



# Bridgeville Borough

*Meet me at the bridge*

www.bridgevilleboro.com

425 Bower Hill Road  
Bridgeville, PA 15017-2379  
Telephone: 412.221.6012  
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## **BOROUGH MANAGER'S REPORT**

TO: Borough Council and Mayor  
FROM: Joe Kauer, Borough Manager  
DATE: March 3, 2021  
RE: **Monthly Report for March 2021**

Members of Council and Mayor,

Below is a summary of noteworthy Borough affairs and projects. Should you have any questions or concerns, please do not hesitate to ask.

### **CAPITAL PROJECTS:**

- See attached detailed Project Update Log. Updates for the month are noted in red font.

### **ADMINISTRATION AND FINANCE:**

- Grant Projects (Grant Log Attached):
  - Chartiers Park Fitness Trail Project grant application completed and submitted seeking \$250,000 to repave and complete a full fitness trail with three exercise stations around Chartiers Park.
  - Nobile Environmental Green Gifts Grant – completed application that seeks \$10,000 for the Chartiers Park Fitness Trail Project.
  - Comprehensive Plan Update- working on a grant application that will fund half of the costs of this project, grant would fund \$37,500.
  - FEMA Baldwin Street Flood Demolition project – project budget / grant request updated to \$1,531,314. Sought final decision from Italian Club to participate or not, we will know by mid-March. We will know status of grant application shortly thereafter. Once awarded, the projects start withing 90 days.
- Insurance Claims / Matters:
  - Workers Compensation Safety Committee – proposed committee formed, first meeting to be held 3/18/21, training to be set for April, goal is that we can secure a 5% discount on the Firefighters Workers Compensation

Policy in 2022 that we can pass on to the VFD, and work at reducing workers compensation claims across all departments.

- A police cruiser was involved in a small collision on 2/17/21. Damage to our vehicle was minimal and under our deductible amount.
- 2020 Audit has been completed, sent to the state, county and will be on the March agenda for consideration to accept. There were no findings or observations.
- 2021 Newsletter project has been completed, mailed out, received by residents and digital version posted on the website.
- New resident packets sent to all new home buyers for the prior month, information based off real estate transfer records.
- Employee Handbook / Job Descriptions – handbooks and descriptions distributed and explained to personnel. Acknowledgement forms and signed copies have been returned from everyone and is in all's personnel files.
- State Reporting – annual reports to the state submitted including: PURTA and 2020 Recycling Report has been prepared for the County.
- Sale of Surplus Equipment: both the surplus Chevy Pickup Truck and Police Car No. 5 have sold, titles transferred, removed from insurance policies, and picked up. The truck sold for \$650 and the police car \$2,150.
- Tax Collector Compensation: memorandum of understanding completed and executed memorializing the compensation for duplicate tax bills and compensation on delinquent collections pursued by the Borough staff.
- Right to Know Request – processed one request for a copy of the Police CBA.
- Police Pension Plan – participated in a meeting with PNC to review investments on 2/18. The fund continues to perform well.
- File Room- Cheryl Glowark and I cleaned out the file room and stairwell records this past month. Everything is now in order and a Resolution has been prepared to authorize the destruction of records no longer needed.
- Lion's Club: gave a presentation on projects and Borough affairs at the 3/2/21 Lions Club meeting.

#### **CODE ENFORCEMENT / ZONING / PLANNING:**

- Detailed Zoning / Code Enforcement report attached summarizing complaints, permits and affairs.
- Attended Planning Commission meeting on 2/22/21.
- Conditional Use Application for 621 McLaughlin Run Road- Public hearing advertised, property posted, and applicant kept updated.
- Participated in a PSAB training class on code enforcement on 2/17/21.
- Comprehensive Plan Project – proposals are now being reviewed, President of Council to form a committee of Planning Commission and Council members to interview firms, and grant application being completed to help fund the project.
- Planning Commission page on the website created where their meeting agenda's, minutes and meeting videos are now posted for the public to review.
- Zoning Hearing Board vacancy – position readvertised and promoted, two applications received so far.

#### **PUBLIC WORKS:**

- Trash / Recycling Collections:

- Complaints are being monitored and I talk to their Route Supervisor each Friday to coordinate any issues. Performance has been good, excluding 2/26/21 when many misses were reported.
- Rock Salt Contracts (2020 and 2021) – once we hit the 150% mark of contract, the charge will be \$85.13 per ton, up from \$78.
- Chartiers Street / Rt. 50 Bridge Replacement Project – PENNDOT currently has the project out to bid, opening scheduled for 3/11/21.
- Formal PENNDOT safety review request has been submitted to PENNDOT for them to study all of pedestrian concerns raised by the Planning Commission along Washington Avenue.
- Wheeling and Lake Erie Railroad Bridge over Hickman Street Extension: The railroad has plans to remove this structure. We held a meeting with them on 2/25 to coordinate access to the other side of this area for sewer maintenance should the bridge be removed. The railroad is in the design phase and no decision has been made.
- PENNDOT Plan to Toll I-79: attended PENNDOT meeting to review construction project on 2/23 and the Press Conference on 2/26. Promoted information on the proposed tolls to the website and message boards. Drafted Resolution to officially oppose the plan for Council to consider.

#### **PUBLIC SAFETY:**

- Emergency Operations Plan – work continues updating the Borough Emergency Operations Plan.
- Firefighter Local Earned Income Tax Credit – coordinated with the Fire Chief, active list certified and to be finalized at the March Meeting. 13 firefighters qualify, maximum costs would be \$3,900.

#### **PARKS AND RECREATION:**

- Bridgeville Athletic Association – had a meeting with them on 2/11. Concession stand lease finalized and we discussed maintenance needs in Chartiers Park this year.
- Library Story Walk Grant Project – letter of support sent to the County for their project. The Borough would install the story walk if their grant is awarded within one of our parks.

Respectfully submitted,



Joseph Kauer, ICMA-CM  
Borough Manager



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## **ZONING / CODE ENFORCEMENT REPORT**

**FOR THE MONTH OF MARCH 2021**

***Covering the Period of February 3, 2021 – March 2, 2021***

**SUBMITTED BY JOE KAUER, BOROUGH MANAGER / ZONING OFFICER  
MARCH 2, 2021**

### **BUILDING / ELECTRICAL PERMITS ISSUED:**

- 1363 Main Street New rear deck

### **DEMOLITION PERMITS ISSUED:**

### **CONDEMNATION NOTICES ISSUED:**

### **STOP WORK ORDERS ISSUED:**

### **OCCUPANCY PERMITS:**

### **GRADING PERMITS:**

### **ZONING COMPLIANCE PERMITS ISSUED:**

### **PROPERTY MAINTENANCE / ZONING VIOLATION NOTICES SENT (FIRST LETTERS):**

- 630 Bank St. Unsafe sidewalk – snow / ice
- 417 Chartiers St. Unsafe sidewalk – snow / ice (corner of Washington Ave  
and Chartiers St.)
- 1098 Bank St. Unsafe sidewalk – snow / ice
- 1102 Sarah St. Unsafe sidewalk – snow / ice
- 607 Elm St. Unsafe sidewalk – snow / ice
- 818 Bank St. Unsafe sidewalk – snow / ice
- 395 Washington Ave. Unsafe sidewalk – snow / ice
- Werner & Chartiers Lot Unsafe sidewalk – snow / ice
- 433 Chartiers St. Unsafe sidewalk – snow / ice
- 360 Murray Ave. Unsafe sidewalk – snow / ice
- 625 Washington Ave. Unsafe sidewalk – snow / ice
- 719 Washington Ave. Unsafe sidewalk – snow / ice
- 638 Bank St. Unsafe sidewalk – snow / ice
- 1076 Bank St. Unsafe sidewalk – snow / ice
- 607 Chestnut St. Unsafe sidewalk – snow / ice
- 657 Orchard Ave. Unsafe sidewalk – snow / ice
- 410 Winfield St. Unsafe sidewalk – snow / ice
- 420 Winfield St. Unsafe sidewalk – snow / ice
- 372 Washington Ave. Overflowing dumpster
- 793 Bower Hill Road Mattress / Trash in Yard

- 1380 Missouri Ave. TVs in driveway, no address on house

**UNRESOLVED PROPERTY MAINTENANCE ISSUES (FINAL NOTICES):**

- 1268 Union St. Large pile of Trash in rear yard (final notice sent 2/18/21)
- 517 Baldwin St. (parking lot) Inoperative vehicle with busted windows in lot (final notice sent 2/25/21)

**BLIGHT REMOVAL / DEMO STATUS (PROPERTIES WILL REMAIN UNTIL DEMOLISHED):**

1. 105 Prestley Road  
Condemnation in place  
7/31/20: Demo Grant submitted to PA Blight Program  
8/28/20: Demo Grant preapplication submitted to CDBG.  
11/9/20: Full CDBG application submitted to CDBG.
2. 146 Liberty Street  
Condemnation in place  
7/31/20: Demo Grant submitted to PA Blight Program  
8/28/20: Demo Grant preapplication submitted to CDBG.  
11/9/20: Full CDBG application submitted to CDBG.
3. 145 Liberty Street  
Condemnation in place (secured 8/27/20)  
7/31/20: Demo Grant submitted to PA Blight Program  
8/28/20: Demo Grant preapplication submitted to CDBG.  
11/9/20: Full CDBG application submitted to CDBG.
4. 1364 Terrace Street  
Condemnation in place (2/12/20)  
7/31/20: Demo Grant submitted to PA Blight Program
5. 917 Laurel Street  
Condemnation in place  
7/31/20: Demo Grant submitted to PA Blight Program
6. 671 Baldwin Street  
Condemned – 6/26/2018  
Need to file for demolition grant.
7. 781 Bower Hill Road  
Condemned – 8/15/2013  
Property transferred ownership 2016.  
9/14/20: Request for Intentions for Property sent to new owner.  
10/28/20: Owner cleaned up outside of home, making interior repairs and is actively trying to sell the house.

**Baldwin Street Area – FEMA Hazard Mitigation Grant – Demolition of Flood Prone Properties (application pending)**

- 521 Baldwin Street
- 529 Baldwin Street
- 606 Baldwin Street

- 607 Baldwin Street
- 608 Baldwin Street
- 619 Baldwin Street
- 646-648 Baldwin Street
- 404 Margaret Street
- 414 Margaret Street
- 415 Margaret Street

**SHERIFF SALE PROPERTIES:**

**CITATIONS ISSUED AT DISTRICT COURT:**

**DISTRICT COURT / ZONING HEARINGS:**

- Multiple hearings are pending, District Court is currently closed.

Respectfully submitted,



Joseph Kauer  
Borough Manager / Zoning Officer

## Borough of Bridgeville

### Grant Log - Kauer

| <u>Date Submitted</u>  | <u>Agency</u> | <u>Project</u>                                | <u>Request</u>       | <u>Match</u>        | <u>Total</u>         | <u>Status</u> | <u>Award Amount</u>  |
|------------------------|---------------|---|----------------------|---------------------|----------------------|---------------|----------------------|
| 7/31/2020              | DCED          | Blight Removal Project                        | \$ 74,520.00         | \$ 8,280.00         | \$ 82,800.00         | Pending       | \$ -                 |
| 8/14/2020              | County        | CARES Act - Pandemic Support                  | \$ 125,000.00        | \$ -                | \$ 125,000.00        | Awarded       | \$ 125,000.00        |
| 8/26/2020              | CDBG          | Demo of three homes                           | \$ 71,300.00         |                     | \$ 71,300.00         | Pending       | \$ -                 |
| 8/26/2020              | CDBG          | Catch basin Replacements on Station and Darby | \$ 30,750.00         | \$ 10,250.00        | \$ 41,000.00         | Awarded       | \$ 23,000.00         |
| 9/14/2020              | DEP           | 2020 Household Waste Collection Event         | \$ 1,338.38          | \$ 1,338.38         | \$ 1,338.38          | Awarded       | \$ 1,338.38          |
| 11/10/2020             | County        | Bridgeville Active Transportation Plan        | \$ 45,000.00         | \$ 5,000.00         | \$ 50,000.00         | Pending       | \$ -                 |
| 2/8/2021               | County        | Chartiers Park Exercise Trail                 | \$ 250,000.00        | \$ 50,000.00        | \$ 300,000.00        | Pending       | \$ -                 |
| 2/22/2021              | Noble Env.    | Chartiers Park Exercise Trail                 | \$ 10,000.00         |                     | \$ 10,000.00         | Pending       | \$ -                 |
| 3/8/2021               | DCED          | Comprehensive Plan Update                     | \$ 37,500.00         | \$ 37,500.00        | \$ 75,000.00         | Pending       | \$ -                 |
| <b>Running Totals:</b> |               |   | <b>\$ 645,408.38</b> | <b>\$ 74,868.38</b> | <b>\$ 681,438.38</b> |               | <b>\$ 149,338.38</b> |

Updated:

3/8/2021

# PROJECT UPDATE LOG

| PROJECT               | FUNDING STATUS     | DESCRIPTION   | COST         | GRANT \$ RECD. | BORO. SHARE  |
|-----------------------|--------------------|---|--------------|----------------|--------------|
| ADA Curb Ramp Project | Funded             | <p>ADA Compliant Curb Ramps throughout 5 intersections of the Borough. 9/8: COG to put out to bid soon. Engineer bidding as Station at Chess as primary bid, with alternate bid being Murray at Chess. Engineer informed me that the Borough match may be around \$8,000. 12/9: Bids opened, lowest bid for base and alternate bid was from Independent Enterprises. With selecting both bids, Borough match would be \$775. Two intersections will be improved: Chess @ Station and Murray @ Shady. Recommendation will be on Agenda for consideration so we can advise the COG to proceed. 1/6: Waiting for COG to award contract. 3/2: <b>Preconstruction meeting to be held on 3/9, project ready to proceed with construction.</b></p> | \$38,775.00  | \$38,000.00    | \$775.00     |
| Backflow Phase 3      | Under Construction | <p>17 surveys were returned. Information given to Engineer 7/22/20. 9/8: Engineer submitted to PENNDOT HOP Permit application. One last house at 710 McLaughlin Run being added to the project. 9/28: out to bid, opening on 10/8. 11/4: Waiting on contractor (Jet Jack) to sign contracts. 12/9: Agreements sent to all participating property owners, waiting on 2 responses. 1/6: contractor plans to start work mid-January, 2021. 3/2/21: <b>work underway.</b></p>   | \$117,800.00 | N/A            | \$117,800.00 |

## PROJECT UPDATE LOG

| <u>PROJECT</u>         | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>  | <u>COST</u> | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|------------------------|-----------------------|---|-------------|-----------------------|--------------------|
| Blight Removal Project | Pending               | DCED Blight Remediation Program Application submitted 7/30/20. Seeking funding to Demo: 105 Prestley, 146 Liberty, 1364 Terrace St., 917 Laurel St.   | \$82,800.00 |                       | \$8,280.00         |
|                        |                       | Letters sent to utilities (gas, phone, elec., water, cable, sewage) to mark location of facilities. County Environmental Review Completed. Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: currently out to bid, contract planned to be awarded at Oct. Council Meeting. 11/4: Waiting on contractor (Jet Jack) to sign contract. 1/6: Contractor planning to start work mid-January. 2/2/21: construction complete, paving and yard restoration outstanding until spring. |             |                       |                    |
| Bower Hill Stormwater  | Under construction    |   | \$89,860.00 | \$100,000.00          | \$0.00             |
| Census Mini-Grant      | Approved              | Costs associated with the outreach in order to educated the residents of the importance of the census to the community.   | \$2,500.00  | \$2,500.00            | \$0.00             |

## PROJECT UPDATE LOG

| <u>PROJECT</u>                                  | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|---|-----------------------|--|--------------|-----------------------|--------------------|
| Chartiers Park Streambank Stabilization Project | Pending               | Resolution approved by Council for DCNR Grant. Total requested \$690,201. Borough will be responsible for 50%. - in process of applying for grant through Greenways Trails and Rec. Grant Due 7/31/2020 . 9/28/20: DCNR Grant not awarded / DCED grant still pending. 12/9: Financial documents sent to DCED upon request as they are currently reviewing the application.   | \$690,201.00 | TBD                   | \$345,100.00       |
| Commercial St. Culvert                          | Completed             | Permit received. Culvert cleaning will be completed by PW. Wages included in 2020 Budget. 9/28: All work completed both cleaning out and masonry repairs. 11/4: Project closed and paid in full.   |              |                       |                    |
| Chartiers St. & Bridge Widening Project         | Funded                | 9/8: PENNDOT has informed me that they plan to bid the project in December 2020, with construction in 2021. GEDF grant extension sought with the County and also made a request that all of the \$300,000 grant can be used for new construction. Previously \$60,000 was dedicated for engineering and survey. 9/28: County Contract Extension Approved. 3/2: <b>PENNDOT project is currently out to bid, opening scheduled for 3/11.</b> | \$788,000.00 | \$300,000.00          | \$488,000.00       |
| Gravel Bar Removal Chartiers Back Channel       | Pending               | Back Channel at <u>PAINTERS RUN</u> - 9/8: DEP and County permits received. DPW to start work in the spring.   | TBD          | TBD                   | TBD                |

## PROJECT UPDATE LOG

| <u>PROJECT</u>                       | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|--------------------------------------|-----------------------|--|--------------|-----------------------|--------------------|
|                                      |                       | <p>Permits have been received to move forward. Engineers prepared bid documents. Waiting on County to send agreement so we can proceed to bid. Once received all GEDF projects will be ready to bid. 9/8: Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: Out to bid, award planned for Oct. Meeting. 11/4: Contractor mobilized and started work. Earth work to be completed by early December, 1,200 truck loads. 12/9: majority of hauling out dirt completed. Crews planning to install trash racks this month. 1/6: Work majority complete, field needs seeded and dressed up in the spring. 2/2/21: Manager was able to get \$44,000 in GEDF grant funds to repave trail from field to parking lot completed. Engineer is getting a quote from the contractor to complete this work as part of the current LM&amp;R project. 3/2: <b>Change Order 2 for the parking lot work on March Agenda.</b></p> | \$273,500.00 | \$425,000.00          | \$0.00             |
| McLaughlin Hazard Mitigation Project | Under construction    |  |              |                       |                    |

## PROJECT UPDATE LOG

| <u>PROJECT</u>  | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|---|-----------------------|--|--------------|-----------------------|--------------------|
| McLaughlin Park LWCF<br>Grant - Park Improvement<br>Project | Under construction    | <p>Sciaretti Site Development &amp; Paving Co., Inc. was low bidder - 9/8: Construction started, moving fast. Working with Engineer to coordinate with lowering of the ballfield project. Also secured COSTARS price proposal for two picnic shelters to go on the new slabs. DPW Maintenance Plan for the park created and reviewed with the crew. 10/6: work is ongoing. 11/4 - work continues, paving of topcoat of wearing course of asphalt to be done in the spring so its not damaged by the trucks doing the field flood project. 12/9: paving work still outstanding, weather dependent. Base repairs will be needed due to truck damage. 1/6: Change order being discussed to extend contract extension to June.</p> | \$423,000.00 | \$211,500.00          | \$211,500.00       |
| FEMA Hazard Mitigation<br>Grant Application                 | Pending               | <p>Demolition of 9 single family homes and 2 apartment buildings on Baldwin Street. Federal gov't. will purchase homes at market value prior to flood damage. - 9/3/20: FEMA reported project is in review - waiting on funding decision. 2/2/21: Historical review of Italian Club is in review and last thing necessary to finalize consideration of our application. <b>3/2/21: Sought final decision of Italian Club if they want to participate for the club building. Application progressing, change of contact Resolution on March Agenda.</b></p>   | \$987,000.00 | TBD                   | \$0.00             |

## PROJECT UPDATE LOG

| <u>PROJECT</u>                                       | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|--|-----------------------|--|--------------|-----------------------|--------------------|
| Storm Sewer Separators<br>(4) / PA Small Sewer Grant | In-Design             | Project includes 4 stormwater separators within the Borough along with a street sweeper/vactor truck able to catch and measure to meet requirements of our MS4 Permit. 9/8: \$70,000 grant received for the four separators only, our match is \$70,200 that is now included in the 2021 Capital Project Budget. 9/28: DCED contract in place. 1/6/21: Engineer working on survey and spec work to start the project.  | \$500,000.00 | \$70,000.00           | \$70,200.00        |
| Digital Borough Sign                                 | Completed             | Design was included in the parking lot lay out. Contacted Graphics 22 for sign proposal. 10/6: received three proposals so far, Council provided with both estimates and design proofs. 11/4: Sign ordered, to be installed after parking lot completed. 12/9: DPW installed the electrical conduit, PA One Call completed identifying utilities, waiting on sign to be installed. 1/6: Masonry work underway. 2/2: Sign installed and operating, project completed. | \$37,235.00  | \$0.00                | \$37,235.00        |
| Municipal Bldg. Safety Project                       |                       | Will work with Admin/Engineers with lay out/cost. Meeting held with engineer/Architect on JUNE 25th. 9/8: Engineer's preliminary design and estimate received - cost is almost \$400,000. Shared with Council - recommend phasing aspects of the project.  |              |                       |                    |

## PROJECT UPDATE LOG

| <u>PROJECT</u>       | <u>FUNDING STATUS</u>                           | <u>DESCRIPTION</u>   | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|----------------------|---|--|--------------|-----------------------|--------------------|
| 2019 Pavement Maint. | Completed                                       | Paving complete -FINAL WALKTHROUGH 6/25/20 - Contractor addressing punch list items - Paid and closed out.   | \$120,825.00 | \$120,825.00          | \$0.00             |
| McLaughlin Ballfield | FUTURE PROJECT - after mitigation is completed. | Will meet with Parks/Rec and engineer to determine design. Should submit a DCNR Grant.   |              |                       |                    |
| 2020 Pavement Maint. | Completed                                       | Bid Awarded at June meeting. LSSE's letter and the referenced documents have been forwarded to Youngblood Paving, Inc. PRECONSTRUCTION MEETING held 7/2/2020 - Notice to proceed sent. 9/28: Engineer reports that work is expected to start mid-October. 11/4: Work started last week, plan to be complete on Terrace, Liberty and Parking Lot by 11/9. 12/9: work completed, pay request 1 on December Agenda. 1/6: Final bill on 1/11 Agenda, change order in place lowering project costs by \$28,000. | \$132,955.00 | \$147,200.00          | \$0.00             |

## PROJECT UPDATE LOG

| <u>PROJECT</u>                               | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|--|-----------------------|--|--------------|-----------------------|--------------------|
|  |                       | <p>Bid Awarded at June meeting. LSSE's letter and the referenced documents have been forwarded to Youngblood Paving, Inc. PRECONSTRUCTION MEETING held 7/2/2020 - Notice to proceed sent. 9/28: Engineer reports that work is expected to start mid-October. 11/4: Paving underway, to be done by 11/9. Bill Bott is getting a quote for the sidewalk work. DPW to line paint the lot the week of 11/9. 12/9: paving completed, sidewalk installed by another contractor with DPW assisting, security camera to be installed shortly and now getting quotes on lighting. 1/6: Security camera installed.</p> |              |                       |                    |
| Parking Lot (part of 2020 Pavement contract) | Complete              |  | \$40,950.00  | N/A                   | \$40,950.00        |
| Municipal Building Carpeting                 | Completed             | 9/8: Mayor / Council office has been completed. Project done.  | \$7,400.00   | \$0.00                | \$7,400.00         |
|  |                       | <p>Construction is complete, contractor working on punch list items. Paving of the entire street was completed within budget, expanding the scope. Project came in \$1 under budget. Pay application and change order on the Sept. Agenda. 10/6: Project complete, final payment on the Oct. Agenda to close out project. 11/4: Knotweed growing through asphalt complaint submitted to contractor, they are exploring ways to mitigate and repair.</p>  |              |                       |                    |
| MAPLE STREET WALL                            | Punch List Work OS    |  | \$135,900.00 | \$0.00                | \$135,900.00       |

## PROJECT UPDATE LOG

| <u>PROJECT</u>                          | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u> | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|---|-----------------------|--|-------------|-----------------------|--------------------|
| JANE WAY ACCESS<br>PROJECT              | Active / Funded       | <p>9/8: Included in the McLaughlin Run GEDF Flood Project. Easement documents completed, I met with the owner of Beer Warehouse, reviewed the project and I'm waiting on him to sign the easement document. 10/1: project out to bid, award planned for Oct. Mtg. 11/4: Contract preconstruction meeting had, stop logs and backflow preventor are on back order. Work to be done possibly in February 2021. Bean Easement in place and they have been updated. 3/2: Stop Logs are still on back order preventing the project from starting.</p> |             |                       |                    |
| Sanitary Manhole 811-391<br>Restoration | Completed             | <p>Service Order Authorization signed to proceed for Engineer to get permitted to repair. 9/8: Permit applications submitted to DEP and County. 10/1: contractor working on the culvert headwall made these repairs. 11/4: masonry work completed, hinged manhole lid on backorder - still waiting. 1/6: lid installed, project finished.</p>  | \$9,500.00  | \$0.00                | \$9,500.00         |

## PROJECT UPDATE LOG

| PROJECT                            | FUNDING STATUS  | DESCRIPTION  | COST         | GRANT \$ RECD. | BORO. SHARE |
|------------------------------------|-----------------|--|--------------|----------------|-------------|
| Werner Avenue Retaining Wall       | Design underway | GEDF Grant applied to fund recently. Waiting on decision. 11/4: 2nd GEDF application denied (notice received) Funding in place through 2020 Loan. Engineer to prepare estimate for engineering work necessary to design and bid project. 12/9: Geotechnical engineering work necessary, authorization on December Agenda. 1/6: Geotechnical work underway (needed for design.) | \$300,000.00 | \$0.00         | TBD         |
|                                    |                 | 3/2: Engineer working on seeking Railroad review / approval.   |              |                |             |
|                                    |                 |  |              |                |             |
| Carol Avenue Levee                 | Not funded      | Applied for GEDF in 2019 - not approved. Application will be resubmitted in 2020 cycle. 9/8: new Engineer redesigned project, part of larger project that he is still working on costs / scope. 10/1: Engineer to present plan at the October 26 Planning Commission Meeting.  | \$360,000.00 | TBD            | TBD         |
| Green Light Go Grant               | Applied         | State delayed program due to Covid-19.   | \$152,800.00 | \$122,200.00   | \$30,600.00 |
| CARES Act COVID Funding            |                 | County pass through to fund police wages and COVID mitigations costs. 9/8: Funding received and in the General Fund.   | \$125,000.00 | \$125,000.00   |             |
| Chartiers Street Landslide Repairs | PENNDOT PROJECT | 2024 Construction (\$2.5 million) PENNDOT started design, field scoping meeting held 8/5/20. 9/8: meeting information shared with Council. A request for a public meeting to inform the citizens was relayed onto PENNDOT.   |              |                | \$0.00      |

## PROJECT UPDATE LOG

| <u>PROJECT</u>  | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>   | <u>COST</u> | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|---|-----------------------|--|-------------|-----------------------|--------------------|
| CDBG Yr. 47 - Catch basin Replacements                            | Awarded               | CDBG grant submitted to reconstruct five brick catch basins on Darby Way and Station Street, replacing them with precast concrete. 11/4: County completed initial review of preapplication and sought full application. Full application completed. 2/2: Partial funding received in the amount of \$23,000. | \$41,000.00 | \$23,000.00           | \$10,250.00        |
| CDBG Yr. 47 - Demolitions   | Pending               | CDBG grant submitted to demolish: 145 Liberty, 146 Liberty and 105 Prestley Rd. 11/4: County completed initial review of preapplication and sought full application. Full application completed.   | \$71,300.00 |                       |                    |
| Gravel Bar Removal<br>Chartiers Back Channel at<br>McLaughlin Run | Pending               | Engineer authorization to complete engineering work for DEP permit received. 10/1: Engineer given approval to proceed.   | \$13,000.00 | TBD                   | \$13,000.00        |
| Police Sally Port Floor   | Completed             | 1/6: concrete work completed, cracks found and engineer informed. Sealant to be applied to address. DPW painting the garage, repaired lighting and is to install cabinetry next week. Project to be finished by 1/15. 1/20/21 - complete and PD moved equipment back in.                                     | \$20,500.00 | \$0.00                | \$20,500.00        |
| McLaughlin Park Stream<br>Bank Erosion Repairs                    | Design                | 1/6: engineer working on design needed for DEP permit  | \$50,000.00 |                       |                    |

## PROJECT UPDATE LOG

| <u>PROJECT</u>                    | <u>FUNDING STATUS</u> | <u>DESCRIPTION</u>  | <u>COST</u>  | <u>GRANT \$ RECD.</u> | <u>BORO. SHARE</u> |
|-----------------------------------|-----------------------|---|--------------|-----------------------|--------------------|
| Backflow Preventor Phase<br>4     | Design / Survey       | 25 properties identified, continuing up McLaughlin Run Road. Surveys returning - second survey requests to go out by middle of month. 17 responses received, on Agenda to authorize Engineer to prepare plans and advertise for bids. |              |                       |                    |
| Borough Building Roof Replacement | Design                | 1/6: Engineer working on design to put project out to bid. 3/2: Specifications prepared, asbestos review completed, waiting on results to go to bid or go through costars if that is possible.  |              |                       |                    |
| Chartiers Park Security Cameras   | Completed             | 10 cameras installed and running. Additional ordered as requested by PD and installed.  | \$11,500.00  | \$0.00                | \$11,500.00        |
| Comprehensive Plan Update         | Ongoing               | RFP advertised, 6 proposals received on 2/1, PC and Council provided with copies, Committee to meet to review, Manager working on Grant application to fund half of project costs   | \$75,000.00  | \$37,500.00           | \$37,500.00        |
| 2021 Road Program                 | Design                | Road Committee selected the remaining sections of Terrace Street, Calvert Street and the section of Church Street behind Bethany Church as an alternate. Specifications completed and to be advertised this month.                    | \$200,000.00 | \$0.00                | \$200,000.00       |

BOROUGH OF BRIDGEVILLE  
FINANCIAL REPORT  
JANUARY 2021

BRENTWOOD BANK

ACCOUNT BALANCES AS PER BANK STATEMENTS DATED JANUARY 31, 2021

|  |                |
|--|----------------|
| GENERAL FUND                           | \$1,537,601.23 |
| SANITARY SEWER FUND                    | \$1,203,878.49 |
| GARBAGE FUND                           | \$56,691.28    |
| PAYROLL FUND                           | \$15,099.03    |
| CAPITAL IMPROVEMENTS FUND              | \$1,623,508.94 |
| LIQUID FUELS FUND                      | \$72,142.65    |
| UTILITY FUND                           | \$241.80       |
| RELIEF FUND                            | \$2,208.60     |
| ANNE BAUMGARTEN CHILDREN'S SAFETY FUND | \$1,554.95     |

  
\_\_\_\_\_  
Ronald Womer, Treasurer

BOROUGH OF BRIDGEVILLE  
FINANCIAL REPORT  
JANUARY 2021

BRENTWOOD BANK

RECONCILIATION OF GENERAL FUND

|  |          |                |                    |
|--|----------|----------------|--------------------|
| Bank Balance                             | 1/1/2021 |                | \$1,760,494.14     |
| Deposits                                 |          | \$75,148.59    |                    |
| Interest Earned                          |          | <u>\$69.19</u> |                    |
| Total Deposits and Other Credits         |          |                | <u>\$75,217.78</u> |
| TOTAL                                    |          |                | \$1,835,711.92     |
| Less Checks Paid and other Debits        |          | \$298,110.69   |                    |
| TOTAL                                    |          |                | \$1,537,601.23     |
| Less Outstanding Checks and other Debits |          | \$13,078.73    |                    |

GENERAL FUND ACCOUNT BALANCE      1/31/2021      **\$1,524,522.50**

Approved by Treasurer:



RECONCILIATION OF SANITARY SEWER FUND

|  |          |                |                    |
|--|----------|----------------|--------------------|
| Bank Balance                             | 1/1/2021 |                | \$1,152,300.37     |
| Deposits                                 |          | \$63,613.70    |                    |
| Interest Earned                          |          | <u>\$50.02</u> |                    |
| Total Deposits and Other Credits         |          |                | <u>\$63,663.72</u> |
| TOTAL                                    |          |                | \$1,215,964.09     |
| Less Checks Paid and other Debits        |          | \$12,085.60    |                    |
| TOTAL                                    |          |                | \$1,203,878.49     |
| Less Outstanding Checks and other Debits |          | \$110.04       |                    |

SEWER FUND ACCOUNT BALANCE      1/31/2021      **\$1,203,768.45**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE  
FINANCIAL REPORT  
JANUARY 2021

BRENTWOOD BANK

RECONCILIATION OF GARBAGE FUND

|  |          |               |                    |
|--|----------|---------------|--------------------|
| Bank Balance                             | 1/1/2021 |               | \$71,370.64        |
| Deposits                                 |          | \$20,885.37   |                    |
| Interest Earned                          |          | <u>\$2.41</u> |                    |
| Total Deposits and Other Credits         |          |               | <u>\$20,887.78</u> |
| TOTAL                                    |          |               | \$92,258.42        |
| Less Checks Paid and other Debits        |          | \$35,567.14   |                    |
| TOTAL                                    |          |               | \$56,691.28        |
| Less Outstanding Checks and other Debits |          | \$395.38      |                    |

GARBAGE FUND ACCOUNT BALANCE      1/31/2021      **\$56,295.90**

Approved by Treasurer:



RECONCILIATION OF PAYROLL FUND

|  |          |               |                     |
|--|----------|---------------|---------------------|
| Bank Balance                             | 1/1/2021 |               | \$30,403.88         |
| Deposits                                 |          | \$107,739.51  |                     |
| Interest Earned                          |          | <u>\$0.93</u> |                     |
| Total Deposits and Other Credits         |          |               | <u>\$107,740.44</u> |
| TOTAL                                    |          |               | \$138,144.32        |
| Less Checks Paid and other Debits        |          | \$123,045.29  |                     |
| TOTAL                                    |          |               | \$15,099.03         |
| Less Outstanding Checks and other Debits |          | \$13,323.46   |                     |

PAYROLL FUND ACCOUNT BALANCE      1/31/2021      **\$1,775.57**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE  
FINANCIAL REPORT  
JANUARY 2021

BRENTWOOD BANK

RECONCILIATION OF CAPITAL IMPROVEMENTS FUND

|  |                |                |
|--|----------------|----------------|
| Bank Balance                             | 1/1/2021       | \$1,676,859.80 |
| Deposits                                 | \$0.00         |                |
| Interest Earned                          | <u>\$70.39</u> |                |
| Total Deposits and Other Credits         |                | <u>\$70.39</u> |
| TOTAL                                    |                | \$1,676,930.19 |
| Less Checks Paid and other Debits        | \$53,421.25    |                |
| TOTAL                                    |                | \$1,623,508.94 |
| Less Outstanding Checks and other Debits | \$0.00         |                |

C.I. FUND ACCOUNT BALANCE                      1/31/2021                      **\$1,623,508.94**

Approved by Treasurer:

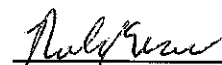


RECONCILIATION OF LIQUID FUELS FUND

|  |               |               |
|--|---------------|---------------|
| Bank Balance                             | 1/1/2021      | \$75,639.52   |
| Deposits                                 | \$0.00        |               |
| Interest Earned                          | <u>\$3.15</u> |               |
| Total Deposits and Other Credits         |               | <u>\$3.15</u> |
| TOTAL                                    |               | \$75,642.67   |
| Less Checks Paid and other Debits        | \$3,500.02    |               |
| TOTAL                                    |               | \$72,142.65   |
| Less Outstanding Checks and other Debits | \$0.00        |               |

L.F. FUND ACCOUNT BALANCE                      1/31/2021                      **\$72,142.65**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE  
FINANCIAL REPORT  
JANUARY 2021


BRENTWOOD BANK

RECONCILIATION OF UTILITY FUND

|  |          |               |               |
|--|----------|---------------|---------------|
| Bank Balance                             | 1/1/2021 |               | \$241.79      |
| Deposits                                 |          | \$0.00        |               |
| Interest Earned                          |          | <u>\$0.01</u> |               |
| Total Deposits and Other Credits         |          |               | <u>\$0.01</u> |
| TOTAL                                    |          |               | \$241.80      |
| Less Checks Paid and other Debits        |          | \$0.00        |               |
| TOTAL                                    |          |               | \$241.80      |
| Less Outstanding Checks and other Debits |          | \$20.00       |               |

UTILITY FUND ACCOUNT BALANCE      1/31/2021      **\$221.80**

Approved by Treasurer:



RECONCILIATION OF FLOOD RELIEF FUND

|  |          |               |               |
|--|----------|---------------|---------------|
| Bank Balance                             | 1/1/2021 |               | \$2,208.50    |
| Deposits                                 |          | \$0.00        |               |
| Interest Earned                          |          | <u>\$0.10</u> |               |
| Total Deposits and Other Credits         |          |               | <u>\$0.10</u> |
| TOTAL                                    |          |               | \$2,208.60    |
| Less Checks Paid and other Debits        |          | \$0.00        |               |
| TOTAL                                    |          |               | \$2,208.60    |
| Less Outstanding Checks and other Debits |          | \$480.00      |               |

RELIEF FUND ACCOUNT BALANCE      1/31/2021      **\$1,728.60**

Approved by Treasurer:



BOROUGH OF BRIDGEVILLE  
FINANCIAL REPORT  
JANUARY 2021


BRENTWOOD BANK

RECONCILIATION OF ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

|  |          |        |               |
|--|----------|--------|---------------|
| Bank Balance                             | 1/1/2021 |        | \$1,554.88    |
| Deposits                                 |          | \$0.00 |               |
| Interest Earned                          |          | \$0.07 |               |
| Total Deposits and Other Credits         |          |        | <u>\$0.07</u> |
| TOTAL                                    |          |        | \$1,554.95    |
| Less Checks Paid and other Debits        |          | \$0.00 |               |
| TOTAL                                    |          |        | \$1,554.95    |
| Less Outstanding Checks and other Debits |          | \$0.00 |               |

|                             |           |                   |
|-----------------------------|-----------|-------------------|
| SAFETY FUND ACCOUNT BALANCE | 1/31/2021 | <b>\$1,554.95</b> |
|-----------------------------|-----------|-------------------|

Approved by Treasurer:





# Bridgeville Borough

*Meet me at the bridge*

[www.bridgevilleboro.com](http://www.bridgevilleboro.com)

425 Bower Hill Road  
Bridgeville, PA 15017-2379  
Telephone: 412.221.6012  
Fax: 412.257.8854

## DEPARTMENT OF PUBLIC WORKS

**PUBLIC WORKS COMMITTEE:** Nino Petrocelli Sr., Joe Colosimo, Bruce Ghelarducci  
Bill Bott, Foreman, Joe Kauer, Borough Manager

### MONTHLY REPORT – MARCH 2021

- Treated roads and sidewalks for snow and ice multiple times.
  - Salt orders of 350 tons have been placed and received this past month.
  - Purchased a sidewalk broom / plow to clear the public walks.
- Borough Building Maintenance:
  - Repainted Kitchen, Council / Mayor's Office, and Restroom in the Lobby
  - Replaced the exhaust fan in the police station restroom.
- Equipment Maintenance:
  - Snowplow blades replaced and truck maintenance completed after each snow event.
  - Replaced wiper motor on the backhoe.
  - Replaced ball joints on Truck 7.
- Personnel matters: Assistant Foreman Maceil last working day was February 12<sup>th</sup>, new Assistant Foreman Allott took over his duties on 2/13 and the new Laborer, Mike Meglen started work on 2/22.
- Repaired sanitary sewer manhole in front of 829 McLaughlin Run Road and assisted by Jet Jack cleaned sanitary lines in this area.
- Park Maintenance:
  - Chartiers Park:
    - Installed drainage pipe along walking trail.
    - Repaired lights within storage shed.
    - Repainted the inside of the restroom building near the front picnic shelter.
    - Made repairs to the roadway that was washed out and muddy.
  - McLaughlin Run Park:
    - Began work to dig out mulch around playgrounds so that it can be improved and remulched.
- Sign Maintenance – replaced damaged signs, straightened poles, refaced faded stop signs and added missing speed limit signs throughout town.
- Ongoing maintenance has been dedicated to filling potholes and repairs to multiple streets and alleys.
- Crew sanitizes the Borough office and lobby each morning.
- Cleaned catch basins and swales throughout town on rainy days.
- Foreman responded, marked, and reported multiple PA-One Call requests.

###

## BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of February 2021

| Category                                  | Feb-21             | 2021 YTD       |
|---|--------------------|----------------|
| Regular Hrs worked                        | 1404.00            | 2820.00        |
| Overtime hrs                              | 1.00               | 13.00          |
| Court Case hrs                            | 7.00               | 13.00          |
| <b>Total Officer Hrs</b>                  | <b>1412.00</b>     | <b>2846.00</b> |
| Animal Complaints                         | 2                  | 5              |
| Criminal Arrests                          | 15                 | 26             |
| Criminal Charges filed                    | 35                 | 56             |
| Traffic Citations                         | 8                  | 14             |
| Boro Citations                            | 10                 | 19             |
| Community Service                         | 9                  | 29             |
| Abandoned Vehicle Reports                 | 1                  | 1              |
| Calls for Service                         | 241                | 613            |
| Motorist Assisted                         | 1                  | 4              |
| Warnings Issued                           | 8                  | 16             |
| Patrol Miles - total                      | 1609               | 3484           |
| Traffic Accidents                         | 6                  | 13             |
| <b>Police Department Revenue Received</b> |                    |                |
| <b>Revenue Source</b>                     | <b>Feb-21</b>      |                |
| Amusement Permits                         | \$10,180.00        |                |
| Boro Citation/Tickets                     | \$30.00            |                |
| Request for Police Reports                | \$135.00           |                |
| Solicitation Permits/Others               | \$0.00             |                |
| District Court 05-2-21                    | \$1,474.72         |                |
| <b>Total</b>                              | <b>\$11,819.72</b> |                |
| <b>Year to Date Totals</b>                | <b>\$13,330.94</b> |                |

| Bridgeville Police Department                               |  |    |
|---|--|----|
| Arrest Report for Month of:<br>February 2021                |  |    |
| Tampering with records or ID                                |  | 1  |
| Unlawful Acts   |  | 6  |
| Prohibited Acts   |  | 2  |
| Prohibited Acts - Possession                                |  | 2  |
| Theft   |  | 2  |
| Simple Assault  |  | 1  |
| False ID to Law Enforcement                                 |  | 1  |
| Forgery   |  | 1  |
| Flight to avoid apprehension                                |  | 1  |
| Obstructing Administration of Law                           |  | 2  |
| Possession of Paraphernalia                                 |  | 1  |
| Indirect Criminal Contempt                                  |  | 1  |
| Disorderly Conduct  |  | 1  |
| Harassment  |  | 1  |
| Public Intox  |  | 3  |
| Conspiracy  |  | 1  |
| Receiving Stolen Property                                   |  | 1  |
| Driving while Suspended                                     |  | 4  |
| Display plate on improper vehicle                           |  | 1  |
| Operating vehicle without required financial responsibility |  | 1  |
| Parking in handicap   |  | 1  |
| Total   |  | 35 |

| Bridgeville Police Department                               |  |   |
|---|--|---|
| Traffic Citation Report for Month of:<br>February 2021      |  |   |
| Driving under suspension                                    |  | 3 |
| Traffic control signal/device                               |  | 2 |
| STOP signs  |  | 1 |
| Parking prohibitions  |  | 1 |
| Accident involving damage to unattended vehicle or property |  | 1 |
| Total   |  | 8 |

**Calls for Service - by UCR Code**

Incidents Reported Between 02/01/2021 and 02/28/2021

**BRIDGEVILLE BORO**

| Code | Description                                | Primary<br>Count | Secondary UCR Count |        |        |
|------|--|------------------|---------------------|--------|--------|
|      |  |                  | Code 2              | Code 3 | Code 4 |
| 0532 | ATTEMPT FORCIBLE ENTRY-RESIDENCE-DAY       | 1                |                     |        |        |
| 0637 | THEFT - UNDER \$50 - FROM BUILDINGS        | 1                |                     |        |        |
| 0810 | SIMPLE PHYSICAL ASSAULTS                   | 2                |                     |        |        |
| 1100 | FRAUD                                      | 1                |                     |        |        |
| 1490 | CRIMINAL MISCHIEF - REPORTS                | 1                |                     |        |        |
| 1831 | NARCOTICS-POSSESSION-MORPHINE, HEROIN, ETC | 3                |                     |        |        |
| 2300 | PUBLIC DRUNKENNESS                         | 3                |                     |        |        |
| 2400 | DISORDERLY CONDUCT                         | 1                |                     |        |        |
| 2450 | HARASSMENT                                 | 0                | 1                   |        |        |
| 2616 | ALL OTHERS - CONTEMPT OF COURT (NON M.V)   | 1                |                     |        |        |
| 2646 | ALL OTHERS-OBSTRUCTION OF JUSTICE          | 1                |                     |        |        |
| 2840 | REDUCED DRUG RELATED CHARGE                | 0                | 1                   |        |        |
| 3100 | ALARMS - BUSINESS/RESIDENCE                | 7                |                     |        |        |
| 3102 | ALARMS - FIRE ALARM - ASSIST AS NEEDED     | 5                |                     |        |        |
| 3113 | ANIMAL - OTHER COMPLAINTS REPORTED         | 1                |                     |        |        |
| 3115 | ANIMAL - PET AT LARGE                      | 1                |                     |        |        |
| 3120 | CASUALTY - ASSIST MEDICS / EMERGENCY       | 3                |                     |        |        |
| 3124 | CASUALTY - OVERDOSE - NON-FATAL            | 1                |                     |        |        |
| 3131 | DEATHS - UNATTENDED/ILLNESS OR NATURAL     | 1                |                     |        |        |
| 3141 | DISTURBANCE - HOUSEHOLD/FAMILY             | 2                |                     |        |        |
| 3143 | DISTURBANCE - NOISE                        | 1                |                     |        |        |
| 3145 | DISTURBANCE - DISAGREEMENT -VARIED CIRC.   | 1                |                     |        |        |
| 3147 | DISTURBANCE - ALL OTHERS REPORTED          | 1                |                     |        |        |
| 3160 | HAZARD - TRAFFIC                           | 2                |                     |        |        |
| 3161 | HAZARD - ALL OTHERS REPORTED               | 2                |                     |        |        |
| 3175 | SERVICE-COMMUNITY SERVICE DETAIL           | 9                |                     |        |        |
| 3181 | MENTAL COMPLAINT - 302/TRANSPORT           | 2                |                     |        |        |
| 3189 | MENTAL COMPLAINT - OTHER, REPORTS, ETC.    | 1                |                     |        |        |
| 3201 | PROPERTY - DAMAGE / NON-CRIMINAL           | 1                |                     |        |        |
| 3203 | PROPERTY - DAMAGE UNDETERMINED CAUSE       | 1                |                     |        |        |
| 3204 | REPOSSESSION OF MOTOR VEHICLE              | 1                |                     |        |        |
| 3205 | SERVICE - UTILITY SERVICE INTERRUPTION/W   | 2                |                     |        |        |
| 3206 | SERVICE- POLICE REQ. CRIM. HISTORY         | 8                |                     |        |        |
| 3207 | SERVICE - REQUEST / RECORDS & BACKGROUND   | 1                |                     |        |        |
| 3209 | SERVICE - CHECK WELFARE OF RESIDENT, ETC.  | 6                |                     |        |        |
| 3211 | SERVICE - ASSIST OTHER AGENCY/P.D.         | 10               |                     |        |        |
| 3213 | SERVICE - LOCK OUT/HOME OR VEHICLE         | 5                |                     |        |        |
| 3215 | SERVICE - MOTORIST ASSIST                  | 1                |                     |        |        |
| 3216 | SERVICE - REQUEST FOR PATROL               | 1                | 1                   |        |        |
| 3217 | SERVICE - ALL OTHER CALLS FOR SERVICE      | 1                |                     |        |        |
| 3218 | SERVICE - REQUEST STREET MAINTENANCE       | 12               |                     |        |        |
| 3225 | SERVICE-BUSINESS CHECK                     | 97               |                     |        |        |
| 3240 | SUSPICIOUS CIRC. - OPEN DOOR/WINDOW        | 1                |                     |        |        |
| 3241 | SUSPICIOUS CIRC. - PERSON(S)               | 4                |                     |        |        |
| 3242 | SUSPICIOUS CIRC. - VEHICLE(S)              | 2                |                     |        |        |
| 3243 | SUSPICIOUS CIRC. - ALL OTHER               | 4                |                     |        |        |
| 3252 | TRAFFIC COLLISION - NON/REPORTABLE         | 2                |                     |        |        |
| 3253 | TRAFFIC COLLISION - LEAVING THE SCENE      | 2                |                     |        |        |

March 01, 2021

## Calls for Service - by UCR Code

Incidents Reported Between 02/01/2021 and 02/28/2021

BRIDGEVILLE BORO



| Code        | Description                            | Primary<br>Count | Secondary UCR Count |        |        |
|-------------|--|------------------|---------------------|--------|--------|
|             |  |                  | Code 2              | Code 3 | Code 4 |
| 3259        | TRAFFIC - ABANDONED VEHICLE -MVC       | 1                |                     |        |        |
| 3260        | TRAFFIC - ENFORCEMENT MVC              | 1                | 1                   |        |        |
| 3263        | TRAFFIC - PARKING                      | 6                |                     |        |        |
| 3264        | TRAFFIC - ALL OTHER TRAFFIC            | 1                |                     |        |        |
| 3650        | DOMESTIC DISTURBANCE - BOY/GIRL FRIEND | 5                |                     |        |        |
| 6006        | TRAFFIC ACCIDENT INVOLVING INJURY      | 2                |                     |        |        |
| CITT        | TRAFFIC CITATION                       | 3                |                     |        |        |
| CITW        | WARNING                                | 6                |                     |        |        |
| XXXX        | *Restricted                            | 5                |                     |        |        |
| Total Calls |  | 247              |                     |        |        |



## SouthBridge Emergency Medical Services

178 Hickory Grade Road

Bridgeville, PA 15017

Phone: 412-221-5115

Fax: 412-206-0026

[www.SouthBridgeEMS.com](http://www.SouthBridgeEMS.com)

### Bridgeville Borough Report for Emergency Medical Services for the Period of 2/1/2021 to 2/28/2021

|   |       |
|---|-------|
| Number of 911 dispatches where lights and sirens WERE USED to respond | 15    |
| Average response time when lights and sirens WERE USED to respond     | 08:56 |

|   |       |
|---|-------|
| Number of 911 dispatches where lights and sirens WERE NOT USED to respond | 32    |
| Average response time when lights and siren WERE NOT USED to respond      | 09:56 |

Number of Standby/Special Event Requests in Bridgeville Borough 1

Number of Bridgeville Borough calls handled by outside agencies 2

Total number of 911 emergency medical requests from 2/1/2021 to 2/28/2021 48

### Bridgeville Borough Year To Date Statistics

Number of 911 dispatches where lights and sirens WERE USED to respond this year 29

Number of 911 Dispatches where lights and sirens WERE NOT USED to respond 74

Number of 911 dispatches that were standby details 1

Number of Bridgeville Borough calls handled by outside agencies 8

**Total 911 Requests for Emergency Medical Service in Bridgeville  
Borough through 2/28/2021 104**

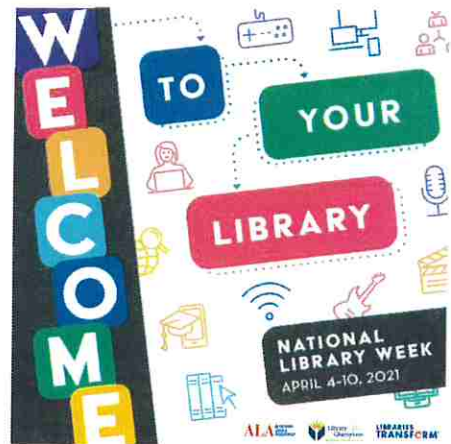


## Bridgeville Public Library

**Monthly Report:**  
**February 2021**  
bridgevillelibrary.org

### **National Library Week (April 4-10, 2021)**

The theme for National Library Week, "Welcome to Your Library," promotes the idea that libraries extend far beyond the four walls of a building – and that everyone is welcome to use our services. Whether people visit in person or virtually, libraries offer opportunities for everyone to explore new worlds and become their best selves through access to technology, multimedia content, and educational programs. Visit [bridgevillelibrary.org](http://bridgevillelibrary.org) or our social media accounts to learn more about how we are celebrating!



### **Children's Chess Programs**

Chess programs for children are consistently some of the library's most popular. Prior to the pandemic, the library hosted two sessions per week; one directed at beginners and a second for more skilled players. Throughout the last year the library has worked with two organizations to offer these programs virtually.

The Queens Gambit Institute of Pittsburgh, headed by Ashley Priore, CEO is offering free competitive 1-hour chess classes with skill levels available from preschool aged children up to high school students. Currently we are lucky to have two classes for Beginners and two for Advanced Beginners that will run through the end of April. The Queens Gambit classes teach via password protected Zoom classes and the children play using the website, [lichess.org](http://lichess.org). 16 chess classes (4 per week) were offered throughout February with approximately 15 participants at each session.

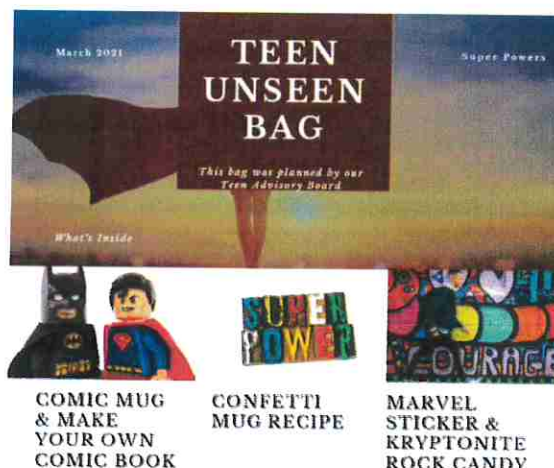


Story Time Chess is for children ages 3.5 - 7 years old and teaches the game of chess through cumulative silly stories. The first level teaches piece mechanics or "How the Pieces Like to Move". The second level teaches basic strategies of the game and dealing with feelings and manners. The third level of the game teaches algebraic notation, or the "Secret Code" of playing chess when your friend isn't

sitting next to you. These sessions use a curriculum from the Chess at Three corporation and are designed to teach the joy of chess and not the nuances of chess competition. Nicole Harding, Youth Services Librarian, teaches Story Time Chess using password protected Zoom sessions and a hanging chess demonstration set. These classes are 25-45 minutes long and run for 8-week sessions. Throughout the month of February, the library hosted 5 Story Time Chess sessions serving 40 children per week.

### Teen Unseen Bags

Teen Unseen Bags are a fun, new way to engage all preteens and teens (ages 10+) within our community. Each bag contains two or three library books, an activity, and some loot for the teens to keep. Teen Unseen Bags are designed and advertised in monthly themes; March's theme is Superpowers.



These bags are helping our teen collection circulate, especially for the new books we purchased throughout the pandemic. Carrie Lowery, Youth Services Specialist, works with our Teen Advisory Board, a group of seven teen volunteers who want to collaborate to create items and programs for our libraries, to establish what should go into the bags. We have circulated around 75 bags since January, which will total to around 150 books being checked out within our teen collection. Teen Unseen Bags are available at both Bridgeville Public Library and South Fayette Township Library, while supplies last.

### February 2021 Circulation Statistics:

**Total  
Circulation  
5,316  
Items**



**187  
Curbside  
Pickup  
Appointments**



*Respectfully Submitted by:*  
*Ben Hornfeck*  
*Library Director*  
*hornfeckb2@einetnetwork.net*

## Tax Collector's Monthly Report to Taxing Districts

For the Month of FEBRUARY, 2021BRIDGEVILLE BOROUGH Taxing District

|   | Real Estate<br>2020 | Interim/Other | Per Capita/Other | Other    |
|---|---------------------|---------------|------------------|----------|
| <b>A. Collections</b>                                     |                     |               |                  |          |
| 1. Balance Collectable - Beginning of Month               | 89,799.47           |               |                  |          |
| 2A. Additions: During the Month ( * )                     | 651.95              |               |                  |          |
| 2B. Deductions: Credits During the Month - (from line 17) |                     |               |                  |          |
| 3. Total Collectable                                      | 90,451.42           |               |                  |          |
| 4. Less: Face Collections for the Month                   | 5,509.85            |               |                  |          |
| 5. Less: Deletions from the List ( * )                    |                     |               |                  |          |
| 6. Less: Exonerations ( * )                               |                     |               |                  |          |
| 7. Less: Liens/Non-Lienable Installments ( * )            |                     |               |                  |          |
| 8. Balance Collectable - End of Month                     | 84,941.57           |               |                  |          |
| <b>B. Reconciliation of Cash Collected</b>                |                     |               |                  |          |
| 9. Face Amount of Collections - (must agree with line 4)  | 5,509.85            |               |                  |          |
| 10. Plus: Penalties                                       | 329.21              |               |                  |          |
| 11. Less: Discounts                                       | ---                 |               |                  |          |
| 12. Total Cash Collected per Column                       | A. 5,839.06         | B.            | C.               | D.       |
| 13. Total Cash Collected - (12A + 12B + 12C + 12D)        |                     |               |                  | 5,839.06 |

( \* ) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

## 14. Amount Remitted During the Month (\*)

| Date | Transaction # | Amount | TOTAL ALL TAXES |
|------|---------------|--------|-----------------|
|      |               |        |                 |

[illegible]

| Transaction #   | \$ |
|---|----|
| 15. Amount Paid with this Report Applicable to this Reporting Month |    |

163 Total Penalties This Month

17. List Other Credit Adjustments (\*)

[illegible]

18. Interest Earnings (if applicable) \$ \_\_\_\_\_

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month \$ \_\_\_\_\_

Amount Collected This Month \$ 11,100.00

Less Amount Paid this Month \$ 11,100.00

Ending Balance \$ \_\_\_\_\_

Anne Marie Poiré/Kearney 3/2/2021

| Tax Collector | Date |
|---------------|------|
|---------------|------|

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxina district):

Title: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge the receipt of this report.

02/18/2021 08:57

COUNTY OF ALLEGHENY  
OFFICIAL CHANGE ORDER AE - 2020

AA51PAALL

MUNICIPALITY 811 Bridgeville  
OWNER NAME HERNDON WILLIAM & TONI (W)  
AGENT VETERANS UNITED HOME LOANS  
TAXBILL ADDR 1400 VETERANS UNITED DR  
COLUMBIA MO 65203

YEAR 2020  
CODE-LINE 0-0821  
PARCEL ID 0322-G-00093-0000-00  
ALTERNATE ID  
POSTING #  
ENTRY DATE HOMR20-001  
02/18/2021

ADDRESS CONT

2020 0322-G-00093-0000-00

0-0821

ADDITIONAL

652 City of Bridgeville, PA

| CURRENT DESCRIPTION AND VALUES | COUNTY VALUE     | LOCAL VALUE      | NEW DESCRIPTION AND VALUES | COUNTY VALUE      | LOCAL VALUE       |
|--------------------------------|------------------|------------------|----------------------------|-------------------|-------------------|
| LAND BUILDING                  | 50,100<br>67,700 | 50,100<br>67,700 | LAND BUILDING              | 50,100<br>168,000 | 50,100<br>168,000 |

| COUNTY VALUE                                 |                               | GROSS TAX |  | NET TAX |  | LOCAL VALUE                   |  |
|--|-------------------------------|-----------|--|---------|--|-------------------------------|--|
| BEFORE<br>ADDITIONAL<br>EXONERATION<br>AFTER | 117,800<br>100,300<br>218,100 |           |  |         |  | 117,800<br>100,300<br>218,100 |  |

ACD CHANGE TYPE: HF-BPAAR - HEARING FORMAL BD APPROVED REASON CODE: HF-BPAAR - HEARING FORMAL BD APPROVED  
LEGAL DESCRIPTION : BRIDGEVILLE HTS PLAN 63 LOT 50X120 ELIZABETH ST  
2 STY STUCCO HSE 652  
STUCCO GAR

LOCAL COPY

Page

MONTH OF: FEBRUARY - 2021

# BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

|  | FACE      | DISCOUNT | PENALTY | NET DEPOSITED | RATE OF COMMISSION | COMMISSION DUE |
|--|-----------|----------|---------|---------------|--------------------|----------------|
| REAL ESTATE                              |           |          |         |               |                    |                |
| 2020 CURRENT (at discount) (7-1 to 8-31) |           |          |         |               |                    |                |
| 2020 CURRENT (at face) (9-1 to 10-31)    |           |          |         |               |                    |                |
| 2020 CURRENT (at penalty) (11-1 to 6-30) | 5,509.85  |          | 329.21  | 5,839.06      | 5%                 | 275.49         |
| REAL ESTATE - Delinquent                 |           |          |         |               |                    |                |
| 2019                                     | 2,734.60  |          | 268.84  | 3,003.44      | 5%                 | 136.73         |
| 2018                                     | 1,892.35  |          | 189.25  | 2,081.60      | 5%                 | 94.61          |
| 2017                                     |           |          |         |               | 5%                 |                |
|  |           |          |         |               |                    |                |
|  |           |          |         |               |                    |                |
| TAX CERTIFICATIONS                       | 16        |          |         |               | 10.00              | 160.00         |
|  |           |          |         |               |                    |                |
| TOTAL                                    | 10,136.80 |          | 787.30  | 10,924.10     |                    | 666.83         |

Signed Anne Marie Parisi

Date 3/2/2021



846 Fourth Avenue, Coraopolis, PA 15108  
(412) 264-4400 • (412) 264-1200 Fax

## *MEMO*

|          |  |            |                                  |
|----------|--|------------|----------------------------------|
| TO:      | Bridgeville Borough Council                        | DATE:      | March 3, 2021                    |
| FROM:    | Kevin A. Brett, P.E.                               | S. O. No.: | 0523-01                          |
| SUBJECT: | <b>March 8, 2021 Meeting<br/>Engineering Items</b> | cc:        | Joseph Kauer, Borough<br>Manager |

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Following is a summary of the engineering work performed or authorized since the last meeting:

### **Developments**

- None this month.

### **Bonds**

- None this month.

### **MS4:**

- *LSSE submitted Annual Progress Report to PaDEP on September 30, 2019. Outfall screening has been completed; summary memo transmitted to Borough on June 30, 2020. LSSE submitted the Annual Progress Report on September 30, 2020. **LSSE to meet with Staff to review PRP Plan to lessen required maintenance for PRP compliance and review Borough MS4 files in preparation of DEP Inspection.***
- **Stormwater Separators:** *LSSE completed surveys. LSSE to begin initial design.*

### **Public Works Projects:**

- **2021 Roadway Improvements:** *LSSE finalizing bid documents. Opening to be held in advance of April Meeting.*
- **Jane Way Access Project (GEDE Grant, awarded amount of \$425,000.00, part of flood mitigation projects):** *Bids were opened on October 8, 2020. Work was awarded to Brentzel Excavation, LLC in the amount of \$106,811.00 as noted in letter dated October 14, 2020. The pre-construction conference was held on October 27, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. Shop drawings have been reviewed. **Contractor awaiting shipment of materials prior***

to the start of work supplier indicated material back order a minimum of 7 weeks out as of the week of February 22, 2021.

- **McLaughlin Run Flood Control:** *LSSE received a copy of U. S. Department of the Army Corps of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and are currently reviewing options presented in study to reduce flooding. LSSE is developing the conceptual model that will eliminate the flooding along the length of McLaughlin Run. LSSE has presented preliminary findings to Borough Staff and has presented the proposed alternatives to Planning Commission. LSSE evaluating two additional options at the request of the Planning Commission. Ongoing.*
- **McLaughlin Run Park Flood Improvement Project (GEDE Grant, awarded amount of \$425,000.00):** *DEP issued the permit on May 28, 2020. NPDES Permit issued June 4, 2020. LSSE provided County a location map; the Environmental Review was approved by the County on July 30, 2020. Work was awarded to LM&R Excavating, LLC in the amount of \$273,500.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. LSSE transmitted Partial Payment No. 1 in the amount of \$191,452.50 as noted in letter dated December 1, 2020. As of December 8, 2020 excavation of the field area is complete. Contractor in the process of spreading topsoil and preparing to install the trash rack week of December 7, 2020. LSSE transmitted Change Order No. 1 to the Contractor for execution on December 18, 2020; this change order was prepared to extend the time of completion to spring to allow for time to establish a uniform vegetative cover. LSSE transmitted Partial Payment No. 2 in the amount of \$45,697.50 as noted in letter dated December 21, 2020. Contractor to complete final stabilization once growing season begins. LSSE transmitted Change Order No. 2 to the Borough for execution on February 24, 2021; this change order was prepared to adjust the Contract amount to reflect additional work requested by the Borough and address unforeseen circumstances to re-establish the parking lot subbase.*
- **McLaughlin Run Park Phase II:** *Work was awarded to Sciarretti Site Development & Paving Co., Inc. in the amount of \$418,082.54 (Base Bid and Add Alternate No. 2) as noted in letter dated July 22, 2020. LSSE transmitted Change Order No. 1 to Borough for execution on October 8, 2020; this Change Order was prepared to adjust contract amount to install 8' long guiderail posts along the stream bank. LSSE transmitted Change Order No. 2 to the Borough for execution on November 18, 2020; this Change Order was prepared to adjust contract amount for additional earthwork. LSSE transmitted Change Order No. 3 to the Borough for execution on November 24, 2020; this change order was prepared to extend time of completion due to delays from The Gateway Engineers, Inc. LSSE transmitted Partial Payment No. 3 in the amount of \$57,895.25 as noted in letter dated December 1, 2020. LSSE transmitted Change Order No. 4 to the Contractor for execution on December 17, 2020; this change order was prepared to extend the time of completion to spring due to winter weather conditions. LSSE transmitted Change Order No. 4 to the Borough on February 2, 2021. LSSE transmitted Partial Payment No. 4 in the amount of \$32,481.54 as noted in letter dated February 12, 2021.*
- **Chartiers Park Improvement Project:** *LSSE met with the Park Committee and has developed a plan and cost estimate to repave the access drive and parking lot and construct a new playground. ACCD issued Permit GP030200220-012 on June 11, 2020 to restore*

*the eroded stream bank along Chartiers Creek. LSSE to provide Resolution, OPC, and Exhibit for Borough's use in CITF Grant Application. Borough submitted CITF Grant Application.*

- **Bower Hill Road Storm Sewer Improvements (GEDF Grant, awarded amount of \$100,000.00):** *Work was awarded to Jet Jack, Inc. in the amount of \$89,860.00 as noted in letter dated October 14, 2020. Notice to Proceed dated for January 4, 2021. LSSE requested time extension for HOP. LSSE transmitted Change Order No. 1 to the Borough for execution; this change order was prepared to adjust Contract amount based on realignment of the storm sewer due to an unforeseen conflict (increase of \$5,480.07). Work is complete; restoration to be completed in spring.*
- **Werner Avenue:** *LSSE has completed a survey of the slide areas and prepared a Conceptual Plan and cost estimate to address the slope failures. LSSE has prepared a grant application to complete the proposed repairs. LSSE provided a service order to prepare construction documents to repair the road. Garvin, Boward, and Beitko Engineering, Inc. is preparing to complete the subsurface investigation. LSSE has been in contact with Donna Killingsworth of Genesee & Wyoming Company and has started the process to coordinate the improvements. Garvin Boward Beitko Engineering, Inc. is in the process of finalizing the wall design. Once completed the documents will be submitted to the railroad for review and to start the process of obtaining the required lease agreement.*
- **McLaughlin Run Gravel Bar Removal:** *LSSE is preparing the permit documents necessary to remove the accumulated gravel bars at the mouth of McLaughlin Run. Permit submitted on January 18, 2021.*
- **Chartiers Creek Gravel Bar Removal:** *LSSE transmitted the GP 3 and GP 8 Permit application to ACCD on July 10, 2020. LSSE met with Borough Staff on September 10, 2020 to review scope of work.*
- **McLaughlin Run Park Stream Bank Erosion:** *LSSE completing surveys. LSSE is finalizing permit for submission to ACCD for review and approval.*

### **Borough Grant Summary**

| <b>Project</b>               | <b>Grant Source</b> | <b>Grant Value</b> | <b>Borough Match</b> | <b>Anticipated Start Date</b>    |
|------------------------------|---------------------|--------------------|----------------------|----------------------------------|
| McLaughlin Run Park Ph. 2    | DCNR                | \$209,041.27       | \$209,041.27         | August 2020                      |
| Chartiers Street Widening    | GEDF                | \$300,000.00       | \$488,000.00         | Spring 2021<br>(PennDOT Project) |
| Bower Hill Road Storm Sewer  | GEDF                | \$100,000.00       | Overages Only        | Winter 2021                      |
| McLaughlin Run Flood Project | GEDF                | \$425,000.00       | \$12,000.00          | Fall 2020                        |
| PRP Stormwater Separators    | CFA                 | \$70,000.00        | \$70,200.00          | Summer 2021                      |
| ADA Ramps                    | CDBG                | \$20,000.00        | \$18,000.00          | Spring 2021                      |
| Inlet Replacement            | CDBG                | \$23,000.00        | \$18,000.00          | Summer/Fall 2021                 |

#### **CDBG Year 46**

*It is anticipated that the Borough will be awarded \$20,000.00 as noted in the COG's memo dated January 16, 2020. Bids were opened on November 9, 2020. Independent Enterprises, Inc. was the low bidder in the amount of \$27,422.50 as noted in letter dated November 9, 2020. COG provided notice to proceed to schedule a pre-construction meeting as noted in their memo dated March 1, 2021. Pre-construction meeting tentatively scheduled week of March 8, 2021.*

#### **CDBG Year 47**

*It is anticipated that the Borough will receive \$23,000.00 in funding for Catch Basin Replacement per Char-West memo dated January 12, 2021. Awaiting County decision.*

#### **Backflow Preventer Project-2020:**

*Work was awarded to Jet Jack, Inc. in the amount of \$117,800.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on December 10, 2020. Pre-Construction Meeting held on December 15, 2020. Notice to Proceed dated for January 4, 2021. Construction is ongoing.*

#### **ALCOSAN Phase I – Interim Consent Order and Agreement**

- *Phase I COA was issued by letter dated October 15, 2015 from PaDEP. The Phase I COA lapsed on June 1, 2018. Discussion was had at various 3RWW venues (e.g. Wet Weather Working Group, SFT/FT Subcommittee) as to the next steps (e.g. administrative extension of the Phase I COA, Phase II COA or Corrective Action Plan). 3RWW emailed guidance relative to tap availability from June 1 through December 31, 2018. PaDEP required an interim Corrective Action Plan (CAP). PaDEP approved the Interim CAP extension until December 31, 2020. We expect 3RWW will be scheduling a meeting to roll out the draft Phase II COA to solicitors and managers within the next few weeks. **The ALCOSAN Municipal Information Request Response was submitted to ALCOSAN February 25, 2021.***
- *Regionalization: ALCOSAN issued a report to the municipalities pertaining to multi-municipal trunk sewers repairs that they are requesting the municipalities make prior to transfer. ALCOSAN issued the Draft form of Transfer Agreement to the municipalities by letter dated December 13, 2018. ALCOSAN scheduled a series of outreach meetings for Manager's and Elected Officials. ALCOSAN provided the POC defect reports for the regionalization sewers. LSSE to review repairs required and develop repair scope in conjunction with O&M repairs program. Regionalization repairs have been programmed into Year 1 of the O&M Repairs Program. ALCOSAN held a system-wide Regionalization update meeting on January 25, 2021. Over the next several months, ALCOSAN will be meeting with individual municipalities to discuss interest level, status, agreement comments, etc. LSSE to draft an SOA for Engineering Services related to the CCTV and MHPS programs for 2021. **No Change.***

- GROW Grant Application:
    - *GROW Cycle 5 has started. Letters of Interest packages are due to ALCOSAN by March 31, 2020. LOI rejected for GROW Cycle 5 on June 1, 2020. ALCOSAN requested we meet with them in the Fall to discuss the potential for this project for next cycle. LSSE met with ALCOSAN November 13, 2020 to discuss Year 1 O&M Repairs project which includes:*
      - New York Street Sanitary Sewer Realignment
      - Sanitary Sewer Lining previously planned tributary to McLaughlin Run
      - Regionalization Repair Scope
- LSSE has started drafting the LOI which is due to ALCOSAN by March 31, 2021.**

#### **Miscellaneous Items**

- **Municipal Building Hardening Evaluation:** *LSSE and Steve Paxton, Architect reviewed the municipal building with staff and the police department. The plans and preliminary estimates of probable construction costs have been provided to the Borough for review and discussion. Awaiting Borough direction.*
- **Municipal Building Roof Replacement:** *LSSE scheduling meeting with roofing supplier to review the roof and confirm minimum construction standards. LSSE issued RFPs for Environmental Assessments on January 26, 2021. Proposals are due February 3, 2021; LSSE to provide summary memo to Borough. LSSE to schedule roof walkthrough with Carlisle representative. Environmental Assessment was completed by AGX, Inc.; awaiting report. Field review held with Carlisle; awaiting specifications from Carlisle to finalize bid documents.*