

**BRIDGEVILLE BOROUGH
COUNCIL MINUTES
SEPTEMBER 9, 2019
REGULAR MEETING 7:00 PM**

Council President Tolmer opened the meeting with the Pledge of Allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

ROLL CALL – Roll was called with the following present except Manager Collins, Fire Chief Costain (Assistant Fire Chief Mike Meglan was present in his absence), and Southbridge EMS Dan Miller.

Council President, Michael Tolmer	Mayor, Betty Copeland
Council Vice President, Bruce Ghelarducci	Solicitor, Thomas McDermott
Council Member, William Henderson	Borough Engineer, Kevin Brett
Council Member, Joseph Colosimo	Borough Manager, Lori Collins (absent)
Council Member, Joseph Verduci	Assistant to the Borough Manager, Cheryl Glowark
Council Member, Nino Petrocelli, Sr.	Police Chief, Chad King
Council Member, Virginia Schneider	Fire Chief, Raymond Costain (absent)
	Southbridge EMS, Dan Miller (absent)

COMMENTS FROM THE FLOOR

Tom Robinson – Resident of 1299 McLaughlin Run Road. Mr. Robinson said McLaughlin Park looks terrible asked when something was going done.

Council said it is a slow process and they are waiting to hear if grant requests will be approved. They will have public works clean up and cut the park.

Bob Fryer – Resident of Bridgeville Towers. Mr. Fryer brought drawings in to illustrate turning open areas into parking areas. Mr. Fryer stated he feels it is an urgent situation.

Dale Livingston – Resident of Cook School Road. Mr. Livingston came representing the Bridgeville Greater Area Lion's Club. He stated a spaghetti fundraiser will be held Thursday, October 3, 2019 from 5 – 8 p.m. at the Alpine Club in South Fayette Township and asked for their support.

Pasquale DeBlasio – Resident of Pennsylvania Avenue. Mr. DeBlasio asked when the last time Public Works cleaned McLaughlin Run and where do we stand with cleaning the Back Channel.

Council replied the creek is checked regularly and if any debris is found, it is promptly removed.

Kevin Brett stated the Borough is applying for a grant to clean the Back Channel. LSSE is gathering information from the Army Corp. It could take place sometime next year as it will take a permit under the Chartiers Flood Authority.

BUSINESS

A motion was made by B. Ghelarducci, seconded by V. Schneider, and carried to approve the August 12, 2019 regular meeting minutes as submitted. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by N. Petrocelli, and carried to approve the September 2019 Bill List. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by W. Henderson, and carried to September 13, 20, 27, and October 4, and 11 payrolls. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by V. Schneider, and carried to adopt **Ordinance No. 1011**, amending the Borough's Code of Ordinances, Chapter 7, Fire Prevention & Fire Protection, adding Part 6, Emergency Services Cost Recovery, to authorize and establish rules and fees associated with recovery of emergency services costs incurred by emergency service providers. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by W. Henderson, and carried to approve **Resolution No. 2019-09** accepting the Municipal Winter Traffic Services Agreement between the Borough of Bridgeville and PennDOT for the winter seasons of 2019-2020; 2020-2021; 2021-2022; 2022-2023; and 2023-2024. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by J. Colosimo, and carried to accept the Minimum Municipal Obligation worksheet for the Police Pension Plan for Budget Year 2020 as prepared by Manager Collins. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, and carried to accept Minimum Municipal Obligation worksheet for the Non-Uniformed Employees' Pension Plan for Budget Year 2020 as prepared by Manager Collins. All in favor, motion passed 7-0.

A motion was made B. Ghelarducci, seconded by J. Colosimo, and carried to accept bids received for the 416 Darby Way Environmental Assessment and award the bid to the lowest responsible bidder, AGX, Inc. in the amount of \$950.00 contingent upon the review of all required documentation by Engineer Brett of Lennon, Smith, Souleret Engineering, Inc. All in favor, motion passed 7-0.

A motion was made B. Ghelarducci, seconded by V. Schneider, and carried to accept bids received for the McLaughlin Park ADA Restroom Renovations as bid by Char-West COG and award the bid to the lowest responsible bidder Select Contracting, LLC for the base bid amount of \$57,762.00 contingent upon CDBG grant funds being confirmed by Allegheny County, as received from HUD, and contingent upon deducting items 4 & 5 of the bid and the review of all required documentation by Engineer Brett of Lennon, Smith, Souleret Engineering, Inc. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept and pay commission due the August 2019 Real Estate Tax Collector Report. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept the July 2019 Financial Report. All in favor, motion passed 7-0.

A motion was made by W. Henderson, seconded by B. Ghelarducci, and carried to accept the August 2019 Police Report. All in favor, motion passed 7-0.

COMMITTEE REPORTS

ADMINISTRATION, BRUCE GHELARDUCCI – Councilman Ghelarducci had nothing to report.

FINANCE, JOSEPH VERDUCI – Councilman Verduci had nothing to report.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo reported the Borough is applying for a CDBG grant for ADA ramps.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli presented the August 2019 Public Works Report.

PUBLIC SAFETY, WILLIAM HENDERSON – Councilman Henderson stated the Public Safety Committee is continuing to look at ways to alleviate parking issues in the Borough. He attended a Bridgeville preparedness meeting and thanked Dale Livingston for coordinating the meeting. Mr. Henderson said it was very interesting. He also thanked the Police and Fire Department for all they do for the community.

MAYOR, BETTY COPELAND - Mayor Copeland discussed recent events she attended throughout the month.

POLICE CHIEF, CHAD KING – Chief King had nothing to report.

SOLICITOR, THOMAS MCDERMOTT –Solicitor McDermott submitted the confidential Solicitor's report to Council and thanked Fire Chief Costain for his input with the reimbursement ordinance adopted this evening.

BOROUGH ENGINEER, KEVIN BRETT –Engineer Brett presented the Engineer's Report dated September 9, 2019, listing the engineering items of work performed or authorized. Mr. Brett discussed the following:

2019 Road Improvements – Pre-construction meeting to be scheduled.

MS4 – LSSE to schedule a meeting to review MS4 items with Borough Staff including outfall screening and Annual Progress Report.

Jane Way Access Project – LSSE prepared revised plans.

Commercial Street Wall Project – Conceptual plans are being prepared with a probable cost estimate. May require a Chapter 105 Permit. Meeting with DEP as may be classified as a levee.

Maple Street Wall – LSSE submitted General Permit 11 Application and is currently under review.

Army Corps – LSSE received a copy of the Appendix from the U.S. Department of the Army Corps of Engineers on September 2, 2019 and is under review.

Commercial Street Storm Culverts – Permit Application has been submitted. Response time estimated at 60 – 90 days.

GEDF Grant – LSSE prepared GEDF Grant Application with Borough Staff for a combination of projects. Resolutions presented for the following projects:

1. Bower Hill Road Stormwater Complaint (Opinion of Probable Cost - \$98,200.00)
2. McLaughlin Run Flood Mitigation (includes the following):
 - Jane Way Ramp \$100,000.00
 - Commercial Street Culvert Cleaning \$100,000.00
 - Back Channel Cleaning (plans to be prepared) \$100,000.00
 - Lowering Ball Field (Gateway plans) \$350,000.00
 - Trash Rack (Gateway plans) \$60,000.00
3. Borough Wide Retaining Walls (includes the following):
 - Maple Street Retaining Wall \$60,000.00
 - Werner Street Retaining Wall \$250,000.00
 - Wall Below Culvert (plans not prepared) \$350,000.00

A motion was made by M. Tolmer, seconded by B. Ghelarducci, and carried to adopt **Resolution No. 2019-10**, confirming that the Borough of Bridgeville is formally requesting a grant from the Redevelopment Authority of Allegheny County in the amount of \$500,000.00 for the Borough Wide Retaining Walls project. All in favor, motion passed 7-0.

A motion was made by M. Tolmer, seconded by B. Ghelarducci, and carried to adopt **Resolution No. 2019-11**, confirming that the Borough of Bridgeville is formally requesting a grant from the Redevelopment Authority of Allegheny County in the amount of \$100,000.00 for the Bower Hill Stormwater improvements project. All in favor, motion passed 7-0.

A motion was made by M. Tolmer, seconded by B. Ghelarducci, and carried to adopt **Resolution No. 2019-12**, confirming that the Borough of Bridgeville is formally requesting a grant from the Redevelopment Authority of Allegheny County in the amount of \$500,000.00 for the McLaughlin Run Flood Mitigation project. All in favor, motion passed 7-0.

CDBG Year 46 – LSSE to assist Borough in submission of pre-application to be submitted September 9, 2019 for (5) intersection ramps (\$35,000.00).

Backflow Preventer Project – Bids scheduled to open September 26, 2019. LSSE will provide Borough with Bid Report.

McLaughlin Park Restroom, CD Year 44 – Bids opened August 29, 2019. LSSE provided Bid Report. Select Contracting was the low bidder in the amount of \$57,762.00 (Base Bid) and \$10,000.00 (Add Alternate No. 1).

416 Darby Way Structure Demolition – Two proposals were received for the Environmental Assessment as summarized in LSSE's letter dated September 4, 2019.

Nino Petrocelli asked Mr. Brett if he would contact someone at PennDOT regarding the condition of Bank Street. Mr. Brett said he would.

FIRE CHIEF, RAYMOND COSTAIN – Assistant Fire Chief Mike Meglan reported there were a total of 32 calls answered in August. He stated there will be fundraisers held for a family who lost everything to a house fire.

SOUTHBRIDGE EMS, DAN MILLER – Not present.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – Ms. Weise updated Fall events and programs and thanked everyone for everything they do for the Borough.

BRIDGEVILLE LIBRARY REPRESENTATIVE – The representative said the Love your Library Campaign is going on this month and the library is holding a family fun day on September 29, 2019.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – Not present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Not present.

BOROUGH MANAGER, LORI COLLINS – Not present.

OLD BUSINESS – There was no old business.

NEW BUSINESS

N. Petrocelli asked Mr. Brett to look at possible places for stormwater catch basin connections along Chestnut Street.

J. Verduci discussed the Gregg Street tree issues. After a short discussion, Council requested Borough Staff to contact tree service companies for tree branch trimming on Gregg Street.

ADJOURNMENT

A motion was made by B. Ghelarducci, seconded by J. Verduci, and carried to adjourn the meeting at 7:54 p.m. All in favor, motion passed 7-0.

MONTH OF: AUGUST - 2019

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2019 CURRENT (at discount) (7-1 to 8-31)	601,450.02	12,029.36		589,420.66		
2019 CURRENT (at face) (9-1 to 10-31)						
2019 CURRENT (at penalty) (11-1 to 6-30)					5%	
REAL ESTATE - Delinquent						
2018	1,279.85		127.99	1,407.84	5%	63.99
2017					5%	
2016					5%	
TAX CERTIFICATIONS	18				10.00	180.00
TOTAL	602,729.87	12,029.36	127.99	590,828.50		243.99

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF JULY 31, 2019

General (6464)	\$ 453,048.28
Sanitary Sewer Fund	\$ 703,938.77
Garbage	\$ 30,567.52
Payroll	\$ 35,975.31
Utility	\$ 238.12
Liquid Fuels Tax	\$ 148,477.87
Capital Improvements	\$ 503,251.16
Anne Baumgarten Children's Safety Fund	\$ 499.23
Relief Fund	\$ 9,883.63

NOTE: *Balances taken from Bank Statements*

BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF GENERAL ACCOUNT

Bank Balance 7/1/2019	\$ 366,652.23	
Deposits	\$ 296,783.64	
Interest Earned	\$ <u>434.27</u>	
TOTAL		\$ 663,870.14
Less Checks Paid and Other Debits		\$ <u>(210,821.86)</u>
		\$ 453,048.28
Less Outstanding Checks		\$ <u>(2,402.24)</u>
GENERAL FUND BALANCE, 7/31/2019		\$ <u><u>450,646.04</u></u>

ok
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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF PAYROLL FUND

Bank Balance 7/1/2019	\$ 43,024.05
Deposits	\$ 133,520.87
Interest Earned	\$ <u>31.79</u>
TOTAL	\$ 176,576.71
Less Checks Paid and Other Debits	<u>(140,601.40)</u>
	\$ 35,975.31
Less Outstanding Checks	(9,104.41)
PAYROLL BALANCE, 7/31/2019	\$ <u>26,870.90</u>

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF SANITARY SEWER FUND

Bank Balance, 7/1/2019	\$ 621,107.11	
Deposits	\$ 129,276.06	
Interest Earned	\$ <u>770.56</u>	
TOTAL		\$ 751,153.73
Less Checks Paid and Other Debits		<u>(47,214.96)</u>
		\$ 703,938.77
Less Outstanding Checks		<u>(0.00)</u>
TOTAL SANITARY SEWER FUND BALANCE, 7/31/2019	\$ 703,938.77	<u><u>703,938.77</u></u>

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF GARBAGE ACCOUNT

Bank Balance, 7/1/2019	\$ 23,104.43	
Deposits	\$ 41,785.77	
Interest Earned	\$ <u>32.88</u>	
TOTAL		\$ 64,923.08
Less Checks Paid and Other Debits		\$ (34,355.56)
		\$ 30,567.52
Less Outstanding Checks		\$ (<u>150.38</u>)
Garbage Account Balance, 7/31/2019		\$ <u>30,417.14</u>

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF LIQUID FUELS TAX FUND ACCOUNT

Bank Balance, 7/1/2019	\$ 150,181.11	
Deposits	\$ 0.00	
Interest Earned	\$ <u>178.95</u>	
TOTAL		\$ 150,360.06
Less Checks Paid and Other Debits		<u>(1,882.19)</u>
		\$ 148,477.87
Less Outstanding Checks		<u>(0.00)</u>

LIQUID FUELS TAX FUND ACCOUNT BALANCE, 7/31/2019

\$ 148,477.87

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF THE CAPITAL IMPROVEMENT FUND

Bank Balance, 7/1/19	\$ 502,648.07	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 603.09</u>	
TOTAL		\$ 503,251.16
Less Checks Paid and Other Debits		<u>(0.00)</u>
		\$ 503,251.16
Less Outstanding Checks		<u>\$ (0.00)</u>
THE CAPITAL IMPROVEMENT FUND ACCOUNT BALANCE, 7/31/2019		<u><u>\$ 503,251.16</u></u>

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF UTILITY FUND ACCOUNT

Bank Balance, 7/1/2019	\$	237.83	
Deposits	\$	0.00	
Interest Earned	\$	<u>.29</u>	
TOTAL	\$	238.12	
Less Checks Paid and Other Debits	\$	(0.00)	
	\$	238.12	
Less Outstanding Checks	\$	(20.00)	
UTILITY FUND ACCOUNT BALANCE, 7/31/2019	\$	<u>218.12</u>	

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance, 7/1/19	\$	498.63	
Deposits	\$	0.00	
Interest Earned	\$	<u>.60</u>	
TOTAL	\$		499.23
Less Checks Paid and Other Debits	\$	(0.00)
Less Outstanding Checks	\$	<u>0.00</u>	
THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND ACCOUNT BALANCE, 7/31/2019	\$	<u>499.23</u>	

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BOROUGH OF BRIDGEVILLE

**FINANCIAL REPORT
JULY 2019**

BRENTWOOD BANK

RECONCILIATION OF THE RELIEF FUND

Bank Balance 7/1/2019	\$ 9,871.79	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 11.84</u>	
TOTAL		\$ 9,883.63
Less Checks Paid and Other Debits		\$ (0.00)
Less Outstanding Checks		\$ (2,727.84)
THE RELIEF FUND ACCOUNT BALANCE 7/31/19		<u>\$ 7,155.79</u>

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BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of August 2019

Category	Aug-19	2019 YTD
Regular Hrs worked	1436.00	12718.00
Overtime hrs	32.50	486.00
Court Case hrs	46.00	311.00
Total Officer Hrs	1514.50	13515.00
Animal Complaints	8	50
Criminal Arrests	14	148
Criminal Charges filed	31	223
Traffic Citations	33	322
Boro Citations	9	68
Community Service	76	594
Abandoned Vehicle Reports	1	21
Calls for Service	280	2279
Motorist Assisted	4	21
Warnings Issued	6	50
Patrol Miles - total	2613	22028
Traffic Accidents	11	88
Police Department Revenue Received		
Revenue Source	Aug-19	
Amusement Permits	\$0.00	
Boro Citation/Tickets	\$95.00	
Request for Police Reports	\$135.00	
Solicitation Permits/Others	\$225.00	
District Court 05-2-21	\$1,813.28	
Total	\$2,268.28	
Year to Date Totals	\$15,574.72	