

Bridgeville Borough

Meet me at the bridge

www.bridgevilleboro.com

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BOROUGH MANAGER'S REPORT

TO: Borough Council and Mayor
FROM: Joe Kauer, Borough Manager
DATE: February 4, 2021
RE: **Monthly Report for February 2021**

Members of Council and Mayor,

Below is a summary of noteworthy Borough affairs and projects. Should you have any questions or concerns, please do not hesitate to ask.

CAPITAL PROJECTS:

- See attached detailed Project Update Log. Updates for the month are noted in red font.

ADMINISTRATION AND FINANCE:

- Grant Projects (Grant Log Attached):
 - CDBG Yr. 47 – Application to reconstruct catch-basins on Darby Way and Station Street was awarded in the amount of \$23,000. Project will be completed late 2021 / early 2022.
 - GEDF Grant at McLaughlin Run Park – both projects are currently \$44,000 under budget and of the grant award amount. Sought the consideration of the County to use these remaining funds to reconstruct the park trail connecting the field to the new parking lot. Engineer is currently working with the contractor for a quote to issue a change order.
 - CITF Grant is currently being drafted to seek \$250,000 to reconstruct / finish extending / complete the loop, while also adding exercise stations to the Exercise Trail at Chartiers Park.
 - Active Allegheny Grant Program – grants awards are to be announced the end of this month. Our application for the pedestrian active transportation plan is still pending.
- Insurance Claims / Matters:

- Chartiers Park – a tree fell and damaged the fence and electrical system at the small baseball field. A claim has been entered to repair the fence and lighting. DPW removed the tree. Estimates received total \$6,000 and the insurance company gave approval to proceed with the repairs. Work is to be completed by the end of March.
- On 1/14/21, a car struck one of our ornamental streetlight poles on Washington Avenue. Damages were \$7,265. Our insurance company will seek reimbursement from the motorist's insurance.
- New community message board has been added to the insurance policy.
- 2020 Audit is underway, started on 2/4/21.
- 2021 Newsletter has been completed and is to be mailed by February 15. We will have extra copies to pass out here at the Borough Building, with new resident packets and a digital copy will be posted to the website.
- New resident packets sent to all new home buyers for the prior month, information based off real estate transfer records.
- Employee Handbook / Job Descriptions – final draft completed after legal review. It has been distributed to the department heads and union stewards. The Police Union has concerns with it that I will share with Council in executive session.
- State Reporting – annual reports to the state submitted including: PENNDOT 965 (2020 financial activity), AG-385 (pension aid and fire relief) and Act 13 (gas well drilling finance report)
 - Annual Ethics Statements have been provided to all officials on 1/13/21, they are due back to me by 5/1/21.
 - Elections Certification on open seats for the spring primary election has been completed, certified, and sent to the County.
- Borough Building Phone System – project completed. Phones installed and in-service. The new system has many new features such as voicemail to email.
- Borough Building Community Message Boards – outside LED sign has been installed. Final work outstanding include some metal trim work and additional computer program. We also now have a smart TV in the lobby that runs looped information on community programs and events.
- Sale of Surplus Equipment: both the surplus Chevy Pickup Truck and Police Car No. 5 have been stripped of equipment and markings by the DPW and are now posted to the auction site www.municibid.com Truck auction ends 2/12 and police car 2/19.

CODE ENFORCEMENT / ZONING / PLANNING:

- Detailed Zoning / Code Enforcement report attached summarizing complaints, permits and affairs.
- Attended Planning Commission meeting on 1/25/21.
- Subdivision Application – Commercial Street Plan of Lots, application received recommendation for approval by the Engineer and Planning Commission pending the completion of a sewage planning module. County plan review comments have been provided to the applicant as well.
- Conditional Use Application for 621 McLaughlin Run Road. Planning Commission tabled consideration of the application until their 2/22/21 meeting. Both the Police and Fire Chiefs have been made aware of the application. I am requesting consideration to have the public hearing before the March meeting.
- Comprehensive Plan RFP – preproposal meeting was held on 1/13, well attended and they had many great questions. Addendum No. 2 was issued the

following day to interested parties. Proposal deadline was 2/1/21 – 6 proposals were received. They will be forwarded to Planning Commission and Council Committee this month so that review and discussions can start.

PUBLIC WORKS:

- Trash / Recycling Collections:
 - Complaints are being monitored and I talk to their Route Supervisor each Friday to coordinate any issues. Nothing reportable for the month.
- Backflow Preventors Phase 4 Project – continuing going up McLaughlin Run Road, 25 properties have been identified that the 2021 Budget can support, surveys sent out and 5 responses received. Second letters going out next week.
- New Truck – built using bid specifications from SHACOG Purchasing Alliance. Order placed before Ford cut off in late January. Delivery expected within four months.
- Werner Avenue Landslide Repair – geotechnical drilling completed week of 1/18 – data will be used by the engineer to complete project design.
- 2021 Road Program – project recommended to Road Committee using the new Road Rating table. Recommendations for this year's bid include full paving of Calvert St., finishing Terrace St. and Church Street behind Bethany Church (depending on the bids.) DPW will be paving in-house this year Spruce Street, Irwin Avenue and Darby Way after the new catch basins are installed.
- ALCOSAN Sanitary Sewer Regionalization: participated in a regional meeting on 1/25/21. The process is beginning in other areas of the County to transfer ownership of municipal trunk lines to ALCOSAN. In Bridgeville, the multi-municipal trunk line down McLaughlin Run and Baldwin Streets are in discussion right now.
- Bridge Replacement Projects:
 - Bower Hill Road County Bridge near Railroad St. – received information from County Planning Department that they are now starting design work to replace this bridge. Construction is still five years out.
 - McLaughlin Run Road Bridge (near Park – state bridge) – project's last update is that work is planned in 2023 to replace.
- Rock Salt Contracts (2020 and 2021) – the remaining salt we had on contract from last year's mild winter has been used up before any penalty could be assessed against us last month. The new contract for 2021 is only for 200 tons. We only have 50 tons remaining on contract. I reached out to Cargill and received confirmation that they will not charge us an increased fee until we hit 150% of contract. Sought them to consider providing 400 additional tons to the Borough for the remaining portion of this winter, waiting on a response.

PUBLIC SAFETY:


- Emergency Operations Plan – work continues updating the Borough Emergency Operations Plan; last update was in 2013. The main section of the plan and the checklists have been updated. Final section that includes the designated roles and contact information is currently a work in progress. I participated in the 2/4/21 Lion's Club Flood Team meeting.
- Borough Building Lobby AED – when the police sally port was being renovated, I saw there was surplus AEDs in the garage. We had a nice wall cabinet in the storage room. PD was able to get a new battery and pads for a public unit that is now mounted in the lobby. I showed the office staff how it works.

- Police Sally Port Project is completed. Contractor finished the floor and provided us warranty information on the stress cracks in the floor. DPW painted, installed new cabinetry and helped the PD bring back their equipment.
- McMillan Street Fire Lane – signs posted and publicized. PD is currently giving warnings to offenders.
- Fire Department Knox Box Program – updated coordinator information for the new fire chief and registered the Borough for their residential and online programs.
- LB Foster Flood Warning System – participated in a virtual meeting with the vendor who sells high water detection and warning systems. This would be a great tool for the town, I'll share the information at the next Public Safety Committee.

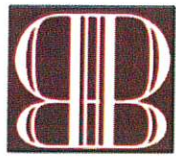
PARKS AND RECREATION:

- Security Cameras have now been installed and are running at Chartiers Park. The Police have asked for a couple additional cameras to get more sensitive areas. Approval granted using the General Fund parks budget.
- Future Walking / Bike Trail that would connect Chartiers Park through the ALT Nature Center to USC Recreation Center and Fairview Park has been mapped out on GIS. I met with both the USC and South Fayette Township Managers on 1/28/21. They have interest in advancing this project. Our next step is to reach out to ALT to see if they would be interested.
- DPW constructed a storage bin for infield dirt at Chartiers Park for BAA.
- McLaughlin Run Park – recently donated lot, sought real estate tax exemption of the new parcel.
- Memorial Day Parade – we received confirmation from the American Legion that they are proceeding with this year's Memorial Day Parade on Monday, May 31st at 10AM.
- Community Day on the Avenue – I am seeking the advice of Council on how to proceed considering the ongoing pandemic.

Respectfully submitted,



Joseph Kauer, ICMA-CM
Borough Manager



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ZONING / CODE ENFORCEMENT REPORT

FOR THE MONTH OF FEBRUARY 2021

Covering the Period of January 6, 2021 – February 3, 2021

**SUBMITTED BY JOE KAUER, BOROUGH MANAGER / ZONING OFFICER
FEBRUARY 3, 2021**

BUILDING / ELECTRICAL PERMITS ISSUED:

- 611 Winfield St. Solar Panels on Roof
- 617 McMillen St. Interior Renovations (Fire Restoration)

DEMOLITION PERMITS ISSUED:

CONDEMNATION NOTICES ISSUED:

STOP WORK ORDERS ISSUED:

OCCUPANCY PERMITS:

GRADING PERMITS:

ZONING COMPLIANCE PERMITS ISSUED:

- 341 Center St. 6' fence in rear yard
- 769 Mill St. Storage Shed

PROPERTY MAINTENANCE / ZONING VIOLATION NOTICES SENT (FIRST LETTERS):

- 234 Eisner Ave. Refrigerator in rear yard
- 1249 Liberty St. Nuisance and rodent issue – compost pile of cat litter in rear yard.
- 344 Station St. Illicit discharge into alley
- 665 Chestnut St. Rodent source – uncontained compost and excessive bird feed.
- 154 Liberty St. Expired vehicle (verbal warning) – death of owner working on title issue.
- 271 Liberty St. Expired Truck in front yard
- 1356 Terrace St. Defective building components, fence down, shed without doors, loose debris, lack of general maintenance.
- 1250 Union St. Construction of deck without permits.
- 1268 Union St. Debris and trash strewn about the yard.
- 1304 Union St. Debris and trash strewn about the yard.
- 1321 Union St. Construction Debris accumulated outside of house.
- 763 Mill St. Defective Building Components – large hole in garage roof

- 656 Cherry Way
general maintenance. Appliance in yard, excessive trash on porch, lack of
- 728 Laurel St. Debris, scrap and junk in yard, expired vehicles
- 910 Laurel St.
maintenance. TV, shopping cart in yard and lack of general
- 1031 Laurel St.
rear garage. Defective building components, unsafe conditions with
- 739 Mill St.
and exterior walls Defective building components, holes in garage roof
- 517 Baldwin St. Unlicensed vehicle in lot
- 816 Fryer Active Chimney blocked with overgrown ivy.
- 649 Gregg St. Construction of deck without permits.

UNRESOLVED PROPERTY MAINTENANCE ISSUES (FINAL NOTICES):

- 1313 Union St. Unfinished demolition project (final notice sent 1/8/21)
- 117 Vesper St.
1/14/21) Expired vehicle in rear driveway (final notice sent
- 1022 McLaughlin Run Rd.
sent 1/28/21) Expired / Unlicensed Vehicles in front yard (final notice
- 647 Baldwin St.
notice 1/28/21) Multiple Inoperable, Expired, Dismantled vehicles (final

BLIGHT REMOVAL / DEMO STATUS (PROPERTIES WILL REMAIN UNTIL DEMOLISHED):

1. 105 Prestley Road Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG.
11/9/20: Full CDBG application submitted to CDBG.
2. 146 Liberty Street Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG.
11/9/20: Full CDBG application submitted to CDBG.
3. 145 Liberty Street Condemnation in place (secured 8/27/20)
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG.
11/9/20: Full CDBG application submitted to CDBG.
4. 1364 Terrace Street Condemnation in place (2/12/20)
7/31/20: Demo Grant submitted to PA Blight Program
5. 917 Laurel Street Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program
6. 671 Baldwin Street Condemned – 6/26/2018
Need to file for demolition grant.

7. 781 Bower Hill Road

Condemned – 8/15/2013

Property transferred ownership 2016.

9/14/20: Request for Intentions for Property sent to new owner.

10/28/20: Owner cleaned up outside of home, making interior repairs and is actively trying to sell the house.

**Baldwin Street Area – FEMA Hazard Mitigation Grant – Demolition of Flood Prone Properties
(application pending)**

- 521 Baldwin Street
- 529 Baldwin Street
- 606 Baldwin Street
- 607 Baldwin Street
- 608 Baldwin Street
- 619 Baldwin Street
- 646-648 Baldwin Street
- 404 Margaret Street
- 414 Margaret Street
- 415 Margaret Street

SHERIFF SALE PROPERTIES:

CITATIONS ISSUED AT DISTRICT COURT:

DISTRICT COURT / ZONING HEARINGS:

- Multiple hearings are pending, District Court is currently closed.

Respectfully submitted,



Joseph Kauer
Borough Manager / Zoning Officer

Borough of Bridgeville

Grant Log - Kauer

<u>Date Submitted</u>	<u>Agency</u>	<u>Project</u>	<u>Request</u>	<u>Match</u>	<u>Total</u>	<u>Status</u>	<u>Award Amount</u>
7/31/2020	DCED	Blight Removal Project	\$ 74,520.00	\$ 8,280.00	\$ 82,800.00	Pending	\$ -
8/14/2020	County	CARES Act - Pandemic Support	\$ 125,000.00	\$ -	\$ 125,000.00	Awarded	\$ 125,000.00
8/26/2020	CDBG	Demo of three homes	\$ 71,300.00		\$ 71,300.00	Pending	\$ -
8/26/2020	CDBG	Catch basin Replacements on Station and Darby	\$ 30,750.00	\$ 10,250.00	\$ 41,000.00	Awarded	\$ 23,000.00
9/14/2020	DEP	2020 Household Waste Collection Event	\$ 1,338.38	\$ 1,338.38	\$ 1,338.38	Pending	\$ -
11/10/2020	County	Bridgeville Active Transportation Plan	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	Pending	\$ -
2/8/2021	County	Chartiers Park Exercise Trail					
Running Totals:			\$ 347,908.38	\$ 24,868.38	\$ 371,438.38		\$ 148,000.00

Updated:

2/8/2021

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
CDBG Yr. 47 - Demolitions	Pending	CDBG grant submitted to demolish:145 Liberty, 146 Liberty and 105 Prestley Rd. 11/4: County completed initial review of preapplication and sought full application. Full application completed.	\$71,300.00		
Gravel Bar Removal Chartiers Back Channel at McLaughlin Run	Pending	Engineer authorization to complete engineering work for DEP permit received. 10/1: Engineer given approval to proceed.	\$13,000.00	TBD	\$13,000.00
Police Sally Port Floor	Completed	1/6: concrete work completed, cracks found and engineer informed. Sealant to be applied to address. DPW painting the garage, repaired lighting and is to install cabinetry next week. Project to be finished by 1/15. 1/20/21 - complete and PD moved equipment back in.	\$20,500.00	\$0.00	\$20,500.00
McLaughlin Park Stream Bank Erosion Repairs	Design	1/6: engineer working on design needed for DEP permit	\$50,000.00		
Backflow Preventor Phase 4	Design / Survey	25 properties identified, continuing up McLaughlin Run Road. Surveys returning - second survey requests to go out by middle of month.			
Borough Building Roof Replacement	Design	1/6: Engineer working on design to put project out to bid.			
Chartiers Park Security Cameras	Partially Completed	10 cameras installed and running. Additional ordered as requested by PD	\$11,500.00	\$0.00	\$11,500.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
ADA Curb Ramp Project	Funded	<p>ADA Compliant Curb Ramps throughout 5 intersections of the Borough. 9/8: COG to put out to bid soon. Engineer bidding as Station at Chess as primary bid, with alternate bid being Murray at Chess. Engineer informed me that the Borough match may be around \$8,000. 12/9: Bids opened, lowest bid for base and alternate bid was from Independent Enterprises. With selecting both bids, Borough match would be \$775. Two intersections will be improved: Chess @ Station and Murray @ Shady. Recommendation will be on Agenda for consideration so we can advise the COG to proceed.</p> <p>1/6: Waiting for COG to award contract.</p>	\$38,775.00	\$38,000.00	\$775.00
Backflow Phase 3	Under Construction	<p>17 surveys were returned. Information given to Engineer 7/22/20. 9/8: Engineer submitted to PENNDOT HOP Permit application. One last house at 710 McLaughlin Run being added to the project. 9/28: out to bid, opening on 10/8. 11/4: Waiting on contractor (Jet Jack) to sign contracts. 12/9: Agreements sent to all participating property owners, waiting on 2 responses. 1/6: contractor plans to start work mid-January, 2021. 2/2/21: contractor to start work once Bower Hill storm work is complete.</p>	\$117,800.00	N/A	\$117,800.00

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Blight Removal Project	Pending	DCED Blight Remediation Program Application submitted 7/30/20. Seeking funding to Demo: 105 Prestley, 146 Liberty, 1364 Terrace St., 917 Laurel St.	\$82,800.00		\$8,280.00
Bower Hill Stormwater	Under construction	Letters sent to utilities (gas, phone, elec., water, cable, sewage) to mark location of facilities. County Environmental Review Completed. Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: currently out to bid, contract planned to be awarded at Oct. Council Meeting. 11/4: Waiting on contractor (Jet Jack) to sign contract. 1/6: Contractor planning to start work mid-January. 2/2/21: construction complete, paving and yard restoration outstanding until spring.	\$89,860.00	\$100,000.00	\$0.00
Census Mini-Grant	Approved	Costs associated with the outreach in order to educated the residents of the importance of the census to the community.	\$2,500.00	\$2,500.00	\$0.00

PROJECT UPDATE LOG

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Chartiers Park Streambank Stabilization Project	Pending	Resolution approved by Council for DCNR Grant. Total requested \$690,201. Borough will be responsible for 50%. - in process of applying for grant through Greenways Trails and Rec. Grant Due 7/31/2020 . 9/28/20: DCNR Grant not awarded / DCED grant still pending. 12/9: Financial documents sent to DCED upon request as they are currently reviewing the application.	\$690,201.00	TBD	\$345,100.00
Commercial St. Culvert	Completed	Permit received. Culvert cleaning will be completed by PW. Wages included in 2020 Budget. 9/28: All work completed both cleaning out and masonry repairs. 11/4: Project closed and paid in full.			
Chartiers St. & Bridge Widening Project	Funded	9/8: PENNDOT has informed me that they plan to bid the project in December 2020, with construction in 2021. GEDF grant extension sought with the County and also made a request that all of the \$300,000 grant can be used for new construction. Previously \$60,000 was dedicated for engineering and survey. 9/28: County Contract Extension Approved.	\$788,000.00	\$300,000.00	\$488,000.00
Gravel Bar Removal Chartiers Back Channel	Pending	Back Channel at <u>PAINTERS RUN</u> - 9/8: DEP and County permits received. DPW to start work in the spring.	TBD	TBD	TBD

PROJECT UPDATE LOG

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McLaughlin Hazard Mitigation Project	Under construction	<p>Permits have been received to move forward. Engineers prepared bid documents. Waiting on County to send agreement so we can proceed to bid. Once received all GEDF projects will be ready to bid. 9/8: Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: Out to bid, award planned for Oct. Meeting. 11/4: Contractor mobilized and started work. Earth work to be completed by early December, 1,200 truck loads. 12/9: majority of hauling out dirt completed. Crews planning to install trash racks this month. 1/6: Work majority complete, field needs seeded and dressed up in the spring. 2/2/21: Manager was able to get \$44,000 in GEDF grant funds to repave trail from field to parking lot completed. Engineer is getting a quote from the contractor to complete this work as part of the current LM&R project.</p>	\$273,500.00	\$425,000.00	\$0.00

PROJECT UPDATE LOG

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McLaughlin Park LWCF Grant - Park Improvement Project	Under construction	<p>Sciaretti Site Development & Paving Co., Inc. was low bidder - 9/8: Construction started, moving fast. Working with Engineer to coordinate with lowering of the ballfield project. Also secured COSTARS price proposal for two picnic shelters to go on the new slabs. DPW Maintenance Plan for the park created and reviewed with the crew. 10/6: work is ongoing. 11/4 - work continues, paving of topcoat of wearing course of asphalt to be done in the spring so its not damaged by the trucks doing the field flood project. 12/9: paving work still outstanding, weather dependent. Base repairs will be needed due to truck damage. 1/6: Change order being discussed to extend contract extension to June.</p>	\$423,000.00	\$211,500.00	\$211,500.00
FEMA Hazard Mitigation Grant Application	Pending	<p>Demolition of 9 single family homes and 2 apartment buildings on Baldwin Street. Federal gov't. will purchase homes at market value prior to flood damage. - 9/3/20: FEMA reported project is in review - waiting on funding decision. 2/2/21: Historical review of Italian Club is in review and last thing necessary to finalize consideration of our application.</p>	\$987,000.00	TBD	\$0.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
Storm Sewer Separators (4) / PA Small Sewer Grant	In-Design	<p>Project includes 4 stormwater separators within the Borough along with a street sweeper/vactor truck able to catch and measure to meet requirements of our MS4 Permit. 9/8: \$70,000 grant received for the four separators only, our match is \$70,200 that is now included in the 2021 Capital Project Budget. 9/28: DCED contract in place. 1/6/21: Engineer working on survey and spec work to start the project.</p>	\$500,000.00	\$70,000.00	\$70,200.00
Digital Borough Sign	Completed	<p>Design was included in the parking lot lay out. Contacted Graphics 22 for sign proposal. 10/6: received three proposals so far, Council provided with both estimates and design proofs. 11/4: Sign ordered, to be installed after parking lot completed. 12/9: DPW installed the electrical conduit, PA One Call completed identifying utilities, waiting on sign to be installed. 1/6: Masonry work underway. 2/2: Sign installed and operating, project completed.</p>	\$37,235.00	\$0.00	\$37,235.00
Municipal Bldg. Safety Project		<p>Will work with Admin/Engineers with lay out/cost. Meeting held with engineer/Architect on JUNE 25th. 9/8: Engineer's preliminary design and estimate received - cost is almost \$400,000. Shared with Council - recommend phasing aspects of the project.</p>			

PROJECT UPDATE LOG

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2019 Pavement Maint.	Completed	Paving complete -FINAL WALKTHROUGH 6/25/20 - Contractor addressing punch list items - Paid and closed out.	\$120,825.00	\$120,825.00	\$0.00
McLaughlin Ballfield	FUTURE PROJECT - after mitigation is completed.	Will meet with Parks/Rec and engineer to determine design. Should submit a DCNR Grant.			
2020 Pavement Maint.	Completed	Bid Awarded at June meeting. LSSE's letter and the referenced documents have been forwarded to Youngblood Paving, Inc. PRECONSTRUCTION MEETING held 7/2/2020 - Notice to proceed sent. 9/28: Engineer reports that work is expected to start mid-October. 11/4: Work started last week, plan to be complete on Terrace, Liberty and Parking Lot by 11/9. 12/9: work completed, pay request 1 on December Agenda. 1/6: Final bill on 1/11 Agenda, change order in place lowering project costs by \$28,000.	\$132,955.00	\$147,200.00	\$0.00

PROJECT UPDATE LOG

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		<p>Bid Awarded at June meeting. LSSE's letter and the referenced documents have been forwarded to Youngblood Paving, Inc. PRECONSTRUCTION MEETING held 7/2/2020 - Notice to proceed sent. 9/28: Engineer reports that work is expected to start mid-October. 11/4: Paving underway, to be done by 11/9. Bill Bott is getting a quote for the sidewalk work. DPW to line paint the lot the week of 11/9. 12/9: paving completed, sidewalk installed by another contractor with DPW assisting, security camera to be installed shortly and now getting quotes on lighting. 1/6: Security camera installed.</p>	\$40,950.00	N/A	\$40,950.00
Parking Lot (part of 2020 Pavement contract)	Complete				
Municipal Building Carpeting	Completed	<p>9/8: Mayor / Council office has been completed. Project done.</p>	\$7,400.00	\$0.00	\$7,400.00
		<p>Construction is complete, contractor working on punch list items. Paving of the entire street was completed within budget, expanding the scope. Project came in \$1 under budget. Pay application and change order on the Sept. Agenda. 10/6: Project complete, final payment on the Oct. Agenda to close out project. 11/4: Knotweed growing through asphalt complaint submitted to contractor, they are exploring ways to mitigate and repair.</p>			
MAPLE STREET WALL	Punch List Work OS		\$135,900.00	\$0.00	\$135,900.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
JANE WAY ACCESS PROJECT	Active / Funded	<p>9/8: Included in the McLaughlin Run GEDF Flood Project. Easement documents completed, I met with the owner of Beer Warehouse, reviewed the project and I'm waiting on him to sign the easement document. 10/1: project out to bid, award planned for Oct. Mtg. 11/4: Contract preconstruction meeting had, stop logs and backflow preventor are on back order. Work to be done possibly in February 2021. Bean Easement in place and they have been updated.</p>			
Sanitary Manhole 811-391 Restoration	Completed	<p>Service Order Authorization signed to proceed for Engineer to get permitted to repair. 9/8: Permit applications submitted to DEP and County. 10/1: contractor working on the culvert headwall made these repairs. 11/4: masonry work completed, hinged manhole lid on backorder - still waiting. 1/6: lid installed, project finished.</p>	\$9,500.00	\$0.00	\$9,500.00
Werner Avenue Retaining Wall	Design underway	<p>GEDF Grant applied to fund recently. Waiting on decision. 11/4: 2nd GEDF application denied (notice received) Funding in place through 2020 Loan. Engineer to prepare estimate for engineering work necessary to design and bid project. 12/9: Geotechnical engineering work necessary, authorization on December Agenda. 1/6: Geotechnical work underway (needed for design.)</p>	\$300,000.00	\$0.00	TBD

PROJECT UPDATE LOG

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Carol Avenue Levee	Not funded	Applied for GEDF in 2019 - not approved. Application will be resubmitted in 2020 cycle. 9/8: new Engineer redesigned project, part of larger project that he is still working on costs / scope. 10/1: Engineer to present plan at the October 26 Planning Commission Meeting.	\$360,000.00	TBD	TBD
Green Light Go Grant	Applied	State delayed program due to Covid-19.	\$152,800.00	\$122,200.00	\$30,600.00
CARES Act COVID Funding	Funded / Completed	County pass through to fund police wages and COVID mitigations costs. 9/8: Funding received and in the General Fund.	\$125,000.00	\$125,000.00	
Chartiers Street Landslide Repairs	PENNDOT PROJECT	2024 Construction (\$2.5 million) PENNDOT started design, field scoping meeting held 8/5/20. 9/8: meeting information shared with Council. A request for a public meeting to inform the citizens was relayed onto PENNDOT.			\$0.00
CDBG Yr. 47 - Catch basin Replacements	Awarded	CDBG grant submitted to reconstruct five brick catch basins on Darby Way and Station Street, replacing them with precast concrete. 11/4: County completed initial review of preapplication and sought full application. Full application completed. 2/2: Partial funding received in the amount of \$23,000.	\$41,000.00	\$23,000.00	\$10,250.00



Bridgeville Borough

Meet me at the bridge

www.bridgevilleboro.com

425 Bower Hill Road
Bridgeville, PA 15017-2379
Telephone: 412.221.6012
Fax: 412.257.8854

DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS COMMITTEE: Nino Petrocelli Sr., Joe Colosimo, Bruce Ghelarducci
Bill Bott, Foreman, Joe Kauer, Borough Manager

MONTHLY REPORT – FEBRUARY 2021

- Treated roads and sidewalks for snow and ice multiple times.
 - Salt orders of 353 tons have been placed and received this past month.
 - We will be exceeding salt contract limits this month, additional costs may be charged on future orders over 150% of contract. Manager is currently working with the supplier to continue deliveries.
- Business District Maintenance:
 - Washington Ave. Streetlights - Crew repaired the wiring and replaced a light pole that was completely damaged in a vehicle accident on 1/13/21.
 - Took down and stored Christmas decorations.
- Borough Building Maintenance:
 - Repainted restrooms, rear hallway, left-stairwell, conference room and office corridor.
 - Upgraded the lighting in the restrooms to LED fixtures.
 - Installed cabinetry in Police garage, finished renovations to the sally port.
 - Installed AED cabinet box and front message center (TV) in lobby.
- Equipment Maintenance:
 - Radio installed in Truck 8.
 - Snowplow blades replaced and truck maintenance completed after each snow event.
 - Old Truck 2 (Chevy Pickup) and Car 5 have been stripped of equipment, markings and posted by the Manager to public auction site, www.municibid.com
- Repaired a small sinkhole in the middle of Dewey Avenue on 1/28/21.
- Park Maintenance:
 - Removed graffiti from playground equipment in Chartiers Park on 1/22/21 (minor incident)
 - Constructed precast concrete storage bin for infield dirt at Chartiers Park.
 - Tree removal / trimming:
 - Chartiers Park – cut up and removed large tree that damaged the fence and field lighting on the little field. Insurance company gave us approval for the fence and lighting to be repaired, damages cost \$6,000.
 - Cook School Park - with the assistance of the Bridgeville VFD Ladder Truck trimmed dead limbs out of the front pine trees on 1/14/21.
- Litter pickup around town was completed.
- Sign maintenance is on-going, replacing missing signs and repairing damaged locations.
 - McMillan Street Fire Lane signage installed 1/19/21.
- Ongoing maintenance has been dedicated to filling potholes and repairs to multiple streets and alleys.
- Crew sanitizes the Borough office and lobby each morning.
- Cleaned catch basins and swales throughout town on rainy days.
- Foreman responded, marked, and reported multiple PA-One Call requests.

###

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
DECEMBER 2020

BRENTWOOD BANK

ACCOUNT BALANCES AS PER BANK STATEMENTS DATED DECEMBER 31, 2020

GENERAL FUND	\$1,760,494.14
SANITARY SEWER FUND	\$1,152,300.37
GARBAGE FUND	\$71,370.64
PAYROLL FUND	\$30,403.88
CAPITAL IMPROVEMENTS FUND	\$1,676,859.80
LIQUID FUELS FUND	\$75,639.52
UTILITY FUND	\$241.79
RELIEF FUND	\$2,208.50
ANNE BAUMGARTEN CHILDREN'S SAFETY FUND	\$1,554.88



Ronald Womer, Treasurer

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
DECEMBER 2020

BRENTWOOD BANK

RECONCILIATION OF GENERAL FUND

Bank Balance	12/1/2020	\$1,905,618.83
Deposits	\$116,421.38	
Interest Earned	<u>\$77.85</u>	
Total Deposits and Other Credits		<u>\$116,499.23</u>
TOTAL		\$2,022,118.06
Less Checks Paid and other Debits	\$261,623.92	
TOTAL		\$1,760,494.14
Less Outstanding Checks and other Debits	\$36,828.64	

GENERAL FUND ACCOUNT BALANCE 12/31/2020 **\$1,723,665.50**

Approved by Treasurer:

Randy Wren

RECONCILIATION OF SANITARY SEWER FUND

Bank Balance	12/1/2020	\$1,265,965.08
Deposits	\$146,643.13	
Interest Earned	<u>\$46.97</u>	
Total Deposits and Other Credits		<u>\$146,690.10</u>
TOTAL		\$1,412,655.18
Less Checks Paid and other Debits	\$260,354.81	
TOTAL		\$1,152,300.37
Less Outstanding Checks and other Debits	\$9,616.57	

SEWER FUND ACCOUNT BALANCE 12/31/2020 **\$1,142,683.80**

Approved by Treasurer:

Randy Wren

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
DECEMBER 2020

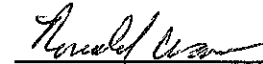
BRENTWOOD BANK

RECONCILIATION OF GARBAGE FUND

Bank Balance	12/1/2020		\$93,433.68
Deposits		\$13,099.80	
Interest Earned		<u>\$3.56</u>	
Total Deposits and Other Credits			<u>\$13,103.36</u>
TOTAL			\$106,537.04
Less Checks Paid and other Debits		\$35,166.40	
TOTAL			\$71,370.64
Less Outstanding Checks and other Debits		\$240.38	

GARBAGE FUND ACCOUNT BALANCE 12/31/2020 **\$71,130.26**

Approved by Treasurer:



RECONCILIATION OF PAYROLL FUND

Bank Balance	12/1/2020		\$29,256.23
Deposits		\$139,413.63	
Interest Earned		<u>\$0.94</u>	
Total Deposits and Other Credits			<u>\$139,414.57</u>
TOTAL			\$168,670.80
Less Checks Paid and other Debits		\$138,266.92	
TOTAL			\$30,403.88
Less Outstanding Checks and other Debits		\$14,232.77	

PAYROLL FUND ACCOUNT BALANCE 12/31/2020 **\$16,171.11**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
DECEMBER 2020

BRENTWOOD BANK

RECONCILIATION OF CAPITAL IMPROVEMENTS FUND

Bank Balance	12/1/2020		\$1,968,553.74
Deposits		\$11,163.85	
Interest Earned		<u>\$80.06</u>	
Total Deposits and Other Credits			<u>\$11,243.91</u>
TOTAL			\$1,979,797.65
Less Checks Paid and other Debits		\$302,937.85	
TOTAL			\$1,676,859.80
Less Outstanding Checks and other Debits		\$0.00	

C.I. FUND ACCOUNT BALANCE 12/31/2020 **\$1,676,859.80**

Approved by Treasurer:



RECONCILIATION OF LIQUID FUELS FUND

Bank Balance	12/1/2020		\$168,838.25
Deposits		\$0.00	
Interest Earned		<u>\$5.85</u>	
Total Deposits and Other Credits			<u>\$5.85</u>
TOTAL			\$168,844.10
Less Checks Paid and other Debits		\$93,204.58	
TOTAL			\$75,639.52
Less Outstanding Checks and other Debits		\$0.00	

L.F. FUND ACCOUNT BALANCE 12/31/2020 **\$75,639.52**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
DECEMBER 2020

BRENTWOOD BANK

RECONCILIATION OF UTILITY FUND

Bank Balance	12/1/2020		\$241.78
Deposits		\$43.33	
Interest Earned		<u>\$0.01</u>	
Total Deposits and Other Credits			<u>\$43.34</u>
TOTAL			\$285.12
Less Checks Paid and other Debits		\$43.33	
TOTAL			\$241.79
Less Outstanding Checks and other Debits		\$20.00	

UTILITY FUND ACCOUNT BALANCE 12/31/2020 **\$221.79**

Approved by Treasurer:



RECONCILIATION OF FLOOD RELIEF FUND

Bank Balance	12/1/2020		\$2,208.41
Deposits		\$0.00	
Interest Earned		<u>\$0.09</u>	
Total Deposits and Other Credits			<u>\$0.09</u>
TOTAL			\$2,208.50
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$2,208.50
Less Outstanding Checks and other Debits		\$480.00	

RELIEF FUND ACCOUNT BALANCE 12/31/2020 **\$1,728.50**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
DECEMBER 2020

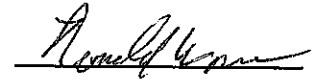
BRENTWOOD BANK

RECONCILIATION OF ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance	12/1/2020		\$1,554.82
Deposits		\$0.00	
Interest Earned		\$0.06	
Total Deposits and Other Credits			<u>\$0.06</u>
TOTAL			\$1,554.88
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$1,554.88
Less Outstanding Checks and other Debits		\$0.00	

SAFETY FUND ACCOUNT BALANCE 12/31/2020 **\$1,554.88**

Approved by Treasurer:



Tax Collector's Monthly Report to Taxing Districts

For the Month of JANUARY, 2021

BRIDGEVILLE BOROUGH Taxing District

	Real Estate 2020	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	101,458.65			
2A. Additions: During the Month (*)				
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	101,458.65			
4. Less: Face Collections for the Month	11,659.18			
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	89,799.47			
B. Reconciliation of cash collected				
9. Face Amount of Collections - (must agree with line 4)	11,659.18			
10. Plus: Penalties	919.51			
11. Less: Discounts	---			
12. Total Cash Collected per Column	A. 12,578.69	B.	C.	D.
13. Total Cash Collected - (12A + 12B + 12C + 12D)	12,578.69			

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

14. Amount Remitted During the Month (*)

Date _____Transaction #

Amount:

TOTAL ALL TAXES

Amount Paid with this Report Applicable to this Reporting Month

Transaction #69

1634 Total Reported Invasive

149

17. List Other Credit Adjustments (*)Parcel #

Name

Amount

Total	69
-------	----

18. Interest Earnings (if applicable)

1

Anne Marie Perini Legend

2/2/2021

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month

69
69

Amount Collected This Month

67

Less Amount Paid this Month

19

Ending Balance

Tax Collector

Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district):

Title:

Dates:

I acknowledge the receipt of this report.

MONTH OF: JANUARY - 2021

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2020 CURRENT (at discount) (7-1 to 8-31)						
2020 CURRENT (at face) (9-1 to 10-31)						
2020 CURRENT (at penalty) (11-1 to 6-30)	11,659.18		919.51	12,578.69	5%	582.95
REAL ESTATE - Delinquent						
2019					5%	
2018	262.70		26.27	288.97	5%	13.13
2017					5%	
TAX CERTIFICATIONS	22				10.00	220.00
TOTAL	11,921.88		945.78	12,867.66		816.08

Signed Anne Marie Parisi

Date 2/2/2021

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of January 2021

Category	Jan-21	2021 YTD
Regular Hrs worked	1416.00	1416.00
Overtime hrs	12.00	12.00
Court Case hrs	6.00	6.00
Total Officer Hrs	1434.00	1434.00
Animal Complaints	3	3
Criminal Arrests	11	11
Criminal Charges filed	21	21
Traffic Citations	6	6
Boro Citations	9	9
Community Service	20	20
Abandoned Vehicle Reports	0	0
Calls for Service	372	372
Motorist Assisted	3	3
Motorist Assisted	3	3
Warnings Issued	8	8
Patrol Miles - total	1875	1875
Traffic Accidents	7	7
Police Department Revenue Received		
Revenue Source	Jan-21	
Amusement Permits	\$0.00	
Boro Citation/Tickets	\$110.00	
Request for Police Reports	\$75.00	
Solicitation Permits/Others	\$0.00	
District Court 05-2-21	\$1,326.22	
Total	\$1,511.22	
Year to Date Totals	\$1,511.22	

Bridgeville Police Department		
Arrest Report for Month of: January 2021		
Receiving stolen property		1
Access Device Fraud		1
Accident involving damage to vehicle		1
Theft		4
Harassment		1
Liquor Laws		1
DUI		2
Scattering Rubbish		1
Disorderly Conduct		1
Careless Driving		2
Reckless Driving		2
Driving on sidewalk		1
Driving at safe speed		1
Overtaking vehicle on the right		1
Public Intox		1
Total		21

Bridgeville Police Department		
Traffic Citation Report for Month of: January 2021		
Lerner's Permit		1
Driving under suspension		1
Traffic control signal/device		2
STOP signs		1
Parking violations		1
Total		6

Calls for Service - by UCR Code

Incidents Reported Between 01/01/2021 and 01/31/2021

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0623	THEFT-\$50 TO \$200-RETAIL THEFT	1			
1010	FORGERY	1			
1100	FRAUD	1			
1110	WORTHLESS CHECKS	1			
1300	STOLEN PROPERTY-RECEIVING,POSSESSING,ETC	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	1			
1490	CRIMINAL MISCHIEF - REPORTS	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	1			
2300	PUBLIC DRUNKENNESS	2			
2400	DISORDERLY CONDUCT	1			
2450	HARASSMENT	1			
2632	ALL OTHER OFFENSES - LITTERING	1			
2840	REDUCED DRUG RELATED CHARGE	0	1		
2900	LOST/MISSING PERSONS	1			
3100	ALARMS - BUSINESS/RESIDENCE	10			
3102	ALARMS - FIRE ALARM - ASSIST AS NEEDED	1			
3110	ANIMAL - BARKING DOGS	1			
3112	ANIMAL - STRAYS, REF'D TO A.C., ETC	1			
3115	ANIMAL - PET AT LARGE	1			
3120	CASUALTY - ASSIST MEDICS / EMERGENCY	7			
3121	CASUALTY - FALLS, ETC	1			
3136	DISPUTE - CIVIL AND/OR PROPERTY DISPUTE	1			
3137	DISPUTE - CUSTODY OR PFA DISAGREEMENT	1			
3138	DISPUTE - NEIGHBOR CONFLICTS - VARIOUS	1			
3143	DISTURBANCE - NOISE	7			
3144	DISTURBANCE - JUVENILE	1			
3147	DISTURBANCE - ALL OTHERS REPORTED	2			
3160	HAZARD - TRAFFIC	5			
3161	HAZARD - ALL OTHERS REPORTED	2			
3175	SERVICE-COMMUNITY SERVICE DETAIL	20			
3181	MENTAL COMPLAINT - 302/TRANSPORT	1			
3200	PROPERTY - LOST, FOUND &/OR RECOVERED	2			
3202	PROPERTY - MISSING, UNDETERMINED CAUSE	1			
3205	SERVICE - UTILITY SERVICE INTERRUPTION/W	2			
3206	SERVICE- POLICE REQ. CRIM. HISTORY	5			
3207	SERVICE - REQUEST / RECORDS & BACKGROUND	5			
3209	SERVICE - CHECK WELFARE OF RESIDENT,ETC.	9			
3210	SERVICE - ASSIST OR AIDED CASE	1			
3211	SERVICE - ASSIST OTHER AGENCY/P.D.	13			
3213	SERVICE - LOCK OUT/HOME OR VEHICLE	2			
3215	SERVICE - MOTORIST ASSIST	3			
3216	SERVICE - REQUEST FOR PATROL	2			
3217	SERVICE - ALL OTHER CALLS FOR SERVICE	4			
3218	SERVICE - REQUEST STREET MAINTENANCE	11			
3225	SERVICE-BUSINESS CHECK	191			
3240	SUSPICIOUS CIRC. - OPEN DOOR/WINDOW	2			
3241	SUSPICIOUS CIRC. - PERSON(S)	4			

Calls for Service - by UCR Code

Incidents Reported Between 01/01/2021 and 01/31/2021

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3242	SUSPICIOUS CIRC. - VEHICLE(S)	3			
3243	SUSPICIOUS CIRC. - ALL OTHER	2			
3252	TRAFFIC COLLISION - NON/REPORTABLE	2			
3253	TRAFFIC COLLISION - LEAVING THE SCENE	3			
3260	TRAFFIC - ENFORCEMENT MVC	1			
3263	TRAFFIC - PARKING	6			
3264	TRAFFIC - ALL OTHER TRAFFIC	1			
3270	WARRANT/P.F.A. SERVICE - INSIDE AGENCY	1			
3272	911 HANG UP CALLS	2			
3610	DOMESTIC DISTURBANCE - SPOUSAL	2			
3630	DOMESTIC DISTURBANCE - PARENT/SON/DAUGH.	2			
3640	DOMESTIC DISTURBANCE - FAMILY MEMBERS	2			
3650	DOMESTIC DISTURBANCE - BOY/GIRL FRIEND	1			
6004	TRAFFIC ACC. INVOLVING PROPERTY DAMAGE	2			
CITT	TRAFFIC CITATION	5			
CITW	WARNING	6			
XXXX	*Restricted	1			
Total Calls		377			



SouthBridge Emergency Medical Services

178 Hickory Grade Road

Bridgeville, PA 15017

Phone: 412-221-5115

Fax: 412-206-0026

www.SouthBridgeEMS.com

Bridgeville Borough Report for Emergency Medical Services for the Period of 1/1/2021 to 1/31/2021

Number of 911 dispatches where lights and sirens WERE USED to respond	14
Average response time when lights and sirens WERE USED to respond	07:17

Number of 911 dispatches where lights and sirens WERE NOT USED to respond	42
Average response time when lights and siren WERE NOT USED to respond	09:43

Number of Standby/Special Event Requests in Bridgeville Borough	0
Number of Bridgeville Borough calls handled by outside agencies	6
Total number of 911 emergency medical requests from 1/1/2021 to 1/31/2021	56

Bridgeville Borough Year To Date Statistics

Number of 911 dispatches where lights and sirens WERE USED to respond this year	14
Number of 911 Dispatches where lights and sirens WERE NOT USED to respond	44
Number of 911 dispatches that were standby details	0
Number of Bridgeville Borough calls handled by outside agencies	6
Total 911 Requests for Emergency Medical Service in Bridgeville Borough through 1/31/2021	58



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MEMO

TO: Bridgeville Borough Council DATE: February 4, 2021
FROM: Kevin A. Brett, P.E. S. O. No.: 0523-01
SUBJECT: February 8, 2021 Meeting cc: Joseph Kauer, Borough
Engineering Items Manager

Following is a summary of the engineering work performed or authorized since the last meeting:

Developments

- Fully Cocked Ammo, LLC – Conditional Use Application: LSSE issued letters dated January 19, 2021 and January 21, 2021.
- Commercial Street Plan of Lots – Subdivision Plan: LSSE issued letter dated January 12, 2021 and January 19, 2021.

Bonds

- None this month.

MS4:

- *LSSE submitted Annual Progress Report to PaDEP on September 30, 2019. Outfall screening has been completed; summary memo transmitted to Borough on June 30, 2020. LSSE submitted the Annual Progress Report on September 30, 2020. **LSSE to meet with Staff to review PRP Plan to lessen required maintenance for PRP compliance and review Borough MS4 files in preparation of DEP Inspection.***
- **Stormwater Separators: LSSE completed surveys. LSSE to begin initial design.**

Public Works Projects:

- **Jane Way Access Project (GEDF Grant, awarded amount of \$425,000.00, part of flood mitigation projects):** *Bids were opened on October 8, 2020. Work was awarded to Brentzel Excavation, LLC in the amount of \$106,811.00 as noted in letter dated October 14, 2020. The pre-construction conference was held on October 27, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020.*

Shop drawings have been reviewed. Contractor awaiting shipment of materials prior to the start of work.

- **McLaughlin Run Flood Control:** *LSSE received a copy of U. S. Department of the Army Corps of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and are currently reviewing options presented in study to reduce flooding. LSSE is developing the conceptual model that will eliminate the flooding along the length of McLaughlin Run. LSSE has presented preliminary findings to Borough Staff and has presented the proposed alternatives to Planning Commission. LSSE evaluating two additional options at the request of the Planning Commission. Ongoing.*
- **McLaughlin Run Park Flood Improvement Project (GEDF Grant, awarded amount of \$425,000.00):** *DEP issued the permit on May 28, 2020. NPDES Permit issued June 4, 2020. Bid documents have been drafted. LSSE provided County a location map; the Environmental Review was approved by the County on July 30, 2020. County to prepare Contract for GEDF Agreement to release project for bidding. Borough received Grant Agreement from the County; pre-bid meeting held on September 11, 2020. Bids were opened on October 8, 2020. Work was awarded to LM&R Excavating, LLC in the amount of \$273,500.00 as noted in letter dated October 14, 2020. The pre-construction meeting was held on October 27, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. LSSE transmitted Partial Payment No. 1 in the amount of \$191,452.50 as noted in letter dated December 1, 2020. As of December 8, 2020 excavation of the field area is complete. Contractor in the process of spreading topsoil and preparing to install the trash rack week of December 7, 2020. LSSE transmitted Change Order No. 1 to the Contractor for execution on December 18, 2020; this change order was prepared to extend the time of completion to spring to allow for time to establish a uniform vegetative cover. LSSE transmitted Partial Payment No. 2 in the amount of \$45,697.50 as noted in letter dated December 21, 2020. Contractor to complete final stabilization once growing season begins.*
- **McLaughlin Run Park Phase II:** *Work was awarded to Sciarretti Site Development & Paving Co., Inc. in the amount of \$418,082.54 (Base Bid and Add Alternate No. 2) as noted in letter dated July 22, 2020. . . LSSE transmitted Change Order No. 1 to Borough for execution on October 8, 2020; this Change Order was prepared to adjust contract amount to install 8' long guiderail posts along the stream bank. LSSE transmitted Change Order No. 2 to the Borough for execution on November 18, 2020; this Change Order was prepared to adjust contract amount for additional earthwork. LSSE transmitted Change Order No. 3 to the Borough for execution on November 24, 2020; this change order was prepared to extend time of completion due to delays from The Gateway Engineers, Inc. LSSE transmitted Partial Payment No. 3 in the amount of \$57,895.25 as noted in letter dated December 1, 2020. LSSE transmitted Change Order No. 4 to the Contractor for execution on December 17, 2020; this change order was prepared to extend the time of completion to spring due to winter weather conditions. LSSE transmitted Change Order No. 4 to the Borough on February 2, 2021.*
- **Chartiers Park Improvement Project:** *LSSE met with the Park Committee and has developed a plan and cost estimate to repave the access drive and parking lot and construct a new playground. ACCD issued Permit GP030200220-012 on June 11, 2020 to restore*

the eroded stream bank along Chartiers Creek. LSSE to provide Resolution, OPC, and Exhibit for Borough's use in CITF Grant Application.

- **Bower Hill Road Storm Sewer Improvements (GEDF Grant, awarded amount of \$100,000.00):** *LSSE finalizing bid documents; Work was awarded to Jet Jack, Inc. in the amount of \$89,860.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on December 1, 2020. Pre-construction meeting held on December 15, 2020. Notice to Proceed dated for January 4, 2021. Work is complete; restoration work is outstanding. LSSE requested time extension for HOP. LSSE transmitted Change Order No. 1 to the Borough for execution; this change order was prepared to adjust Contract amount based on realignment of the storm sewer due to an unforeseen conflict (increase of \$5,480.07).*
- **Werner Avenue:** *LSSE has completed a survey of the slide areas and prepared a Conceptual Plan and cost estimate to address the slope failures. LSSE has prepared a grant application to complete the proposed repairs. LSSE provided a service order to prepare construction documents to repair the road. Garvin, Boward, and Beitko Engineering, Inc. is preparing to complete the subsurface investigation. LSSE has been in contact with Donna Killingsworth of Genesee & Wyoming Company and has started the process to coordinate the improvements. Ongoing.*
- **McLaughlin Run Gravel Bar Removal:** *LSSE is preparing the permit documents necessary to remove the accumulated gravel bars at the mouth of McLaughlin Run. Permit submitted on January 18, 2021.*
- **Chartiers Creek Gravel Bar Removal:** *LSSE transmitted the GP 3 and GP 8 Permit application to ACCD on July 10, 2020. LSSE met with Borough Staff on September 10, 2020 to review scope of work.*
- **McLaughlin Run Park Stream Bank Erosion:** *LSSE completing surveys and starting design.*

Borough Grant Summary

Project	Grant Source	Grant Value	Borough Match	Anticipated Start Date
McLaughlin Run Park Ph. 2	DCNR	\$209,041.27	\$209,041.27	August 2020
Chartiers Street Widening	GEDF	\$300,000.00	\$488,000.00	Spring 2021 (PennDOT Project)
Bower Hill Road Storm Sewer	GEDF	\$100,000.00	Overages Only	Winter 2021
McLaughlin Run Flood Project	GEDF	\$425,000.00	\$12,000.00	Fall 2020
PRP Stormwater Separators	CFA	\$70,000.00	\$70,200.00	Summer 2021
ADA Ramps	CDBG	\$20,000.00	\$18,000.00	Spring 2021
Inlet Replacement	CDBG	\$23,000.00	\$18,000.00	Summer/Fall 2021

CDBG Year 46

LSSE submitted pre-application on September 9, 2019 for ramps (5) at intersections (\$38,000.00). Final application has been completed and Char-West has been notified to submit the application to the County. It is anticipated that the Borough will be awarded \$20,000.00 as noted in the COG's memo dated January 16, 2020. LSSE provided scope clarification as requested by the COG on July 28, 2020. Bids were opened on November 9, 2020. Independent Enterprises, Inc. was the low bidder in the amount of \$27,422.50 as noted in letter dated November 9, 2020. Awaiting County approval of award. LSSE to follow-up with County.

CDBG Year 47

It is anticipated that the Borough will receive \$23,000.00 in funding for Catch Basin Replacement per Char-West memo dated January 12, 2021. Awaiting County decision.

Backflow Preventer Project-2020:

LSSE preparing 2020 bid documents. Borough providing list of addresses to be included in project. LSSE is proposing to do this project via Virtual Bidding through the Quest Platform hosted by LSSE. Bids were opened on October 12, 2020. Work was awarded to Jet Jack, Inc. in the amount of \$117,800.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on December 10, 2020. Borough currently finalizing the agreements with property owners. Pre-Construction Meeting held on December 15, 2020. Notice to Proceed dated for January 4, 2021. LSSE requested updated schedule from Contractor.

ALCOSAN Phase I – Interim Consent Order and Agreement

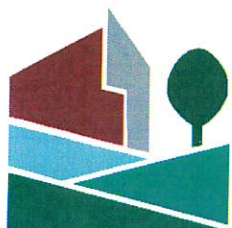
- *Phase I COA was issued by letter dated October 15, 2015 from PaDEP. The Phase I COA lapsed on June 1, 2018. Discussion was had at various 3RWW venues (e.g. Wet Weather Working Group, SFT/FT Subcommittee) as to the next steps (e.g. administrative extension of the Phase I COA, Phase II COA or Corrective Action Plan). 3RWW emailed guidance relative to tap availability from June 1 through December 31, 2018. PaDEP required an interim Corrective Action Plan (CAP). PaDEP approved the Interim CAP extension until December 31, 2020. We expect 3RWW will be scheduling a meeting to roll out the draft Phase II COA to solicitors and managers within the next few weeks – by mid-February. **No Change.***
- *Regionalization: ALCOSAN issued a report to the municipalities pertaining to multi-municipal trunk sewers repairs that they are requesting the municipalities make prior to transfer. ALCOSAN issued the Draft form of Transfer Agreement to the municipalities by letter dated December 13, 2018. ALCOSAN scheduled a series of outreach meetings for Manager's and Elected Officials. ALCOSAN provided the POC defect reports for the regionalization sewers. LSSE to review repairs required and develop repair scope in conjunction with O&M repairs program. Regionalization repairs have been programmed into Year 1 of the O&M Repairs Program. ALCOSAN held a system-wide Regionalization update meeting on January 25, 2021. Over the next several months, ALCOSAN will be meeting with individual municipalities to discuss interest level, status,*

agreement comments, etc. LSSE to draft an SOA for Engineering Services related to the CCTV and MHPS programs for 2021.

- GROW Grant Application:
 - *GROW Cycle 5 has started. Letters of Interest packages are due to ALCOSAN by March 31, 2020. LOI rejected for GROW Cycle 5 on June 1, 2020. ALCOSAN requested we meet with them in the Fall to discuss the potential for this project for next cycle. LSSE met with ALCOSAN November 13, 2020 to discuss Year 1 O&M Repairs project which includes:*
 - New York Street Sanitary Sewer Realignment
 - Sanitary Sewer Lining previously planned tributary to McLaughlin Run
 - Regionalization Repair Scope
- ALCOSAN to send invitation letters for applications in January 2021.**

Miscellaneous Items

- **Municipal Building Sally Port Concrete Floor Assessment:** *Final Report provided to the Borough by Brace Engineering. Stefanik's Next Generation Contracting Co., Inc. was the low proposal in the amount of \$20,500.00. LSSE transmitted Partial Payment No. 1 in the amount of \$15,682.50 as noted in letter dated December 8, 2020. The concrete floor has cured and has been sealed and reviewed by the structural engineer.*
- **Municipal Building Hardening Evaluation:** *LSSE and Steve Paxton, Architect reviewed the municipal building with staff and the police department. The plans and preliminary estimates of probable construction costs have been provided to the Borough for review and discussion. Awaiting Borough direction.*
- **Municipal Building Roof Replacement:** *LSSE scheduling meeting with roofing supplier to review the roof and confirm minimum construction standards. LSSE issued RFPs for Environmental Assessments on January 26, 2021. Proposals are due February 3, 2021; LSSE to provide summary memo to Borough. LSSE to schedule roof walkthrough with Carlisle representative.*



Bridgeville Public Library

Monthly Report:
January 2021
bridgevillelibrary.org

Library to Resume In-Person Services

The library will resume in-person services on Monday, February 8. Hours of operation will continue as follows: Monday – Thursday 10:00 a.m. to 7:00 p.m. and Friday 10:00 a.m. to 4:00 p.m. Face masks and standard social distancing practices are required for entry. Curbside service is still available and encouraged. Computer use is limited to 45 minutes daily. Library programs will remain virtual.

McLaughlin Run Park StoryWalk Update

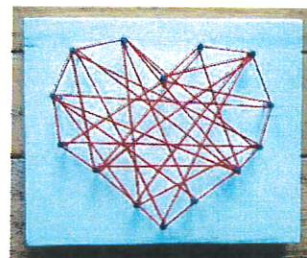
The library is partnering with the Borough to develop a StoryWalk for McLaughlin Run Park. A StoryWalk encourages literacy and fitness by placing the pages of a picture book along a walking path. The total project is expected to cost approximately \$5,000. The library is applying for Allegheny County Library Association's Innovation and Collaboration grant; a grant designed to serve as seed money for new and sustainable projects while promoting collaboration between community partners

and libraries. Additionally, we have secured initial funding through the Heinz Endowments and the Friends of the Bridgeville Public Library with in-kind donations from Pittsburgh Binding, Inc. and Bridgeville Borough. At the end of January, Erin Weaver (Assistant Director) also presented the project to the Bridgeville-South Fayette Rotary as a potential partnership. The library will be notified regarding the grant funding in mid-May with installation to hopefully occur shortly thereafter. Regardless of receiving the grant, the library plans to pursue this project.

Take-and-Make Kits

Throughout the pandemic, the library has been providing take-and-make kits as a way to provide children, adults, and families with fun, hands-on activities in a safe way. New kits are released at the beginning of each month while supplies last. In January, the library provided 138 kits to patrons. New February kits include:

- Glow Party
- Valentine's Day Cards
- Anti-Valentine's Day String Art (with Wooden Loft – Bridgeville)
- It's Electric! Valentine's Day Cards



- Teen Unseen Bags
- Valentine's Day String Art (with Wooden Loft – Bridgeville)

Learn more about each of these kits at bridgevillelibrary.org.

January 2021 Circulation Statistics:

**Total
Circulation
5,023
Items**



**386
Curbside
Pickup
Appointments**



Respectfully Submitted by:
Ben Hornfeck
Library Director
hornfeckb2@einetwork.net

Bridgeville Borough Parking Authority
Monthly Meeting Minutes November 2020

Minutes of Bridgeville Borough Parking Authority held November 16, 2020 at 7:30 PM in the Bridgeville Borough Municipal building.

At 7:30 PM Vice-Chairman Laura Deklewa, with the Pledge of Allegiance, called the regular meeting of the Bridgeville Borough Parking Authority to order by all those in attendance.

ATTENDANCE

In attendance were Vice-Chairman Laura Deklewa, Elizabeth Mansfield, Ed Pelino, and Solicitor Nick Brenlove.

Guests:

Pat Deblasio, Joe Colosimo

FIRST ORDER OF BUSINESS

Pat Deblasio stated comments previously made regarding the structural operation of the parking authority. He also gave his opinion about the north end parking situation. Laura D. stated that his comments would be taken under advisement.

MINUTES OF THE PREVIOUS MEETING

Laura D. requested a motion to approve the minutes of October 19, 2020. Elizabeth M. made the motion and Ed P. seconded. Voice vote, all aye, motion passed.

FINANCIAL REPORT

Elizabeth M. read the financial statement. The financial statement for the period ending October 2020 had been prepared and distributed prior to the meeting and will be made a permanent enclosure to the meeting minutes. Revenue totaled was \$12,384.04 from all sources; expenses totaled \$20,449.31, totaling a loss of \$8,065.27.

Elizabeth M. made a motion to approve the financial statement. Ed P. seconded. Voice vote, all aye, motion passed.

PUBLIC WORKS

No report.

SEARCH COMMITTEE

No Report.

ADMINISTRATIVE REPORT

No Report.

SOLICITORS REPORT

Nick B. commented that the lawsuit with Amco Construction LLC has been settled in the amount of \$ 28,800.00.

Ed P. made a motion to approve the settlement and agreement of release. Elizabeth M. seconded. Voice vote, all aye, motion passed.

OLD BUSINESS

Laura D. stated that we have returned to our normal enforcement process. Joe S. said that we issued warnings in June, and ticketing in July, which had been presented to the borough council. He also reiterated that permit revenue has decreased, and that the community and visitors have been paying as expected when parking in our lots, which is reflected in an increase in kiosk revenues.

Ed P. suggested that we possibly advertise for parking permits via our website or through our local chamber of commerce. Laura D. stated that we should hold off until the beginning of the year based on the pandemic and free parking in December.

Joe S. commented that we are researching a new partner for mobile payment. This new partner would provide a marketing program to benefit both local businesses and the parking authority. Ed P. requested a breakdown of revenue on our two current apps. Ed P. also requested a report on permit count and revenue by lot.

Joe D. requested that permit prices for December 2020 remain the same. The board members in attendance rejected this request.

Ed P. made a motion for one-half pricing for monthly permits in the month of December. Elizabeth M. seconded. Voice vote, all aye, motion passed.

NEW BUSINESS

Laura D. asked that the minutes reflected that the board was sending well wishes for Mike Connelly's wife.

ADJOURNMENT

Elizabeth M. made a motion to adjourn this meeting. Ed P. seconded. Voice vote, all aye, motion passed.