF THE CAPITAL IMPROVEMENT FUND

Bank Balance, 4/1/19	\$ 698,485.03	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 784.99</u>	
TOTAL		\$ 699,270.02
Less Checks Paid and Other Debits		<u>(57,731.27)</u>
		<u>\$ 641,538.75</u>
Less Outstanding Checks		<u>\$ (0.00)</u>
THE CAPITAL IMPROVEMENT FUND ACCOUNT BALANCE, 4/30/2019		<u><u>\$ 641,538.75</u></u>

OK
7-1-19

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF UTILITY FUND ACCOUNT

Bank Balance, 4/1/2019	\$	235.99	
Deposits	\$	1,564.86	
Interest Earned	\$	<u>.92</u>	
TOTAL			\$ 1,801.77
Less Checks Paid and Other Debits			\$ <u>(744.42)</u>
			\$ 1,057.35
Less Outstanding Checks			\$ <u>(840.44)</u>
UTILITY FUND ACCOUNT BALANCE, 4/30/2019	\$	216.91	<u><u>216.91</u></u>

ok 7-1-19

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance, 4/1/19	\$ 1,706.86	
Deposits	\$ 0.00	
Interest Earned	\$ <u>2.00</u>	
TOTAL		\$ 1,708.86
Less Checks Paid and Other Debits		\$ 0.00
Less Outstanding Checks		\$ <u>0.00</u>
THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND ACCOUNT BALANCE, 4/30/2019		\$ <u><u>1,708.86</u></u>

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
APRIL 2019**

BRENTWOOD BANK

RECONCILIATION OF THE RELIEF FUND

Bank Balance 4/1/2019	\$ 11,654.50	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 12.40</u>	
TOTAL		\$ 11,666.90
Less Checks Paid and Other Debits		\$ (1,818.56)
		<u>\$ 9,848.34</u>
Less Outstanding Checks		<u>\$ (2,727.84)</u>
THE RELIEF FUND ACCOUNT BALANCE 4/30/19		<u>\$ 7,120.50</u>

*OK
7-1-19*

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of June 2019

Category	Jun-19	2019 YTD
Regular Hrs worked	1384.00	9468.00
Overtime hrs	105.50	349.00
Court Case hrs	31.00	217.00
Total Officer Hrs	1520.50	10034.00
Animal Complaints	5	35
Criminal Arrests	20	119
Criminal Charges filed	53	161
Traffic Citations	41	248
Boro Citations	2	55
Community Service	61	449
Abandoned Vehicle Reports	3	12
Calls for Service	258	1724
Motorist Assisted	0	16
Warnings Issued	2	38
Patrol Miles - total	2590	16664
Traffic Accidents	13	64
Police Department Revenue Received		
Revenue Source	Jun-19	
Amusement Permits	\$100.00	
Boro Citation/Tickets	\$60.00	
Request for Police Reports	\$90.00	
Solicitation Permits/Others	\$300.00	
District Court 05-2-21	\$1,197.94	
Total	\$1,747.94	
Year to Date Totals	\$9,917.36	