

**BRIDGEVILLE BOROUGH
COUNCIL MEETING MINUTES
FEBRUARY 10, 2020
7:00 PM**

Council President Henderson opened the meeting with the Pledge of Allegiance and a moment of silence for the sick, handicapped, departed and military personnel of the community.

ROLL CALL – Roll was called with the following present:

Council President, William Henderson	Mayor, Betty Copeland
Council Vice-President, Nino Petrocelli, Sr.	Solicitor, Thomas McDermott
Council Member, Bruce Ghelarducci	Borough Engineer, Kevin Brett
Council Member, Joseph Colosimo	Borough Manager, Lori Collins
Council Member, Joseph Verduci	Assistant to the Manager, Cheryl Glowark
Council Member, Virginia Schneider	Police Chief, Chad King
Council Member, Nicholas Ciesielski	Fire Chief, Ray Costain
	Southbridge EMS, Dan Miller

PROCLAMATION

Mayor Copeland presented a proclamation to Michael Tolmer.

COMMENTS FROM THE FLOOR

Tom Duerr, Councilman Allegheny County Council District #5, introduced himself as a new member of county council and said he is looking forward to working with everyone in Bridgeville.

John Rattenni, business owner on Washington Avenue, said a dumpster has been delivered to 131 Washington Avenue and asked if a building permit application has been submitted or issued.

Manager Collins replied building permit and demolition applications have been submitted. Everything is in order and ready to go once the asbestos certification is received from the County.

Mr. Rattenni stated he is opposed to a crematorium going into that space and feels an injustice was done with the approval. He cited other communities' codes regarding crematoriums and asked Council to rescind the approval. After talking with someone from the Zoning Hearing Board, he believes there are differing opinions on parking requirements and challenged the decision based on overall building size and use of space. He asked that prior to the building permit being released, the Borough reassess that particular property to be sure it is compliant with the zoning requirements and be presented to the Zoning Board for their consideration.

Solicitor McDermott replied the parking information submitted was vetted by the engineers. The Zoning Hearing Board does not have jurisdiction in the matter. The application was reviewed by Council prior to approval and included in the decision. Mr. Rattenni had 30 days to appeal the Conditional Use approval. There is no legal authority to go back. Mr. McDermott said there is additional occupancy potential, however; under the occupancy plan filed, the applicant is compliant with ordinance parking requirements.

Manager Collins cited the ordinance and said she double checked with the building inspector and ensured there are no additional requests on the building permit application not included in the site plan.

Engineer Brett stated the site plan shows parking and uses based on the ordinance. Everything the applicant submitted complies with the ordinance. Everything else is dealt with on the building permit. The inspector will check to ensure no violations are found with the space and what they are calling each space. All information the Borough received and reviewed meets the parking requirements.

Manager Collins said the building inspector does inspections throughout with a final walkthrough. The building inspector will issue the occupancy after he sees the final product.

Mr. Rattenni said that is not his argument. He said if all space is not accounted for, one can expand and do something else that is not disclosed at time of the site plan. He feels that should be taken into consideration. He said it would be unfair to allow one to arbitrarily expand the building into something other than what was disclosed.

Mr. Henderson said it sounds like assumptions are being made of what is thought to happen. What the applicant asked to do has been permitted.

Solicitor McDermott stated the plan was reviewed in June 2019 when the potentiality of a second-floor occupancy was raised. It was not included in the plan and would have to be included to be approved. The applicant was advised accordingly. The facility is a crematorium where that operation is carried out. That is, by definition, the nature of the business. The parking requirement is based on the square footage of public space.

Mr. Rattenni asked if he has 30 days to challenge the building permit.

Mr. McDermott replied yes, once the building permit is issued, Mr. Rattenni has 30 days to appeal.

Mr. Petrocelli reviewed the planning approval process.

Courtney Tolmer – Chestnut Street resident said she wanted to provide an update on the Tree Project. Kinsey Miller, community forester from Treevitalize Pittsburgh, and Manager Collins met January 20, 2020 and walked the area along Washington Avenue to determine available spots for the test digs. It was determined there are approximately 20 viable spots, including 3 in a Parking Authority lot. Planting day is tentatively scheduled for April 4, 2020, should Council authorize to move forward with the project. Volunteers will be needed. Tree Pittsburgh will provide a map of the planting sites, four staff members on the day of the planting, and vests and gloves. Donors will donate other needed items. PA One Calls will need to be completed. A second planting at other sites will be assessed at a later time. Ms. Tolmer said she would be happy to go to the businesses to explain the project and answer any questions they may have.

Mr. Henderson asked Manager Collins if everyone is comfortable with sites as it has been defined.

Manager Collins said letters should be sent from Council to business owners letting them know what is proposed and get their input. Also she wants council to be aware that trees will be planted without tree boxes.

Mr. Henderson said he has the impression they are considerate of location with businesses' signage.

Manager Collins replied different trees are proposed in different areas as to how the area is laid out.

Virginia Schneider asked about the pruning schedule and who completes the pruning, so it doesn't impede any businesses' signage.

Ms. Tolmer said not much pruning would be needed in the first two years. Volunteers through the program help with care and pruning.

Manager Collins reiterated she recommends having the business owners input prior to moving forward.

Ms. Tolmer said the Borough doesn't need to ask permission and doesn't want to lose the grant opportunity.

Manager Collins said Borough ordinance states that all property owners, including business owners, are responsible for maintenance and replacement of sidewalks and curbs.

Solicitor McDermott said if the Borough plants trees, it would be Borough's duty to ensure trees don't grow in a manner to cause destruction.

Mr. Petrocelli said he remembers during the original presentation Kinsey said the roots of the proposed trees are not the same as the previous trees located on the Avenue.

Ms. Tolmer said volunteers through the tree program will care for the plantings and property owners will not be asked to take care of those in front of their business.

Joe Verduci asked if an alternate planting date could be arranged.

Ms. Tolmer said she will check.

Bob Fryer – Mr. Fryer congratulated Mike Tolmer and asked Council to become more aggressive in trying to solve the traffic congestion and parking problem throughout the town. He said he has done research and made mention of air pollution from local businesses and traffic congestion that affect the overall health of the residents. He referenced drawings and discussed his ideas of what he thinks will help with the traffic congestion.

Giuliano Petrocelli – Eisner Street resident. Mr. Petrocelli said he is unhappy with neighbors allowing their dogs do their business in his yard and not cleaning up after them and with the current garbage and recycle service. He stated they leave fallen garbage and recyclables in the street and yards.

Manager Collins said the Borough will send notifications to dog owners if provided with the information and County Hauling was notified of the issue following the phone call to the office.

Mr. Henderson said monthly meetings are being held with County Hauling. Although complaints have lessened, please call the office for problems.

Lastly, Mr. Petrocelli provided comments on his road concerns.

BUSINESS

- A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to approve the January 6, 2020 Reorganization / Regular Meeting Minutes as submitted. All in favor, motion passed 7-0.
- A motion was made by J. Verduci, seconded by V. Schneider, and carried to approve the February 2020 Final Bill List. All in favor, motion passed 7-0.

- A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to approve the February 14, 21, 28, and March 6, 2020 payrolls. All in favor, motion passed 7-0.

- A motion was made by N. Petrocelli, Sr., seconded by J. Colosimo, and carried to adopt **Resolution No. 2020-01** authorizing the President of Council to sign the First Amendment to Contribution Agreement No. 119556A between the Commonwealth of Pennsylvania Department of Transportation and Bridgeville Borough for the Department's roadway and bridge widening improvements on SR 50 (Washington Avenue) and SR 3034 (Chartiers Street) project.
Remarks: No monetary contribution will be provided by the Borough of Bridgeville for construction of the wall. Upon completion, the Borough will assume ownership and all maintenance responsibilities.
All in favor, motion passed 7-0.

- A motion was made by J. Colosimo, seconded by J. Verduci, and carried to approve the request from Select Contracting, LLC for Partial Payment No. 4 and Final in the amount of \$16,488.00 for the Borough's share of CD 45 7.2 McLaughlin Run Park ADA Restroom Renovations Project to be made by the Char-West Council of Governments.
Remarks: A check was cut out of the 2019 Budget in the amount of \$12,446.00. The balance of \$4,042.00 will be issued out of the 2020 Budget.
All in favor, motion passed 7-0.

- A motion was made by B. Ghelarducci, seconded by J. Verduci, and carried to approve the request for remittal of Partial Payment No. 2 – Contract No. 19-S1 Backwater Valve Contract Phase 2 to Osiris Enterprises, Inc. in the amount of \$75,636.15 for work completed to date.
Remarks: The estimate has been reviewed and approved by Engineer Brett.
As a recipient in the contract, N. Petrocelli and N. Ciesielski abstained from the vote.
All in favor, motion passed 5-0.

- A motion was made by J. Verduci, seconded by V. Schneider, and carried to accept and pay any commission due the January 2020 Real Estate Tax Collector Report. All in favor, motion passed 7-0.

- A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept the December 2019 Treasurer's Report. All in favor, motion passed 7-0.

- A motion was made by B. Ghelarducci, seconded by J. Colosimo, and carried to accept the December 2019 and January 2020 Police Reports. All in favor, motion passed 7-0.

- A motion was made by N. Petrocelli, Sr., seconded by B. Ghelarducci, and carried to accept the February 2020 Zoning Report. All in favor, motion passed 7-0.

COMMITTEE REPORTS

ADMINISTRATION, VIRGINIA SCHNEIDER – Councilwoman Schneider provided information regarding continuing education and potential building updates.

FINANCE, JOSEPH VERDUCI – Councilman Verduci provided an update on 2020 tax collections and asked for prior year outstanding amounts.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo said McLaughlin Park upgrades will continue this year and the Borough will be applying for a grant for bank stabilization and parking in Chartiers Park.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli provided the Public Works Report and said a productive road program meeting was held in January with the engineers.

PUBLIC SAFETY, BRUCE GHELARDUCCI – Councilman Ghelarducci had nothing to report.

MAYOR, BETTY COPELAND - Mayor Copeland provided an update of her speaking engagements and activities for the month.

POLICE CHIEF, CHAD KING – Chief King provided the 2019 police summary.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermott provided the confidential solicitor’s report and requested an executive session to discuss personnel matters following the meeting.

BOROUGH ENGINEER, KEVIN BRETT – Engineer Brett presented the Engineer’s Report dated February 6, 2020. Following the report he provided Annual MS4 Training to Council and Staff.

2020 Road Improvements – The Public Works Committee, Manager and LSSE met and discussed the 2020 Roads. LSSE is preparing a cost estimate for Borough review. An April 8, 2020 tentative bid opening is scheduled for the \$130,000 Liquid Fuels funded paving project. This project includes paving of the proposed parking lot adjacent to the municipal building. Opinion of Probable Cost to be provided February 7, 2020.

Long Term Road Plan – LSSE is preparing Long Term Pavement Plan for Street Committee’s review. Will meet with the committee March 2020.

Jane Way Access Project - LSSE met with County February 5, 2020 to discuss bidding requirements.

Commercial Street Wall Project - LSSE preparing conceptual design and model for project.

Army Corps – LSSE incorporating Maple Street Wall improvements into model to evaluate the impact to flooding.

McLaughlin Run Park Flood Improvement Project –LSSE met with PADEP and reviewed permit. LSSE submitting revised permit application week of February 3, 2020.

GEDF Grant – LSSE submitted GEDF Grant Applications for the following projects:

1. Bower Hill Road Stormwater Complaint (Opinion of Probable Cost - \$100,000.00)

Grant was awarded in the amount of \$100,000.00. DCED to send formal award letter with instructions on next steps to proceed.

2. McLaughlin Run Flood Mitigation (includes the following):

• Jane Way Ramp	\$100,000.00
• Commercial Street Culvert Cleaning	\$100,000.00
• Back Channel Cleaning (plans to be prepared)	\$100,000.00
• Lowering Ball Field (Gateway plans)	\$350,000.00
• Trash Rack (Gateway plans)	\$60,000.00

BRIDGEVILLE LIBRARY REPRESENTATIVE – Ray Ahrenholtz provided program and board updates.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – None present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Mike Tolmer provided information discussed at the last planning meeting.

BOROUGH MANAGER, LORI COLLINS – Ms. Collins provided her written report and project update. She advocated for the Census, discussed the importance of being counted for the Borough's funding, and stated the Borough office will assist any person needing help completing the Census form.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ADJOURNMENT

A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to adjourn the meeting to executive session at 9:05 PM. All in favor, motion passed 7-0.

MONTH OF: JANUARY - 2020

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2019 CURRENT (at discount) (7-1 to 8-31)						
2019 CURRENT (at face) (9-1 to 10-31)						
2019 CURRENT (at penalty) (11-1 to 6-30)	11,314.70	14.58	1,059.65	12,359.77	5%	565.74
REAL ESTATE - Delinquent						
2018	291.65		29.17	320.82	5%	14.58
2017					5%	
2016					5%	
TAX CERTIFICATIONS 11					10.00	110.00
TOTAL	11,606.35	14.58	1,088.82	12,680.59		690.32

BOROUGH OF BRIDGEVILLE

FINANCIAL REPORT

DECEMBER 2019

BRENTWOOD BANK

ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF DECEMBER 31, 2019

General (6464)	\$ 1,401,213.26
Sanitary Sewer Fund	\$ 824,742.74
Garbage	\$ 51,709.14
Payroll	\$ 17,966.17
Utility	\$ 240.74
Liquid Fuels Tax	\$ 146,909.02
Capital Improvements	\$ 706,021.03
Anne Baumgarten Children's Safety Fund	\$ 1,548.28
Relief Fund	\$ 3,817.40

NOTE: *Balances taken from Bank Statements*

RECONCILIATION OF GENERAL FUND

Bank Balance 12/1/2019	\$1,512,766.76	
Deposits	\$ 85,031.52	
Interest Earned	\$ 1,941.91	
TOTAL		\$ 1,599,740.19
Less Checks Paid and Other Debits		\$ (198,526.93)
		\$ 1,401,213.26
Less Outstanding Checks		\$ (91,612.52)
General Fund Account Balance, 12/31/2019		\$ 1,309,600.74

*OK
1/31/2020 RW*

RECONCILIATION OF PAYROLL FUND

Bank Balance 12/1/2019	\$ 23,563.48	
Deposits	\$ 110,413.56	
Interest Earned	\$ 27.61	
TOTAL		\$ 134,004.65
Less Checks Paid and Other Debits		(116,038.48)
		\$ 17,966.17
Less Outstanding Checks		(15,401.64)
PAYROLL BALANCE, 12/31/2019		\$ 2,564.53

*OK PA
1/31/20*

RECONCILIATION OF UTILITY FUND

Bank Balance, 12/1/2019	\$	567.66
Deposits	\$	0.00
Interest Earned	\$	<u>.56</u>
TOTAL	\$	568.22
Less Checks Paid and Other Debits	\$	(327.48)
	\$	240.74
Less Outstanding Checks	\$	(20.00)
Utility Account Balance, 12/31/2019	\$	<u>220.74</u>

OK RW
1/31/20

RECONCILIATION OF THE ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance, 12/1/2019	\$	1,546.22
Deposits	\$	0.00
Interest Earned	\$	<u>2.06</u>
TOTAL	\$	1,548.28
Less Checks Paid and Other Debits	\$	(0.00)
Less Outstanding Checks	\$	<u>0.00</u>
Anne Baumgarten Account Balance, 12/31/2019	\$	<u>1,548.28</u>

OK 1/31/20
RW

RECONCILIATION OF THE RELIEF FUND

Bank Balance 12/1/2019	\$	9,928.30
Deposits	\$	0.00
Interest Earned	\$	<u>9.10</u>
TOTAL	\$	9,937.40
Less Checks Paid and Other Debits	\$	(6,120.00)
	\$	3,817.40
Less Outstanding Checks	\$	(2,100.00)
Disaster Relief Account Balance, 12/31/2019	\$	<u>1,717.40</u>

OK RW
1/31/20

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of December 2019

Category	Dec-19	2019 YTD
Regular Hrs. worked	1482.00	18946.00
Overtime hrs	146.00	983.50
Court Case hrs	34.00	446.00
Total Officer Hrs	1662.00	20375.50
Animal Complaints	7	85
Criminal Arrests	46	243
Criminal Charges filed	56	400
Traffic Citations	20	416
Boro Citations	6	91
Community Service	31	809
Abandoned Vehicle Reports	1	36
Calls for Service	213	3273
Motorist Assisted	3	33
Warnings Issued	0	60
Patrol Miles - total	1820	33373
Traffic Accidents	22	149
Revenue Source		Dec-19
Amusement Permits		\$0.00
Boro Citation/Tickets		\$0.00
Request for Police Reports		\$120.00
Solicitation Permits/Others		\$150.00
District Court 05-2-21		\$634.21
Total		\$904.21
Year to Date Totals		\$21,472.78

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of January 2020

Category	Jan-20	2020 YTD
Regular Hrs worked	1817.00	1817.00
Overtime hrs	57.00	57.00
Court Case hrs	46.00	46.00
Total Officer Hrs	1920.00	1920.00
Animal Complaints	4	4
Criminal Arrests	14	14
Criminal Charges filed	27	27
Traffic Citations	15	15
Boro Citatlons	8	8
Community Service	34	34
Abandoned Vehicle Reports	0	0
Calls for Service	191	191
Motorist Assisted	1	1
Warnings Issued	3	3
Patrol Miles - total	2259	2259
Traffic Accidents	14	14
Revenue Source	Jan-20	
Amusement Permits		\$3,700.00
Boro Citation/Tickets		\$60.00
Request for Police Reports		\$180.00
Solicitation Permits/Others		\$75.00
District Court 05-2-21		\$999.30
Total		\$5,014.30
Year to Date Totals		\$5,014.30

BRIDGEVILLE BOROUGH
FEBRUARY 2020
BUILDING AND ZONING REPORT
Submitted February 10, 2020

New Single Family Home Construction	0
Residential Addition / Renovation	0
Residential Deck	0
Residential Deck with Roof	0
Residential Porch	0
Residential Solar Panels	0
Residential Hot tub / Pool	0
Commercial Addition / Renovation	0
Communication Antenna	0
Demolition	1
Grading	0
Sign	1

Residential Fence / Wall	0
Residential Garage / Shed	0
Residential Driveway / Sidewalk	0
Business Occupancy	0

<u>TOTAL BUILDING / ZONING PERMITS ISSUED</u>	2
<u>TOTAL OCCUPANCY PERMITS ISSUED</u>	0

PROPERTY MAINTENANCE/ZONING VIOLATIONS

Burning	0
Animal	1
Dumping	0
High Grass / Weeds	0
Junk Vehicle	1
Noise	0
Parking	0
Roads / Sidewalks	1
Storm Drainage	0
Trash / Debris	2
Shrubs / Trees (overgrowth)	2
Zoning	1
Other	2

<u>TOTAL VIOLATIONS</u>	10
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