

**BRIDGEVILLE BOROUGH
COUNCIL MINUTES
JANUARY 6, 2020 – 7:00 PM
REORGANIZATION / REGULAR MEETING**

MAYOR COPELAND SWORE IN THE NEWLY ELECTED OFFICIALS:

Nino Petrocelli, Sr.
Joseph Colosimo
Nicholas Ciesielski

Mayor Copeland opened the meeting with the Pledge of Allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community. Council Members and others present are as listed:

Council Member, Nino Petrocelli, Sr.	Mayor, Betty Copeland
Council Member, Bruce Ghelarducci	Solicitor, Thomas McDermott
Council Member, William Henderson	Borough Engineer, John Heyl
Council Member, Joseph Colosimo	Borough Manager, Lori Collins
Council Member, Joseph Verduci	Assistant to the Borough Manager, Cheryl Glowark
Council Member, Virginia Schneider	Police Chief, Chad King
Council Member, Nicholas Ciesielski	

NOMINATIONS, MAYOR COPELAND

A nomination was made by Nino Petrocelli, Sr. to appoint William Henderson to President of Council.

A nomination was made by Virginia Schneider to appoint Nino Petrocelli, Sr. to Vice-President of Council.

The meeting was then turned over to the newly elected Council President.

APPOINTMENTS

A motion was made by B. Ghelarducci, seconded by J. Colosimo, and carried to re-appoint Dale Livingston and Tim Nath to the Planning Commission for a four-year term to expire Monday, January 8, 2024. All in favor, motion passed 7 - 0.

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to re-appoint Paul Cengia to the Civil Service Commission for a six-year term to expire Monday, January 6, 2026. All in favor, motion passed 7 - 0.

A motion was made by unanimous consent to table the appointment of a six-year term, expiring January 6, 2026, to the Civil Service Commission until the February 10, 2020 Council Meeting. All in favor, motion passed 7 - 0.

A motion was made by J. Colosimo, seconded by B. Ghelarducci, and carried to re-appoint Richard McElhoes and Elizabeth Mansfield to the Parking Authority for a five-year term to expire Monday, January 6, 2025. All in favor, motion passed 7 - 0.

A motion was made by J. Colosimo, seconded by B. Ghelarducci, and carried to accept the resignation of Nino Petrocelli, Sr. to the Planning Commission effective December 31, 2019. All in favor, motion passed 6 – 0. Nino Petrocelli, Sr. abstained from the vote.

A motion was made by N. Petrocelli, Sr., seconded by J. Colosimo, and carried to appoint Michael Tolmer to the Planning Commission effective January 6, 2020 to expire January 8, 2024. All in favor, motion passed 7 - 0.

A motion was made by unanimous consent to table the appointment of a two-year term, expiring January 3, 2022, to the Vacancy Board until the February 10, 2020 Council Meeting. All in favor, motion passed 7 - 0.

A motion was made by V. Schneider, seconded by B. Ghelarducci, and carried to appoint Thomas McDermott of Gaitens, Tucceri, & Nicholas, P.C., as the Borough legal consultants for the Calendar Year 2020. All in favor, motion passed 7 - 0.

A motion was made by N. Petrocelli, Sr., seconded by J. Colosimo, and carried to appoint Kevin Brett of Lennon, Smith, Souleret Engineering, Inc., as the Borough consulting engineers for the Calendar Year 2020. All in favor, motion passed 7 - 0.

COMMENTS FROM THE FLOOR

Bob Fryer – Mr. Fryer congratulated the newly sworn in officials and said he hopes to work together to resolve the traffic congestion in Bridgeville.

Greg Jones – Mr. Jones said, on behalf of the One Music Festival, the committee invites everyone to the Martin Luther King, Jr. celebration on January 20, 2020 from 6:00 – 8:30 PM at the First United Methodist Church.

Justin Thomas – Mr. Thomas said numerous cars and telephone poles have been struck by vehicles on Dewey Avenue and asked if additional stop signs could be placed to slow traffic. Ms. Collins stated Bank Street and Station are both state roads but will check with PennDOT to see if accommodations can be made.

BUSINESS

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to approve the December 9, 2019 Public Hearing and December 9, 2019 Regular Meeting Minutes as submitted. All in favor, motion passed 7-0.

A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to approve the December 2019 Final Bill List and the January 2020 Bill List. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by J. Colosimo, and carried to approve the January 10, 17, 24, and 31, and February 7, 2020 payrolls. All in favor, motion passed 7-0.

A motion was made by N. Petrocelli, Sr., seconded by B. Ghelarducci, and carried to approve the request for Partial Payment No. 2 in the amount of \$10,503.00 and Partial Payment No. 3 in the amount of 12,461.40, from Select Contracting, LLC for payment to be made by the Char-West Council of Governments for work completed to date. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by V. Schneider, and carried to approve the request for remittal of Partial Payment No. 1 - Backflow Preventer Contract Phase 2 to Osiris Enterprises, Inc. in the amount of \$78,873.75 for work completed to date. Remarks: The estimate has been reviewed and approved by Engineer Brett. All in favor, motion passed 7-0.

A motion was made by B. Ghelarducci, seconded by J. Verduci, and carried to approve the following Real Estate Tax Refunds due to changes in assessments as requested by the Real Estate Tax Collector. Copies of the official change orders have been attached to the request. Remarks: The check has been issued out of the 2019 Budget and included in the 2019 Final Bill List. All in favor, motion passed 7-0.

<u>YEARS</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>	<u>NAME AND ADDRESS</u>
2015 through 2019	255-M-239	\$5,213.55	Gary Villani
2015 through 2019	255-M-231	<u>\$902.08</u>	770 Bower Hill Road
	TOTAL	\$6,115.63	Bridgeville, PA 15017

A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to accept and pay any commission due the December 2019 Real Estate Tax Collector Report.

A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept the November 2019 Treasurer's Report.

A motion was made by J. Colosimo, seconded by V. Schneider, and carried to accept the January 2020 Zoning Report. All in favor, motion passed 7-0.

COMMITTEE REPORTS

ADMINISTRATION, BRUCE GHELARDUCCI – Councilman Ghelarducci said he is thankful Ms. Collins is back to work full-time.

FINANCE, JOSEPH VERDUCI – Councilman Verduci stated a surplus was reported for the year and a Finance Meeting will be scheduled for early 2020.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo reported upgrades to the McLaughlin Restrooms are almost complete and additional grant funded projects for the park will continue this year.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli reported the activities of the Public Works department and requested model data from the engineer that will show the significance of the proposed improvements for lowering the ballfield.

Engineer Heyl replied they are finishing up the model and the data will be available as soon as it is finalized.

PUBLIC SAFETY, WILLIAM HENDERSON – Councilman Henderson stated in addition to the traffic issue on Dewey, traffic issues on Chestnut and Gregg are being investigated.

MAYOR, BETTY COPELAND - Mayor Copeland reported she officiated two weddings, served several proclamations and spoke at several events over the past year, and she wishes everyone a happy, healthy new year.

POLICE CHIEF, CHAD KING – Chief King reported the Buddy the Elf Adventure had a large turn out and gifts were distributed to all who attended.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermott presented the confidential solicitor's report, thanked Council for the re-appointment and opportunity to continue to serve Bridgeville, and requested an executive session at the close of the meeting.

BOROUGH ENGINEER, JOHN HEYL – Engineer Heyl thanked Council for the appointment and presented the Engineer's Report.

2020 Roads – The public works committee, manager and LSSE to meet on bid preparation. A March 2020 bid opening is recommended.

2019 Road Improvements – LSSE transmitted Change Order No. 1 to the Contractor for execution November 20, 2019; this Change Order was prepared to extend the time of completion to May 31, 2020.

2015 Road Improvements – Solicitor notified bonding company the need for repairs. Contractor has responded. Their letter is under review.

Army Corps – LSSE received final information from Gateway Engineers the week of November 25, 2019. Model is being reviewed with each proposed project to evaluate impacts to flood elevation.

McLaughlin Run Park Flood Improvement Project – Gateway Engineers / Borough received comment letter from PADEP on November 25, 2019. LSSE is in the process of reviewing documents provided the week of November 25, 2019 by Gateway and is scheduling a meeting with PADEP prior to resubmittal. LSSE sent letter to PADEP requesting a 30-day extension to review the proposed work and address the technical deficiencies associated with the permit.

GEDF Grant – LSSE submitted GEDF Grant Applications for the following projects:

1. Bower Hill Road Stormwater Complaint (Opinion of Probable Cost - \$100,000.00)

Grant was awarded in the amount of \$100,000.00. DCED to send formal award letter with instructions on next steps to proceed.

2. McLaughlin Run Flood Mitigation (includes the following):

• Jane Way Ramp	\$100,000.00
• Commercial Street Culvert Cleaning	\$100,000.00
• Back Channel Cleaning (plans to be prepared)	\$100,000.00
• Lowering Ball Field (Gateway plans)	\$350,000.00
• Trash Rack (Gateway plans)	\$60,000.00

Grant was awarded in the amount of \$425,000.00 (\$500,000.00 was requested.) DCED to send formal award letter with instructions on next steps to proceed.

PA Small Water & Sewer Grants – LSSE submitted grant application for a portion of the Borough's Pollutant Reduction Plan. Two items were applied for; a street sweeper to meet MS4 requirements and four storm separators for water quality. Total amount is \$500,000.00; requesting \$475,000.00

CDBG Year 46 – LSSE submitted pre-application September 9, 2019 for ramps at five (5) intersection (\$38,000.00). Final application has been completed and Char-West has been notified to submit the application to the County. NO CHANGE.

Backflow Preventer Project – Contractor began week of December 2, 2019. Work is over 50% complete. LSSE reviewed Payment Request No. 1 and recommends payment in the amount of 78,873.75.

McLaughlin Park Restroom, CD Year 44 – All work has been completed except for installation of locks on doors. Payment Request No. 2 was recommended in the amount of \$10,503.00. LSSE is reviewing Payment Request No. 3 for 12,461.40. A retainage amount of \$5,094.50 is recommended until locks are complete.

Chapter 94 Report – LSSE is preparing 2019 Annual Wasteload Management Report for submittal to ALCOSAN.

FIRE CHIEF, RAYMOND COSTAIN – Chief Costain was not present for the meeting. Mike Meglen said there will be several fundraisers coming up.

SOUTHBRIDGE EMS, DAN MILLER – Mr. Miller was not present for the meeting.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – Ms. Weise thanked Council for their service and wished everyone all the best in 2020. She provided program updates and said the Historical Society is selling raffle tickets

BRIDGEVILLE LIBRARY REPRESENTATIVE – Ray Ahrenholtz said the library is working on a project with CVHS to build a shed for the library, elections will be held next month, and the Lower Chartiers Watershed Meeting is January 15, 2020 from 6:45 – 8:00 PM.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – None present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – No report.

BOROUGH MANAGER, LORI COLLINS – Ms. Collins provided her written report and welcomed the re-elected and newly elected officials.

Bill Henderson asked for a status update on County Hauling.
Lori Collins said the information has been sent to the solicitor's office and is under review.

OLD BUSINESS – There was no old business.

NEW BUSINESS – Nino Petrocelli said while he realizes the Seven Springs Educational Conference is not in the budget, but feels it is important to attend.

Joe Colosimo agrees and said it is very educational, different classes and topics are offered.

A motion was made by N. Petrocelli, Sr., seconded by J. Colosimo, and carried to allow attendance to ALOM's Spring Educational Conference provided there are financial resources.

Joe Verduci said for anyone who wants to attend, the Jefferson Regional Foundation is holding a very informational Census meeting January 8, 2020 at 9:30 AM.

ADJOURNMENT

A motion was made by B. Ghelarducci, seconded by J. Verduci, and carried to adjourn the meeting at 7:40 PM. All in favor, motion passed 7-0.

MONTH OF: DECEMBER - 2019

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2019 CURRENT (at discount) (7-1 to 8-31)						
2019 CURRENT (at face) (9-1 to 10-31)						
2019 CURRENT (at penalty) (11-1 to 6-30)	9,017.12	16.86	822.28	9,822.54	5%	450.86
REAL ESTATE - Delinquent						
2018	2,381.55		238.16	2,619.71	5%	119.08
2017	494.45		49.45	543.90	5%	24.72
2016	494.45		49.45	543.90	5%	24.72
TAX CERTIFICATIONS	9				10.00	90.00
TOTAL	12,387.57	16.86	1,159.34	13,530.05		709.38

BOROUGH OF BRIDGEVILLE

FINANCIAL REPORT

NOVEMBER 2019

BRENTWOOD BANK

ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF NOVEMBER 30, 2019

General (6464)	\$ 1,512,766.76
Sanitary Sewer Fund	\$ 913,971.01
Garbage	\$ 73,587.57
Payroll	\$ 23,563.48
Utility	\$ 567.66
Liquid Fuels Tax	\$ 147,127.62
Capital Improvements	\$ 705,083.27
Anne Baumgarten Children's Safety Fund	\$ 1,546.22
Relief Fund	\$ 9,928.30

NOTE: *Balances taken from Bank Statements*

RECONCILIATION OF GENERAL FUND

Bank Balance 11/1/2019	\$1,497,690.82
Deposits	\$ 306,178.06
Interest Earned	<u>\$ 1,935.35</u>
TOTAL	\$ 1,805,804.23
Less Checks Paid and Other Debits	<u>\$ (293,037.47)</u>
	\$ 1,512,766.76
Less Outstanding Checks	<u>\$ (3,960.85)</u>
General Fund Account Balance, 11/30/2019	<u><u>\$ 1,508,805.91</u></u>

RECONCILIATION OF PAYROLL FUND

Bank Balance 11/1/2019	\$ 34,259.90
Deposits	\$ 158,000.36
Interest Earned	<u>\$ 30.18</u>
TOTAL	\$ 192,290.44
Less Checks Paid and Other Debits	<u>(168,726.96)</u>
	\$ 23,563.48
Less Outstanding Checks	(21,842.73)
PAYROLL BALANCE, 11/30/2019	<u><u>\$ 1,720.75</u></u>

RECONCILIATION OF LIQUID FUELS FUND

Bank Balance, 11/1/2019	\$ 147,079.15	
Deposits	\$ 0.00	
Interest Earned	<u>\$ 188.47</u>	
TOTAL		\$ 147,267.62
Less Checks Paid and Other Debits		<u>(140.00)</u>
		\$ 147,127.62
Less Outstanding Checks		<u>(0.00)</u>
Liquid Fuels Account Balance, 11/30/2019		<u><u>\$ 147,127.62</u></u>

CH 12-12-19
RW

RECONCILIATION OF THE CAPITAL IMPROVEMENT FUND

Bank Balance, 11/1/2019	\$ 663,157.47	
Deposits	\$ 41,023.00	
Interest Earned	<u>\$ 902.80</u>	
TOTAL		\$ 705,083.27
Less Checks Paid and Other Debits		<u>(0.00)</u>
		<u>\$ 705,083.27</u>
Less Outstanding Checks		<u>\$ (0.00)</u>
Capital Improvement Account Balance, 11/30/2019		<u><u>\$ 705,083.27</u></u>

CH 12-12-19
RW

RECONCILIATION OF UTILITY FUND

Bank Balance, 11/1/2019	\$	566.93	
Deposits	\$	0.00	
Interest Earned	\$	<u>.73</u>	
TOTAL	\$	567.66	
Less Checks Paid and Other Debits	\$	<u>(0.00)</u>	
	\$	567.66	
Less Outstanding Checks	\$	<u>(347.48)</u>	ok 12-12-19 RW
Utility Account Balance, 11/30/2019	\$	<u>220.18</u>	

RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance, 11/1/2019	\$	1,544.24	
Deposits	\$	0.00	
Interest Earned	\$	<u>1.98</u>	
TOTAL	\$	1,546.22	
Less Checks Paid and Other Debits	\$	<u>(0.00)</u>	
Less Outstanding Checks	\$	<u>0.00</u>	ok 12-12-19 RW
Anne Baumgarten Account Balance, 11/30/2019	\$	<u>1,546.22</u>	

RECONCILIATION OF THE RELIEF FUND

Bank Balance 11/1/2019	\$	9,915.59	
Deposits	\$	0.00	
Interest Earned	\$	<u>12.71</u>	
TOTAL	\$	9,928.30	
Less Checks Paid and Other Debits	\$	<u>(0.00)</u>	
Less Outstanding Checks	\$	<u>(0.00)</u>	ok 12-12-19 RW
Disaster Relief Account Balance, 11/30/2019	\$	<u>9,928.30</u>	

BRIDGEVILLE BOROUGH
JANUARY 2020
BUILDING AND ZONING REPORT

Submitted January 6, 2020

New Single Family Home Construction	0
Residential Addition / Renovation	1
Residential Deck	0
Residential Deck with Roof	0
Residential Porch	0
Residential Solar Panels	0
Residential Hot tub / Pool	0
Commercial Addition / Renovation	0
Communication Antenna	0
Demolition	0
Grading	0
Sign	0

Residential Fence / Wall	0
Residential Garage / Shed	2
Residential Driveway / Sidewalk	0

Business Occupancy	2
--------------------	---

<u>TOTAL BUILDING / ZONING PERMITS ISSUED</u>	3
<u>TOTAL OCCUPANCY PERMITS ISSUED</u>	2

PROPERTY MAINTENANCE/ZONING VIOLATIONS

Burning	0
Animal	0
Dumping	0
High Grass / Weeds	0
Junk Vehicle	0
Noise	0
Parking	0
Roads	0
Storm Drainage	0
Trash / Debris	0
Shrubs / Trees (overgrowth)	0
Zoning	0
Other	1

<u>TOTAL VIOLATIONS</u>	1
--------------------------------	---