

**BRIDGEVILLE BOROUGH
COUNCIL MEETING MINUTES
APRIL 13, 2020
7:00 PM**

ROLL CALL – Roll was called with the following present:

Council President, William Henderson	Mayor, Betty Copeland
Council Vice-President, Nino Petrocelli, Sr.	Solicitor, Thomas McDermott
Council Member, Bruce Ghelarducci	Borough Engineer, Kevin Brett
Council Member, Joseph Colosimo	Borough Manager, Lori Collins
Council Member, Joseph Verduci	Assistant to the Manager, Cheryl Glowark
Council Member, Virginia Schneider	Police Chief, Chad King
Council Member, Nicholas Ciesielski	Fire Chief, Ray Costain
	Southbridge EMS, Dan Miller (entered at 7:35 PM)

COMMENTS FROM THE FLOOR

There were no comments.

BUSINESS

- A motion was made by B. Ghelarducci, seconded by N.Ciesielski, and carried to approve the March 9, 2020 Regular Meeting Minutes as submitted. All in favor, motion passed 7-0.
- A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to approve the April 2020 Final Bill List. All in favor, motion passed 7-0.
- A motion was made by B. Ghelarducci, seconded by N.Ciesielski, and carried to approve the April 17, 24, and May 1, and 8, 2020 payrolls. All in favor, motion passed 7-0.
- A motion was made by V. Schneider, seconded by N. Petrocelli, Sr., and carried to adopt **Resolution No. 2020-03** authorizing an action plan in response to the recent outbreak of COVID-19 (CORONAVIRUS). All in favor, motion passed 7-0.
- A motion was made by J. Colosimo, seconded by N. Petrocelli, Sr., and carried to adopt **Resolution No. 2020-04** certifying the Bridgeville Borough will be applying to the DCNR for grant funds to be utilized for the Chartiers Park Upgrade Project. Total project cost is \$690,201.00. All in favor, motion passed 7-0.
- A motion was made by B. Ghelarducci, seconded by N.Ciesielski, and carried to approve the request of Partial Payment No. 3 – Backflow Preventer Contract Phase 2 to Osiris Enterprises in the amount of \$10,020.60 for work completed to date. The estimate was reviewed and approved by Engineer Brett. N. Petrocelli, Sr. abstained from the vote. Motion passed 6-0.
- A motion was made by J. Verduci, seconded by N. Ciesielski, and carried to approve the following Real Estate Tax Refund due to a change in assessment as requested by the Real Estate Tax Collector. A copy of the official change order has been attached to the request.

<u>Year</u>	<u>Lot/Block</u>	<u>Amount</u>	<u>Name/Address</u>
2019	255-P-179	\$440.80	Susan and Dennis Bott 115 Greenwood Place Bridgeville, PA 15017

V. Schneider abstained from the vote. Motion passed 6-0.

- A motion was made by J. Colosimo, seconded by N. Ciesielski, and carried to approve the Conditional Use Application of Tamara Padgelek a/k/a Pittsburgh Pets at Home for the property located at 131 Avenue subject to Conditions A-H listed in the attached document.
Remarks: A public hearing was held April 13, 2020 at 6:30 PM to receive citizen comments.
All in favor, motion passed 7-0.
- A motion was made by J. Verduci, seconded by B. Ghelarducci, and carried to accept and pay any commission due the March 2020 Real Estate Tax Collector's Report. All in favor, motion passed 7-0.
- A motion was made by J. Verduci, seconded by N. Petrocelli, Sr., and carried to accept the February 2020 Treasurer's Report. All in favor, motion passed 7-0.
- A motion was made by B. Ghelarducci, seconded by N. Ciesielski, and carried to accept the March 2020 Police Report. All in favor, motion passed 7-0.
- A motion was made by J. Colosimo, seconded by N. Petrocelli, Sr., and carried to accept the April 2020 Zoning Report. All in favor, motion passed 7-0.

Council President Henderson stated an Executive Session was held prior to the meeting to discuss a legal matter and reported all reports were received electronically and reviewed prior to the meeting.

COMMITTEE REPORTS

ADMINISTRATION, VIRGINIA SCHNEIDER – Councilwoman Schneider said ALOM is working to provide essential pandemic education, Zoom meetings will continue to occur with the shelter in place order, work continues on the revisions to the personnel handbook, and the municipal building safety project is currently on hold.

FINANCE, JOSEPH VERDUCI – Councilman Verduci said a finance meeting was held last week and the budget is on track.

PARKS & RECREATION, JOSEPH COLOSIMO – Councilman Colosimo said bids for McLaughlin Park are delayed due to the pandemic and there was some minor damage due to a tree issue at Cook School Park.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Councilman Petrocelli confirmed with the manager that public works employees are adhering to social distancing guidelines and said mowing has begun.

PUBLIC SAFETY, BRUCE GHELARDUCCI – Councilman Ghelarducci said the public safety committee discussed and has a recommendation for the Emergency Management position.

- A motion was made by B. Ghelarducci, seconded by N. Ciesielski, and carried to appoint Michael Tolmer as Emergency Management Coordinator.

MAYOR, BETTY COPELAND - Mayor Copeland said she is grateful to the restaurants for making it possible to enjoy meals through curbside service and to the Fire Department for the joy brought to the children on Saturday.

POLICE CHIEF, CHAD KING – Chief King said the academy is closed due to the pandemic so he has not been able to put together a list of eligible candidates to fill the position.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermott provided the confidential solicitor's report prior to the meeting and said he is proud of Bridgeville's proactive approach during the pandemic and thanked everyone for their efforts.

BOROUGH ENGINEER, KEVIN BRETT – Engineer Brett presented the April 2020 Engineer's Report prior to this evening's meeting. In addition to the updates, a motion was recommended and authorized as follows:

- A motion was made by B. Ghelarducci, seconded by N. Petrocelli, Sr., and carried to confirm that Bridgeville Borough is formally requesting GEDTF grants funds from the Redevelopment Authority of Allegheny County (RAAC) for the Pollutant Reduction Plan Implementation Project in the amount of \$137,500.00 and for the Werner Avenue Retaining Wall Project in the amount of \$310,000.00.

2020 Road Improvements – Bids scheduled to open May 12, 2020.

2019 Road Improvements – Contractor contacted LSSE and stated they are going out of business and will be using El Grande Industries, Inc. as a subcontractor to complete the subject work. Contractor to be forwarding the agreement between them and El Grande Industries, Inc. for the Borough's records. The Borough's contract and bonds are still with Victor Paving and Construction, Inc.

Long Term Road Plan – LSSE is finalizing Road Study Table for review with Street Committee in May 2020.

Darby Way Parking Lot - LSSE has provided the Borough with proposed parking lot plan for review and comment. Parking lot grading and paving included in the 2020 Road Program. Borough to revise existing concrete sidewalk contract to include concrete sidewalk work associated with the parking lot.

McLaughlin Run Park Phase II – Bid opening is scheduled for May 12, 2020.

Chartiers Park Improvement Project - LSSE is preparing DCNR and Greenways grant applications for submission by the Borough.

Backflow Preventer Project -2020 – LSSE awaiting addresses from Borough for preparing 2020 bid documents.

Chestnut Street Sink Hole – LSSE to contact contractor to obtain schedule for installation of the brick pavement.

Cook School Park - LSSE has reviewed the drainage complaints at 1276 and 1282 Cook School Road. LSSE issued a letter, dated April 6, 2020, with recommendations to the Borough to re-establish a drainage swale within the existing public right-of-way to collect and convey runoff

from the park to the storm sewer system along Cook School Road.

FIRE CHIEF, RAY COSTAIN – Chief Costain reported 26 calls for the month of March and said the fire gear is still on back order. He thanked Devlin Robinson for donating N95 masks to the fire department.

SOUTHBRIDGE EMS, DAN MILLER –Mr. Miller said it's been surprisingly slow but they have enough personal protection equipment (PPE) for when it gets busy.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – Virginia Schneider reported the following updates for the Historical Society: The Historical Society was very successful in selling the Martha Washington Shoe sign that was found during the Darby Way building demolition. They made a substantial profit. Also, May's Bake Sale is canceled.

BRIDGEVILLE LIBRARY REPRESENTATIVE – Virginia Schneider reported the following updates from the library: All employees were paid through the end of March and will be applying for Federal loans.

Additionally, representatives from the Lower Chartier's Watershed Association walked the creek and found very little debris. A clean-up project will be planned in the future.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – None present.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – The Planning Commission didn't hold a meeting in March but will try to hold a Zoom meeting in April. They've been reviewing the Comprehensive Plan and trying to come up with a short list of doable projects.

BOROUGH MANAGER, LORI COLLINS – Manager Collins provided her written report and project update prior to this evening's meeting and had nothing further to add.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Bill Henderson said there was minor flooding in a building during a rain a few weeks ago. The stream was checked and found to be flowing very quickly. One drain seemed to get backed up with a little bit of leaves and debris so they had public works come out to clear the area. He said he had an opportunity last week to participate in a webinar held by the Bridgeville Chamber of Commerce to talk about what is being done with COVID-19 and how the departments are being handled. Those interested can view the video on the Chamber's website. Mr. Henderson thanked everyone for everything they are doing and said he hopes everyone stays safe.

ADJOURNMENT

A motion was made by N. Petrocelli, Sr., seconded by J. Colosimo, and carried to adjourn the meeting at 7:50 PM. All in favor, motion passed 7-0.

(04-13-2020)

**BOROUGH OF BRIDGEVILLE
ALLEGHENY COUNTY,
PENNSYLVANIA**

In Re: Application of Tamara Padgelek a/k/a Pittsburgh Pets at Home LLC, for Conditional Use Zoning Approval to operate a “Pet Crematorium” at 131 Washington Rd.

Motion to Approve Application for Conditional Use:

That the above Application for Conditional Use Zoning Approval, to operate a “Pet Crematorium” at 131 Washington Road, in a M-Mixed Use Zoning District, in which such Use is authorized as a Conditional Use, subject to §903.29 and other relevant Zoning Ordinance provisions, shall be and hereby is APPROVED, subject to the following conditions, all of which shall be and remain as a conditions precedent to the issuance and maintenance in good standing of any Occupancy Permit issued pursuant to this Approval:

- A. Compliance with Laws: Applicant shall, as a condition of Approval, of issuance of an Occupancy Permit, and maintenance in good standing of such Occupancy Permit at all times thereafter, comply and provide proof of compliance with all applicable Federal, State, County and local laws, statutes, ordinances, regulations, licenses, and other approvals pertaining of Occupancy and Use of the Property as a Pet Crematorium, including all governmental regulations regarding admissions and Air Quality;
- B. Compliance with approved Site Plan: Applicant shall adhere in all respects to Applicant’s previously approved, companion Land Development/Site Plan, granted by the Borough Council on June 10, 2019, including any conditions of said Approval, and including satisfaction of any outstanding comments, required plan revisions, or other conditions or requirements as set forth in the review letters issued by the Borough Engineer, LSSE, dated through June 5, 2019. No changes, alterations or improvements to the Property shall be made, including but not limited to paving, parking, loading areas, lighting, grading, building additions, etc., except pursuant to Borough Permit and/or any other Borough approvals as may be required under the Zoning Ordinance, Subdivision & Land Development Ordinance, UCC/Building Code Requirements, or other applicable Ordinances, and this Decision;
- C. Parking: The Ordinance requires 1 space per 250 sq. ft. of public space devoted to customer service or retail sales, or a minimum of three (3) parking spaces for the 702 sq. ft. of such public space as depicted on the Approved Plan. The Approved Site Plan does reflect three (3) parking spaces, including two (2) exterior and one (1) interior parking space. As such, lawful and maximum Occupancy pursuant to this Conditional Use Approval is specifically conditioned upon same, and it shall be and is a condition of this Approval, and of Occupancy, that Owner shall at all times allow no more patrons, visitors, or other invitees, than may be accommodated by the number of parking spaces approved hereby and by the companion, previously approved Site Plan;

- D. No other Use or Occupancy within the Building/Property is Approved hereby: Except pursuant to separate Application, Approval, and Occupancy Permit, there shall be no separate principal Use or Occupancy of the Property by the Applicant/Owner or any other person. Any such separate principal Use or Occupancy shall be subject to compliance with all applicable Borough Zoning Ordinance, Subdivision & Land Development Ordinance, UCC/building permit regulations and requirements, and any/all other Ordinance requirements, including but not limited to all applicable Ordinances and regulations pertaining to Parking. Nothing herein is intended to prohibit Applicant/Owner from utilizing existing spaces within the building, including the third floor space, as an administrative office or for storage space so long as such use(s) are part of, subordinate to, and accessory to the principal Use and Occupancy as a “Pet Crematorium” as approved hereby.
- E. Exterior Lighting & Landscaping Plans: To the extent not previously approved as part of its previously granted Land Development/Site Plan Approval, prior to Occupancy, Applicant shall have submitted for approval by the Borough Engineer an Exterior Lighting & Landscaping Plans providing such external lighting fixtures and such landscaping as required by and in compliance with applicable Borough Ordinance provisions;
- F. Signage: To the extent not previously approved as part of its previously granted Land Development/Site Plan Approval, prior to Occupancy, all Signage new/proposed exterior Signage shall be subject to separate Application and Permit approval under applicable provisions of the Borough’s Zoning Ordinance;
- G. Failure to comply with the terms and conditions of the conditional use approval granted by the Borough shall result in said Approval being rendered null and void, with any Occupancy Permits issued pursuant hereto revoked;
- H. Applicant may, within thirty (30) days of receiving this Decision of the Borough, notify the Borough of its refusal to accept any or all of the above conditions, in which event the Borough shall be deemed to have denied the Application for conditional use approval. In the event that Applicant does not notify the Borough of its refusal to accept any condition of this approval within said thirty (30) days, the Approvals, with all of the conditions noted above, shall stand as granted.

-so moved-

Note: As shall be reflected in the Borough Council Meeting Minutes of April 13, 2020, the foregoing Motion was adopted by a unanimous vote of Borough Council.

MONTH OF: MARCH - 2020

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2019 CURRENT (at discount) (7-1 to 8-31)						
2019 CURRENT (at face) (9-1 to 10-31)						
2019 CURRENT (at penalty) (11-1 to 6-30)	6,662.73		559.36	7,222.09	5%	333.14
REAL ESTATE - Delinquent						
2018	1,276.38		106.35	1,382.73	5%	63.82
2017	392.15		39.22	431.37	5%	19.61
2016					5%	
TAX CERTIFICATIONS	24				10.00	240.00
TOTAL	8,331.26		704.93	9,036.19		656.57

Signed Anne Marie Parisi-Kearns

Date 4/6/2020

BOROUGH OF BRIDGEVILLE

FINANCIAL REPORT

FEBRUARY 2020

BRENTWOOD BANK

ACCOUNT BALANCES REFLECTED ON BANK STATEMENT AS OF FEBRUARY 29, 2020

General (6464)	\$ 1,076,152.03
Sanitary Sewer Fund	\$ 898,060.74
Garbage	\$ 85,695.13
Payroll	\$ 15,609.02
Utility	\$ 241.36
Liquid Fuels Tax	\$ 146,610.65
Capital Improvements	\$ 707,848.53
Anne Baumgarten Children's Safety Fund	\$ 1,552.29
Relief Fund	\$ 2,324.66

NOTE: *Balances taken from Bank Statements*

Ronald Womer, Treasurer

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of March 2020

Category	Mar-20	2020 YTD
Regular Hrs worked	1368.00	4661.00
Overtime hrs	54.50	161.00
Court Case hrs	41.00	111.00
Total Officer Hrs	1463.50	4933.00
Animal Complaints	3	9
Criminal Arrests	5	34
Criminal Charges filed	13	72
Traffic Citations	19	45
Boro Citations	4	17
Community Service	57	115
Abandoned Vehicle Reports	0	2
Calls for Service	196	574
Motorist Assisted	0	1
Warnings Issued	6	16
Patrol Miles - total	2080	6317
Traffic Accidents	9	26
Revenue Source		Mar-20
Amusement Permits		\$1,800.00
Boro Citation/Tickets		\$130.00
Request for Police Reports		\$150.00
Solicitation Permits/Others		\$0.00
District Court 05-2-21		\$843.68
Total		\$2,923.68
Year to Date Totals		\$23,682.95

BRIDGEVILLE BOROUGH
MARCH 2020
BUILDING AND ZONING REPORT

Submitted April 13, 2020

New Single Family Home Construction	0
Residential Addition / Renovation	0
Residential Deck	0
Residential Deck with Roof	0
Residential Porch	0
Residential Solar Panels	0
Residential Hot tub / Pool	0
Commercial Addition / Renovation	0
Communication Antenna	0
Demolition	0
Grading	0
Sign	0

Residential Fence / Wall	1
Residential Garage / Shed	0
Residential Driveway / Sidewalk	0

Business Occupancy	1
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<u>TOTAL BUILDING / ZONING PERMITS ISSUED</u>	1
<u>TOTAL OCCUPANCY PERMITS ISSUED</u>	1
<u>TOTAL CONDEMNATIONS ISSUED</u>	1

PROPERTY MAINTENANCE/ZONING VIOLATIONS

Burning	0
Animal	0
Dumping	0
High Grass / Weeds	0
Junk Vehicle	0
Noise	0
Parking	0
Roads / Sidewalks	0
Storm Drainage	1
Trash / Debris	12
Shrubs / Trees (overgrowth)	1
Zoning	1
Other	0

<u>TOTAL VIOLATIONS</u>	15
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