

**BRIDGEVILLE BOROUGH  
COUNCIL MINUTES  
OCTOBER 14, 2019  
REGULAR MEETING 7:00 PM**

Council President Tolmer opened the meeting with the Pledge of Allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

**ROLL CALL** – Roll was called with the following present except Manager Collins and Police Chief King.

Council President, Michael Tolmer	Mayor, Betty Copeland
Council Vice President, Bruce Ghelarducci	Solicitor, Thomas McDermott
Council Member, William Henderson	Borough Engineer, John Heyl
Council Member, Joseph Colosimo	Borough Manager, Lori Collins ( <b>absent</b> )
Council Member, Joseph Verduci	Assistant to the Borough Manager, Cheryl Glowark
Council Member, Nino Petrocelli, Sr.	Police Chief, Chad King ( <b>absent</b> )
Council Member, Virginia Schneider	Fire Chief, Raymond Costain
	Southbridge EMS, Dan Miller

**PROCLAMATION** – GHELARDUCCI FAMILY FOR 80 YEARS IN BUSINESS

Mayor Copeland presented a proclamation to the Ghelarducci family.

**PRESENTATION** – KINSEY MILLER, TREE PITTSBURGH

Bert Cherry and Courtney Tolmer introduced Kinsey Miller, Community Forester, who provided a power point presentation about reintroducing trees, suited for urban environments, to Washington Avenue.

**COMMENTS FROM THE FLOOR**

Bob Fryer – Resident of Bridgeville Towers. Mr. Fryer urged Council to take property for parking to revitalize the Borough.

**Council stated they would consider if properties came for sale.**

**BUSINESS**

A motion was made by B. Ghelarducci, seconded by V. Schneider, and carried to approve the September 9, 2019 regular meeting minutes as submitted. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by J. Colosimo, and carried to approve the October 2019 Bill List. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to approve the October 18, 25, and November 1, and 18, 2019 payrolls. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by N. Petrocelli, Sr., and carried to adopt **Resolution No. 2019-13** formally requesting CDBG funds from the Allegheny County Department of Economic Development in the amount of \$38,000 for ADA ramps and sidewalks and designating an official to perform the required duties between the ACED and Bridgeville Borough. All in favor, motion passed 7-0.

A motion was made by N. Petrocelli, Sr., seconded by B. Ghelarducci, and carried to approve the Subdivision Plan Application submitted by Thomas Dance Studio on behalf of Robert David Holding Company, LLC for the property located at 111 Washington Avenue contingent upon the completion of all items noted in LSSE's review letter dated September 27, 2019. Planning Commission reviewed and recommended contingent approval at their September 30, 2019 meeting. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by J. Verduci, and carried to approve the Site Plan Application submitted by Thomas Dance Studio on behalf of Robert David Holding Company, LLC for the property located at 111 Washington Avenue contingent upon the completion of all items noted in LSSE's review letter dated September 27, 2019. Planning Commission reviewed and recommended contingent approval at their September 30, 2019 meeting. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to accept the bids for the Backwater Valve Contract Phase 2 - Contract No. 19-S1, and award the bid to the lowest responsible bidder, Osiris Enterprises, in the amount of \$168,700.00, contingent upon the review of all documents and recommendation by the Borough Engineer. All in favor, motion passed 7-0.

A motion was made B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to approve the following Real Estate Tax Refunds due to changes in assessments as requested by the Real Estate Tax Collector. Copies of the official change orders were attached to the request. All in favor, motion passed 7-0.

<u>YEAR</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>	<u>NAME AND ADDRESS</u>
2019	255-F-186	\$ 54.14	Fred A. & Margaret J Valentino
2019	255-F-203	172.87	251 May Avenue
2019	255-F-205	<u>140.38</u>	Bridgeville, PA 15017
	<b>Total</b>	<b>\$ 367.39</b>	
2019	321-E-103	\$ 254.80	Alia Properties, LLC
2019	331-A-48	<u>279.01</u>	P.O. Box
	<b>Total</b>	<b>\$ 533.81</b>	Carnegie, PA 15106
2019	322-B-89	\$ 226.77	AX Property, LLC
2018	322-B-89	<u>\$ 226.77</u>	331 Buffalo Ridge Road
	<b>Total</b>	<b>\$ 453.54</b>	Canonsburg, PA 15317
2019	255-P-209	\$ 559.29	714 Ventures, Inc.
2018	255-P-209	559.29	5404 Plainfield Avenue
2019	255-R-12	902.63	Pittsburgh, PA 15217
2018	255-R-12	<u>902.63</u>	
	<b>Total</b>	<b>\$2,923.84</b>	

A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept and pay commission due the September 2019 Real Estate Tax Collector Report. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by V. Schneider, and carried to accept the August 2019 Treasurer's Report. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by J. Colosimo, and carried to accept the September 2019 Police Report. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by N. Petrocelli, Sr., and carried to accept the September 2019 Zoning Report. All in favor, motion passed 7-0.

### **COMMITTEE REPORTS**

ADMINISTRATION, BRUCE GHELARDUCCI – Councilman Ghelarducci had nothing to report.

FINANCE, JOSEPH VERDUCI – Councilman Verduci reported normal expenditures for the month and said the budget meeting will be held soon.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo reported the preconstruction meeting was held for the McLaughlin Park restroom upgrade project.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli presented the September 2019 Public Works Report and thanked Bill Bott and the public works department for doing a great job cleaning up McLaughlin Park.

President Tolmer thanked Councilman Petrocelli for leading the project.

PUBLIC SAFETY, WILLIAM HENDERSON – Councilman Henderson said they are still working on parking issues.

MAYOR, BETTY COPELAND - Mayor Copeland urged everyone to attend the Historical Society's Bake Sale this week.

POLICE CHIEF, CHAD KING – Chief King was not present for the meeting.

SOLICITOR, THOMAS MCDERMOTT –Solicitor McDermott presented the confidential Solicitor's report to Council.

BOROUGH ENGINEER, JOHN HEYL –Engineer Heyl presented the Engineer's Report dated October 14, 2019 and updated the following items:

**2019 Road Improvements** – The pre-construction meeting was held on October 2, 2019.

**MS4** – LSSE submitted the Annual Progress Report to PADEP on September 30, 2019.

**Jane Way Access Project** – LSSE submitted revised permit documents to ACCD September 25, 2019. ACCD has added the changes to the existing permit. No further permitting is required. Once funding is received, everything is ready to go to construction.

**Commercial Street Wall Project** – Conceptual plans are being prepared with a probable cost estimate. May require a Chapter 105 Permit. Meeting with DEP as may be classified as a levee. LSSE is scheduling a meeting with PADEP.

**Maple Street Wall** – The General Permit 11 has been issued by the PADEP.

**Army Corps** – LSSE received a copy of US Department of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and are currently reviewing options presented in study to reduce flooding. LSSE requested and received a copy of the Appendix on September 2, 2019 and is under review. LSSE is incorporating Maple Street Wall improvements into model.

**Commercial Street Storm Culverts** – LSSE completed the General Permit application for culvert cleaning. LSSE submitted response letter to PADEP for GP-11 permit application.

**GEDF Grant** – LSSE submitted GEDF Grant Applications for the following projects:

1. Bower Hill Road Stormwater Complaint (Opinion of Probable Cost - \$100,000.00)
2. McLaughlin Run Flood Mitigation (includes the following):
  - Jane Way Ramp \$100,000.00
  - Commercial Street Culvert Cleaning \$100,000.00
  - Back Channel Cleaning (plans to be prepared) \$100,000.00
  - Lowering Ball Field (Gateway plans) \$350,000.00
  - Trash Rack (Gateway plans) \$60,000.00
3. Borough Wide Retaining Walls (includes the following):
  - Maple Street Retaining Wall \$60,000.00
  - Werner Street Retaining Wall \$250,000.00
  - Wall Below Culvert (plans not prepared) \$350,000.00

**CDBG Year 46** – LSSE submitted pre-application September 9, 2019 for ramps at five (5) intersection (\$38,000.00).

**Backflow Preventer Project** – Bids opened October 10, 2019. Osiris Enterprises was the low bidder in the amount of \$168,700.00 as noted in LSSE Bid Report letter dated October 14, 2019.

**McLaughlin Park Restroom, CD Year 44** – Bids opened August 29, 2019. LSSE provided Bid Report. Select Contracting was the low bidder in the amount of \$57,762.00 (Base Bid) and \$10,000.00 (Add Alternate No. 1). Pre-construction meeting held October 14, 2019.

**416 Darby Way Structure Demolition** – Environmental Assessment awarded to AGX, Inc. in the amount of \$950.00 as noted in letter dated September 17, 2019. Bid documents for demolition have been completed. LSSE transmitted advertisement to Borough on October 8, 2019. Borough to advertise at a later date.

**President Tolmer noted, Representative Ortity and Senator Iovino have both sent letters in support for the Bridgeville grant requests.**

FIRE CHIEF, RAYMOND COSTAIN – Chief Costain reported a total of 52 calls answered in the month of September.

SOUTHBRIDGE EMS, DAN MILLER – Mr. Miller left the meeting for an emergency.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – Ms. Weise was not present for the meeting.

BRIDGEVILLE LIBRARY REPRESENTATIVE – The representative said the Love your Library Campaign has ended and presented fall programming.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – Not present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Not present.

BOROUGH MANAGER, LORI COLLINS – Not present.

**OLD BUSINESS** – Councilman Verduci thanked everyone who attended the Chili Cook Off and said they had approximately 800 people in attendance.

**NEW BUSINESS** – None.

### **ADJOURNMENT**

A motion was made by B. Ghelarducci, seconded by W. Henderson, and carried to adjourn the meeting at 8:12 p.m. All in favor, motion passed 7-0.

MONTH OF: SEPTEMBER - 2019

# BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2019 CURRENT (at discount) (7-1 to 8-31)	745,603.19	14,910.59		730,692.60		
2019 CURRENT (at face) (9-1 to 10-31)	14,379.32			14,379.32		
2019 CURRENT (at penalty) (11-1 to 6-30)					5%	
REAL ESTATE - Delinquent						
2018	6,908.35		692.52	7,600.87	5%	345.42
2017	1,024.45		110.37	1,134.82	5%	51.22
2016					5%	
TAX CERTIFICATIONS	19				10.00	190.00
TOTAL	767,915.31	14,910.59	802.89	753,807.61		586.64

**BOROUGH OF BRIDGEVILLE**

**FINANCIAL REPORT  
AUGUST 2019**

**BRENTWOOD BANK**

**ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF AUGUSTY 31, 2019**

General (6464)	\$ 1,003,189.93
Sanitary Sewer Fund	\$ 821,320.66
Garbage	\$ 69,959.84
Payroll	\$ 16,901.51
Utility	\$ 318.17
Liquid Fuels Tax	\$ 148,239.50
Capital Improvements	\$ 459,041.64
Anne Baumgarten Children's Safety Fund	\$ 499.84
Relief Fund	\$ 9,895.63

NOTE: *Balances taken from Bank Statements*

### RECONCILIATION OF GENERAL ACCOUNT

Bank Balance 8/1/2019	\$ 453,048.28	
Deposits	\$ 756,763.72	
Interest Earned	<u>\$ 804.40</u>	
TOTAL		\$ 1,210,616.40
Less Checks Paid and Other Debits	<u>\$ (207,426.47)</u>	
		\$ 1,003,189.93
Less Outstanding Checks	<u>\$ ( 80,007.93)</u>	
General Fund Account Balance, 8/31/2019	<u><u>\$ 923,182.00</u></u>	

ok 10/10/19

### RECONCILIATION OF PAYROLL FUND

Bank Balance 8/1/2019	\$ 35,975.31	
Deposits	\$ 103,560.94	
Interest Earned	<u>\$ 23.58</u>	
TOTAL		\$ 139,559.83
Less Checks Paid and Other Debits	<u>(122,658.32)</u>	
		\$ 16,901.51
Less Outstanding Checks		(4,234.50)
PAYROLL BALANCE, 8/31/2019	<u><u>\$ 12,667.01</u></u>	

ok 10/10/19



### RECONCILIATION OF SANITARY SEWER FUND

Bank Balance, 8/1/2019	\$ 703,938.77
Deposits	\$ 117,285.78
Interest Earned	<u>\$ 899.23</u>
TOTAL	\$ 822,123.78
Less Checks Paid and Other Debits	<u>( 803.12)</u>
	\$ 821,320.66
Less Outstanding Checks	<u>( 122.88)</u>
Sanitary Sewer Account Balance, 8/31/2019	<u><u>\$ 821,197.78</u></u>

OK 10/10/18

### RECONCILIATION OF GARBAGE ACCOUNT

Bank Balance, 8/1/2019	\$ 30,567.52
Deposits	\$ 74,576.93
Interest Earned	<u>\$ 68.88</u>
TOTAL	\$105,213.33
Less Checks Paid and Other Debits	\$ (35,253.49)
	\$ 69,959.84
Less Outstanding Checks	<u>\$ ( 150.38)</u>
Garbage Account Balance, 8/31/2019	<u><u>\$ 69,809.46</u></u>

OK 10/10/19

### RECONCILIATION OF LIQUID FUELS TAX FUND ACCOUNT

Bank Balance, 8/1/2019	\$ 148,477.87	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 179.98</u>	
<b>TOTAL</b>		\$ 148,657.85
Less Checks Paid and Other Debits		<u>( 418.35)</u>
		\$ 148,239.50
Less Outstanding Checks		<u>(0.00)</u>
<b>Liquid Fuels Account Balance, 8/31/2019</b>		<u><u>\$ 148,239.50</u></u>

ok 10/10/19

### RECONCILIATION OF THE CAPITAL IMPROVEMENT FUND

Bank Balance, 8/1/2019	\$ 503,251.16	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 589.62</u>	
<b>TOTAL</b>		\$ 503,840.78
Less Checks Paid and Other Debits		<u>( 44,799.14)</u>
		\$ 459,041.64
Less Outstanding Checks		<u>(0.00)</u>
<b>Capital Improvement Account Balance, 8/31/2019</b>		<u><u>\$ 459,041.64</u></u>

ok 10/10/19

### RECONCILIATION OF UTILITY FUND ACCOUNT

Bank Balance, 8/1/2019	\$	238.12
Deposits	\$	82.75
Interest Earned	\$	<u>.30</u>
TOTAL	\$	321.17
Less Checks Paid and Other Debits	\$	( 3.00)
	\$	318.17
Less Outstanding Checks	\$	( 99.75)
Utility Account Balance, 8/31/2019	\$	<u>218.42</u>

ok 10/10/19

### RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance, 8/1/2019	\$	499.23
Deposits	\$	0.00
Interest Earned	\$	<u>.61</u>
TOTAL	\$	499.84
Less Checks Paid and Other Debits	\$	( 0.00)
Less Outstanding Checks	\$	<u>0.00</u>
Anne Baumgarten Account Balance, 8/31/2019	\$	<u>499.84</u>

ok 10/10/19

### RECONCILIATION OF THE RELIEF FUND

Bank Balance 8/1/2019	\$	9,883.63
Deposits	\$	0.00
Interest Earned	\$	<u>12.00</u>
TOTAL	\$	9,895.63
Less Checks Paid and Other Debits	\$	( 0.00)
Less Outstanding Checks	\$	( 0.00)
Disaster Relief Account Balance, 8/31/2019	\$	<u>9,895.63</u>

ok 10/10/19

## BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of September 2019

Category	Sep-19	2019 YTD
Regular Hrs worked	1456.00	14174.00
Overtime hrs	97.50	583.50
Court Case hrs	32.00	343.00
<b>Total Officer Hrs</b>	<b>1585.50</b>	<b>15100.50</b>
Animal Complaints	10	60
Criminal Arrests	16	164
Criminal Charges filed	50	273
Traffic Citations	26	348
Boro Citations	8	76
Community Service	80	674
Abandoned Vehicle Reports	13	34
Calls for Service	281	2560
Motorist Assisted	3	24
Warnings Issued	7	57
Patrol Miles - total	2491	24519
Traffic Accidents	16	104
<b>Police Department Revenue Received</b>		
<b>Revenue Source</b>	<b>Sep-19</b>	
Amusement Permits	\$0.00	
Boro Citation/Tickets	\$45.00	
Request for Police Reports	\$165.00	
Solicitation Permits/Others	\$0.00	
District Court 05-2-21	\$1,472.67	
<b>Total</b>	<b>\$1,682.67</b>	
<b>Year to Date Totals</b>	<b>\$17,257.39</b>	

**BRIDGEVILLE BOROUGH**  
**SEPTEMBER 2019**  
**BUILDING AND ZONING REPORT**  
Submitted October 14, 2019

New Single Family Home Construction	0
Residential Addition / Renovation	1
Residential Deck	1
Residential Deck with Roof	1
Residential Porch	0
Residential Solar Panels	0
Residential Hot tub / Pool	1
Commercial Addition / Renovation	0
Communication Antenna	0
Demolition	0
Grading	0
Sign	0
Electrical	1

Residential Fence / Wall	4
Residential Garage / Shed	1
Residential Driveway / Sidewalk	1

Business Occupancy	0
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<b><u>TOTAL BUILDING / ZONING PERMITS ISSUED</u></b>	11
<b><u>TOTAL OCCUPANCY PERMITS ISSUED</u></b>	0

**PROPERTY MAINTENANCE/ZONING VIOLATIONS**

Burning	
Animal	1
Dumping	
High Grass / Weeds	6
Junk Vehicle	
Noise	
Parking	
Roads	
Storm Drainage	
Trash / Debris	2
Shrubs / Trees (overgrowth)	3
Zoning	1
Other	

<b><u>TOTAL VIOLATIONS</u></b>	13
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