



Bridgeville Borough

Meet me at the bridge

www.bridgevilleboro.com

425 Bower Hill Road
Bridgeville, PA 15017-2379
Telephone: 412.221.6012
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BOROUGH MANAGER'S REPORT

TO: Borough Council and Mayor
FROM: Joe Kauer, Borough Manager
DATE: January 6, 2021
RE: **Monthly Report for January 2021**

Members of Council and Mayor,

Below is a summary of noteworthy Borough affairs and projects. Should you have any questions or concerns, please do not hesitate to ask.

CAPITAL PROJECTS:

- See attached detailed Project Update Log. Updates for the month are noted in red font.

ADMINISTRATION AND FINANCE:

- Grant Projects (Grant Log Attached):
 - DEP 902 Recycling Equipment Grant – I had an application prepared that sought \$130,000 for the purchase of a new dump truck and leaf vacuum. On 12/31/2020, I received notice from the DEP that the latest funding round has been rescinded as the money was directed to the state's general budget.
- Insurance Claims / Matters:
 - Property and Liability Coverage policies were renewed, property values increased by 5%, keeping premiums within budget. Reviewed schedules of property, equipment, and personnel on 12/16/20 with our agent.
 - Vehicle claim entered on 12/17/20 when a plow truck struck a parked car during a snowstorm.
 - Chartiers Park – a tree fell and damaged the fence and electrical system at the small baseball field. A claim has been entered to repair the fence and lighting. DPW to remove the tree once the field freezes.
- Finance / Budgets:
 - 2020 Budget to Actual, General Fund: Revenue ended at \$3,483,193.53, Expenditures of \$3,037,255.22, giving a 2020 surplus of \$445,938. The Fund Balance will end at approximately \$1,840,000 (56% of 2021 General Fund Budget.) After the audit is complete this spring, I'd like to discuss with the

Finance Committee about reallocating some of this balance to capital projects and even possibly future disasters.

- Sewer Fund: Revenue ended at \$1,534,543, Expenditures of \$1,214,137, giving a surplus of \$320,406.
- Garbage Fund: ended the year with revenue greater than expenditures of \$21,073.
- 2021 Newsletter: articles completed and sent to publisher.
- Quarterly Update: 1st Quarter mini-newsletter completed, printed and to go out with January trash bills.
- New resident packets sent to all new home buyers for the prior month, information based off real estate transfer records.
- Employee Handbook / Job Descriptions – reviewed in detail with Solicitor on 1/5/21, he will submit a revised draft within the month.
- Performance Reviews – administrative performance reviews completed and reviewed with staff.
- 2021 Meeting Calendar – published in Post-Gazette and posted to the website.
- 2021 ALOM Banner Community Designation – applied for 2021 recognition, application pending.
- State Reporting – annual reports to the state submitted including: Statement of Financial Conditions, 2021 Tax Records, and 2021 Officials.
- Borough Building Phone System – the phone system has been failing and has been in and out of service this month. The new phone system has been ordered through Phones Plus, cost is approximately \$5,000 and is planned to be installed the week of 1/11/21.

CODE ENFORCEMENT / ZONING / PLANNING:

- Detailed Zoning / Code Enforcement report attached summarizing complaints, permits and affairs.
- Subdivision Application – Commercial Street Plan of Lots, application received, reviewed, sent to the County and Engineer. It will be before the Planning Commission on 1/25/21.

PUBLIC WORKS:

- Trash / Recycling Collections:
 - Complaints are being monitored and I talk to their Route Supervisor each Friday to coordinate any issues. Nothing reportable for the month.
- Laborer's Position – interview of candidates scheduled with DPW Committee on January 19th.
- Jet Jack contracts for Backflow Preventors Phase 3 and Bower Hill Storm Sewer projects: preconstruction meeting held on 12/15. Contractor is planning to start work this month at both sites.
- Sanitary Sewer O&M held a staff meeting with the Engineer's office on 12/17 – the team is working on an ALCOSAN grant to fund a large pipe lining project this year.
- New Welcome Signs – coordinated design with G&S signs, the group decided on the concept and signs have been ordered. They are expected to be installed this spring.
- Emergency Plan for Snow Removal during COVID-19: a draft plan and agreement is being finalized between Collier, Bridgeville, Heidelberg, Scott, and Carnegie to share equipment and manpower should there be a COVID outbreak taking out a Public Works Department during a severe snowstorm.
- Sanitary Sewer Consent Order Extension – coordinating with the Engineer, sought an extension to the Consent Order to the DEP until June 2021.
- Backflow Preventors Phase 4 Project – continuing going up McLaughlin Run Road, 17 properties have been identified that the 2021 Budget can support, surveys are to be mailed out to those property owners this month.

PUBLIC SAFETY:

- Emergency Operations Plan – work continues updating the Borough Emergency Operations Plan; last update was in 2013.
- Address Change Request has been received, approved, and processed for 115 Greenwood Place – Rear. Its new address is now 115 Gilmore Street. This has been coordinated with the Post Office, County Assessments, 9-1-1, utilities, property owner and tax offices.
- McMillan Street Fire Lane – Fire Chief is requesting a 50' section of McMillan Street have parking restricted to allow a ladder truck access to the parking lot of Goodwill Villa. Area has been marked out and on the Agenda for consideration.
- 609 Washington Avenue – working with the Fire Chief, the property is now in compliance with repairs being made to the Fire Alarm System, fire extinguishers, fire doors and common areas.

PARKS AND RECREATION:

- McLaughlin Run Park – DCNR Grant – contract was to expire 12/31/2020, contract extension requested and approved by the State and National Park Service. The contract now expires 9/30/21.
- Chartiers Park Improvements Project – DCNR grant denied, received official notice. DCED grant application still pending.

Respectfully submitted,



Joseph Kauer, ICMA-CM
Borough Manager



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ZONING / CODE ENFORCEMENT REPORT

FOR THE MONTH OF JANUARY 2021

Covering the Period of December 8, 2020 – January 5, 2021

SUBMITTED BY JOE KAUER

JANUARY 5, 2021

BUILDING / ELECTRICAL PERMITS ISSUED:

- 1315 Liberty St. Solar Panels

DEMOLITION PERMITS ISSUED:

CONDEMNATION NOTICES ISSUED:

STOP WORK ORDERS ISSUED:

OCCUPANCY PERMITS:

- 533 Washington Ave., Suite 202 Financial Planning Office
- 533 Washington Ave., Suite 205 Medical Office

GRADING PERMITS:

ZONING COMPLIANCE PERMITS ISSUED:

- 769 Mill St. Storage Shed in rear yard

PROPERTY MAINTENANCE / ZONING VIOLATION NOTICES SENT (FIRST LETTERS):

- 1268 Union St. Trash / Debris in rear yard
- 621 McLaughlin Run Road Stormwater condition adversely affecting neighbor
- 609 Washington Ave Trash Complaint
- 200 Washington Ave Two expired and inoperative vehicles in lot
- 215 Ramsey Trash / construction debris in yard

UNRESOLVED PROPERTY MAINTENANCE ISSUES (FINAL NOTICES):

- 144 Eisner Ave. Excessive trash strewn about rear yard (sent 1/5/21)

BLIGHT REMOVAL / DEMO STATUS (PROPERTIES WILL REMAIN UNTIL DEMOLISHED):

1. 105 Prestley Road
Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG
11/9/20: Full CDBG application submitted to CDBG.

- | | |
|------------------------|--|
| 2. 146 Liberty Street | Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG
11/9/20: Full CDBG application submitted to CDBG. |
| 3. 145 Liberty Street | Condemnation in place (secured 8/27/20)
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG
11/9/20: Full CDBG application submitted to CDBG. |
| 4. 1364 Terrace Street | Condemnation in place (2/12/20)
7/31/20: Demo Grant submitted to PA Blight Program |
| 5. 917 Laurel Street | Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program |
| 6. 671 Baldwin Street | Condemned – 6/26/2018
Need to file for demolition grant |
| 7. 781 Bower Hill Road | Condemned – 8/15/2013
Property transferred ownership 2016
9/14/20: Request for Intentions for Property sent to new owner.
10/28/20: Owner cleaned up outside of home, making interior repairs and is actively trying to sell the house. |

**Baldwin Street Area – FEMA Hazard Mitigation Grant – Demolition of Flood Prone Properties
(application pending)**

- 521 Baldwin Street
- 529 Baldwin Street
- 606 Baldwin Street
- 607 Baldwin Street
- 608 Baldwin Street
- 619 Baldwin Street
- 646-648 Baldwin Street
- 404 Margaret Street
- 414 Margaret Street
- 415 Margaret Street

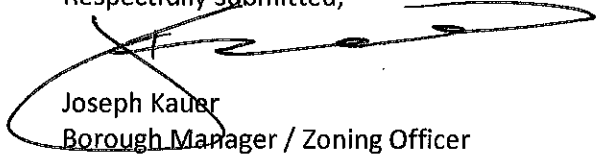
SHERIFF SALE PROPERTIES:

CITATIONS ISSUED AT DISTRICT COURT:

- | | |
|--|---|
| <ul style="list-style-type: none"> • 347 Prestley Road • 710 Coulter St. | Two expired and unlicensed vehicles in rear lot
Two expired and inoperative vehicles in side yards |
|--|---|

DISTRICT COURT / ZONING HEARINGS:

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Joseph Kauer', is written over the printed name and title. The signature is fluid and cursive, with a large loop at the end.

Joseph Kauer
Borough Manager / Zoning Officer

2020 PROJECT UPDATE

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
ADA Curb Ramp Project	Funded	<p>ADA Compliant Curb Ramps throughout 5 intersections of the Borough. 9/8: COG to put out to bid soon. Engineer bidding as Station at Chess as primary bid, with alternate bid being Murray at Chess. Engineer informed me that the Borough match may be around \$8,000. 12/9: Bids opened, lowest bid for base and alternate bid was from Independent Enterprises. With selecting both bids, Borough match would be \$775. Two intersections will be improved: Chess @ Station and Murray @ Shady. Recommendation will be on Agenda for consideration so we can advise the COG to proceed. 1/6: Waiting for COG to award contract.</p>	\$38,775.00	\$38,000.00	\$775.00
Backflow Phase 3	Work to start soon	<p>17 surveys were returned. Information given to Engineer 7/22/20. 9/8: Engineer submitted to PENNDOT HOP Permit application. One last house at 710 McLaughlin Run being added to the project. 9/28: out to bid, opening on 10/8. 11/4: Waiting on contractor (Jet Jack) to sign contracts. 12/9: Agreements sent to all participating property owners, waiting on 2 responses. 1/6: contractor plans to start work mid-January, 2021.</p>	\$117,800.00	N/A	\$117,800.00
Blight Removal Project	Pending	<p>DCED Blight Remediation Program Application submitted 7/30/20. Seeking funding to Demo: 105 Prestley, 146 Liberty, 1364 Terrace St., 917 Laurel St.</p>	\$82,800.00		\$8,280.00

2020 PROJECT UPDATE

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Bower Hill Stormwater	Work to start soon	Letters sent to utilities (gas, phone, elec., water, cable, sewage) to mark location of facilities. County Environmental Review Completed. Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: currently out to bid, contract planned to be awarded at Oct. Council Meeting. 11/4: Waiting on contractor (Jet Jack) to sign contract. 1/6: Contractor planning to start work mid-January.	\$89,860.00	\$100,000.00	\$0.00
Census Mini-Grant	Approved	Costs associated with the outreach in order to educated the residents of the importance of the census to the community.	\$2,500.00	\$2,500.00	\$0.00
Chartiers Park Streambank Stabilization Project	Pending	Resolution approved by Council for DCNR Grant. Total requested \$690,201. Borough will be responsible for 50%. - in process of applying for grant through Greenways Trails and Rec. Grant Due 7/31/2020 . 9/28/20: DCNR Grant not awarded / DCED grant still pending. 12/9: Financial documents sent to DCED upon request as they are currently reviewing the application.	\$690,201.00	TBD	\$345,100.00

2020 PROJECT UPDATE

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Commercial St. Culvert	Completed	Permit received. Culvert cleaning will be completed by PW. Wages included in 2020 Budget. 9/28: All work completed both cleaning out and masonry repairs. 11/4: Project closed and paid in full.			
Chartiers St. & Bridge Widening Project	Funded	9/8: PENNDOT has informed me that they plan to bid the project in December 2020, with construction in 2021. GEDF grant extension sought with the County and also made a request that all of the \$300,000 grant can be used for new construction. Previously \$60,000 was dedicated for engineering and survey. 9/28: County Contract Extension Approved.	\$788,000.00	\$300,000.00	\$488,000.00
Gravel Bar Removal Chartiers Back Channel	Pending	Back Channel at <u>PAINTERS RUN</u> - 9/8: DEP and County permits received. DPW to start work in the spring.	TBD	TBD	TBD

2020 PROJECT UPDATE

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McLaughlin Hazard Mitigation Project	Under construction	<p>Permits have been received to move forward. Engineers prepared bid documents. Waiting on County to send agreement so we can proceed to bid. Once received all GEDF projects will be ready to bid. 9/8: Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: Out to bid, award planned for Oct. Meeting. 11/4: Contractor mobilized and started work. Earth work to be completed by early December, 1,200 truck loads. 12/9: majority of hauling out dirt completed. Crews planning to install trash racks this month. 1/6: Work majority complete, field needs seeded and dressed up in the spring.</p>	\$273,500.00	\$425,000.00	\$0.00

2020 PROJECT UPDATE

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McLaughlin Park LWCF Grant - Park Improvement Project	Under construction	Sciaretti Site Development & Paving Co., Inc. was low bidder - 9/8: Construction started, moving fast. Working with Engineer to coordinate with lowering of the ballfield project. Also secured COSTARS price proposal for two picnic shelters to go on the new slabs. DPW Maintenance Plan for the park created and reviewed with the crew. 10/6: work is ongoing. 11/4 - work continues, paving of topcoat of wearing course of asphalt to be done in the spring so its not damaged by the trucks doing the field flood project. 12/9: paving work still outstanding, weather dependent. Base repairs will be needed due to truck damage. 1/6: Change order being discussed to extend contract extension to June.	\$423,000.00	\$211,500.00	\$211,500.00
FEMA Hazard Mitigation Grant Application	Pending	Demolition of 9 single family homes and 2 apartment buildings on Baldwin Street. Federal gov't. will purchase homes at market value prior to flood damage. - 9/3/20: FEMA reported project is in review - waiting on funding decision.	\$987,000.00	TBD	\$0.00

2020 PROJECT UPDATE

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Storm Sewer Separators (4) / PA Small Sewer Grant	In-Design	Project includes 4 stormwater separators within the Borough along with a street sweeper/vactor truck able to catch and measure to meet requirements of our MS4 Permit. 9/8: \$70,000 grant received for the four separators only, our match is \$70,200 that is now included in the 2021 Capital Project Budget. 9/28: DCED contract in place. 1/6/21: Engineer working on survey and spec work to start the project.	\$500,000.00	\$70,000.00	\$70,200.00
Digital Borough Sign	Under construction	Design was included in the parking lot lay out. Contacted Graphics 22 for sign proposal. 10/6: received three proposals so far, Council provided with both estimates and design proofs. 11/4: Sign ordered, to be installed after parking lot completed. 12/9: DPW installed the electrical conduit, PA One Call completed identifying utilities, waiting on sign to be installed. 1/6: Masonry work underway.	\$37,235.00	\$0.00	\$37,235.00
Municipal Bldg. Safety Project		Will work with Admin/Engineers with lay out/cost. Meeting held with engineer/Architect on JUNE 25th. 9/8: Engineer's preliminary design and estimate received - cost is almost \$400,000. Shared with Council - recommend phasing aspects of the project.			
2019 Pavement Maint.	Completed	Paving complete -FINAL WALKTHROUGH 6/25/20 - Contractor addressing punch list items - Paid and closed out.	\$120,825.00	\$120,825.00	\$0.00

2020 PROJECT UPDATE

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McLaughlin Ballfield	FUTURE PROJECT - after mitigation is completed.	Will meet with Parks/Rec and engineer to determine design. Should submit a DCNR Grant.			
2020 Pavement Maint.	Completed	<p>Bid Awarded at June meeting. LSSE's letter and the referenced documents have been forwarded to Youngblood Paving, Inc. PRECONSTRUCTION MEETING held 7/2/2020 - Notice to proceed sent. 9/28: Engineer reports that work is expected to start mid-October. 11/4: Work started last week, plan to be complete on Terrace, Liberty and Parking Lot by 11/9. 12/9: work completed, pay request 1 on December Agenda. 1/6: Final bill on 1/11 Agenda, change order in place lowering project costs by \$28,000.</p> <p>Bid Awarded at June meeting. LSSE's letter and the referenced documents have been forwarded to Youngblood Paving, Inc. PRECONSTRUCTION MEETING held 7/2/2020 - Notice to proceed sent. 9/28: Engineer reports that work is expected to start mid-October. 11/4: Paving underway, to be done by 11/9. Bill Bott is getting a quote for the sidewalk work. DPW to line paint the lot the week of 11/9. 12/9: paving completed, sidewalk installed by another contractor with DPW assisting, security camera to be installed shortly and now getting quotes on lighting. 1/6: Security camera installed.</p>	\$132,955.00	\$147,200.00	\$0.00
Parking Lot (part of 2020 Pavement contract)	Complete		\$40,950.00	N/A	\$40,950.00

2020 PROJECT UPDATE

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Municipal Building		9/8: Mayor / Council office has been completed.			
Carpeting	Completed	Project done.	\$7,400.00	\$0.00	\$7,400.00
		Construction is complete, contractor working on punch list items. Paving of the entire street was completed within budget, expanding the scope. Project came in \$1 under budget. Pay application and change order on the Sept. Agenda. 10/6: Project complete, final payment on the Oct. Agenda to close out project. 11/4: Knotweed growing through asphalt complaint submitted to contractor, they are exploring ways to mitigate and repair.			
MAPLE STREET WALL	Punch List Work OS		\$135,900.00	\$0.00	\$135,900.00
		9/8: Included in the McLaughlin Run GEDF Flood Project. Easement documents completed. I met with the owner of Beer Warehouse, reviewed the project and I'm waiting on him to sign the easement document. 10/1: project out to bid, award planned for Oct. Mtg. 11/4: Contract preconstruction meeting had, stop logs and backflow preventor are on back order. Work to be done possibly in February 2021. Bean Easement in place and they have been updated.			
JANE WAY ACCESS PROJECT	Active / Funded				

2020 PROJECT UPDATE

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Sanitary Manhole 811-391 Restoration	Completed	Service Order Authorization signed to proceed for Engineer to get permitted to repair. 9/8: Permit applications submitted to DEP and County. 10/1: contractor working on the culvert headwall made these repairs. 11/4: masonry work completed, hinged manhole lid on backorder - still waiting. 1/6: lid installed, project finished.	\$9,500.00	\$0.00	\$9,500.00
Werner Avenue Retaining Wall	Design underway	GEDF Grant applied to fund recently. Waiting on decision. 11/4: 2nd GEDF application denied (notice received) Funding in place through 2020 loan. Engineer to prepare estimate for engineering work necessary to design and bid project. 12/9: Geotechnical engineering work necessary, authorization on December Agenda. 1/6: Geotechnical work underway (needed for design.)	\$300,000.00	\$0.00	TBD
Carol Avenue Levee	Not funded	Applied for GEDF in 2019 - not approved. Application will be resubmitted in 2020 cycle. 9/8: new Engineer redesigned project, part of larger project that he is still working on costs / scope. 10/1: Engineer to present plan at the October 26 Planning Commission Meeting.	\$360,000.00	TBD	TBD
Green Light Go Grant	Applied	State delayed program due to Covid-19.	\$152,800.00	\$122,200.00	\$30,600.00

2020 PROJECT UPDATE

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CARES Act COVID Funding	Funded / Completed	County pass through to fund police wages and COVID mitigations costs. 9/8: Funding received and in the General Fund.	\$125,000.00	\$125,000.00	
Charriers Street Landslide Repairs	PENNDOT PROJECT	2024 Construction (\$2.5 million) PENNDOT started design, field scoping meeting held 8/5/20. 9/8: meeting information shared with Council. A request for a public meeting to inform the citizens was relayed onto PENNDOT.			\$0.00
CDBG Yr. 47 - Catch basin Replacements	Pending	CDBG grant submitted to reconstruct five brick catch basins on Darby Way and Station Street, replacing them with precast concrete. 11/4: County completed initial review of preapplication and sought full application. Full application completed.	\$41,000.00	\$30,750.00	\$10,250.00
CDBG Yr. 47 - Demolitions	Pending	CDBG grant submitted to demolish: 145 Liberty, 146 Liberty and 105 Prestley Rd. 11/4: County completed initial review of preapplication and sought full application. Full application completed.	\$71,300.00		
Gravel Bar Removal Charriers Back Channel at McLaughlin Run	Pending	Engineer authorization to complete engineering work for DEP permit received. 10/1: Engineer given approval to proceed.	\$13,000.00	TBD	\$13,000.00
Police Sally Port Floor	Underway	1/6: concrete work completed, cracks found and engineer informed. Sealant to be applied to address. DPW painting the garage, repaired lighting and is to install cabinetry next week. Project to be finished by 1/15.	\$20,500.00	\$0.00	\$20,500.00

2020 PROJECT UPDATE

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McLaughlin Park Stream Bank Erosion Repairs	Design	1/6: engineer working on design needed for DEP permit	\$50,000.00		
Backflow Preventor Phase 4	Design / Survey	17 properties identified, continuing up McLaughlin Run Road. Surveys to go out to property owners this month.			
Borough Building Roof Replacement	Design	1/6: Engineer working on design to put project out to bid.			

Borough of Bridgeville

Grant Log - Kauer

<u>Date Submitted</u>	<u>Agency</u>	<u>Project</u>	<u>Request</u>	<u>Match</u>	<u>Total</u>	<u>Status</u>	<u>Award Amount</u>
7/31/2020	DCED	Blight Removal Project	\$ 74,520.00	\$ 8,280.00	\$ 82,800.00	Pending	\$ -
8/14/2020	County	CARES Act - Pandemic Support	\$ 125,000.00	\$ -	\$ 125,000.00	Awarded	\$ 125,000.00
8/26/2020	CDBG	Demo of three homes	\$ 71,300.00		\$ 71,300.00	Pending	\$ -
8/26/2020	CDBG	Catch basin Replacements on Station and Darby	\$ 30,750.00	\$ 10,250.00	\$ 41,000.00	Pending	\$ -
9/14/2020	DEP	2020 Household Waste Collection Event	\$ 1,338.38	\$ 1,338.38	\$ 1,338.38	Pending	\$ -
11/10/2020	County	Bridgeville Active Transportation Plan	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	Pending	\$ -
Running Totals:			\$ 347,908.38	\$ 24,868.38	\$ 371,438.38		\$ 125,000.00

Updated: 1/11/2021



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DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS COMMITTEE

MONTHLY REPORT – JANUARY 2021

- Treated roads and sidewalks for snow and ice multiple times.
 - Salt orders of 300 tons have been placed and received this past month.
- Washington Ave. Street Light Electric Repairs
 - Electrician completed upgrades to the four service panels and boxes that service the streetlights. All five boxes now have been upgraded.
 - Crew repaired electrical service lines and junction box at Station Street that caused an outage in the block between Station and Bank Streets.
 - Replaced the light fixtures in the north bridge welcome sign with LED lighting
- Borough Building Maintenance:
 - Repainted police sally port garage
 - Completed renovations to the Borough Office
 - Repainted rear hallway
 - Upgraded the lighting in the rear stairwells to LED
- Equipment Maintenance:
 - Electrical repairs were made to the leaf vacuum.
 - Mechanic made multiple repairs to snowplow hydraulics and lighting on various trucks after the snowstorms.
- Sewer Maintenance – Robinson Pipe Company were called into town on 12/31/2020 to investigate repeated basement flooding at a residence at the corner of Bank and Gregg. The Borough sewers were all inspected with CCTV camera crews in this area and confirmed no issues with the Borough sewers.
- Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
- Ongoing maintenance has been dedicated to filling potholes and repairs to multiple streets and alleys.
- Cleaned catch basins and swales throughout town on rainy days.
- Foreman responded, marked, and reported multiple PA-One Call requests.

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BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of December 2020

Category	Dec-20	2020 YTD
Regular Hrs worked	1844.00	18379.00
Overtime hrs	48.50	746.00
Court Case hrs	7.00	257.00
Total Officer Hrs	1899.50	19382.00
Animal Complaints	3	56
Criminal Arrests	6	104
Criminal Charges filed	23	225
Traffic Citations	4	115
Boro Citations	4	41
Community Service	18	367
Abandoned Vehicle Reports	3	39
Calls for Service	334	2283
Motorist Assisted	1	8
Warnings Issued	2	46
Patrol Miles - total	1333	21125
Traffic Accidents	6	92
Police Department Revenue Received		
Revenue Source	Dec-20	
Amusement Permits	\$0.00	
Boro Citation/Tickets	\$20.00	
Request for Police Reports	\$45.00	
Solicitation Permits/Others	\$0.00	
District Court 05-2-21	\$649.06	
Total	\$714.06	
Year to Date Totals	\$32,647.88	

Bridgeville Police Department		
Arrest Report for Month of: December 2020		
Arson		3
Arson - Endangering property		3
Causing Catastrophe		3
Recklessly Endangering Another Person		3
Burglary		3
Unsworn falsification to Law		1
DUI		1
Receiving Stolen Property		1
Disorderly Conduct		1
Public Intox		1
Criminal Mischief		1
Driving at safe speed		1
No rear lights		1
Total		23

Bridgeville Police Department		
Traffic Citation Report for Month of: December 2020		
Traffic control signal/device		2
Careless driving		1
Accident involving damage to unattended vehicle or property		1
Total		4

Tax Collector's Monthly Report to Taxing Districts

For the Month of DECEMBER, 2020

BRIDGEVILLE BOROUGH Taxing District

	Real Estate 2020	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	118,619.46			
2A. Additions: During the Month (*)				
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	118,619.46			
4. Less: Face Collections for the Month	17,160.81			
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	101,458.65			
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	17,160.81			
10. Plus: Penalties	1,666.76			
11. Less: Discounts	10.63			
12. Total Cash Collected per Column	A. 18,816.94	B.	C.	D.
13. Total Cash Collected - (12A + 12B + 12C + 12D)				18,816.94

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

THE

10

10

11/11/2011 7:11 AM

49

169

10

[illegible]

59

Tax Collector

Debt

1/5/2021
Dane Marie Davis Kern

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): _____

Time: _____ Date: _____

I acknowledge the receipt of this report.



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MEMO

TO: Bridgeville Borough Council DATE: January 6, 2020
FROM: Kevin A. Brett, P.E. S. O. No.: 0523-01
SUBJECT: **January 11, 2021 Meeting** cc: Joseph Kauer, Borough
 Engineering Items Manager

Following is a summary of the engineering work performed or authorized since the last meeting:

2020 Road Improvements

The Public Works Committee, Manager and LSSE met and discussed the 2020 Roads. LSSE provided Borough with a preliminary OPC for the \$130,000 Liquid Fuels Budget. Bids were opened on May 12, 2020. Work was awarded to Youngblood Paving, Inc. in the amount of \$161,244.50 (Base Bid and Add Alternate No. 1) as noted in letter dated June 10, 2020. Contract Documents were transmitted to the Borough for execution on June 29, 2020. The Pre-Construction Meeting was held on July 2, 2020. Work began week of November 2, 2020. Binder completed on parking lot and roads. Work is complete. Walkthrough held December 3, 2020; minor punchlist items remain. LSSE to transmit Partial Payment in the amount of \$129,631.35 week of December 7, 2020. LSSE transmitted Partial Payment No. 2 (Final) in the amount of \$3,323.88 as noted in letter dated December 22, 2020. LSSE transmitted Change Order No. 1 (Final) to the Borough for execution as noted in letter dated December 22, 2020; this change order was prepared to adjust the Contract amount based on in-place quantities (decrease of \$28,289.27). This closes out the Contract.

- **Darby Way Parking Lot:** *Paving work has been completed under Road Program. Sidewalk work is complete. Sign to be installed by others.*

Developments

- None this month.

Bonds

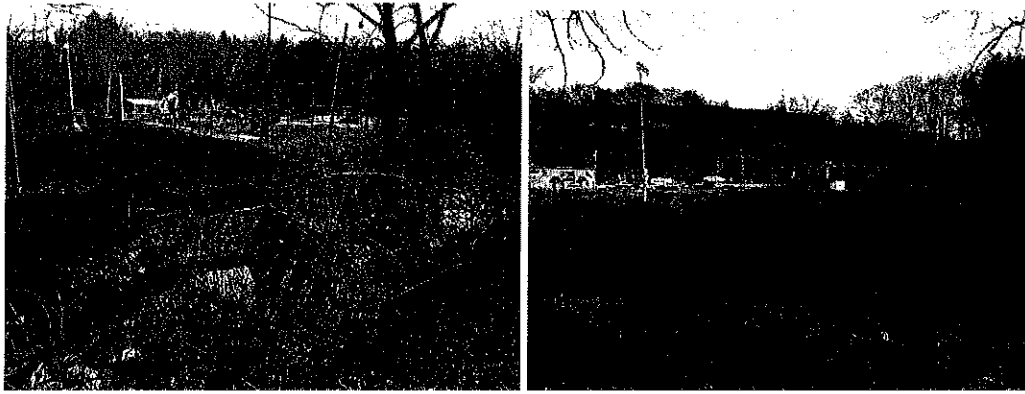
- None this month.

MS4:

- *LSSE submitted Annual Progress Report to PaDEP on September 30, 2019. Outfall screening has been completed; summary memo transmitted to Borough on June 30, 2020. LSSE submitted the Annual Progress Report on September 30, 2020. **LSSE to meet with Staff to review PRP Plan to lessen required maintenance for PRP compliance and review Borough MS4 files in preparation of DEP Inspection.***

Public Works Projects:

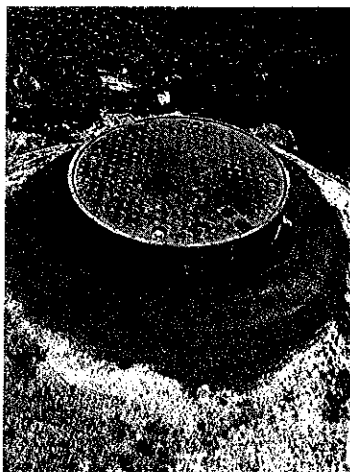
- **Jane Way Access Project (GEDF Grant, awarded amount of \$425,000.00, part of flood mitigation projects):** *Bids were opened on October 8, 2020. Work was awarded to Brentzel Excavation, LLC in the amount of \$106,811.00 as noted in letter dated October 14, 2020. The pre-construction conference was held on October 27, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. Shop drawings have been reviewed. **Contractor awaiting shipment of materials prior to the start of work.***
- **McLaughlin Run Flood Control:** *LSSE received a copy of U. S. Department of the Army Corps of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and are currently reviewing options presented in study to reduce flooding. LSSE is developing the conceptual model that will eliminate the flooding along the length of McLaughlin Run. LSSE has presented preliminary findings to Borough Staff and has presented the proposed alternatives to Planning Commission. LSSE evaluating two additional options at the request of the Planning Commission. **On Going.***
- **McLaughlin Run Park Flood Improvement Project (GEDF Grant, awarded amount of \$425,000.00):** *DEP issued the permit on May 28, 2020. NPDES Permit issued June 4, 2020. Bid documents have been drafted. LSSE provided County a location map; the Environmental Review was approved by the County on July 30, 2020. County to prepare Contract for GEDF Agreement to release project for bidding. Borough received Grant Agreement from the County; pre-bid meeting held on September 11, 2020. Bids were opened on October 8, 2020. Work was awarded to LM&R Excavating, LLC in the amount of \$273,500.00 as noted in letter dated October 14, 2020. The pre-construction meeting was held on October 27, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. LSSE transmitted Partial Payment No. 1 in the amount of \$191,452.50 as noted in letter dated December 1, 2020. As of December 8, 2020 excavation of the field area is complete. Contractor in the process of spreading topsoil and preparing to install the trash rack week of December 7, 2020. **LSSE transmitted Change Order No. 1 to the Contractor for execution on December 18, 2020; this change order was prepared to extend the time of completion to spring to allow for time to establish a uniform vegetative cover. LSSE transmitted Partial Payment No. 2 in the amount of \$45,697.50 as noted in letter dated December 21, 2020.***



- McLaughlin Run Park Phase II:** *Work was awarded to Sciarretti Site Development & Paving Co., Inc. in the amount of \$418,082.54 (Base Bid and Add Alternate No. 2) as noted in letter dated July 22, 2020. Construction is ongoing. LSSE requested time extension to end of spring 2021 from DCNR for project completion. LSSE transmitted Change Order No. 1 to Borough for execution on October 8, 2020; this Change Order was prepared to adjust contract amount to install 8' long guiderail posts along the stream bank. LSSE transmitted Change Order No. 2 to the Borough for execution on November 18, 2020; this Change Order was prepared to adjust contract amount for additional earthwork. LSSE transmitted Change Order No. 3 to the Borough for execution on November 24, 2020; this change order was prepared to extend time of completion due to delays from The Gateway Engineers, Inc. LSSE transmitted Partial Payment No. 3 in the amount of \$57,895.25 as noted in letter dated December 1, 2020. **LSSE transmitted Change Order No. 4 to the Contractor for execution on December 17, 2020; this change order was prepared to extend the time of completion to spring due to winter weather conditions.***
- Chartiers Park Improvement Project:** *LSSE met with the Park Committee and has developed a plan and cost estimate to repave the access drive and parking lot and construct a new playground. ACCD issued Permit GP030200220-012 on June 11, 2020 to restore the eroded stream bank along Chartiers Creek. **The Borough did not receive a DCNR or Greenways, Trails and Recreation Grant in the 2020 grant cycle.***
- Bower Hill Road Storm Sewer Improvements (GEDF Grant, awarded amount of \$100,000.00):** *Allegheny County issued the HOP in June 2020. LSSE finalizing bid documents; LSSE provided County a location map; the Environmental Review was approved by the County on July 30, 2020. County to prepare Contract for GEDF Agreement to release project for bidding. Borough received Grant Agreement from the County; pre-bid meeting held on September 11, 2020. Bids were opened on October 8, 2020. Work was awarded to Jet Jack, Inc. in the amount of \$89,860.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on December 1, 2020. **Pre-construction meeting held on December 15, 2020. Notice to Proceed dated for January 4, 2021. Work anticipated to begin mid-January 2021.***
- Werner Avenue:** *LSSE has completed a survey of the slide areas and prepared a Conceptual Plan and cost estimate to address the slope failures. LSSE has prepared a grant application to complete the proposed repairs. LSSE provided a service order to prepare construction documents to repair the road. **Garvin, Boward, and Beitko***

Engineering, Inc. is preparing to complete the subsurface investigation. LSSE has been in contact with Donna Killingsworth of Genesee & Wyoming Company and has started the process to coordinate the improvements.

- **Sanitary Manhole 811-391 Restoration:** *The PADEP issued a GP-11 permit on September 8, 2020 to repair the manhole located within McLaughlin Run, between the Commercial Street Culvert and the Bower Hill Road Bridge. Work is complete with the exception of the installation of the new manhole lid and frame. The material is on back order and will be installed once delivered. Work is complete. LSSE transmitted final invoice in the amount of \$9,500.00 as noted in letter dated December 17, 2020.*



- **McLaughlin Run Gravel Bar Removal:** *LSSE is preparing the permit documents necessary to remove the accumulated gravel bars at the mouth of McLaughlin Run. Ongoing, permit to be submitted by the first of the year.*
- **Chartiers Creek Gravel Bar Removal:** *LSSE transmitted the GP 3 and GP 8 Permit application to ACCD on July 10, 2020. LSSE met with Borough Staff on September 10, 2020 to review scope of work.*
- **Stormwater Separator Contract:** **LSSE to start surveys in January 2021.**
- **McLaughlin Run Park Stream Bank Erosion:** **LSSE to start surveys in January 2021.**

Borough Grant Summary

Project	Grant Source	Grant Value	Borough Match	Anticipated Start Date
McLaughlin Run Park Ph. 2	DCNR	\$209,041.27	\$209,041.27	August 2020
Chartiers Street Widening	GEDF	\$300,000.00	\$488,000.00	Spring 2021 (PennDOT Project)
Bower Hill Road Storm Sewer	GEDF	\$100,000.00	Overages Only	Winter 2021
McLaughlin Run Flood Project	GEDF	\$425,000.00	\$12,000.00	Fall 2020

Project	Grant Source	Grant Value	Borough Match	Anticipated Start Date
PRP Stormwater Separators	CFA	\$70,000.00	\$70,200.00	Summer 2021
ADA Ramps	CDBG	\$20,000.00	\$18,000.00	Spring 2021

CDBG Year 46

LSSE submitted pre-application on September 9, 2019 for ramps (5) at intersections (\$38,000.00). Final application has been completed and Char-West has been notified to submit the application to the County. It is anticipated that the Borough will be awarded \$20,000.00 as noted in the COG's memo dated January 16, 2020. LSSE provided scope clarification as requested by the COG on July 28, 2020. Bids were opened on November 9, 2020. Independent Enterprises, Inc. was the low bidder in the amount of \$27,422.50 as noted in letter dated November 9, 2020. Awaiting County approval of award.

Backflow Preventer Project-2020:

*LSSE preparing 2020 bid documents. Borough providing list of addresses to be included in project. LSSE is proposing to do this project via Virtual Bidding through the Quest Platform hosted by LSSE. Bids were opened on October 12, 2020. Work was awarded to Jet Jack, Inc. in the amount of \$117,800.00 as noted in letter dated October 14, 2020. **LSSE transmitted the Contract Documents to the Borough for execution on December 10, 2020. Borough currently finalizing the agreements with property owners. Pre-Construction Meeting held on December 15, 2020. Notice to Proceed dated for January 4, 2021. Work anticipated to begin mid-January 2021.***

ALCOSAN Phase I – Interim Consent Order and Agreement

- *Phase I COA was issued by letter dated October 15, 2015 from PaDEP. The Phase I COA lapsed on June 1, 2018. Discussion was had at various 3RWW venues (e.g. Wet Weather Working Group, SFT/FT Subcommittee) as to the next steps (e.g. administrative extension of the Phase I COA, Phase II COA or Corrective Action Plan). 3RWW emailed guidance relative to tap availability from June 1 through December 31, 2018. PaDEP required an interim Corrective Action Plan (CAP). PaDEP approved the Interim CAP extension until December 31, 2020. We expect 3RWW will be scheduling a meeting to roll out the draft Phase II COA to solicitors and managers within the next few weeks. **No Change.***
- *Regionalization: ALCOSAN issued a report to the municipalities pertaining to multi-municipal trunk sewers repairs that they are requesting the municipalities make prior to transfer. ALCOSAN issued the Draft form of Transfer Agreement to the municipalities by letter dated December 13, 2018. ALCOSAN scheduled a series of outreach meetings for Manager's and Elected Officials. ALCOSAN provided the POC defect reports for the regionalization sewers. LSSE to review repairs required and develop repair scope in conjunction with O&M repairs program. Regionalization repairs have been programmed into Year 1 of the O&M Repairs Program. **LSSE to draft an SOA for Engineering Services related to the CCTV and MHPS programs for 2021.***

- GROW Grant Application:
 - *GROW Cycle 5 has started. Letters of Interest packages are due to ALCOSAN by March 31, 2020. LOI rejected for GROW Cycle 5 on June 1, 2020. ALCOSAN requested we meet with them in the Fall to discuss the potential for this project for next cycle. LSSE met with ALCOSAN November 13, 2020 to discuss Year 1 O&M Repairs project which includes:*
 - New York Street Sanitary Sewer Realignment
 - Sanitary Sewer Lining previously planned tributary to McLaughlin Run
 - Regionalization Repair Scope
- ALCOSAN to send invitation letters for applications in January 2021.**

Miscellaneous Items

- **Municipal Building Sally Port Concrete Floor Assessment:** *Final Report provided to the Borough by Brace Engineering. Stefanik's Next Generation Contracting Co., Inc. was the low proposal in the amount of \$20,500.00. LSSE transmitted Partial Payment No. 1 in the amount of \$15,682.50 as noted in letter dated December 8, 2020. The concrete floor has cured the required period and sealing agent is to be installed the week of January 4, 2021. The Borough anticipated to have full use of the Sally Port week of January 11, 2021.*
- **Municipal Building Hardening Evaluation:** *LSSE and Steve Paxton, Architect reviewed the municipal building with staff and the police department. The plans and preliminary estimates of probable construction costs have been provided to the Borough for review and discussion. Awaiting Borough direction.*
- **Municipal Building Roof Replacement:** *LSSE scheduling meeting with roofing supplier to review the roof and confirm minimum construction standards.*



SouthBridge Emergency Medical Services

178 Hickory Grade Road

Bridgeville, PA 15017

Phone: 412-221-5115

Fax: 412-206-0026

www.SouthBridgeEMS.com

Bridgeville Borough Report for Emergency Medical Services for the Period of 12/1/2020 to 12/31/2020

Number of 911 dispatches where lights and sirens WERE USED to respond	36
Average response time when lights and sirens WERE USED to respond	09:18

Number of 911 dispatches where lights and sirens WERE NOT USED to respond	42
Average response time when lights and siren WERE NOT USED to respond	10:52

Number of Standby/Special Event Requests in Bridgeville Borough	1
Number of Bridgeville Borough calls handled by outside agencies	6
Total number of 911 emergency medical requests from 12/1/2020 to 12/31/2020	79

Bridgeville Borough Year To Date Statistics

Number of 911 dispatches where lights and sirens WERE USED to respond this year	351
Number of 911 Dispatches where lights and sirens WERE NOT USED to respond	422
Number of 911 dispatches that were standby details	7
Number of Bridgeville Borough calls handled by outside agencies	93
Total 911 Requests for Emergency Medical Service in Bridgeville Borough through 12/31/2020	780