

BOROUGH OF BRIDGEVILLE

PLANNING COMMISSION

Meeting Minutes

May 24, 2021 – 7:30PM

Meeting was held virtually on www.zoom.us and called to order at 7:30PM by Ms. Cimarolli.

Present included: Justine Cimarolli, Larry Lennon, Tim Nath, Michael Tolmer, Dale Livingston and Joseph Kauer, Borough Manager / Zoning Officer

Absent: None.

Public comment (on / off agenda) VISITORS PLEASE STATE NAME AND ADDRESS: None.

ADOPTION OF MINUTES:

- **April 26, 2021**

Motion to adopt the April 26, 2021 meeting minutes as submitted was made by Mr. Livingston, seconded by Mr. Tolmer; motion carried unanimously.

NEW BUSINESS:

1. Confirmation by Commission members to return to in-person meetings:

Ms. Cimarolli suggested that the Planning Commission resume meeting in person, similar to how Borough Council will be starting in June, with meeting in person at the Borough Building, within Council Chambers while also streaming the meetings live on www.Zoom.us or via conference call. Motion by Mr. Tolmer, seconded by Mr. Nath to resume meetings of the Planning Commission in-person at the Borough Building within Council Chambers while live-streaming on Zoom starting with the June 28, 2021 meeting and moving forward thereafter; motion carried unanimously.

2. Comprehensive Plan

Ms. Cimarolli questioned Commission members if there is a commitment to interview all six firms who submitted proposals or can the firms be narrowed down to be interviewed?

Mr. Nath suggested that a follow-up letter be sent to all six firms asking them to respond to a series of questions relative to the project. He recommended that based off these responses we can then narrow the firms down to possibly three and limit interviews moving forward.

Mr. Livingston questioned Mr. Nath to see if he could prepare a quantitative system for ranking these follow-up responses. He said yes and recommended having the questions and letters sent out this week and having responses back and reviewed by our June meeting.

Ms. Cimarolli stated that the Active Transportation Plan proposals were due last week and recommended that we focus on moving this plan forward sooner than later. Mr. Livingston stated that the funding is in place for this project. The Manager stated that he will have proposals distributed to the members this week so that we can review and possibly interview in June with a goal to make a recommendation to Council by July.

Ms. Cimarolli summarized the meeting stating that 1) all approved moving forward meeting in person at the Borough Building and on Zoom, 2) the Active Transportation Plan will be advanced with a goal to recommend contract award in July 3) with help of Mr. Nath we will be sending out follow up letters to all of the six Comprehensive Plan proposal vendors that we will then score and short list to three or four firms, 4) all agreed that Comprehensive Plan interviews should be

conducted in one or two days at most and 5) the Borough Manager will update Council on these actions.

OLD BUSINESS: None.

Public Comment: **Robert Fryer, 508 Hunters Path, South Fayette Township**, stated that the Planning Commission is on the right track and urged them to prioritize the Borough's traffic problem as the first objective to remedy with the upcoming Comprehensive Plan. He also stated that we need to be prepared to have our Plan go against PENNDOT and the County's goals to drive business traffic to Route 19 and away from the Washington Avenue corridor.

ADJOURNMENT:

Motion to adjourn was made by Mr. Tolmer, seconded by Mr. Livingston; meeting adjourned at 8:00 PM.

Respectfully submitted,

Joseph Kauer
Borough Manager / Zoning Officer