

BOROUGH OF BRIDGEVILLE

PLANNING COMMISSION

Meeting Minutes

June 28, 2021 – 7:30PM

Meeting was held in Council Chambers at the Borough Building, 425 Bower Hill Road and virtually on www.zoom.us. Meeting was called to order at 7:30PM by Ms. Cimarolli.

Present included: Justine Cimarolli, Tim Nath, Michael Tolmer, Dale Livingston and Joseph Kauer, Borough Manager / Zoning Officer

Absent: Larry Lennon

Public comment (on / off agenda) VISITORS PLEASE STATE NAME AND ADDRESS: None.

ADOPTION OF MINUTES:

- **May 24, 2021**

Motion to adopt the May 24, 2021, meeting minutes as submitted was made by Mr. Livingston, seconded by Mr. Tolmer; motion carried unanimously.

NEW BUSINESS:

1. **Active Transportation Plan**

Ms. Cimarolli stated that the Borough was recently awarded a \$22,000 grant from the Active Allegheny Program to complete an Active Transportation Plan to address pedestrian, bicycle and trail connectivity within Bridgeville. The Borough has pledged \$5,000 to the project, giving the project a \$27,000 budget. She reported that a Request for Proposals was distributed in April with responses due on May 20th. Four responses were received from planning consulting firms. Those four firms were interviewed by the Planning Working Group on June 16th. One firm, Traffic Planning and Design, Inc., stood out from the group. Mr. Tolmer and Nath stated that they agree with the suggestion of the working group.

A motion was made by Mr. Livingston and seconded by Mr. Tolmer to recommend to Borough Council that the firm Traffic Planning and Design be selected to complete the Bridgeville Active Transportation Plan; motion carried unanimously.

2. **Comprehensive Plan**

Borough Manager Kauer stated that is hoped to have firms interviewed and a recommendation to Borough Council by September. He stated that the State has reported that planning grants are to be announced by late summer. Ms. Cimarolli stated that follow-up questions have been sent to all six firms to see who is potentially invested in Bridgeville. Mr. Nath completed data analysis of the responses received and ranked all based on the Planning Commissioner's scores. The goal of this exercise was to short-list which firms get interviewed. Mr. Nath reviewed the scoring, and the consensus of the discussion was that the following four firms are to be interviewed: Evolve, Klavon, Mackin and HRG. The group decided that the interviews shall be done in two evenings, giving each firm one hour to present. The Borough Manager is to coordinate interview dates with the working group and firms.

OLD BUSINESS: None.

Public Comment: **Pat DeBlasio, 447 Washington Avenue**, questioned the Commission if a traffic component was integrated in the long-term flood plan that the Borough is currently working on. He stated that the Bower Hill Road and Baldwin Street corridor's traffic matters should be incorporated into such planning.

The Borough Manager stated that traffic and road infrastructure matters were considered in this plan in the area of Bower Hill Road between McLaughlin Run Road and Railroad Street.

Mr. Livingston stated that he feels that such traffic planning should be studied for the entire Borough, not just the Bower Hill corridor. He stated that the Comprehensive Plan will give us direction on how to mitigate and improve traffic issues facing our community. Mr. DeBlasio recommended we have a traffic plan integrated into the flood plan work.

ADJOURNMENT:

Motion to adjourn was made by Mr. Nath, seconded by Mr. Tolmer; meeting adjourned at 8:14 PM.

Respectfully submitted,

Joseph Kauer
Borough Manager / Zoning Officer