

**BRIDGEVILLE BOROUGH
COUNCIL MINUTES
NOVEMBER 11, 2019
REGULAR MEETING 7:00 PM**

Council President Tolmer opened the meeting with the Pledge of Allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

ROLL CALL – Roll was called with the following present except as noted below.

Council President, Michael Tolmer	Mayor, Betty Copeland
Council Vice President, Bruce Ghelarducci	Solicitor, Thomas McDermott
Council Member, William Henderson	Borough Engineer, Kevin Brett
Council Member, Joseph Colosimo	Borough Manager, Lori Collins
Council Member, Joseph Verduci	Assistant to the Borough Manager, Cheryl Glowark
Council Member, Nino Petrocelli, Sr.	Police Chief, Chad King (absent)
Council Member, Virginia Schneider	Fire Chief, Raymond Costain (absent)
	Southbridge EMS, Dan Miller (absent)

COMMENTS FROM THE FLOOR

Pasquale DeBlasio – Pennsylvania Avenue resident. Mr. DeBlasio thanked President Tolmer for conducting a good meeting and said, in his opinion, the Planning Commission should meet every month even if it doesn't have a quorum and Bridgeville Borough should reduce their contribution for the Chartiers Bridge project.

Nicholas Ciesielski – Maple Street resident. Mr. Ciesielski asked for donations for the 5th Annual Ciesielski Twins Food Drive benefiting the Bridgeville Area Food Pantry. He said there are drop boxes located around town.

Bob Fryer – Resident of Bridgeville Towers. Mr. Fryer conveyed well wishes to Lori Collins and discussed his concern with the central business district parking and regulations.

Ms. Collins said the Borough has been in contact with the current owners of the property in discussion. They plan to put in a parking lot, and to her understanding, there is no intent to build a building.

Mr. Fryer then discussed his concept of one lane roads between Bower Hill Road and Baldwin Street. His opinion is that it could be a better business area than Washington Avenue and potentially reduce traffic congestion.

John Duncan – Werner Street resident. Mr. Duncan asked if there are any updates for the hillside repair along Werner Street as there have been pink property markers placed along the street.

Ms. Collins replied Penn DOT may have placed the property markers as the Borough has no projects pending. In addition, no award has been made on the grant request to repair the hillside.

Mr. Duncan asked if there are any plans to locate a glass recycling area within the Borough.

Ms. Collins said she would follow up.

Courtney Tolmer – Chestnut Street resident. Ms. Tolmer commented on the proposed tree planting project discussed at the last council meeting and requested to have authorization to perform test digs to see if any areas are viable for planting. Council approved.

A motion was made by V. Schneider, seconded by Nino Petrocelli, Sr., and carried to authorize test digs along Washington Avenue for the tree planting project. All in favor, motion passed 6-0. M. Tolmer abstained from the vote.

Stephanie Patnesky – New York Circle resident. Ms. Patnesky asked if there is any way to enforce excessive signs located on a resident's property.

Solicitor McDermott he will research the matter.

BUSINESS

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to approve the October 14, 2019 regular meeting minutes as submitted. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by V. Schneider, and carried to approve the November 2019 Bill List. All in favor, motion passed 7-0.

A motion was made by J. Colosimo, seconded by B. Ghelarducci, and carried to approve the November 15, 22, 29, and December 6, 2019 payrolls. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to approve the advertisement of the 2020 Budget Workshop Meeting to be held on November 19, 2019 at 6:00 PM. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to approve the advertisement of the 2020 Proposed Budget to be available for public inspection Monday, November 25, 2019. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by B. Ghelarducci, and carried to adopt **Resolution No. 2019-14** of the Borough Council setting the Police Pension Fund contributions to fund the shortfall evidenced by an independent actuarial study and as permitted by previous ordinances and the Police Collective Bargaining Agreement. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to accept and award the quote for demolition, including asbestos removal, of 416 Darby Way to Schaaf Excavating Contractors, Inc. in the amount of 19,833.00. All in favor, motion passed 7-0.

A motion was made by N. Petrocelli, Sr., seconded by B. Ghelarducci, and carried to approve Real Estate Tax Refunds due to changes in assessments as requested by the Real Estate Tax Collector. Copies of the official change orders were attached to the request. All in favor, motion passed 7-0.

<u>YEAR</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>	<u>NAME AND ADDRESS</u>
2019	322-C-71	\$204.67	John and Svitlana Vogel 241 Church Road Pittsburgh, PA 15241

A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept and pay commission due the October 2019 Real Estate Tax Collector Report. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to accept the September 2019 Treasurer's Report. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by J. Colosimo, and carried to accept the October 2019 Police Report. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by V. Schneider, and carried to accept the November 2019 Zoning Report. All in favor, motion passed 7-0.

COMMITTEE REPORTS

ADMINISTRATION, BRUCE GHELARDUCCI – Councilman Ghelarducci said he is thankful Ms. Collins is getting healthy.

FINANCE, JOSEPH VERDUCI – Councilman Verduci reported the Finance Committee met last week on the 2020 Budget.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo said the parks are closed and the restroom construction at McLaughlin Park is approximately 50% complete.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli presented the October 2019 Public Works Report.

PUBLIC SAFETY, WILLIAM HENDERSON – Councilman Henderson said he is working with Chief King on next year's police budget.

MAYOR, BETTY COPELAND - Mayor Copeland said she is thankful for everyone; prayers for all to have a nice Thanksgiving holiday.

POLICE CHIEF, CHAD KING – Chief King was not present for the meeting.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermott presented the confidential Solicitor's report to Council.

BOROUGH ENGINEER, KEVIN BRETT – Engineer Brett presented the Engineer's Report.

2019 Road Improvements – Contractor anticipates beginning work November 6, 2019.

2015 Road Improvements – LSSE reviewed the condition of Bower Hill Road and reviewed contract documents. LSSE provided recommendation to Borough as noted in letter dated October 30, 2019.

Jane Way Access Project – LSSE submitted revised permit documents to the ACCD September 25, 2019. ACCD added changes to the existing permit. No further permitting is required. Once funding is received, everything is ready to go to construction. NO CHANGE.

Commercial Street Wall Project – Conceptual plans are being prepared with a probable cost estimate. May require a Chapter 105 Permit. Meeting with DEP as may be classified as a levee. LSSE is finalizing survey and scheduling a meeting with PADEP once plan is drafted.

Maple Street Wall – The General Permit 11 has been issued by the PADEP. NO CHANGE.

Army Corps – LSSE received a copy of US Department of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and are currently reviewing options presented in study to reduce flooding. LSSE requested and received a copy of the Appendix on September 2, 2019 and is under review. LSSE is incorporating Maple Street Wall improvements into model.

Commercial Street Storm Culverts – LSSE completed the General Permit application for culvert cleaning. LSSE submitted response letter to PADEP for GP-11 permit application. NO CHANGE.

GEDF Grant – LSSE submitted GEDF Grant Applications for the following projects:

1. Bower Hill Road Stormwater Complaint (Opinion of Probable Cost - \$100,000.00)
2. McLaughlin Run Flood Mitigation (includes the following):
 - Jane Way Ramp \$100,000.00
 - Commercial Street Culvert Cleaning \$100,000.00
 - Back Channel Cleaning (plans to be prepared) \$100,000.00
 - Lowering Ball Field (Gateway plans) \$350,000.00
 - Trash Rack (Gateway plans) \$60,000.00
3. Borough Wide Retaining Walls (includes the following):
 - Maple Street Retaining Wall \$60,000.00
 - Werner Street Retaining Wall \$250,000.00
 - Wall Below Culvert (plans not prepared) \$350,000.00

PA Small Water & Sewer Grants – LSSE preparing grant application for construction of Stormwater BMP within park. Resolution to be passed prior to application deadline of December 13, 2019.

CDBG Year 46 – LSSE submitted pre-application September 9, 2019 for ramps at five (5) intersection (\$38,000.00). Final application has been completed and Char-West has been notified to submit the application to the County.

Backflow Preventer Project – Contract awarded to Osiris Enterprises in the amount of \$168,700.00 as noted in letter dated October 21, 2019. Pre-construction meeting will be held mid-November.

McLaughlin Park Restroom, CD Year 44 – Construction work on-going, work is 50% complete. Partial Payment Request No. 1 was received from contract in the amount of \$22,887.00 and forwarded to Borough for approval by Char-West Council of Government.

FIRE CHIEF, RAYMOND COSTAIN – Chief Costain was not present for the meeting. Assistant Fire Chief Mike Meglan reported 34 total calls for the month of October 2019. He reminded everyone of the upcoming fundraiser benefit this weekend and said the VFD is also selling “Sleighful of Cash” tickets.

SOUTHBRIDGE EMS, DAN MILLER – Mr. Miller was not present for the meeting.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – Ms. Weise reported bake sale income of \$1305 and reminded everyone of the upcoming programs.

BRIDGEVILLE LIBRARY REPRESENTATIVE – The Library Director reported the Love your Library campaign raised over \$13,000.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – Not present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Nino Petrocelli, Sr. discussed Mr. DeBlasio’s comment about having meetings without a quorum including pattern and practice.

BOROUGH MANAGER, LORI COLLINS – Ms. Collins provided her written report, thanked Council for their support and the staff, Cheryl, for being invaluable.

OLD BUSINESS – Councilman Petrocelli, Sr. asked for an update regarding future paving on Bank Street.

Ms. Collins said she contacted PennDOT the beginning of 2019. The road was not on the list to be paved. She will contact them for updated information.

Councilwoman Schneider asked for an update on the Chartiers Park road entrance.

Engineer Brett said it needs another permit and may qualify an upcoming CFA grant.

NEW BUSINESS – None.

ADJOURNMENT

A motion was made by B. Ghelarducci, seconded by J. Verduci, and carried to adjourn the meeting at 8:02 p.m. All in favor, motion passed 7-0.

MONTH OF: OCTOBER - 2019

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2019 CURRENT (at discount) (7-1 to 8-31)						
2019 CURRENT (at face) (9-1 to 10-31)	37,221.05			37,221.05		
2019 CURRENT (at penalty) (11-1 to 6-30)					5%	
REAL ESTATE - Delinquent						
2018	3,040.97		304.54	3,345.51	5%	152.05
2017	614.35		61.44	675.79	5%	30.72
2016	614.35		61.44	675.79	5%	30.72
TAX CERTIFICATIONS	20				10.00	200.00
TOTAL	41,490.72		427.42	41,918.14		413.49

BOROUGH OF BRIDGEVILLE

FINANCIAL REPORT

SEPTEMBER 2019

BRENTWOOD BANK

ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF SEPTEMBER 30, 2019

General (6464)	\$ 1,748,716.40
Sanitary Sewer Fund	\$ 707,485.99
Garbage	\$ 53,810.99
Payroll	\$ 15,826.96
Utility	\$ 596.35
Liquid Fuels Tax	\$ 147,923.31
Capital Improvements	\$ 662,497.18
Anne Baumgarten Children's Safety Fund	\$ 1,542.70
Relief Fund	\$ 9,905.72

NOTE: *Balances taken from Bank Statements*

RECONCILIATION OF GENERAL FUND

Bank Balance 9/1/2019	\$1,003,189.93
Deposits	\$1,016,268.79
Interest Earned	\$ <u>1,463.60</u>
TOTAL	\$ 2,020,922.32
Less Checks Paid and Other Debits	\$ <u>(272,205.92)</u>
	\$ 1,748,716.40
Less Outstanding Checks	\$ <u>(6,110.65)</u>
General Fund Account Balance, 9/30/2019	\$ <u>1,742,605.75</u>

OK 10/24 RW

RECONCILIATION OF PAYROLL FUND

Bank Balance 9/1/2019	\$ 16,901.51
Deposits	\$ 102,502.10
Interest Earned	\$ <u>25.93</u>
TOTAL	\$ 119,429.54
Less Checks Paid and Other Debits	<u>(103,602.58)</u>
	\$ 15,826.96
Less Outstanding Checks	(5,230.42)
PAYROLL BALANCE, 9/30/2019	\$ <u>10,596.54</u>

OK 10/24 RW

RECONCILIATION OF SANITARY SEWER FUND

Bank Balance, 9/1/2019	\$ 821,320.66
Deposits	\$ 107,760.75
Interest Earned	<u>\$ 732.19</u>
TOTAL	\$ 929,813.60
Less Checks Paid and Other Debits	<u>(222,327.61)</u>
	\$ 707,485.99
Less Outstanding Checks	<u>(174.30)</u>
Sanitary Sewer Account Balance, 9/30/2019	<u><u>\$ 707,311.69</u></u>

ok 10/24 RW

RECONCILIATION OF GARBAGE FUND

Bank Balance, 9/1/2019	\$ 69,959.84
Deposits	\$ 19,667.26
Interest Earned	<u>\$ 64.17</u>
TOTAL	\$ 89,691.27
Less Checks Paid and Other Debits	\$ (35,880.28)
	\$ 53,810.99
Less Outstanding Checks	<u>\$ (188.56)</u>
Garbage Account Balance, 9/30/2019	<u><u>\$ 53,622.43</u></u>

ok 10/24 RW

RECONCILIATION OF LIQUID FUELS FUND

Bank Balance, 9/1/2019	\$ 148,239.50	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 150.90</u>	
TOTAL		\$ 148,390.40
Less Checks Paid and Other Debits		<u>(467.09)</u>
		\$ 147,923.31
Less Outstanding Checks		<u>(0.00)</u>
Liquid Fuels Account Balance, 9/30/2019	\$ 147,923.31	<u><u>=====</u></u> <i>Ch 10/24 RW</i>

RECONCILIATION OF THE CAPITAL IMPROVEMENT FUND

Bank Balance, 9/1/2019	\$ 459,041.64	
Deposits	\$ 202,981.13	
Interest Earned	<u>\$ 474.41</u>	
TOTAL		\$ 662,497.18
Less Checks Paid and Other Debits		<u>(0.00)</u>
		<u>\$ 662,497.18</u>
Less Outstanding Checks		<u>\$ (0.00)</u>
Capital Improvement Account Balance, 9/30/2019	\$ 662,497.18	<u><u>=====</u></u> <i>Ch 10/24 RW</i>

RECONCILIATION OF UTILITY FUND

Bank Balance, 9/1/2019	\$	318.17
Deposits	\$	468.78
Interest Earned	\$	<u>.45</u>
TOTAL	\$	787.40
Less Checks Paid and Other Debits	\$	<u>(191.05)</u>
	\$	596.35
Less Outstanding Checks	\$	<u>(377.48)</u>
Utility Account Balance, 9/30/2019	\$	<u><u>218.87</u></u>

OK
10/24 RW

RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance, 9/1/2019	\$	499.84
Deposits	\$	1,042.00
Interest Earned	\$	<u>.86</u>
TOTAL	\$	1,542.70
Less Checks Paid and Other Debits	\$	(0.00)
Less Outstanding Checks	\$	<u>0.00</u>
Anne Baumgarten Account Balance, 9/30/2019	\$	<u><u>1,542.70</u></u>

OK RW
10/24

RECONCILIATION OF THE RELIEF FUND

Bank Balance 9/1/2019	\$	9,895.63
Deposits	\$	0.00
Interest Earned	\$	<u>10.09</u>
TOTAL	\$	9,905.72
Less Checks Paid and Other Debits	\$	(0.00)
Less Outstanding Checks	\$	(0.00)
Disaster Relief Account Balance, 9/30/2019	\$	<u><u>9,905.72</u></u>

OK
10/24
RW

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of October 2019

Category	Oct-19	2019 YTD
Regular Hrs worked	1816.00	15990.00
Overtime hrs	140.00	723.50
Court Case hrs	47.00	390.00
Total Officer Hrs	2003.00	17103.50
Animal Complaints	4	64
Criminal Arrests	15	179
Criminal Charges filed	31	304
Traffic Citations	27	375
Boro Citations	4	80
Community Service	52	726
Abandoned Vehicle Reports	1	35
Calls for Service	247	2807
Motorist Assisted	1	25
Warnings Issued	2	59
Patrol Miles - total	4868	29387
Traffic Accidents	14	118
Police Department Revenue Received		
Revenue Source	Oct-19	
Amusement Permits	\$0.00	
Boro Citation/Tickets	\$15.00	
Request for Police Reports	\$120.00	
Solicitation Permits/Others	\$100.00	
District Court 05-2-21	\$1,269.34	
Total	\$1,504.34	
Year to Date Totals	\$18,761.73	

BRIDGEVILLE BOROUGH
NOVEMBER 2019
BUILDING AND ZONING REPORT

New Single Family Home Construction	0
Residential Addition / Renovation	0
Residential Deck	0
Residential Deck with Roof	0
Residential Porch	0
Residential Solar Panels	0
Residential Hot tub / Pool	0
Commercial Addition / Renovation	2
Communication Antenna	0
Demolition	0
Grading	0
Sign	0

Residential Fence / Wall	0
Residential Garage / Shed	0
Residential Driveway / Sidewalk	1

Business Occupancy	0
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<u>TOTAL BUILDING / ZONING PERMITS ISSUED</u>	3
<u>TOTAL OCCUPANCY PERMITS ISSUED</u>	0

PROPERTY MAINTENANCE/ZONING VIOLATIONS

Burning	0
Animal	1
Dumping	0
High Grass / Weeds	0
Junk Vehicle	0
Noise	0
Parking	0
Roads	0
Storm Drainage	0
Trash / Debris	2
Shrubs / Trees (overgrowth)	2
Zoning	0
Other	2

<u>TOTAL VIOLATIONS</u>	7
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