

**BRIDGEVILLE BOROUGH
COUNCIL MEETING MINUTES**

August 9, 2021

7:00 PM

The meeting was held within Council Chambers at the Bridgeville Borough Building, 425 Bower Hill Road and virtually on the website www.Zoom.us. President Henderson led a moment of silence for the recently departed members of our community and those serving in the military.

ROLL CALL – Roll was called at 7:00 PM with the following present:

Council President, William Henderson
Council Vice President, Nino Petrocelli, Sr.
Councilman, Bruce Ghelarducci
Councilman, Joseph Colosimo (participating virtually on Zoom)
Councilman, Joseph Verduci
Councilman, Nicholas Ciesielski

Mayor Betty Copeland, Solicitor Thomas McDermott, Borough Engineer Kevin Brett, Borough Manager Joseph Kauer, Police Chief Chad King, Asst. Fire Chief Mike Meglen and EMS Director Dan Miller

ABSENT: Mrs. Schneider

COMMENTS FROM THE FLOOR – none.

BUSINESS

1. A motion to approve the July 12, 2021, Regular Meeting Minutes as submitted was made by Mr. Ghelarducci, seconded by Mr. Ciesielski; motion carried unanimously.
2. A motion to approve the August 2021 Bill List was made by Mr. Verduci, seconded by Mr. Ciesielski; motion carried unanimously.
3. A motion to approve the August 13, 20, 27, September 3 and 10, 2021 payrolls was made by Mr. Ghelarducci, seconded by Mr. Petrocelli; motion carried unanimously.
4. A motion to adopt Resolution No. 2021-18, a Resolution of the Borough of Bridgeville, Allegheny County, Pennsylvania, appointing a Representative and an Alternate to the Governing Board of the Chartiers Valley District Flood Control Authority was made by Mr. Verduci, seconded by Mr. Ciesielski; motion carried unanimously.
5. A motion to adopt Resolution No. 2021-19, a Resolution of the Borough of Bridgeville, Allegheny County, Pennsylvania, assuming responsibility for erecting, maintaining and removing a temporary event banner over Route 50 for the Bridgeville – South Fayette Rotary Club Chili Cook Off that is to be installed September 18, 2021, and removed October 18, 2021, was made by Mr. Petrocelli, seconded by Mr. Ciesielski, motion carried with Mr.

Verduci abstaining from the vote.

6. A motion to authorize the Solicitor to prepare an Ordinance that would designate a No Parking Loading Zone on Station Street for a distance of 26 feet west of the intersection with Taylor Way (*note: area would be in front of 336 Station St., Sami's Screen House.*) Motion was made by Mr. Ghelarducci, seconded by Mr. Ciesielski; motion carried unanimously.
7. A motion to reject all bids received for the Werner Avenue Stormwater, Slope Stabilization and Retaining Wall Improvements Project and authorize the project to be bid again in early 2022; motion was made by Mr. Ghelarducci, seconded by Mr. Petrocelli; motion carried unanimously.
8. A motion to accept the resignation of Mr. Lawrence Lennon from the Planning Commission effective July 26, 2021, was made by Mr. Verduci with regrets, seconded by Mr. Ghelarducci; motion carried unanimously.
9. A motion to authorize the disbursement of \$7,987.50 from the Capital Project Fund to LM&R Excavating, LLC, for Partial Payment No. 4 and Final of the McLaughlin Run Park Flood Improvements Project was made by Mr. Petrocelli, seconded by Mr. Ghelarducci; motion carried unanimously.
10. A motion to authorize the disbursement of \$5,079.09 from the Sewer Fund to Jet Jack, Inc., for Partial Payment No. 3 and Final of the Backwater Valve Contract – Phase 3 Project was made by Mr. Verduci, seconded by Mr. Petrocelli; motion carried unanimously.
11. A motion to authorize the execution of Change Order No. 1 and Final for the Backwater Valve Contract Phase 3 with Jet Jack, Inc., that resulted in a decrease of \$16,218.20 based on final measurements of in-place quantities and work performed was made by Mr. Ghelarducci, seconded by Mr. Ciesielski; motion carried unanimously.
12. A motion to authorize the execution of Change Order No. 2 and Final for the Bower Hill Road Stormwater Improvements Project with Jet Jack, Inc., that resulted in an increase of \$7,006.35 for additional paving along the frontage of Bower Hill Road and the final measurements of in-place quantities. (*Note: total project cost was \$102,346.42, GEDF grant to pay \$100,000. Borough share for the entire project is \$2,346.42.*) Motion was made by Mr. Ghelarducci, seconded by Mr. Petrocelli; motion carried unanimously.
13. A motion to deny the four (4) requested Change Orders dated July 6, 2021, from Sciarretti Site Development & Paving Co., Inc., for the Phase 2 - McLaughlin Run Park Improvements Project, as per the July 13, 2021, recommendation of the Borough Engineer

was made by Mr. Verduci, seconded by Mr. Ciesielski. Mr. Verduci questioned how much is still being retained on the project and what work is still outstanding? The Borough Manager reported that the planting of 17 bushes that need replaced under warranty is outstanding and approximately \$16,000 is still being withheld; motion carried unanimously.

14. A motion to authorize the Borough Engineer to provide engineering services to develop permitting documents for submission to the Pennsylvania DEP for the proposed Chartiers Park Playground Improvements Project at a cost not to exceed \$8,500 was made by Mr. Verduci, seconded by Mr. Ciesielski; motion carried unanimously.
15. A motion to authorize the disbursements of the following Real Estate Tax Refunds, as result of changes in assessments was made by Mr. Ghelarducci, seconded by Mr. Ciesielski:
 1. Year 2020, Parcel: 255-S-142, \$162.43, Andrew Alper
 2. Year 2019, Parcel: 255-S-142, \$130.58, Andrew Alper
 3. Year 2020, Parcel: 254-E-328, \$68.90, Michael & Kaleena Dilts
 4. Year 2020, Parcel: 254-N-18, \$76.70, Timothy & Julie Dunlap

Motion carried unanimously.

16. A motion to accept and pay any commission due – July 2021 Real Estate Tax Collector Report was made by Mr. Verduci, seconded by Mr. Ciesielski; motion carried unanimously.
17. A motion to acknowledge receipt of the June 2021 Treasurer's Report was made by Mr. Verduci, seconded by Mr. Ciesielski; motion carried unanimously.
18. A motion to accept the July 2021 Police Report was made by Mr. Ghelarducci, seconded by Mr. Ciesielski; motion carried unanimously.
19. A motion to authorize the disbursement of \$65,284.73 to Youngblood Paving Inc. for Partial Payment No. 2 / Final for the 2021 Roadway Improvement Project; motion carried unanimously was made by Mr. Petrocelli, seconded by Mr. Ghelarducci; motion carried unanimously.

COMMITTEE REPORTS

ADMINISTRATION, VIRGINIA SCHNEIDER – no report.

FINANCE, JOSEPH VERDUCI – Mr. Verduci reported the following:

- Work on the 2022 budget will be getting underway this month.
- Committee to meet later this month to discuss the 2020 surplus / fund balance, and propose a

transfer to the Capital Project Fund.

- 2021 Budget to Actual – funds are performing well and as forecasted.
- \$10,000 grant from Noble Environmental (AKA: County Hauling) was received. This is the grant that Senator Robinson was instrumental with and is for the Chartiers Park Fitness Trail Project. The larger grant application to the state for this project is still pending (\$250,000) and we'll know in the Spring if its awarded or not.
- FEMA Flood Hazard Mitigation Grant in the amount of \$1,236,200 was awarded on 7/13 to purchase and demolish eight properties on Baldwin and Margaret Streets.
- Workers Comp Safety Committee met on July 15th. Quarterly inspections of facilities and departments completed. A few hazards have been identified and quickly abated including tripping hazards and the installation of an eye wash station in the DPW Garage. The Certification Application for the Committee has been completed and submitted to the State Department of Labor & Industry for consideration. If approved, the Borough will receive a 5% discount on the firefighter's policy effective their October renewal.
- Finance Software Update is underway. Work started July 12th.

PARKS & RECREATION, JOSEPH COLOSIMO – Mr. Colosimo reported that the Halloween Parade has been scheduled for Saturday, October 30, time to be announced as we are waiting to hear the availability of the Chartiers Valley High School Band. He also thanked County Hauling for the \$10,000 grant that will help advance the Chartiers Park Fitness Trail Project.

Lastly, Mr. Colosimo reported that there has been 61 picnic shelter rentals to-date and that rentals are up for the year compared to prior years.

PUBLIC WORKS/BUILDINGS, NINO PETROCELLI, SR. – Mr. Petrocelli reported that the written report for the Department has been distributed. He stated that the Department has been very busy and is doing an excellent job. Lastly, he reported that the Jane Way Access Ramp Project has been completed and is a great addition to the community.

PUBLIC SAFETY, BRUCE GHELARDUCCI – Mr. Ghelarducci reported that the Civil Service Commission met on August 4th and recertified the hiring eligibility list for an additional year. He stated that one officer is planning to retire next year.

MAYOR, BETTY COPELAND – no report.

POLICE CHIEF, CHAD KING – no report.

SOLICITOR, THOMAS MCDERMOTT – no report.

BOROUGH ENGINEER, KEVIN BRETT – Engineer Brett stated that the written report has been provided. Regarding the Werner Avenue Project, he stated that nine contractors requested bid documents, six bid on the project. The Engineer stated that high steel prices resulted in the bids being overbudget. He encouraged Council to remain optimistic and that bidding it later should prove optimal. It was discussed that the Borough reapply for GEDF funding for this project as we wait for another season to rebid this project.

The Borough Engineer then lead the annual MS4 Update / Training to the officials. Slides from this

presentation are attached.

FIRE CHIEF, RAY COSTAIN – Assistant Chief Meglen reported that the Department responded to 51 calls for service this past month. He stated that the Fire Department is hosting Food Truck Thursday events each Thursday evening from 4PM to 8PM at the station.

SOUTHBRIDGE EMS, DAN MILLER – Director Miller reported that EMS calls for those having COVID, and it's Delta variant are increasing within the community. He stated that two EMS employees recently tested positive for COVID. Director Miller also reported that they had to replace an Ambulance this month unexpectedly and it cost approximately \$220,000.

BRIDGEVILLE HISTORICAL SOCIETY, MARY WEISE – no report.

BRIDGEVILLE LIBRARY REPRESENTATIVE – no report.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – no report.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Mr. Tolmer thanked Mr. Lennon for his service on the Planning Commission. He also stated that the Commission studied the Engineer's flood plan recommendations and have made a recommendation to Council to advance Phase 1 of the plan.

BOROUGH MANAGER, JOSEPH KAUER – the Borough Manager reported that Offers to Purchase have been provided to the eight property owners on Baldwin and Margaret Street per the awarded FEMA Hazard Mitigation Grant. He also reported that the Borough Building Roof Replacement Project has been completed.

The Manager informed Council that Public Works Department recently cleared large gravel bars again from the Back Channel.

Lastly, he reported that 227 people participated at the annual Household Hazardous Waste Collection Event that was held on August 7th at the Fire Station, and that 22,000 pounds of waste was collected and properly disposed of. He thanked everyone who helped and participated in the event.

NEW BUSINESS:

McLaughlin Run Flood Control Plan, Bridgeville Planning Commission recommendation to proceed with Phase 1 of the long-term plan. Mr. Henderson stated that Phase 1 includes the proposed levy with pump system on McLaughlin Run along Carol Avenue from the confluence at the Back Channel up to and replacing the culverts at Commercial Street. A motion was made by Mr. Petrocelli, seconded by Mr. Ghelarducci to explore seeking grant funding to advance Phase 1 of the McLaughlin Run Flood Control Plan; motion carried unanimously.

Mr. Henderson congratulated Mayor Copeland on being named the 2021 Mayor of the Year by the Pennsylvania State Mayor's Association.

Mr. Verduci stated that the Bridgeville-South Fayette Rotary Club will be having the annual Chili

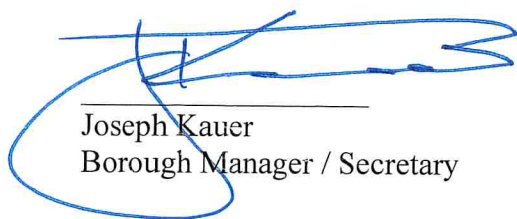
Cookoff on October 17th from 12-4 at Fairview Park.

Mr. Ciesielski stated that he will be attending the upcoming meeting of the Parking Authority. He stated that they want us to increase transparency with them and asked the Authority Board to do the same and attend our meetings.

ADJOURNMENT

A motion was made by Mr. Ghelarducci, seconded by Mr. Petrocelli, and carried to adjourn the meeting at 7:40PM. All in favor, motion passed 6-0.

Respectfully submitted,



Joseph Kauer
Borough Manager / Secretary

Bridgeville Borough Borough Council

Annual MS4 Update

AUGUST 9, 2021



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

- **Agenda:**

- Permit Overview
- Annual MS4 Tasks
 - Stormwater Management Program (Minimum Control Measures)
- PADEP Compliance Evaluation
 - Annual Report
 - DEP Inspection
 - Current cycle of inspections for 2018 Permit is underway
- Pollutant Reduction Plans



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

• Permit Overview – NPDES Permit for Stormwater Discharges from Small MS4s

- Municipal Separate Storm Sewer System (MS4) - Permit applies to stormwater infrastructure that is:
 - Used for collecting and/or conveying stormwater
 - Owned by a municipality or any other public body
 - Not used as a combined sewer
 - Not part of Publicly Owned Treatment Works (i.e. sewage treatment plant)
- NPDES MS4 Permit authorizes discharge of stormwater from the MS4 to the Waters of the Commonwealth
- NPDES MS4 Permit issued by PADEP in Pennsylvania. The program is administered nationally by EPA.
- Primary goal of the permit: Protecting water quality and limiting stormwater pollution



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

• Annual MS4 Tasks

- Update and Implement Stormwater Management Program (Written Plan) addressing each MCM:
 - MCM #1 - Public Education and Outreach on Stormwater Impacts
 - MCM #2 - Public Involvement/Participation
 - MCM #3 - Illicit Discharge Detection and Elimination
 - MCM #4 - Construction Site Stormwater Runoff Control
 - MCM #5 - Post-Construction Stormwater Management (PCSM) in New and Re-Development Activities
 - MCM #6 - Pollution Prevention/Good Housekeeping
- The Stormwater Management Program must:
 - Reduce the discharge of pollutants from the MS4 to the maximum extent practicable,
 - Protect water quality, and
 - Satisfy appropriate water quality requirements of the Clean Water Act and the Pennsylvania Clean Streams Law



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

• Minimum Control Measures

- MCM #1 - Public Education and Outreach on Stormwater Impacts
 - Maintain and Implement a written plan
 - Maintain a Target Audience list
 - Distribution of Educational Materials to Target Audiences (Public Meetings, Website, Flyers/Newsletters, School/Community Events)
- MCM #2 - Public Involvement/Participation
 - Maintain and Implement a written plan
 - Allow for public input of stormwater policy (i.e. Ordinances)
 - Solicit Public Involvement and Participating in Stormwater Activities – Public Meetings/Comment, Recycling Events, Litter Cleanups, School/Community Events



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

• Minimum Control Measures

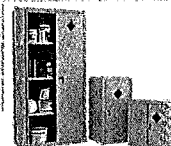
- MCM #3 - Illicit Discharge Detection and Elimination
 - Maintain and Implement a written plan
 - Maintain a map of the MS4
 - Complete annual outfall screening. Take measures to eliminate illicit discharges discovered during screening through annual follow up of screening results.
 - Implement and enforce an Ordinance prohibiting illicit discharges. Maintain records of complaints, violations and enforcement activities related to illicit discharges.
- MCM #4 - Construction Site Stormwater Runoff Control
 - Implement and enforce an Ordinance requiring erosion and sedimentation controls.
 - Maintain records of complaints, violations and enforcement activities related to illicit discharges.



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

• Minimum Control Measures

- MCM #5 - Post-Construction Stormwater Management (PCSM) in New and Re-Development Activities
 - Implement and enforce an Ordinance requiring Post Construction Stormwater Management BMPs
 - Develop and maintain an inventory of PCSM BMPs
 - Ensure adequate operation and maintenance of all municipal-owned stormwater facilities and facilities that were constructed under NPDES Permit
- MCM #6 - Pollution Prevention/Good Housekeeping
 - Develop a list of municipal facilities and activities
 - Implement an operation and maintenance plan for each facility and activity (i.e. spill-kits, proper disposal of waste, vehicle washing/maintenance etc.)
 - Training of Borough Staff, proper maintenance of municipal-owned facilities (spill-kits, proper disposal of waste, etc.)



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

• Annual Reports

- Due September 30 of each year
- Self reporting on progress made for each MCM, along with PRP and PCM progress
- \$500 renewal fee due annually

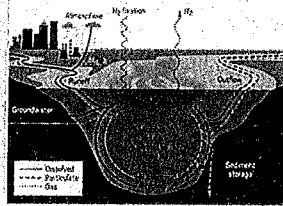
• DEP or EPA Inspections

- DEP Inspects each permittee at least once every 5 years
- Inspections for 2018 Permit are underway
 - Office Review - Thorough review of written plans and documentation of compliance with required Minimum Control Measures. Documentation of all MS4 related activities (event flyers, distributed materials, work logs, complaint resolution tracking, outfall screening etc.)
 - Field Review - Evaluation of municipal facilities including Public Works yard, garage, salt storage and other facilities. Field review of BMPs and outfalls



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

- **Pollutant Reduction Plans (PRPs) were developed in 2017 and submitted to PADEP to meet the following requirements:**
 - The following reductions must be achieved within 5 years of permit issuance (March 2023 for General Permits):
 - Achieve 10% reduction in pollutant loading of sediment
 - Achieve 5% reduction in pollutant loading of total phosphorus
- **PRPs approved by PADEP established:**
 - Total pollutant loading required to be addressed in permit term
 - Potential BMPs to be constructed to achieve required pollutant reduction goals.



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

- **BMPs identified in the Pollutant Reduction Plan must be constructed and the required pollutant reduction achieved by March 2023**
- **Municipal budget for each year must include funds for:**
 - Final Design of BMPs
 - Acquisition of property, as needed for BMP construction
 - Construction costs for installation of new BMPs or retrofit of existing BMPs, including bidding costs if constructed by a contractor
 - Annual maintenance of all BMPs
- **Each Annual Report will include documentation and supporting calculations for reductions achieved through implementation of the Pollutant Reduction Plan.**



MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

- **Structural BMPs - Stormceptors**

- Anticipated Schedule
 - Work has been awarded
 - Anticipate starting late August (awaiting material delivery)



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