



Bridgeville Borough

Meet me at the bridge

www.bridgevilleboro.com

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Bridgeville, PA 15017-2379
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BOROUGH MANAGER'S REPORT

TO: Borough Council and Mayor
FROM: Joe Kauer, Borough Manager
DATE: April 7, 2021
RE: **Monthly Report for April 2021**

Members of Council and Mayor,

Below is a summary of noteworthy Borough affairs and projects. Should you have any questions or concerns, please do not hesitate to ask.

CAPITAL PROJECTS:

- See attached detailed Project Update Log. Updates for the month are noted in red font.

ADMINISTRATION AND FINANCE:

- Grant Projects (Grant Log Attached):
 - Nobile Environmental Green Gifts Grant –\$10,000 awarded for the Chartiers Park Fitness Trail Project.
 - Comprehensive Plan Update- grant application completed and submitted, seeking \$37,500 for the project. Letters of support received from the School District, County, Sen. Robinson, and Rep. Ortity. Application reviewed with State Planner before submitted.
 - Active Allegheny Grant to complete the Active Transportation Plan was awarded \$22,000. Acceptance of grant and contract completed. Project RFP completed and will be on Agenda for 4/12 to authorize advertisement.
 - FEMA Baldwin Street Flood Demolition project – Italian Club voted to stay in the project. Notification sent to FEMA / PEMA to separate this structure from the original application as it undergoes historical review that may take up to one year. Decision on the eight other residential properties is to be known soon. Grant budget increased to \$1,580,901. Confirmation received if costs come in higher, we can go back to FEMA

for additional funding without the Borough being responsible for such costs.

- Act 152 Demo Grant: working on a grant application that will seek \$108,150 to demolish five blighted and condemned properties.
- ALCOSAN Grow Grant: partnered with Engineer to submit preliminary application that will line 5,200 LF of sanitary sewers and 200 LF of sewer realignment. Project estimated to cost \$570,000, grant to fund 85% (\$484,500), Borough match from the Sewer Fund would be \$85,500.
- Insurance Claims / Matters:
 - Public Officials Liability Insurance Policy renewed as of 3/31 - \$7,105 (within budget, no changes.)
 - Police Professional Liability – renewal application completed and submitted.
 - Workers Compensation Claims:
 - Firefighter fell at the station on 3/5, treated at the ER.
 - Public Works Employee fell, reported only – no treatment.
- New resident packets sent to all new home buyers for the prior month, information based off real estate transfer records.
- Right to Know Requests (3) – copies of submitted ethics statements, 2020 wage information and request for Comprehensive Plan proposals was denied.
- I-79 Toll Road, partnered with our neighboring municipalities, sought their support to adopt similar opposition Resolutions and sent a joint cover letter to the Governor, Secretary of Transportation, Congressmen, Senators, PENNDOT and other state officials. Provided copies of this packet to the Chamber of Commerce, media and posted to our website.
- Quarterly Update (mini newsletter) – updated the format, drafted, printed and to be mailed out with April's trash bills. It will also be posted on the website and copies passed out around town.
- PSAB Training – participated in a webinar on Stimulus Funding on 3/30/21.
- Sewer Billing: there was an issue with the mail delaying delivery of February's sewer bills. Many residents received their March bills before ever receiving February's. Coordinated with Jordan Tax to waive any late fees and charges. Jordan is working on the issue with the Postal Service.
- Delinquent Garbage Accounts – nine (9) accounts with high balances have been provided with final notices that their properties will be liened and civil judgements will be filed if they do not get on a payment plan or make their accounts current by the end of April.

CODE ENFORCEMENT / ZONING / PLANNING:

- Detailed Zoning / Code Enforcement report attached summarizing complaints, permits and affairs.
- Attended Planning Commission meeting on 3/22/21.

PUBLIC WORKS:

- Trash / Recycling Collections:
 - Complaints are being monitored and I talk to their Route Supervisor each Friday to coordinate any issues. Excluding issues that were beyond their control with severe windstorms in March, complaints are down.

- Chartiers Street / Rt. 50 Bridge Replacement Project – PENNDOT had their bid opening on 3/18/21, contract awarded to Joseph Fay Co., utility relocation work to start this summer.
- Handicap Ramps on Station and Murray were installed last month, funded by a CDBG grant. Yard restoration work is still outstanding.
- 2021 Road Program was bid last month, bid opening was on 4/5. Youngblood Paving was the lowest bidder and within our budget to award base bid and add alternate work on Church Street and at McLaughlin Run Park.
- Multi-Municipal Sanitary Sewer (Bridgeville, USC, Bethel Park) participated in a meeting with Three Rivers Wet Weather and ALCOSAN on 3/17 as ALCOSAN is considering taking ownership of the line. Locations of a storage tank for upstream flow is being considered in Upper St. Clair.
- Backflow Preventor Phase 4 Project: Engineer submitted application to PENNDOT for HOPs and will be putting project out to bid soon.
- DPW started work on the new welcome signs. They completed sign relocation in areas to clean up clutter and stated to install posts. Welcome signs to be up within the month.
- Working with the Engineer to prepare a presentable plan and cost estimate to seek and lobby for federal stimulus funds for the long-term flood projects.

PUBLIC SAFETY:

- Emergency Operations Plan – updates completed and reviewed with EMA Coordinator. Plan updates ready for adoption and will be on Agenda for 4/12/21.
- Firefighter Local Earned Income Tax Credit – processed credits with Jordan Tax.
- Assisted the Mayor with the Proclamation to recognize the citizens who rescued a neighbor from a burning home.

PARKS AND RECREATION:

- American Legion has cancelled this year's Memorial Day Parade due to the pandemic.
- New picnic tables for the new shelters at McLaughlin Run Park received.
- DPW has been very active with our maintenance plan projects to improve the parks. Work recently completed has been painting of the dugouts, restroom buildings, benches and concession stands. Playgrounds have all been dug out and 150 yards of new mulch added, basketball courts repainted, and new nets installed. Swing chains and seats have been replaced. Ballfields have been all cleaned up and made ready for the season. Water to parks to be turned on within the week.
- Insurance Claim work to repair the fence and lighting at Chartiers Park that was damaged by a fallen tree have all been completed.
- Soccer Field Permit issued for the spring season to Beadling Soccer.

Respectfully submitted,



Joseph Kauer, ICMA-CM
Borough Manager



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ZONING / CODE ENFORCEMENT REPORT

FOR THE MONTH OF APRIL 2021

Covering the Period of March 3, 2021 – April 6, 2021

**SUBMITTED BY JOE KAUER, BOROUGH MANAGER / ZONING OFFICER
APRIL 6, 2021**

BUILDING / ELECTRICAL PERMITS ISSUED:

- 1443 Bower Hill Road Replacement of two main structural support beams.
- 643 Elm St. New rear deck

DEMOLITION PERMITS ISSUED:

- 456 Washington Ave. Demolition of rear metal drive up canopy

CONDEMNATION NOTICES ISSUED:

- 145 Liberty Street New owner / reissuance of 8/19/20 Condemnation.

STOP WORK ORDERS ISSUED:

OCCUPANCY PERMITS:

- 621 McLaughlin Run Road Fully Cocked Ammo, LLC – Light Manufacturing per Conditional Use Permit.

GRADING PERMITS:

ZONING COMPLIANCE PERMITS ISSUED:

- 1255 Liberty St. 4' Fence in Front Yard
- 663 Elm St. 6' Fence in Side / Rear Yard

PROPERTY MAINTENANCE / ZONING VIOLATION NOTICES SENT (FIRST LETTERS):

- 625 Washington Ave. Litter / Loose Trash needs picked up
- 238 Ramsey Ave. Structure in Disrepair – Garage Door Missing / Defective Building Components
- 121 May Ave. Broken Front Window needs repaired / replaced
- 180 Calvert St. Expired & Inoperative Vehicle in Front Driveway
- 345 Washington Ave. Peeling Paint and Improperly Stored Trash
- 62 Garden St. Construction materials and trash improperly accumulated and stored.
- 208 Liberty St. Construction materials and trash improperly accumulated and stored.

- 1319 Terrace St. Broken / Boarded Front Window, construction materials on porch and missing address.
- 1310 Terrace St. Excessive amounts of trash / debris improperly stored in rear yard and rear porch.
- 722 Mill St. Loose Trash / Lack of General Maintenance
- 259 Ramsey Ave. Tires Stored on Front Sidewalk
- McLaughlin Run Rd (vacant lot) Unsanitary and Unsafe Conditions / Zoning Use not permitted, Storage and Sale of Firewood and Pallets
- Baldwin St. Parking Lot across from 602 Baldwin – Illegal business signage on parked vehicles
- 1110 Harding St. TV and construction materials in front yard
- 261 Ramsey Ave. Fallen Corner Retaining Wall

UNRESOLVED PROPERTY MAINTENANCE ISSUES (FINAL NOTICES):

- 293 Prestley Rd. Lack of general maintenance, peeling paint, high weeds (final notice sent 3/10/21)
- 323 St. Clair St. Trash / Loose Debris improperly stored (final notice sent 3/10/21)
- 215 Patterson Ave. Trash / building materials improperly stored – out for pickup. (final notice sent 3/10/21)
- 917 Laurel St. Storm Drainage onto neighbor's property and trash / junk (final notice sent 3/18/21)
- 793 Bower Hill Rd. Trash / furniture in rear yard (final notice sent 3/18/21)
- 910 Laurel St. Junk and trash strewn about property (final notice sent 4/6/21)
- 730 Bank St. Failing structural members (stairs) and junk / trash on porch (final notice sent 4/6/21)
- 1380 Missouri Ave. TVs / Monitors and building materials stored in driveway (final notice sent 4/6/21)

BLIGHT REMOVAL / DEMO STATUS (PROPERTIES WILL REMAIN UNTIL DEMOLISHED):

1. 105 Prestley Road
 - Condemnation in place
 - 7/31/20: Demo Grant submitted to PA Blight Program
 - 8/28/20: Demo Grant preapplication submitted to CDBG.
 - 11/9/20: Full CDBG application submitted to CDBG.
 - 3/19/21: Act 152 County Demo Grant application completed and submitted.
2. 146 Liberty Street
 - Condemnation in place
 - 7/31/20: Demo Grant submitted to PA Blight Program
 - 8/28/20: Demo Grant preapplication submitted to CDBG.
 - 11/9/20: Full CDBG application submitted to CDBG.
 - 3/19/21: Act 152 County Demo Grant application completed and submitted.
3. 145 Liberty Street
 - Condemnation in place (secured 8/27/20)
 - 7/31/20: Demo Grant submitted to PA Blight Program

8/28/20: Demo Grant preapplication submitted to CDBG.
 11/9/20: Full CDBG application submitted to CDBG.
 2/3/21: New owner acquired property.
 3/2/21: Updated / renewed condemnation order issued.
 3/16/21: Met with new owner at the site with the Building Inspector. Owner plans to rehab home, they are to submit Building Permit application, plans and contractor's agreement within the month.
 3/30/21: Act 152 County Demo Grant application completed and submitted.

4. 1364 Terrace Street

Condemnation in place (2/12/20)
 7/31/20: Demo Grant submitted to PA Blight Program
 3/19/21: Act 152 County Demo Grant application completed and submitted.

5. 917 Laurel Street

Condemnation in place
 7/31/20: Demo Grant submitted to PA Blight Program
 3/16/21: Building Inspector inspected the property, demolition not warranted. Code notice sent to the property owner to address property maintenance issues.

6. 671 Baldwin Street

Condemned – 6/26/2018
 Need to file for demolition grant.
 3/18/21: Phone call to property owner to see if interested to raze property under Act 152 grant project. Waiting on call back.
 3/30/21: Property owner desires to seek County funding to demolish and agrees to participate. Act 152 County Demo Grant application completed and submitted.

7. 781 Bower Hill Road

Condemned – 8/15/2013
 Property transferred ownership 2016.
 9/14/20: Request for Intentions for Property sent to new owner.
 10/28/20: Owner cleaned up outside of home, making interior repairs and is actively trying to sell the house.

Baldwin Street Area – FEMA Hazard Mitigation Grant – Demolition of Flood Prone Properties (application pending)

- 521 Baldwin Street
- 529 Baldwin Street
- 606 Baldwin Street

- 607 Baldwin Street
- 608 Baldwin Street
- 619 Baldwin Street
- 646-648 Baldwin Street
- 404 Margaret Street
- 414 Margaret Street
- 415 Margaret Street

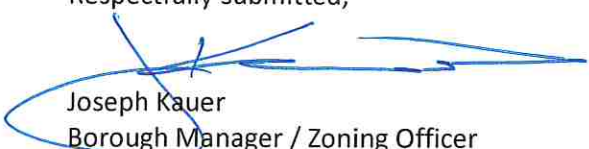
SHERIFF SALE PROPERTIES:

CITATIONS ISSUED AT DISTRICT COURT:

DISTRICT COURT / ZONING HEARINGS:

- 3/31/21 – 230 St. Clair St. (High Grass and Gutters Falling off House,) Disposition: Judge dismissed the case as all violations have been abated.

Respectfully submitted,



Joseph Kauer
Borough Manager / Zoning Officer

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
ADA Curb Ramp Project	Partially Completed	<p>ADA Compliant Curb Ramps throughout 5 intersections of the Borough. 9/8: COG to put out to bid soon. Engineer bidding as Station at Chess as primary bid, with alternate bid being Murray at Chess. Engineer informed me that the Borough match may be around \$8,000. 12/9: Bids opened, lowest bid for base and alternate bid was from Independent Enterprises. With selecting both bids, Borough match would be \$775. Two intersections will be improved: Chess @ Station and Murray @ Shady. Recommendation will be on Agenda for consideration so we can advise the COG to proceed. 1/6: Waiting for COG to award contract. 3/2: Preconstruction meeting to be held on 3/9, project ready to proceed with construction. 4/7: concrete work completed, yard restoration and payment outstanding.</p>	\$38,775.00	\$38,000.00	\$775.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
Backflow Phase 3	Partially Completed	<p>17 surveys were returned. Information given to Engineer 7/22/20. 9/8: Engineer submitted to PENNDOT HOP Permit application. One last house at 710 McLaughlin Run being added to the project. 9/28: out to bid, opening on 10/8. 11/4: Waiting on contractor (Jet Jack) to sign contracts. 12/9: Agreements sent to all participating property owners, waiting on 2 responses. 1/6: contractor plans to start work mid-January, 2021. 3/2/21: work underway. 4/7: all backflow devices installed, concrete and yard restorations completed. Asphalt restoration work and payment outstanding.</p>	\$117,800.00	N/A	\$117,800.00
Blight Removal Project	Pending	<p>DCED Blight Remediation Program Application submitted 7/30/20. Seeking funding to Demo: 105 Prestley, 146 Liberty, 1364 Terrace St., 917 Laurel St.</p>	\$82,800.00		\$8,280.00

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Bower Hill Stormwater	Partially Completed	Letters sent to utilities (gas, phone, elec., water, cable, sewage) to mark location of facilities. County Environmental Review Completed. Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: currently out to bid, contract planned to be awarded at Oct. Council Meeting. 11/4: Waiting on contractor (Jet Jack) to sign contract. 1/6: Contractor planning to start work mid-January. 2/2/21: construction complete, paving and yard restoration outstanding until spring. 4/7: asphalt restoration and payment outstanding.	\$89,860.00	\$100,000.00	\$0.00
Chartiers Park Streambank Stabilization Project	Pending	Resolution approved by Council for DCNR Grant. Total requested \$690,201. Borough will be responsible for 50%. - in process of applying for grant through Greenways Trails and Rec. Grant Due 7/31/2020 . 9/28/20: DCNR Grant not awarded / DCED grant still pending. 12/9: Financial documents sent to DCED upon request as they are currently reviewing the application.	\$690,201.00	TBD	\$345,100.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
Chartiers St. & Bridge Widening Project	Under contract	<p>9/8: PENNDOT has informed me that they plan to bid the project in December 2020, with construction in 2021. GEDF grant extension sought with the County and also made a request that all of the \$300,000 grant can be used for new construction. Previously \$60,000 was dedicated for engineering and survey. 9/28: County Contract Extension Approved. 3/2: PENNDOT project is currently out to bid, opening scheduled for 3/11.</p> <p>4/7: PENNDOT awarded contract to Joseph Fay Co. They are to start utility relocation work this summer.</p>	\$788,000.00	\$300,000.00	\$488,000.00
Gravel Bar Removal Chartiers Back Channel	Underway	<p>Back Channel at <u>PAINTERS RUN</u>- 9/8: DEP and County permits received. DPW to start work in the spring. 4/7: DPW started work removed the large gravel bar in early April.</p>	n/a	n/a	n/a

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
McLaughlin Hazard Mitigation Project	Under construction	<p>Permits have been received to move forward. Engineers prepared bid documents. Waiting on County to send agreement so we can proceed to bid. Once received all GEDF projects will be ready to bid. 9/8: Contracts received and Resolution authorizing execution will be on the September Agenda. After contracts returned, Prebid meeting with County to be scheduled. 9/28: Out to bid, award planned for Oct. Meeting. 11/4: Contractor mobilized and started work. Earth work to be completed by early December, 1,200 truck loads. 12/9: majority of hauling out dirt completed. Crews planning to install trash racks this month. 1/6: Work majority complete, field needs seeded and dressed up in the spring. 2/2/21: Manager was able to get \$44,000 in GEDF grant funds to repave trail from field to parking lot completed. Engineer is getting a quote from the contractor to complete this work as part of the current LM&R project. 3/2: Change Order 2 for the parking lot work on March Agenda. 4/7: Parking lot base repairs completed, contractor to be back this month to roll, fix dips and seed the field again.</p>	\$273,500.00	\$425,000.00	\$0.00

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
McLaughlin Park LWCF Grant - Park Improvement Project	Under construction	Sciaretti Site Development & Paving Co., Inc. was low bidder - 9/8: Construction started, moving fast. Working with Engineer to coordinate with lowering of the ballfield project. Also secured COSTARS price proposal for two picnic shelters to go on the new slabs. DPW Maintenance Plan for the park created and reviewed with the crew. 10/6: work is ongoing. 11/4 - work continues, paving of topcoat of wearing course of asphalt to be done in the spring so its not damaged by the trucks doing the field flood project. 12/9: paving work still outstanding, weather dependent. Base repairs will be needed due to truck damage. 1/6: Change order being discussed to extend contract extension to June.	\$423,000.00	\$211,500.00	\$211,500.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
FEMA Hazard Mitigation Grant Application	Pending	Demolition of 9 single family homes and 2 apartment buildings on Baldwin Street. Federal gov't. will purchase homes at market value prior to flood damage. - 9/3/20: FEMA reported project is in review - waiting on funding decision. 2/2/21: Historical review of Italian Club is in review and last thing necessary to finalize consideration of our application. 3/2/21: Sought final decision of Italian Club if they want to participate for the club building. Application progressing, change of contact Resolution on March Agenda. 4/7: Italian Club voted to continue with demolition of the club. Separated this building from the base application while it undergoes historical review. A decision on the demolition of the residential properties should be known soon.	\$1,580,901.00	TBD	\$0.00
Storm Sewer Separators (4) / PA Small Sewer Grant	In-Design	Project includes 4 stormwater separators within the Borough along with a street sweeper/vactor truck able to catch and measure to meet requirements of our MS4 Permit. 9/8: \$70,000 grant received for the four separators only, our match is \$70,200 that is now included in the 2021 Capital Project Budget. 9/28: DCED contract in place. 1/6/21: Engineer working on survey and spec work to start the project.	\$142,000.00	\$70,000.00	\$72,000.00

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Municipal Bldg. Safety Project		Will work with Admin/Engineers with lay out/cost. Meeting held with engineer/Architect on JUNE 25th. 9/8: Engineer's preliminary design and estimate received - cost is almost \$400,000. Shared with Council - recommend phasing aspects of the project.			
McLaughlin Ballfield	FUTURE PROJECT - after mitigation is completed.	Will meet with Parks/Rec and engineer to determine design. Should submit a DCNR Grant.			
JANE WAY ACCESS PROJECT	Active / Funded	9/8: Included in the McLaughlin Run GEDF Flood Project. Easement documents completed, I met with the owner of Beer Warehouse, reviewed the project and I'm waiting on him to sign the easement document. 10/1: project out to bid, award planned for Oct. Mtg. 11/4: Contract preconstruction meeting had, stop logs and backflow preventor are on back order. Work to be done possibly in February 2021. Bean Easement in place and they have been updated. 3/2: Stop Logs are still on back order preventing the project from starting.	\$106,811.00	\$106,811.00	\$0.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
Werner Avenue Retaining Wall	At Railroad for Review	GEDF Grant applied to fund recently. Waiting on decision. 11/4: 2nd GEDF application denied (notice received) Funding in place through 2020 Loan. Engineer to prepare estimate for engineering work necessary to design and bid project. 12/9: Geotechnical engineering work necessary, authorization on December Agenda. 1/6: Geotechnical work underway (needed for design.) 3/2: Engineer working on seeking Railroad review / approval. 4/6: Plans sent to Railroad for their review to build the wall on their property.	\$374,500.00	\$0.00	\$374,500.00
Green Light Go Grant	Applied	State delayed program due to Covid-19.	\$152,800.00	\$122,200.00	\$30,600.00
Chartiers Street Landslide Repairs	PENNDOT PROJECT	2024 Construction (\$2.5 million) PENNDOT started design, field scoping meeting held 8/5/20. 9/8: meeting information shared with Council. A request for a public meeting to inform the citizens was relayed onto PENNDOT.			\$0.00
CDBG Yr. 47 - Catch basin Replacements	Awarded	CDBG grant submitted to reconstruct five brick catch basins on Darby Way and Station Street, replacing them with precast concrete. 11/4: County completed initial review of preapplication and sought full application. Full application completed. 2/2: Partial funding received in the amount of \$23,000.	\$41,000.00	\$23,000.00	\$10,250.00

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
CDBG Yr. 47 - Demolitions	Pending	CDBG grant submitted to demolish:145 Liberty, 146 Liberty and 105 Prestley Rd. 11/4: County completed initial review of preapplication and sought full application. Full application completed.	\$71,300.00		
Gravel Bar Removal Chartiers Back Channel at McLaughlin Run	Pending	Engineer authorization to complete engineering work for DEP permit received. 10/1: Engineer given approval to proceed.	\$13,000.00	TBD	\$13,000.00
Police Sally Port Floor	Completed	1/6: concrete work completed, cracks found and engineer informed. Sealant to be applied to address. DPW painting the garage, repaired lighting and is to install cabinetry next week. Project to be finished by 1/15. 1/20/21 - complete and PD moved equipment back in.	\$20,500.00	\$0.00	\$20,500.00
McLaughlin Park Stream Bank Erosion Repairs	Design	1/6: engineer working on design needed for DEP permit	\$50,000.00		
Backflow Preventor Phase 4	Design / Survey	25 properties identified, continuing up McLaughlin Run Road. Surveys returning - second survey requests to go out by middle of month. 17 responses received, on Agenda to authorize Engineer to prepare plans and advertise for bids. 4/7: Engineer applied for PENNDOT HOPs, to be put out to bid soon.			

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Borough Building Roof Replacement	Design	1/6: Engineer working on design to put project out to bid. 3/2: Specifications prepared, asbestos review completed, waiting on results to go to bid or go through costars if that is possible.			
Chartiers Park Security Cameras	Completed	10 cameras installed and running. Additional ordered as requested by PD and installed.	\$11,500.00	\$0.00	\$11,500.00
Comprehensive Plan Update	Ongoing	RFP advertised, 6 proposals received on 2/1, PC and Council provided with copies, Committee to meet to review, Manager working on Grant application to fund half of project costs. 4/7: Grant application submitted, letters of support received from the School District, County, Sen. Robinson and Rep. Ortity.	\$75,000.00	\$37,500.00	\$37,500.00
2021 Road Program	Ready to Award	Road Committee selected the remaining sections of Terrace Street, Calvert Street and the section of Church Street behind Bethany Church as an alternate. Specifications completed and to be advertised this month. 4/7: Bid opening was on 4/5. Lowest bidder was Youngblood Paving at \$158,125.75 for all base and alternate work. Also bid to repave MLR Trail received at \$24,455.	\$158,125.75	\$0.00	\$158,125.75

Borough of Bridgeville

Grant Log - Kauer

<u>Date Submitted</u>	<u>Agency</u>	<u>Project</u>	<u>Request</u>	<u>Match</u>	<u>Total</u>	<u>Status</u>	<u>Award Amount</u>
7/31/2020	DCED	Blight Removal Project	\$ 74,520.00	\$ 8,280.00	\$ 82,800.00	Pending	\$ -
8/14/2020	County	CARES Act - Pandemic Support	\$ 125,000.00	\$ -	\$ 125,000.00	Awarded	\$ 125,000.00
8/26/2020	CDBG	Demo of three homes	\$ 71,300.00		\$ 71,300.00	Pending	\$ -
8/26/2020	CDBG	Catch basin Replacements on Station and Darby	\$ 30,750.00	\$ 10,250.00	\$ 41,000.00	Awarded	\$ 23,000.00
9/14/2020	DEP	2020 Household Waste Collection Event	\$ 1,338.38	\$ 1,338.38	\$ 1,338.38	Awarded	\$ 1,338.38
11/10/2020	County	Bridgeville Active Transporation Plan	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	Awarded	\$ 22,000.00
2/8/2021	County	Chartiers Park Exercise Trail	\$ 250,000.00	\$ 50,000.00	\$ 300,000.00	Pending	\$ -
2/22/2021	Noble Env.	Chartiers Park Exercise Trail	\$ 10,000.00		\$ 10,000.00	Awarded	\$ 10,000.00
3/8/2021	DCED	Comprehensive Plan Update	\$ 37,500.00	\$ 37,500.00	\$ 75,000.00	Pending	\$ -
4/6/2021	County	Act 152 Residential Demolitions - 5 homes	\$ 108,150.00	\$ 10,300.00	\$ 118,450.00	Pending	\$ -
4/6/2021	FEMA	Baldwin St. Residential Flood Demos	\$ 1,201,701.00	\$ -	\$ 1,201,701.00	Pending	\$ -
4/6/2021	FEMA	Italian Club Commerical Flood Demo	\$ 379,200.00	\$ -	\$ 379,200.00	Pending	\$ -
4/6/2021	ALCOSAN	Sanitary Sewer Lining and Realignment	\$ 484,500.00	\$ 85,500.00	\$ 570,000.00	Pending	\$ -
Running Totals:			\$ 2,818,959.38	\$ 208,168.38	\$ 3,025,789.38		\$ 181,338.38

Updated: 4/6/2021



Bridgeville Borough

Meet me at the bridge

www.bridgevilleboro.com

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Fax: 412.257.8854

DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS COMMITTEE: Nino Petrocelli Sr., Joe Colosimo, Bruce Ghelarducci

Bill Bott, Foreman, Joe Kauer, Borough Manager

MONTHLY REPORT – APRIL 2021

- Street Sweeping for the season started on April 6th. Schedule and route posted on Borough website and available at the Borough Office front counter.
- Brush Grinding started April 6th and runs through April 30th.
- Business District Maintenance:
 - All flowerbeds have been weeded and mulched.
- Dredging of the Chartiers Creek Back Channel began removing a large sandbar at Painters Run Creek.
- Borough Building Maintenance:
 - Replaced cove base in rear hallways after the floors were waxed on March 31st.
 - Mulched front flower beds.
- Equipment Maintenance:
 - Truck 3: transmission lines repaired.
 - All tractors and lawnmowers serviced for the spring season.
 - Truck 7: power steering pump replaced.
 - Truck 1: batteries replaced.
 - Police car serviced and seat back in Car 3 replaced.
- Repaired catchbasins on Mill, Cook School and McLaughlin Run Road
- Vactor Truck Cleaning of Sanitary Sewer Lines were completed the week of March 15th.
- Park Maintenance:
 - Water to all parks to be re-established the week of April 12th.
 - Chartiers Park:
 - Playgrounds have been dugout, weeds removed, and new playground mulch added.
 - Swing seats and chains replaced.
 - Ballfields have been prepared, dragged, and sprayed for the season.
 - Restroom building has been repainted.
 - Trimmed trees
 - McLaughlin Run Park:
 - Playgrounds have been dugout, weeds removed, and new playground mulch added.
 - Swing seats and chains replaced.
 - Basketball Court repainted and new nets put up.
 - Crew removed Graffiti from new shelter, trash cans and new concrete in the park.
 - Cook School Park:
 - Playgrounds have been dugout, weeds removed, and new playground mulch added.
 - Swing seats and chains replaced.
 - Ballfield has been prepared, dragged and sprayed for the season.
 - Basketball Court repainted and new nets put up.
 - Restroom Building Doors, Dugouts and Benches repainted
 - Light switches in restrooms upgraded to automatic sensors.

- Sign Maintenance – replaced damaged signs, straightened poles, refaced faded stop signs and added missing speed limit signs throughout town.
 - Crew started to install the posts for the new welcome signs.
- Ongoing maintenance has been dedicated to filling potholes and repairs to multiple streets and alleys.
- Crew sanitizes the Borough office and lobby each morning.
- Crew picked up litter around town after recent windstorms.
- Cleaned catch basins and swales throughout town on rainy days.
- Foreman responded, marked, and reported multiple PA-One Call requests.

#



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MEMO

TO: Bridgeville Borough Council DATE: April 7, 2021
FROM: Kevin A. Brett, P.E. S. O. No.: 0523-01
SUBJECT: **April 12, 2021 Meeting** cc: Joseph Kauer, Borough
 Engineering Items Manager

Following is a summary of the engineering work performed or authorized since the last meeting:

Developments

- None this month.

Bonds

- None this month.

MS4:

- *LSSE submitted Annual Progress Report to PaDEP on September 30, 2019. Outfall screening has been completed; summary memo transmitted to Borough on June 30, 2020. LSSE submitted the Annual Progress Report on September 30, 2020. LSSE to meet with Staff to review PRP Plan to lessen required maintenance for PRP compliance and review Borough MS4 files in preparation of DEP Inspection.*
- **Stormwater Separators:** *LSSE completed surveys. LSSE preparing bid documents and final design plans. Project to be bid in advance of May meeting.*

Public Works Projects:

- **2021 Roadway Improvements:** Bids were opened on April 5, 2021. Youngblood Paving, Inc. was the apparent low bidder; paving bids noted below:

BASE BID - \$139,671.00:

- Calvert Street (Eisner Avenue to Chess Street)
- Terrace Street (Short Street to Union Street)

ADD ALTERNATES:

- **Add Alternate No. 1 – Church Street - \$18,454.75**
 - **Add Alternate No. 2 – McLaughlin Park Trail - \$24,455.30**
 - **Add Alternate No. 3 – McLaughlin Park Parking Lot - \$75,012.50**
-
- **Jane Way Access Project (GEDF Grant, awarded amount of \$425,000.00, part of flood mitigation projects):** *Bids were opened on October 8, 2020. Work was awarded to Brentzel Excavation, LLC in the amount of \$106,811.00 as noted in letter dated October 14, 2020. The pre-construction conference was held on October 27, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. Shop drawings have been reviewed. Contractor awaiting shipment of materials prior to the start of work supplier indicated material back order a minimum of 7 weeks out as of the week of February 22, 2021. Delivery expected in late April - early May.*
 - **McLaughlin Run Flood Control:** *LSSE received a copy of U. S. Department of the Army Corps of Engineers Hydraulic Model (HEC-RAS Modeling Software Forms) and are currently reviewing options presented in study to reduce flooding. LSSE is developing the conceptual model that will eliminate the flooding along the length of McLaughlin Run. LSSE has presented preliminary findings to Borough Staff and has presented the proposed alternatives to Planning Commission. LSSE evaluating two additional options at the request of the Planning Commission. Ongoing.*
 - **McLaughlin Run Park Flood Improvement Project (GEDF Grant, awarded amount of \$425,000.00):** *DEP issued the permit on May 28, 2020. NPDES Permit issued June 4, 2020. LSSE provided County a location map; the Environmental Review was approved by the County on July 30, 2020. Work was awarded to LM&R Excavating, LLC in the amount of \$273,500.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on November 17, 2020. LSSE transmitted Partial Payment No. 1 in the amount of \$191,452.50 as noted in letter dated December 1, 2020. As of December 8, 2020 excavation of the field area is complete. Contractor in the process of spreading topsoil and preparing to install the trash rack week of December 7, 2020. LSSE transmitted Change Order No. 1 to the Contractor for execution on December 18, 2020; this change order was prepared to extend the time of completion to spring to allow for time to establish a uniform vegetative cover. LSSE transmitted Partial Payment No. 2 in the amount of \$45,697.50 as noted in letter dated December 21, 2020. LSSE transmitted Change Order No. 2 to the Borough for execution on February 24, 2021; this change order was prepared to adjust the Contract amount to reflect additional work requested by the Borough and address unforeseen circumstances to re-establish the parking lot subbase. Contractor has placed stone in parking lot area and prepped it for paving. LSSE is scheduling the proof roll of the parking lot. LSSE met with the Contractor and reviewed the field area. Contractor to smooth out the high areas and place the final seeding.*
 - **McLaughlin Run Park Phase II:** *Work was awarded to Sciarretti Site Development & Paving Co., Inc. in the amount of \$418,082.54 (Base Bid and Add Alternate No. 2) as noted in letter dated July 22, 2020. LSSE transmitted Change Order No. 1 to Borough for execution on October 8, 2020; this Change Order was prepared to adjust contract amount to install 8' long guiderail posts along the stream bank. LSSE transmitted Change Order No. 2 to the Borough for execution on November 18, 2020; this Change Order was*

*prepared to adjust contract amount for additional earthwork. LSSE transmitted Change Order No. 3 to the Borough for execution on November 24, 2020; this change order was prepared to extend time of completion due to delays from The Gateway Engineers, Inc. LSSE transmitted Partial Payment No. 3 in the amount of \$57,895.25 as noted in letter dated December 1, 2020. LSSE transmitted Change Order No. 4 to the Contractor for execution on December 17, 2020; this change order was prepared to extend the time of completion to spring due to winter weather conditions. LSSE transmitted Change Order No. 4 to the Borough on February 2, 2021. LSSE transmitted Partial Payment No. 4 in the amount of \$32,481.54 as noted in letter dated February 12, 2021. **Proof Roll to be scheduled with both contractors.***

- **Chartiers Park Improvement Project:** *LSSE met with the Park Committee and has developed a plan and cost estimate to repave the access drive and parking lot and construct a new playground. ACCD issued Permit GP030200220-012 on June 11, 2020 to restore the eroded stream bank along Chartiers Creek. Borough submitted CITF Grant Application.*
- **Bower Hill Road Storm Sewer Improvements (GEDF Grant, awarded amount of \$100,000.00):** *Work was awarded to Jet Jack, Inc. in the amount of \$89,860.00 as noted in letter dated October 14, 2020. Notice to Proceed dated for January 4, 2021. LSSE requested time extension for HOP. LSSE transmitted Change Order No. 1 to the Borough for execution; this change order was prepared to adjust Contract amount based on realignment of the storm sewer due to an unforeseen conflict (increase of \$5,480.07). Storm sewer improvements have been completed; pavement restoration to be completed in spring.*
- **Werner Avenue:** *LSSE has been in contact with Donna Killingsworth of Genesee & Wyoming Company and has started the process to coordinate the improvements. The completed the documents were submitted to the railroad for review and to start the process of obtaining the required lease agreement on April 2, 2021.*
- **McLaughlin Run Gravel Bar Removal:** *LSSE is preparing the permit documents necessary to remove the accumulated gravel bars at the mouth of McLaughlin Run. Permit submitted on January 18, 2021. LSSE responded to ACCD review comments on April 6, 2021.*
- **Chartiers Creek Gravel Bar Removal:** *LSSE transmitted the GP 3 and GP 8 Permit application to ACCD on July 10, 2020. Public works is completing the work.*
- **McLaughlin Run Park Stream Bank Erosion:** *LSSE completed surveys. LSSE is finalizing permit for submission to ACCD for review and approval.*

Borough Grant Summary

Project	Grant Source	Grant Value	Borough Match	Anticipated Start Date
McLaughlin Run Park Ph. 2	DCNR	\$209,041.27	\$209,041.27	August 2020
Chartiers Street Widening	GEDF	\$300,000.00	\$488,000.00	Spring 2021 (PennDOT Project)

Project	Grant Source	Grant Value	Borough Match	Anticipated Start Date
Bower Hill Road Storm Sewer	GEDF	\$100,000.00	Overages Only	Winter 2021
McLaughlin Run Flood Project	GEDF	\$425,000.00	\$12,000.00	Fall 2020
PRP Stormwater Separators	CFA	\$70,000.00	\$70,200.00	Summer 2021
ADA Ramps	CDBG	\$20,000.00	\$18,000.00	Spring 2021
Inlet Replacement	CDBG	\$23,000.00	\$18,000.00	Summer/Fall 2021

CDBG Year 46

It is anticipated that the Borough will be awarded \$20,000.00 as noted in the COG's memo dated January 16, 2020. Bids were opened on November 9, 2020. Independent Enterprises, Inc. was the low bidder in the amount of \$27,422.50 as noted in letter dated November 9, 2020. COG provided notice to proceed to schedule a pre-construction meeting as noted in their memo dated March 1, 2021. Concrete work is completed. LSSE to schedule final walkthrough. Pavement restoration to be completed in spring.

CDBG Year 47

It is anticipated that the Borough will receive \$23,000.00 in funding for Catch Basin Replacement per Char-West memo dated January 12, 2021. Awaiting County decision.

Backflow Preventer Project-2020:

Work was awarded to Jet Jack, Inc. in the amount of \$117,800.00 as noted in letter dated October 14, 2020. LSSE transmitted the Contract Documents to the Borough for execution on December 10, 2020. Pre-Construction Meeting held on December 15, 2020. Notice to Proceed dated for January 4, 2021. Construction is substantially complete. Restoration work is outstanding.

Backflow Preventer Project-2021:

LSSE preparing Bid Documents for May opening. LSSE to provide advertisement.

ALCOSAN Phase I – Interim Consent Order and Agreement

- *Phase I COA was issued by letter dated October 15, 2015 from PaDEP. PaDEP approved the Interim CAP extension until June 30, 2021. The ALCOSAN Municipal Information Request Response was submitted to ALCOSAN February 25, 2021. A Phase II COA is anticipated to be released Spring 2021, which would likely include a requirement for a 10% reduction in flows incorporated into Order.*
- *Regionalization: ALCOSAN issued a report to the municipalities pertaining to multi-municipal trunk sewers repairs that they are requesting the municipalities make prior to transfer. ALCOSAN issued the Draft form of Transfer Agreement to the municipalities by letter dated December 13, 2018. ALCOSAN scheduled a series of outreach meetings for Manager's and Elected Officials. ALCOSAN*

provided the POC defect reports for the regionalization sewers. LSSE to review repairs required and develop repair scope in conjunction with O&M repairs program. Regionalization repairs have been programmed into Year 1 of the O&M Repairs Program. ALCOSAN held a system-wide Regionalization update meeting on January 25, 2021. Over the next several months, ALCOSAN will be meeting with individual municipalities to discuss interest level, status, agreement comments, etc. LSSE to draft an SOA for Engineering Services related to the CCTV and MHPS programs for 2021. No Change.

○ **GROW Grant Application:**

- *GROW Cycle 5 has started. Letters of Interest packages are due to ALCOSAN by March 31, 2020. LOI rejected for GROW Cycle 5 on June 1, 2020. ALCOSAN requested we meet with them in the Fall to discuss the potential for this project for next cycle. LSSE met with ALCOSAN November 13, 2020 to discuss Year 1 O&M Repairs project which includes:*

- *New York Street Sanitary Sewer Realignment*
- *Sanitary Sewer Lining previously planned tributary to McLaughlin Run*
- *Regionalization Repair Scope*

LSSE submitted the LOI on March 31, 2021. If invited to submit, the GROW Grant Application will be due June 30, 2021.

Miscellaneous Items

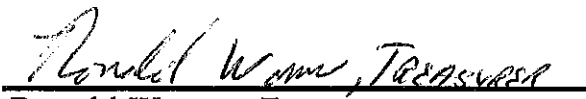
- **Municipal Building Roof Replacement:** *LSSE scheduling meeting with roofing supplier to review the roof and confirm minimum construction standards. LSSE issued RFPs for Environmental Assessments on January 26, 2021. Proposals are due February 3, 2021; LSSE to provide summary memo to Borough. LSSE to schedule roof walkthrough with Carlisle representative. Environmental Assessment was completed by AGX, Inc.; awaiting report. Field review held with Carlisle; awaiting specifications from Carlisle to finalize bid documents. LSSE received CoStars quote from S&N Industries, LLC. LSSE to review and provide recommendation to Borough.*

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2021

BRENTWOOD BANK

ACCOUNT BALANCES AS PER BANK STATEMENTS DATED FEBRUARY 28, 2021

GENERAL FUND	\$1,418,183.65
SANITARY SEWER FUND	\$1,305,392.45
GARBAGE FUND	\$99,931.40
PAYROLL FUND	\$13,069.85
CAPITAL IMPROVEMENTS FUND	\$1,559,515.55
LIQUID FUELS FUND	\$71,885.91
UTILITY FUND	\$241.81
RELIEF FUND	\$2,208.68
ANNE BAUMGARTEN CHILDREN'S SAFETY FUND	\$1,555.01



Ronald Womer, Treasurer

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2021

BRENTWOOD BANK

RECONCILIATION OF GENERAL FUND

Bank Balance	2/1/2021	\$1,537,601.23
Deposits	\$215,447.77	
Interest Earned	<u>\$57.13</u>	
Total Deposits and Other Credits		<u>\$215,504.90</u>
TOTAL		\$1,753,106.13
Less Checks Paid and other Debits	\$334,922.48	
TOTAL		\$1,418,183.65
Less Outstanding Checks and other Debits	\$11,117.80	

GENERAL FUND ACCOUNT BALANCE 2/28/2021 **\$1,407,065.85**

Approved by Treasurer:

Row 3/19/21

RECONCILIATION OF SANITARY SEWER FUND

Bank Balance	2/1/2021	\$1,203,878.49
Deposits	\$123,467.43	
Interest Earned	<u>\$49.74</u>	
Total Deposits and Other Credits		<u>\$123,517.17</u>
TOTAL		\$1,327,395.66
Less Checks Paid and other Debits	\$22,003.21	
TOTAL		\$1,305,392.45
Less Outstanding Checks and other Debits	\$50.00	

SEWER FUND ACCOUNT BALANCE 2/28/2021 **\$1,305,342.45**

Approved by Treasurer:

Row 3/19/21

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2021

BRENTWOOD BANK

RECONCILIATION OF GARBAGE FUND

Bank Balance	2/1/2021		\$56,691.28
Deposits		\$81,294.16	
Interest Earned		<u>\$3.19</u>	
Total Deposits and Other Credits			<u>\$81,297.35</u>
TOTAL			\$137,988.63
Less Checks Paid and other Debits		\$38,057.23	
TOTAL			\$99,931.40
Less Outstanding Checks and other Debits		\$170.34	

GARBAGE FUND ACCOUNT BALANCE 2/28/2021 **\$99,761.06**

Approved by Treasurer:

Row 3/18/21

RECONCILIATION OF PAYROLL FUND

Bank Balance	2/1/2021		\$15,099.03
Deposits		\$112,553.93	
Interest Earned		<u>\$0.73</u>	
Total Deposits and Other Credits			<u>\$112,554.66</u>
TOTAL			\$127,653.69
Less Checks Paid and other Debits		\$114,583.84	
TOTAL			\$13,069.85
Less Outstanding Checks and other Debits		\$10,051.95	

PAYROLL FUND ACCOUNT BALANCE 2/28/2021 **\$3,017.90**

Approved by Treasurer:

Row 3/19/21

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2021

BRENTWOOD BANK

RECONCILIATION OF CAPITAL IMPROVEMENTS FUND

Bank Balance	2/1/2021		\$1,623,508.94
Deposits		\$0.00	
Interest Earned		<u>\$61.15</u>	
Total Deposits and Other Credits			<u>\$61.15</u>
TOTAL			\$1,623,570.09
Less Checks Paid and other Debits		\$64,054.54	
TOTAL			\$1,559,515.55
Less Outstanding Checks and other Debits		\$0.00	

C.I. FUND ACCOUNT BALANCE	2/28/2021	\$1,559,515.55
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Approved by Treasurer:

Row 3/19/21

RECONCILIATION OF LIQUID FUELS FUND

Bank Balance	2/1/2021		\$72,142.65
Deposits		\$0.00	
Interest Earned		<u>\$2.76</u>	
Total Deposits and Other Credits			<u>\$2.76</u>
TOTAL			\$72,145.41
Less Checks Paid and other Debits		\$259.50	
TOTAL			\$71,885.91
Less Outstanding Checks and other Debits		\$0.00	

L.F. FUND ACCOUNT BALANCE	2/28/2021	\$71,885.91
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Approved by Treasurer:

Row 3/19/21

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2021

BRENTWOOD BANK

RECONCILIATION OF UTILITY FUND

Bank Balance	2/1/2021		\$241.80
Deposits		\$0.00	
Interest Earned		<u>\$0.01</u>	
Total Deposits and Other Credits			<u>\$0.01</u>
TOTAL			\$241.81
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$241.81
Less Outstanding Checks and other Debits		\$20.00	

UTILITY FUND ACCOUNT BALANCE 2/28/2021 **\$221.81**

Approved by Treasurer:

Row 3/19/21

RECONCILIATION OF FLOOD RELIEF FUND

Bank Balance	2/1/2021		\$2,208.60
Deposits		\$0.00	
Interest Earned		<u>\$0.08</u>	
Total Deposits and Other Credits			<u>\$0.08</u>
TOTAL			\$2,208.68
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$2,208.68
Less Outstanding Checks and other Debits		\$480.00	

RELIEF FUND ACCOUNT BALANCE 2/28/2021 **\$1,728.68**

Approved by Treasurer:

Row 3/19/21

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2021

BRENTWOOD BANK

RECONCILIATION OF ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance	2/1/2021		\$1,554.95
Deposits		\$0.00	
Interest Earned		<u>\$0.06</u>	
Total Deposits and Other Credits			<u>\$0.06</u>
TOTAL			\$1,555.01
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$1,555.01
Less Outstanding Checks and other Debits		\$0.00	

SAFETY FUND ACCOUNT BALANCE	2/28/2021	\$1,555.01
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Approved by Treasurer:

Now 3/19/21

Tax Collector's Monthly Report to Taxing Districts

For the Month of MARCH, 2021BRIDGEVILLE BOROUGH Taxing District

	Real Estate 2020	Interim/Other _____	Per Capita/Other _____	Other _____
A. Collections				
1. Balance Collectable - Beginning of Month	84,941.57			
2A. Additions: During the Month (*)				
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	84,941.57			
4. Less: Face Collections for the Month	8,786.45			
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	76,155.12			
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	8,786.45			
10. Plus: Penalties	815.47			
11. Less: Discounts	13.03			
12. Total Cash Collected per Column	A. 9,588.91	B.	C.	D.
13. Total Cash Collected - (12A + 12B + 12C + 12D)				9,588.91

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes			
14. Amount Remitted During the Month (*)			
Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	\$
15. Amount Paid with this Report Applicable to this Reporting Month		Transaction #	\$
16. Total Remitted This Month			\$
17. List Other Credit Adjustments (*)			
Parcel #	Name	Amount	
		Total	\$

18. Interest Earnings (if applicable) \$ _____

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Month	\$ _____
Amount Collected This Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Anne Marie Parisi Kearn 4/6/2021

Tax Collector

Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

MONTH OF: MARCH - 2021

**BRIDGEVILLE BOROUGH
TAX COLLECTOR'S MONTHLY REPORT**

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2020 CURRENT (at discount) (7-1 to 8-31)						
2020 CURRENT (at face) (9-1 to 10-31)						
2020 CURRENT (at penalty) (11-1 to 6-30)	8,786.45	13.03	815.49	9,588.91	5%	439.32
REAL ESTATE - Delinquent						
2019	3,076.43		307.65	3,384.08	5%	153.82
2018	415.00		35.00	450.00	5%	20.75
2017					5%	
TAX CERTIFICATIONS 28					10.00	280.00
TOTAL	12,277.88	13.03	1,158.14	13,422.99		893.89

Signed Anne Marie Parisi Kean

Date 4/6/2021

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of March 2021

Category	Mar-21	2021 YTD
Regular Hrs worked	1752.00	4572.00
Overtime hrs	10.00	23.00
Court Case hrs	44.00	57.00
Total Officer Hrs	1806.00	4652.00
Animal Complaints	5	10
Criminal Arrests	10	36
Criminal Charges filed	13	69
Traffic Citations	18	32
Boro Citations	6	25
Community Service	24	53
Abandoned Vehicle Reports	7	8
Calls for Service	321	934
Motorist Assisted	1	5
Warnings Issued	5	21
Patrol Miles - total	2108	5592
Traffic Accidents	8	21
Police Department Revenue Received		
Revenue Source	Mar-21	
Amusement Permits	\$9,800.00	
Boro Citation/Tickets	\$50.00	
Request for Police Reports	\$0.00	
Solicitation Permits/Others	\$0.00	
District Court 05-2-21	\$1,520.42	
Total	\$11,370.42	
Year to Date Totals	\$24,701.36	

Bridgeville Police Department		
Arrest Report for Month of: March 2021		
Indirect Criminal Contempt		1
Burglary		1
Simple Assault		1
Disorderly Conduct		1
Public Intox		2
Criminal Mischief		2
Criminal Trespass		5
Total		13

Bridgeville Police Department		
Traffic Citation Report for Month of: March 2021		
Required to be licensed		1
Driving under suspension		1
Violation of title		1
Financial responsibility required		1
Traffic control signal/device		4
STOP signs		1
Required position, turning		1
Speeding violations		6
Careless driving		1
Inspection violations		1
Total		18

Calls for Service - by UCR Code

Incidents Reported Between 03/01/2021 and 03/31/2021

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0525	UNLAWFUL ENTRY-NO FORCE-NONRES.-DAY	1			
0639	THEFT-UNDER \$50-ALL OTHER	1			
0810	SIMPLE PHYSICAL ASSAULTS	1			
1100	FRAUD	2			
1130	FLIM FLAM	1			
1150	FRAUD - CREDIT CARDS, ATM	2			
1160	FRAUD-IDENTITY THEFT	8			
1190	FRAUD-ALL OTHER(FLIM FLAM,CONFIDENCE	3			
2300	PUBLIC DRUNKENNESS	2			
2400	DISORDERLY CONDUCT	1			
2450	HARASSMENT	2			
2616	ALL OTHERS - CONTEMPT OF COURT (NON M.V)	1			
2634	ALL OTHERS-FIRE CODE (ORDINANCE VIO.)	1			
2660	TRESPASSING OF REAL PROPERTY	2			
2810	BORO ORD-#894 ABAND/JUNK VEHICLE	2			
2900	LOST/MISSING PERSONS	1			
3100	ALARMS - BUSINESS/RESIDENCE	3			
3110	ANIMAL - BARKING DOGS	1			
3113	ANIMAL - OTHER COMPLAINTS REPORTED	3			
3115	ANIMAL - PET AT LARGE	1			
3120	CASUALTY - ASSIST MEDICS / EMERGENCY	6			
3121	CASUALTY - FALLS, ETC	2			
3131	DEATHS - UNATTENDED/ILLNESS OR NATURAL	1			
3138	DISPUTE - NEIGHBOR CONFLICTS - VARIOUS	1			
3139	DISPUTE - TENANT/LANDLORD	1			
3141	DISTURBANCE - HOUSEHOLD/FAMILY	1			
3142	DISTURBANCE - PUBLIC AREA	1			
3143	DISTURBANCE - NOISE	1			
3144	DISTURBANCE - JUVENILE	2			
3145	DISTURBANCE - DISAGREEMENT -VARIED CIRC.	2			
3160	HAZARD - TRAFFIC	7			
3173	JUVENILE - CHILDLINE REFERRAL INVESTIGAT	1			
3175	SERVICE-COMMUNITY SERVICE DETAIL	24			
3181	MENTAL COMPLAINT - 302/TRANSPORT	1			
3200	PROPERTY - LOST, FOUND &/OR RECOVERED	1		1	
3203	PROPERTY - DAMAGE UNDETERMINED CAUSE	1			
3204	REPOSSESSION OF MOTOR VEHICL	2			
3205	SERVICE - UTILITY SERVICE INTERRUPTION/W	12			
3206	SERVICE- POLICE REQ. CRIM. HISTORY	3			
3207	SERVICE - REQUEST / RECORDS & BACKGROUND	3			
3209	SERVICE - CHECK WELFARE OF RESIDENT,ETC.	7			
3211	SERVICE - ASSIST OTHER AGENCY/P.D.	18			
3213	SERVICE - LOCK OUT/HOME OR VEHICLE	1			
3215	SERVICE - MOTORIST ASSIST	1			
3216	SERVICE - REQUEST FOR PATROL	2			
3217	SERVICE - ALL OTHER CALLS FOR SERVICE	1			
3225	SERVICE-BUSINESS CHECK	117			
3240	SUSPICIOUS CIRC. - OPEN DOOR/WINDOW	4			

Calls for Service - by UCR Code

Incidents Reported Between 03/01/2021 and 03/31/2021

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3241	SUSPICIOUS CIRC. - PERSON(S)	3			
3242	SUSPICIOUS CIRC. - VEHICLE(S)	2			
3243	SUSPICIOUS CIRC. - ALL OTHER	10	1		
3252	TRAFFIC COLLISION - NON/REPORTABLE	4			
3253	TRAFFIC COLLISION - LEAVING THE SCENE	2			
3254	TRAFFIC COLLISION - PROPERTY DAMAGE	2			
3259	TRAFFIC - ABANDONED VEHICLE -MVC	5			
3260	TRAFFIC - ENFORCEMENT MVC	1			
3261	TRAFFIC - FIRE SCENE ASSIST	1			
3263	TRAFFIC - PARKING	6			
3264	TRAFFIC - ALL OTHER TRAFFIC	1			
3271	WARRANT/P.F.A. SERVICE - OUTSIDE AGENCY	1			
3300	NON-CRIMINAL - MISC. NON-CRIM. INCIDENTS	2			
3630	DOMESTIC DISTURBANCE - PARENT/SON/DAUGH.	1			
3650	DOMESTIC DISTURBANCE - BOY/GIRL FRIEND	2			
CITT	TRAFFIC CITATION	13			
CITW	WARNING	2			
XXXX	*Restricted	2			
Total Calls		323			



SouthBridge Emergency Medical Services

178 Hickory Grade Road

Bridgeville, PA 15017

Phone: 412-221-5115

Fax: 412-206-0026

www.SouthBridgeEMS.com

Bridgeville Borough Report for Emergency Medical Services for the Period of 3/1/2021 to 3/31/2021

Number of 911 dispatches where lights and sirens WERE USED to respond	19
Average response time when lights and sirens WERE USED to respond	08:38

Number of 911 dispatches where lights and sirens WERE NOT USED to respond	33
Average response time when lights and siren WERE NOT USED to respond	10:24

Number of Standby/Special Event Requests in Bridgeville Borough	0
Number of Bridgeville Borough calls handled by outside agencies	3
Total number of 911 emergency medical requests from 3/1/2021 to 3/31/2021	52

Bridgeville Borough Year To Date Statistics

Number of 911 dispatches where lights and sirens WERE USED to respond this year	48
Number of 911 Dispatches where lights and sirens WERE NOT USED to respond	107
Number of 911 dispatches that were standby details	1
Number of Bridgeville Borough calls handled by outside agencies	11
Total 911 Requests for Emergency Medical Service in Bridgeville Borough through 3/31/2021	156

2020 Bridgeville Planning Commission Annual Report for the Bridgeville Borough Council

Pursuant to Pennsylvania Municipal Planning Code, Section 207 below is the Annual Report of the Bridgeville Planning Commission for the year 2020.

Much of the year was spent reviewing the existing Bridgeville Comprehensive Plan (2005 Version). This review focused on issues in the existing comprehensive plan that may still require attention. This exercise created a long term planning vision for the Planning Commission, and a starting point for an updated Comprehensive plan. And at such time as the Comprehensive plan is updated, the vision can be altered. In the meantime, the planning commission had a basis by which a planning vision could be used to fit the community needs. The exercise also created a priority vision for the planning commission to be used as a short term planning tool.

The meetings in the first half of the year 2020 (January - June) were spent reviewing the Bridgeville Borough Comprehensive Plan last adopted in March 2005. The review focused on issues identified in the existing Comprehensive Plan which may have been partially addressed or may be ongoing issues. The exercise was to identify, prioritize, and refine those issues to be addressed.

The issues identified were:

- Traffic study - main arteries (volume, speed, etc.)
- Compliance and code enforcement in the Borough
- Trail connectors; Library to Main St, steps on Laurel to Gregg, Cook School to McLaughlin, other?
- Baldwin Street and continued flood mitigation planning
- North End improvement, Traffic mitigation along Rte 50, North End
- Additional Parking & Parking Issues
- Retail and business district development; enhance small town charm while investing in CBD
- Pedestrian issues; crosswalks, access, site lines
- New Comprehensive Study
- Clean up efforts
- Utilization of existing parcels

The meetings in July, August, September, were spent refining, prioritizing, and conceptualizing the identified issues. The Planning Commission worked with Borough manager to create a list of items for short, medium and long range planning vision of projects for the Borough. Once prioritized, the planning commission again reviewed the list with the Borough Manager and decided the top three issues to be submitted for budgetary consideration, and forwarded to the Borough Council in time for their 2021 annual budgetary planning meeting. The remainder of the concepts were tabled until early 2021 for additional refinement and budgetary planning by the borough council in 2021.

The three Issues carried forward for 2021 budget planning were 1) Update Borough Comprehensive Plan; 2) Pedestrian Safety and Active Transportation Issues in the Borough; 3) Traffic Issues. The Baldwin Street/Flooding Issue Project, is a planning project currently underway and all of the commissioners agreed that it would continue to be a priority.

In addition to the Comprehensive Plan review, the August Meeting also brought a request from the Borough Council to review a Chicken keeping Ordinance. Copies of similar ordinances was provided by the Borough Manager for the Planning Commission to review. The topic was discussed and tabled for additional research and proposed draft ordinance from the Solicitor.

Sept Meeting was consumed by comprehensive plan item discussions and a prioritization of issues to recommend to Council for future budgeting.

October Meeting the Borough Engineer presented options for long term Flood Mitigation for McLaughlin Run Creek. The 45 minute long presentation laid out three part for each of the options. There was a good discussion with some questions by the PC for the Engineer. The engineer was going to research some answers and get back to the PC early next year.

Also in the October meeting a draft ordinance written by the Solicitor was provided to the PC. Due to time constraints of the meeting already running long and members wanting a chance to review the proposed ordinance the issues was tabled until the November/December Meeting.

November/December Meeting included assistance from the Borough Engineer regarding possible engineering remediation alternatives for McLaughlin Run Stream Flooding issues, Morgan Heights LLC Plan of Lot Line Revision, and a subdivision request. Both the Morgan Heights and Subdivision request were approved. A discussion on the chicken keeping ordinance followed, with the recommendation to Borough Council not to change the current ordinance.

Respectfully Submitted, Immediate Past Chairperson

Dale Livingston
Immediate Past Chairperson

Joe Kauer

From: Joe Solomon <bbpa@bbpa.comcastbiz.net>
Sent: Tuesday, April 6, 2021 3:45 PM
To: Joe Kauer
Subject: Bridgeville Borough Parking Authority status update

Hi Joe,

Listed below is the update of the Bridgeville Borough Parking Authority:

1) We continue to operate the parking authority as we always have, including payment of our operating expenses.

2) In addition to the above, we continue to maintain the cleanliness of our lots, landscaping as needed, and all updates to our software with our mobile payments and kiosks. We have begun the asphalt patching process as needed in our lots. We will come online with our newest mobile partner by the end of April. Parkmobile is a leader in mobile payment technology and are well represented in this area and across the country. The City of Pittsburgh uses this application, so this will allow for a seamless process for visitors to our community. Parkmobile will be proactive in providing signage, support and will provide opportunities for businesses to take part in a unique way to give back to our community.

3) We are pleased that as of April 4th, our state has reduced restrictions considerably. We hope that this has a positive impact to all of our businesses, including the Parking Authority.

4) All members of our board, including the solicitor continue to be involved in our day-to-day operations. We are very fortunate to have this type of guidance from the above-mentioned group.

5) We will continue to maintain the safety disciplines that have been outlined as part of the COVID-19 protocols.

6) The Parking Authority will be meeting on Monday, April 19th at the borough building. Restrictions for guests will be in effect.

Please distribute this update to all council members, as well as the mayor, as you have in the past.

Stay well.

Thank you,
Joe