



BOROUGH OF BRIDGEVILLE

ALLEGHENY LEAGUE OF MUNICIPALITIES

BANNER
COMMUNITY PROGRAM

Bridgeville Borough designated a 2022 Banner Community

A commitment to professional development, prudent fiscal management, transparency, accountability, and proactive communications to engage community stakeholders.

**Borough Manager's Report
March 2022**

Joseph Kauer, ICMA-CM



Bridgeville Borough

Meet me at the bridge

OFFICE OF THE BOROUGH MANAGER
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BOROUGH MANAGER'S REPORT

TO: Borough Council and Mayor
FROM: Joe Kauer, Borough Manager
DATE: March 9, 2022
RE: **Monthly Report for March 2022**

Members of Council and Mayor,

This report will summarize activity since our January meeting.

CAPITAL PROJECTS:

- See attached detailed Project Update Log. Updates for the month are noted in red font.

ADMINISTRATION AND FINANCE:

- Grant Projects (Grant Log Attached):
 - McLaughlin Run Flood Control Project Phase 1A:
 - DCED Local Share Grant completed and submitted seeking \$1,000,000
 - DCED Flood Mitigation Grant completed seeking \$500,000
 - Werner Street Slope Stabilization, Retaining Wall and Storm-water Improvements Project – GEDFT grant acceptance agreement executed and returned to the County. Waiting on full grant contract before the project can be released for bids.
 - Park Grants:
 - DCED Greenways, Trails & Recreation application for Chartiers Park Fitness Trail Project has been updated and completed, seeking \$250,000.
 - DCNR C2P2 Program – currently drafting application to fund playground improvements at our parks.
 - FEMA Flood Mitigation (buyout program)
 - One more property acquired this month, the six-unit apartment building at 619 Baldwin Street.
 - Assisted two tenants with relocation funding applications, approved by PEMA and included on the Bill List for payment.
 - 415 Margaret Street was administratively removed from the program after consulting with PEMA as we could not come to an agreement on a selling price.
 - Applications have been submitted to County Assessments to seek a real estate tax exemption on the recently acquired flood parcels.
 - Received approval from PEMA to use the acquired flood homes for fire department training provided there is no live burning, and the properties remain intact.
- Insurance Claims / Matters:

- On February 14th, the fire engine's side compartment door opened while responding to an emergency striking a utility pole damaging the truck – claim entered.
- Claim entered for damage that our DPW made to a sanitary sewer lateral on Orchard Street while replacing a catchbasin.
- Insurance Company completed a safety inspection and review of our facility and operations on February 24th – no concerns were reported.
- New resident packets sent to all new home buyers for the prior month, information based off real estate transfer records.
- 2021 Audit is ongoing and on track for a state submittal by April 1.
- Right to Know Requests (1): copies of certified payrolls for the McLaughlin Run flood work.
- 2022 Annual Newsletter – completed and mailed out. Residents received them on 3/8/22 and also posted electronic version on the website.
- 2022 State Reports completed and submitted: AG-385 (Pension and Fire Relief Aid), annual Floodplain Management report, annual census building permit report, US Treasury Recovery Act Funding report, and annual Recycling Report to Allegheny County.
- Safety Committee Meeting – monthly worker's safety committee meeting was held on 2/17/22, no reportable issues or concerns.
- Training: participated in a PENNDOT LTAP class on 3/3/22, topic was "Incorporating Stormwater Management into PENNDOT projects."
- Public Art Program: working with the group and solicitor to draft license agreements to the siting of the sculptures and lease agreements with the artists the Borough will be funding this year. Also assisted with siting of sculptures to coordinate with property owners.
- Annual Ethics Statements – REMINDER, they were provided in last month's Council Packets for the officials, please complete and return back to me by April 1st. If you have any questions, please don't hesitate to call.
- Borough Building Repairs: contractors for the front awning and side wall façade were provided with bid acceptance, work scheduled for the spring.
- 2022 Banner Community designation – the Borough has once again been declared an Allegheny County Banner Community in recognition for good government.
- Council Chamber AV upgrades – solicited proposals to upgrade the computer and AV equipment to enhance the quality of virtual meetings, received three proposals. Lowest bid proposal is on the agenda for consideration.
- Allegheny County Southwest Tax Collection Committee: participated in the TCC's meeting on 3/2/22, officers were elected for the year.
- Low Income Household Water Assistance Program (LIHWAP) – enrolled the Borough in this new state program so that qualifying citizens can seek this new funding to offset sewer bills and delinquent accounts.

CODE ENFORCEMENT / ZONING / PLANNING:

- Detailed Zoning / Code Enforcement report attached summarizing complaints, permits and affairs.
- Active Transportation Plan: consultant is currently drafting the final plan and putting cost estimates together for its concepts.
- Comprehensive Plan: project officially started, kick off meeting conducted at February Planning Commission Meeting. Steering Committee needs established.
- Attended February 28th Planning Commission meeting.
- Attended and presented testimony at the March 7th Zoning Hearing – variance granted.
- Bower Hill Road Bridge Replacement – participated in a Connects Meeting with an Allegheny County Engineer regarding their plan to replace this bridge. We shared long-term plans (Active Transportation, Flooding and Comprehensive Plan) for this corridor with her and expressed concerns about its alignment with adjacent roadways.

- Blight Removal Projects:
 - State Blight Grant (Two houses: 671 Baldwin-rear and 733 Bower Hill Road) – bids received on 3/2/22 – lowest bid is approximately \$25,000. Consideration to award contract on the agenda.

PUBLIC WORKS:

- Trash / Recycling Collections:
 - Complaints are being monitored and I talk to their Route Supervisor each Friday to coordinate any issues. A few misses were addressed.
- Backflow Preventor Projects:
 - Phase 5 – 17 surveys received for properties on McLaughlin Run and New York Street. Bids received on 3/8, same contractor as Phase 4. Working on securing maintenance agreements with property owners.
- Chartiers Street Widening / Welcome Wall – test wall section constructed and in the Rite Aid parking lot for inspection. They still need stained. Work is going to be starting on the widening's construction this month. Proposal received and on the agenda for consideration to apply an anti-graffiti coating to the wall.
- New Backhoe has been ordered; delivery expected by early May.
- Salt Storage at the end of Hickman Street under I-79: met with PENNDOT officials at the site on February 15th to explain the position we are in and sent a formal request for it to remain in place, waiting on a response.
- PAWC will be replacing the water-main on a section of Bluff St., Garden St., Center St., and Luna Street this summer. Met with their contractor on 2/22 to coordinate their project in relationship to our 2022 Road Program.
- 2022 Road Program – all utility companies notified of streets that we will be paving this year and coordinated any open repairs or work they have ongoing before we pave.
- Chess Street (2019 Road Program – done in early 2020): a small section of the recently paved roadway near Hall Street has failed. Reported to Engineer with photographs and a request has been sent to the contractor and their bonding

PUBLIC SAFETY:


- New Police Car has been received and in service with the Chief. Old car is out of service and authorization for it to be auctioned off is on the agenda.
- 2021 Firefighter EIT credits: coordinated with the Fire Chief to identify qualifying firefighters, prepared list for Council's consideration.

PARKS AND RECREATION:

- McLaughlin Run Park streambank restoration / outfall repair work is underway to repair the section of streambank that has significantly eroded near the bridge. Contractors from LM&R mobilized this week.

If anyone would like to discuss any issue independently, please do not hesitate to contact me. I will also be prepared to discuss with the group at our upcoming meeting.

Respectfully submitted,



Joseph Kauer, ICMA-CM
Borough Manager



Bridgeville Borough

Meet me at the bridge

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ZONING / CODE ENFORCEMENT REPORT
FOR THE MONTH OF FEBRUARY 2022
Covering the Period of February 9, 2022 – March 8, 2022
SUBMITTED BY JOE KAUER, BOROUGH MANAGER / ZONING OFFICER
MARCH 8, 2022

BUILDING / ELECTRICAL PERMITS ISSUED:

- 1364 Terrace St. New roof trusses and interior renovations
- 600 Taylor Way Electrical permit for commercial renovations

DEMOLITION PERMITS ISSUED:

CONDEMNATION NOTICES ISSUED:

STOP WORK ORDERS ISSUED:

OCCUPANCY PERMITS:

GRADING PERMITS:

ZONING COMPLIANCE PERMITS ISSUED:

- 335 Washington Ave. Pole Sign replacement
- 300 Liberty St. Paving of Existing Parking Pad

PROPERTY MAINTENANCE / ZONING VIOLATION NOTICES SENT (FIRST LETTERS):

- 609 Washington Ave. Faulty Fire Alarm System
- 316 Hickman St. Fire Code Violations (smoke detectors not working, faulty emergency lighting, expired fire extinguishers, rear door bolted shut)
- 341 Washington Ave. Signage constructed without permits, exceeds limitations, and discontinued business signage to be removed
- 229 Eisner Ave. Trash and furniture in front yard, bagster for excessive amount of time.

UNRESOLVED PROPERTY MAINTENANCE ISSUES (FINAL NOTICES):

- 909 McLaughlin Run Road Loose trash and debris in side yard
- Baldwin St. Lot (parcel: 255-R-294) Multiple inoperative vehicles
- McLaughlin Run Road Lot (parcel: 322-C-43) Storage of firewood violates zoning ordinance, flood plain regulations and creates unsafe / sanitary conditions violating property maintenance code.
- 1200 McLaughlin Run Rd. Multiple inoperative vehicles / unsanitary conditions

BLIGHT REMOVAL / DEMO STATUS (PROPERTIES WILL REMAIN UNTIL DEMOLISHED OR REHAB COMPLETED):

1. 105 Prestley Road
Condemnation in place
2/8/22: Asbestos survey completed, waiting on COG to bid the project after County approval received.
3/10/22: County to have pre-bid meeting with Engineers this month to release project for bidding.
2. 146 Liberty Street
Condemnation in place
7/31/20: Demo Grant submitted to PA Blight Program
8/28/20: Demo Grant preapplication submitted to CDBG.
11/9/20: Full CDBG application submitted to CDBG.
3/19/21: Act 152 County Demo Grant application completed and submitted.
5/25/21: PA Blight Grant Awarded (to use to fund demo of house.)
3. 145 Liberty Street
Condemnation in place (secured 8/27/20)
10/20/21: Demolition actions halted as rehabilitation underway.
4. 1364 Terrace Street
Condemnation in place (2/12/20)
10/20/21: Property sold for back taxes to a new owner who will rehabilitate the structure. Demolition actions halted as rehabilitation scheduled.
2/8/22: Building permit application received from new owner; interior renovations scheduled to abate code violations and lift condemnation.
5. 671 Baldwin Street
Condemned – 6/26/2018
3/10/22: Bids received for demolition, consideration on March Council Agenda to authorize project to proceed.
6. 781 Bower Hill Road
Condemned – 8/15/2013
Property transferred ownership 2016.
9/14/20: Request for Intentions for Property sent to new owner.
10/28/20: Owner cleaned up outside of home, making interior repairs and is actively trying to sell the house.
7. 733 Bower Hill Road
3/10/22: Bids received for demolition, consideration on March Council Agenda to authorize project to proceed.

Baldwin Street Area – FEMA Hazard Mitigation Grant – Demolition of Flood Prone Properties

7/13/21: GRANT APPLICATION AWARDED

9/15/21: WORK UNDERWAY WITH DEP PERMITTING AND GRANT CONTRACTS.

10/11/21: Council authorized Gateway Engineers to prepare demolition specs and bid project

10/21/21: Owners updated that closings to be scheduled by mid-November, rental property tenants who move now are eligible for relocation assistance. Solicitor to begin legal work for deeds and closings.

12/28/21: Solicitor coordinating closings for properties through American General Settlement.

2/8/22: Closings completed, and Borough acquired the following properties this past month:

- 521 Baldwin Street
- 529 Baldwin Street
- 607 Baldwin Street
- 646-48 Baldwin Street

The following three other properties are still working through legal and procurement issues:

- 619 Baldwin Street
- 404 Margaret Street
- 415 Margaret Street (pending)

Gateway Engineer's has received Conservation District and DEP approval for the demolitions, they are currently getting asbestos surveys completed so that the project can be put out to bid shortly. Demolition anticipated in the spring.

3/10/22: 619 Baldwin Street acquired.

CITATIONS ISSUED AT DISTRICT COURT:

- 415 Margaret Street, high grass, weeds and trash / sanitation issues relative to debris on porches. Notices provided to property owner on 11/11/21, 12/8/21, 1/17/22 – no action taken. Citations (2) issued on 2/16/22.
- 413 Railroad Street, construction of front entranceway without Zoning and Building Permits, construction violates front yard setback, constructed within Right of Way. Notices sent 1/14/22; no action taken or response. Citations (2) issued 2/16/22.

DISTRICT COURT / ZONING HEARINGS:

- 226 Patterson Avenue (citation from October 2022 for high grass / weeds, hearing held 2/23/22) – hearing continued to early May; property owner is to clean up the property in the meantime.
- 409 Railroad Street (Zoning Hearing for Nonconforming Wall Sign held 3/7/22): variance granted.

Respectfully submitted,



Joseph Kauer
Borough Manager / Zoning Officer

Borough of Bridgeville

Grant Log - Kauer

<u>Date Submitted</u>	<u>Agency</u>	<u>Project</u>	<u>Request</u>	<u>Match</u>	<u>Total</u>	<u>Status</u>	<u>Award Amount</u>
7/31/2020	DCED	Blight Removal Project	\$ 74,520.00	\$ 8,280.00	\$ 82,800.00	Awarded	\$ 74,520.00
8/14/2020	County	CARES Act - Pandemic Support	\$ 125,000.00	\$ -	\$ 125,000.00	Awarded	\$ 125,000.00
8/26/2020	CDBG	Demo of three homes	\$ 71,300.00		\$ 71,300.00	Pending	\$ -
8/26/2020	CDBG	Catch basin Replacements on Station and Darby	\$ 30,750.00	\$ 10,250.00	\$ 41,000.00	Awarded	\$ 23,000.00
9/14/2020	DEP	2020 Household Waste Collection Event	\$ 1,338.38	\$ 1,338.38	\$ 1,338.38	Awarded	\$ 1,338.38
11/10/2020	County	Bridgeville Active Transportation Plan	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	Awarded	\$ 22,000.00
2/8/2021	County	Chartiers Park Exercise Trail	\$ 250,000.00	\$ 50,000.00	\$ 300,000.00	Denied	\$ -
2/22/2021	Noble Env.	Chartiers Park Exercise Trail	\$ 10,000.00		\$ 10,000.00	Awarded	\$ 10,000.00
3/8/2021	DCED	Comprehensive Plan Update	\$ 37,500.00	\$ 37,500.00	\$ 75,000.00	Awarded	\$ 37,500.00
4/6/2021	County	Act 152 Residential Demolitions - 5 homes	\$ 108,150.00	\$ 10,300.00	\$ 118,450.00	Awarded	\$ 41,000.00
4/6/2021	FEMA	Baldwin St. Residential Flood Demos	\$ 1,201,701.00	\$ -	\$ 1,201,701.00	Awarded	\$ 1,236,200.00
4/6/2021	FEMA	Italian Club Commerical Flood Demo	\$ -	\$ -	\$ -	Withdrawn	\$ -
4/6/2021	ALCOSAN	Sanitary Sewer Lining and Realignment	\$ 484,500.00	\$ 85,500.00	\$ 570,000.00	Denied	\$ -
5/10/2021	DCED	Chartiers Park Fitness Trail	\$ 250,000.00	\$ 50,000.00	\$ 300,000.00	Denied	\$ -
5/3/2021	DEP	2020 Recycling Performance Grant	\$ 1,500.00	\$ -	\$ 1,544.14	Awarded	\$ 1,544.14
6/10/2021	DCED	COVID-19 Amercian Rescue Plan 2021 Grant Funding	\$ 513,193.14	\$ -	\$ 513,193.14	Awarded	\$ 256,596.57
8/6/2021	PA AG	Say No to Drugs Handouts (for Halloween Treatbags)	\$ 1,000.00	\$ 100.00	\$ 1,100.00	Awarded	\$ 1,000.00
8/16/2021	US DOJ	Police Body-worn Cameras	\$ 12,000.00	\$ 12,000.00	\$ 24,000.00	Awarded	\$ 12,000.00
8/19/2021	CDBG	Triangle Park ADA Pathways & Improvements	\$ 23,200.00	\$ 2,100.00	\$ 25,300.00	Pending	\$ -
11/19/2021	BRIC	McLaughlin Run Flood Control Project Phase 1A	\$ 4,203,281.25	\$ 1,401,093.75	\$ 5,604,375.00	Pending	\$ -
9/15/2021	DEP	New Dump Tk, Leaf Vac, Boxes and Recycle Bins for all Hou.	\$ 229,250.00	\$ 63,250.00	\$ 292,500.00	Pending	\$ -
9/21/2021	DEP	2021 HHW Collection Event Reimbursement	\$ 3,039.20	\$ 3,039.20	\$ 6,078.40	Awarded	\$ 5,580.10
10/1/2021	GEDFT	Werner Ave Slide / Retaining Wall / Storm Improvements	\$ 500,000.00	\$ 281,886.00	\$ 781,886.00	Awarded	\$ 500,000.00
3/8/2022	DCED -LSA	McLaughlin Run Flood Control Project Phase 1A	\$ 1,000,000.00			Pending	
3/14/2022	DCED - FMP	McLaughlin Run Flood Control Project Phase 1A	\$ 500,000.00			Pending	
3/14/2022	DCED - GTPG	Chartiers Park Fitness Trail (REAPPLY)	\$ 250,000.00	\$ 60,500.00	\$ 310,500.00	Pending	
Running Totals:			\$ 9,926,222.97	\$ 2,082,137.33	\$ 10,507,066.06		\$ 2,347,279.19

Updated: 3/14/2022

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Blight Removal Project	Contract	2/8/22: Demo of 671 Baldwin-rear and 733 Bower Hill Road. Project is being advertised for bids; bid opening scheduled for 3/2/22. Action to be recommended at the March Meeting 3/8: bids received, lowest bid is \$25,030; after these two demos \$49,490 in grant funds remain for future projects.	\$25,030.00	\$74,520.00	\$3,700.00
Chartiers Park Streambank Stabilization Project	Completed	2/8/22: Streambank Repair Project completed, final invoice on February Agenda. Playground: waiting on DEP permit still; Engineer to follow-up. Paving: to be included in the 2022 Road Project; authorization on Agenda to put out to bid.	\$690,201.00	\$0.00	\$690,201.00
Chartiers St. & Bridge Widening Project	Under construction	2/8/22: Project underway; welcome wall stain color selected to match Bethany Church. Project on schedule to be completed by October 2022. Press releases and project information shared with public.	\$788,000.00	\$300,000.00	\$488,000.00

PROJECT UPDATE LOG

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Gravel Bar Removal Chartiers Back Channel at Painters Run Creek	Completed	Back Channel at <u>PAINTERS RUN</u> - 9/8: DEP and County permits received. DPW to start work in the spring. 4/7: DPW started work removed the large gravel bar in early April. 5/4: DPW completed work, seeding of the site needs done. 8/1: Work underway again as large build up occurred after 7/7/21 Flood. 10/4: DPW to complete again after 9/1 Flood. 11/2: DPW completed.	n/a	n/a	n/a
FEMA Hazard Mitigation Grant Application	Underway	2/8: Four properties acquired to-date (see Code Report). Working out tenant relocation with two citizens (on bill February bill list.) Quarterly progress reports completed and PEMA submitted. Second offer on revised appraisal presented on 415 Margaret. Solicitor working out legal issues on 619 Baldwin and 404 Margaret. 3/8: 619 Baldwin acquired on 3/7. Assisted with additional tenant relocation assistance request.	\$1,580,901.00	\$1,201,701.00	\$0.00
McLaughlin Ballfield	FUTURE PROJECT - after mitigation is completed.	Will meet with Parks/Rec and engineer to determine design. Should submit a DCNR Grant.			
JANE WAY ACCESS PROJECT	Completed	2/8/22: Project completed, waiting on final invoice. Engineer notified that someone recently sprayed foam into all joints, unsure how this will affect the stability of the wall.	\$106,811.00	\$106,811.00	\$0.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
Werner Avenue Retaining Wall	Grant Awarded	2/8/22: GEDFT Grant awarded for \$500,000. Grant acceptance sent back to County. Engineer to amend contract documents to reflect grant requirements and then will bid project.	\$781,886.00	\$500,000.00	\$281,886.00
Chartiers Street Landslide Repairs	PENNDOT PROJECT	2024 Construction (\$2.5 million) PENNDOT started design, field scoping meeting held 8/5/20. 9/8: meeting information shared with Council. A request for a public meeting to inform the citizens was relayed onto PENNDOT. 5/4: JK participated in meeting with PENNDOT on 4/30, they are considering installing the missing sidewalk along Chartiers Street up from Chestnut Street to Winfield as part of this project. 2/8/22: contractor to start boring for project design. DPW marked borough sewers. 3/8: PENNDOT to hold meeting for public officials on 3/23 to discuss project.			\$0.00

PROJECT UPDATE LOG

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CDBG Yr. 47 - Catch basin Replacements	Contract	CDBG grant submitted to reconstruct five brick catch basins on Darby Way and Station Street, replacing them with precast concrete. 11/4: County completed initial review of preapplication and sought full application. Full application completed. 2/2: Partial funding received in the amount of \$23,000. 8/1: COG to bid Station Street as base bid, Darby Way as Alternate Bid. 11/2: Bid received higher than expected, suggestion that we only partially award project. 2/8/22: Bids received, recommendation to award to Steel Nation for base bid and alternate bid. 3/8: HOP permit secured for work on Station St.	\$41,000.00	\$23,000.00	\$10,250.00
CDBG Yr. 47 / ACT 152 - Demolitions	Act 152 grant awarded	CDBG grant submitted to demolish:145 Liberty, 146 Liberty and 105 Prestley Rd. 11/4: County completed initial review of preapplication and sought full application. Full application completed. 9/7: second application submitted in April, grant funded awarded, Manager to coordinate with Solicitor and the awarded PA Blight Grant to initiate projects. 2/8/22: Asbestos survey underway by contractor for 105 Prestley Road. 3/8: prebid meeting with COG and Engineers to be held this month.	\$71,300.00	\$41,000.00	

PROJECT UPDATE LOG

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Gravel Bar Removal Chartiers Back Channel at McLaughlin Run	Completed	Engineer authorization to complete engineering work for DEP permit received. 10/1: Engineer given approval to proceed. 5/4: DEP permit in place, Engineer's plan reviewed with Engineer, DPW to start work by early summer. 6/8: DPW completed work week of June 1. 8/1: DPW completing work again, significant build up after July 7th Flood. 10/4: DPW to remove again this month after 9/1 flood. 11/2: DPW completed again.	\$13,000.00	TBD	\$13,000.00
McLaughlin Park Stream Bank Erosion Repairs	Underway	1/6: engineer working on design needed for DEP permit 8/1: Conservation District Permit approved, Engineer to solicit bids from Contractors. 9/7: Engineer still getting bids, one received to date and outfall floated downstream during 9/1 Flood - DPW to remove from waterway. 10/4: On 10/11 Agenda to authorize LM&R to do the work with the Borough providing all stone and materials needed for the repairs. 11/2: met with contractor, materials ordered, work to start when products arrive on site. 2/8/22: still waiting on materials. 3/8: materials delivered, work to start this month.	\$25,000.00		

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Backflow Preventor Phase 4	Completed	25 properties identified, continuing up McLaughlin Run Road. Surveys returning - second survey requests to go out by middle of month. 17 responses received, on Agenda to authorize Engineer to prepare plans and advertise for bids. 4/7: Engineer applied for PENNDOT HOPs, to be put out to bid soon. 5/5: bid opening, contract award on May Agenda. 6/8: Contract awarded to Osiris Enterprises. 8/1: Osiris to start work week of 8/9/21. 9/7: Work underway, many properties completed on McLaughlin Run. 10/4: work continues. 11/2: work completed. 2/8/22: Final invoice and Change Order on February Agenda.	\$157,125.00	\$0.00	\$157,125.00

PROJECT UPDATE LOG

PROJECT	FUNDING STATUS	DESCRIPTION	COST	GRANT \$ RECD.	BORO. SHARE
Comprehensive Plan Update	Ongoing	<p>RFP advertised, 6 proposals received on 2/1, PC and Council provided with copies, Committee to meet to review, Manager working on Grant application to fund half of project costs. 4/7: Grant application submitted, letters of support received from the School District, County, Sen. Robinson and Rep. Ortity. 5/4: Joint working committee to start review of proposals on 5/10. 6/8: follow up questions sent to all firms, responses due 6/14, committee to shortlist and schedule interviews thereafter. 7/6: Planning Commission shortlisted to four firms to be interviewed in August. 8/1: Interviews set for 8/5 and 8/19. 10/4: Planning Commission recommended to Council that Macken Engineering be selected to complete this project. 2/8/22: Project kick off to be underway at February PC meeting. Grant contract executed.</p>	\$75,000.00	\$37,500.00	\$37,500.00
Chartiers Park Fitness Trail Project	Grant Denied	<p>2/8/21: County CITF grant submitted (denied on 4/15/21), \$10,000 grant from Noble Environment applied for and received. 5/10: PADCED Grant Application completed and submitted. 12/7: DCED application not awarded, Manager request authorization to apply for DCNR funding in 2022 for project. 3/8: 2022 grant application completed and ready to submit.</p>	\$310,500.00	\$250,000.00	\$60,500.00

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Active Transportation Plan	Underway	2/8/22: Update on project posted to Borough website, second public meeting to be held 2/8/22 at Chartiers Room	\$27,000.00	\$22,000.00	\$5,000.00
Triangle Park ADA Pathways and Improvements	Application Submitted to	9/7: CDBG application completed to reconstruct the sidewalks within Triangle Park and install two ADA picnic table sites	\$25,300.00		\$2,100.00
Police Body-work Cameras	Grant Awarded	2/8/22: Participated in grant award conference call; waiting on contract. Draft policies submitted to US DOJ.	\$24,000.00		\$12,000.00
McLaughlin Run Flood Control Project - Phase 1A	Application Pending	LOI accepted by PEMA / Full application submitted, follow up question received back from them on 12/6, Manager and Engineer working on responses to send back to them by 12/30/21. 2/8/22: working on second grant application for the project; seeking \$1,000,000 from DCED Statewide Local Agency fund. 3/8: thrid grant application completed and ready to submit seeking PA Flood Mitigation Funds	\$5,604,381.00	\$4,203,285.75	\$1,401,095.25
2022 Sanitary Sewer CCTV	Underway	Consent Order Project to clean and inspect 40,000' of sanitary sewer. Work to start 12/13 and last through spring. Contractor is State Pipe. 2/8/22: project 70% completed, no emergency repairs identified yet.	\$95,710.00		\$95,710.00

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Backflow Preventor Phase 5	Contract	17 properties participating, information provided to Engineer to prepare bid specifications. Contracts to land owners to go out shortly. 3/8: Bid opening held, lowest bidder is Osiris.	\$154,750.00		\$154,750.00
Borough Building Repairs	Contract	Left side exterior wall masonry repairs and restoration of front awning per Capital Project Fund; requests on February Agenda. 3/8: Contracts executed work scheduled for this Spring.	\$19,400.00		\$19,400.00
New Backhoe	Quotes Received	Proposals received for five different brands, DPW crew tried them out and made a recommendation that we purchase a CAT 420 with the attachments to help with flood cleanups. 3/8: machine has been ordered, delivery scheduled for May.	\$136,485.00		\$136,485.00
Prestley Road Traffic Signal Adaptative Timing	PENNDOT agreements	PENNDOT received funding to implement adaptative timing to this remaining intersection. Project would be in 2024/25.			
2022 Road Program	Design	Using the Engineer's Road Rating table, recommendation made to Road Committee and Council for five roadways to be paved this year. On Febraury Agenda for consideration to authorize specifcations and bidding. 3/8: to be put out to bid this month.	\$350,000.00		\$350,000.00

PROJECT UPDATE LOG

<u>PROJECT</u>	<u>FUNDING STATUS</u>	<u>DESCRIPTION</u>	<u>COST</u>	<u>GRANT \$ RECD.</u>	<u>BORO. SHARE</u>
Bower Hill Bridge Replacement	Engineering	Received notice from the County that they will replace the bridge over McLaughlin Run in 2026. Design / engineering to start this year. Connects meeting to be held within the month to coordinate planning and Borough thoughts. 3/8: participated in Connects meeting for new bridge's design. Provided their Engineer with Borough long-term plans and objectives.			



Bridgeville Borough

Meet me at the bridge

www.bridgevilleboro.com

425 Bower Hill Road
Bridgeville, PA 15017-2379
Telephone: 412.221.6012
Fax: 412.257.8854

DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS COMMITTEE: Nino Petrocelli Sr., Joe Colosimo, Bruce Ghelarducci
Bill Bott, Foreman, Joe Kauer, Borough Manager

MONTHLY REPORT – MARCH 2022

- Starting Monday, April 4th:
 - Weekly Street Sweeping throughout town. Please do not park on the street the days your street is scheduled to be swept.
 - Curbside Brush Collection – Spring Program collected by DPW and runs through April 29th.
- Winter Maintenance: crew has been very busy with snow and ice removal of streets and Borough sidewalks.
- Sanitary Sewer Operations & Maintenance:
 - CCTV, Cleaning and Inspection contract work continues.
 - On 2/18/22, after severe storms, a vactor truck crew assisted DPW clean the sewer line on Sarah Street after a house experienced significant basement flooding. No issue was found in our line. Crews also assisted property owners with backflow preventor concerns on Maple Street.
 - JetJack repaired a private sanitary sewer lateral that damaged when completing the Bower Hill Storm Sewer Project last year at 1425 Bower Hill Road on 2/22/22.
- Borough Building Maintenance: crew has been repainting areas of the Borough Building including making plaster repairs. Recently completed: rear Carol Avenue stairwell entrance, Council Chambers and front lobby area.
- Crew assisted PENNDOT on February 18th remove a large rockslide that blocked McLaughlin Run Road near the park.
- During nicer days, the streetsweeper has been operating, cleaning up dirt that accumulated over winter. Crew has been targeting litter cleanup around town as well.
- Equipment Maintenance:
 - Backhoe: replaced alternator
- Sign Maintenance – replaced damaged signs, straightened poles, refaced faded stop signs and added missing speed limit signs throughout town.
 - This past month the crew focused on refacing No Parking Signs and replacing missing street name signs.
- Ongoing maintenance has been dedicated to filling potholes and repairs to multiple streets and alleys.
- Cleaned & maintained culverts, trash-rack, catch basins and swales throughout town specifically on and after rainy days.
- Crew responded, marked, and reported multiple PA-One Call requests.

###



MEMO

846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

TO:	Bridgeville Borough Council	DATE:	March 9, 2022
FROM:	Kevin A. Brett, P.E.	S. O. No.:	0523-01
SUBJECT:	March 14, 2022 Meeting Engineering Items	cc:	Joseph Kauer, Borough Manager

Following is a summary of the engineering work performed or authorized since the last meeting:

Developments

- None this month.

Bonds

- None this month.

MS4:

- *LSSE submitted Annual Progress Report to PaDEP on September 30, 2019. Outfall screening has been completed; summary memo transmitted to Borough on June 30, 2020. LSSE submitted the Annual Progress Report on September 30, 2020. Outfall screening summary memo provided on July 16, 2021. Progress Report has been submitted. Requested documentation for DEP Inspection has been provided; no violations noted from Inspection.*
- **PRP: LSSE to discuss next project with Borough in early 2022.**

2022 Road Program

- *LSSE to meet with the Borough to finalize the 2022 Road Program. Work to include paving of the access drive and parking lot for Chartiers Park. LSSE finalizing bid documents. Tentative bid opening April 2022.*

Public Works Projects:

- **Jane Way Access Project (GEDF Grant, awarded amount of \$425,000.00, part of flood mitigation projects):** *Work was awarded to Brentzel Excavation, LLC in the amount of \$106,811.00 as noted in letter dated October 14, 2020. LSSE transmitted Partial Payment No. 1 in the amount of \$32,857.87 as noted in letter dated May 18, 2021. LSSE transmitted Partial Payment No. 2 in the amount of \$59,387.85 as noted in letter dated August 13, 2021. LSSE transmitted Change Order No. 1 (Final) to the Contractor on August 13, 2021. The backflow preventer has been delivered and installed. LSSE transmitted Partial Payment No. 3 in the amount of \$14,235.28 as noted in letter dated February 21, 2022. LSSE transmitted Change Order No. 1 (Final) to the Borough for execution on February 21, 2022. This closes out the Contract.*
- **McLaughlin Run Flood Control:** *A Service Order has been provided to begin the permitting process for Phase I. LSSE has provided the Borough the supplemental information for the grant application that was requested by FEMA.*
- **Chartiers Park Improvement Project:** *LSSE met with the Park Committee and has developed a plan and cost estimate to repave the access drive and parking lot and construct a new playground.*
 - *ACCD issued Permit GP030200220-012 on June 11, 2020 to restore the eroded stream bank along Chartiers Creek. Work was awarded to G. Salandro Excavating, LLC in the amount of \$151,795.00. Contract Documents were transmitted to the Borough for execution on July 27, 2021. Work is complete. **Final pay request to be issued once vegetation is established.***
 - *Chartiers Park is located in the Floodplain of Chartiers Creek, PADEP requires a Chapter 106 permit for the Borough to install structures in the floodplain. LSSE is preparing the permit documents for submission to PADEP for the installation of the proposed playground. PADEP issued two minor comments on December 3, 2021. The revised documents were submitted week of December 6, 2021. **Awaiting Permit. DEP indicated on March 7, 2022 that the permit is under technical review by Tyler Norris.***
- **Werner Street:** *Genesee & Wyoming Company has issued the approval of the work on railroad property on May 24, 2021. LSSE provided OPC to Borough for use in grant applications. Borough awarded a GEDTF Grant in the amount of \$500,000 for the project. LSSE to prepare the Bid Documents to re-bid the project once the County has finalized the Borough's contract and kick-off meeting held.*
- **McLaughlin Run Gravel Bar Removal:** *ACCD issued the General Permit No. 3 for the Gravel Bar removal on April 9, 2021. Once the disturbed area is stable, Borough to submit self-certification form. **On Going.***
- **McLaughlin Run Park Stream Bank Erosion:** *ACCD issued the PaDEP General Permit on August 2, 2021. Work was awarded to LM&R Excavating, LLC in the amount of \$14,500.00 as noted in letter dated October 18, 2021. A meeting was held with the*

contractor on October 28, 2021. Borough to order material to complete the work. Materials to be delivered March 9, 2022. Contractor scheduled to begin on March 9, 2022.

Borough Grant Summary

Project	Grant Source	Grant Value	Borough Match	Anticipated Start Date
McLaughlin-Run Park Ph. 2	DCNR	\$209,041.27	\$209,041.27	Work Complete
Chartiers Street Widening	GEDF	\$300,000.00	\$488,000.00	Spring 2022 (PennDOT Project)
Bower Hill Road Storm Sewer	GEDF	\$100,000.00	Overages Only	Work Complete
McLaughlin-Run-Flood Project	GEDF	\$425,000.00	\$12,000.00	Work Complete
PRP Stormwater Separators	CFA	\$70,000.00	\$70,200.00	Work Complete
ADA Ramps	CDBG	\$20,000.00	\$18,000.00	Work Complete
Inlet Replacement	CDBG	\$23,000.00	Overages	Winter/Spring 2022
Blight Remediation Structure Demolition	CFA	\$74,000.00	Overages	Spring 2022
Act 152 Structure Demolition	ACED	\$41,000.00	Overages	Spring 2022
Werner Ave. Slope Repair	GEDTF	\$500,000	Overages Only	Summer 2022

CDBG Year 47

It is anticipated that the Borough will receive \$23,000.00 in funding for Catch Basin Replacement per Char-West memo dated January 12, 2021. Bids scheduled to be opened October 20, 2021 at Char-West COG office. LSSE provided Bid Report; Osiris Enterprises is the low bidder in the amount of \$47,325.00 (Base Bid). LSSE is preparing re-bid package with reduced scope; project to be opened in January 2022. Bids were opened on January 19, 2022. LSSE provided Bid Report on January 24, 2022; Steel Nation Environmental was the apparent low bidder in the amount of \$21,100.00. LSSE to schedule pre-construction meeting upon receiving notice to proceed from Char-West COG.

Blight Remediation Program - Structure Demolition

Grant received in the amount of \$41,000.00 through CFA for 671 Baldwin Street and 733 Bower Hill Road. AGX, Inc. completed Asbestos Survey. Bids were opened on March 2, 2022. Myers Demolition & Excavation was the apparent low bidder in the amount of \$25,030.00 as noted in letter dated March 3, 2022.

Blight Remediation Program - Structure Demolition (ACT 152)

Grant received in the amount of \$41,000.00 through ACED for 105 Prestley Road. Pre-Bid meeting scheduled with County on March 15, 2022. Anticipate April bid opening pending County approval of bid documents.

Backflow Preventer Project – Phase 5

Borough Staff is preparing list and obtaining necessary agreements. List has been received from the Borough on February 1, 2022. LSSE submitted PennDOT HOP Permit on February 4, 2022. Bids were opened on March 8, 2022; LSSE to provide Bid Report.

ALCOSAN Phase I – Interim Consent Order and Agreement

- *Phase I COA was issued by letter dated October 15, 2015 from PaDEP. The Phase II COA was released by ACHD on September 1, 2021. ACHD is requesting that signed COAs be forwarded back to ACHD by October 31, 2021. The initial task is the Exhibit ‘B’ Base Line Due Diligence period which is due six-months after execution. LSSE has initiated this review. **An extension of the six-month baseline due diligence period was granted to end July 31, 2022. A dispute report documenting the findings of the Exhibit B inaccuracies in the O-18 sewershed has been drafted by 3RWW and is planned to be submitted in the next few weeks.***
- *Regionalization: ALCOSAN issued a report to the municipalities pertaining to multi-municipal trunk sewers repairs that they are requesting the municipalities make prior to transfer. ALCOSAN issued the Draft form of Transfer Agreement to the municipalities by letter dated December 13, 2018. ALCOSAN scheduled a series of outreach meetings for Manager’s and Elected Officials. ALCOSAN provided the POC defect reports for the regionalization sewers. ALCOSAN held a system-wide Regionalization update meeting on January 25, 2021. Over the next several months, ALCOSAN will be meeting with individual municipalities to discuss interest level, status, agreement comments, etc. 3RWW has initiated an effort to update the sanitary sewer model to utilize in regards to future multi-municipal alternatives analysis for McLaughlin Run. **Additional CCTV required for the C-54 interceptor has been added to the current O&M CCTV program.***
- *Operation and Maintenance: Focus/tasks to be completed in Year 1 (FY 2021) include Visual Inspection, Cleaning / CCTV of approximately 50,000 LF of Borough sanitary sewers and 280 manhole physical surveys in the McLaughlin Run (C-53-10) Sewer shed. MHPS work initiated the week of June 14, 2021. MHPS work is complete. CCTV work was awarded to State Pipe Services, Inc. in the amount of \$95,710.00 as noted in letter dated October 20, 2021. LSSE transmitted the Contract Documents to the Borough on November 8, 2021. Pre-Construction Meeting was held on November 17, 2021. **Contractor began CCTV on December 13, 2021. Approximately 90% of sanitary sewers have been televised as of the end of February 2022.***
- *GROW Grant Application:
 - *GROW Cycle 5 has started. Letters of Interest packages are due to ALCOSAN by March 31, 2020. LOI rejected for GROW Cycle 5 on June 1, 2020. ALCOSAN requested we meet with them in the Fall to discuss the potential for this project for next cycle. LSSE met with ALCOSAN November 13, 2020 to discuss Year 1 O&M Repairs project which includes:**

- *New York Street Sanitary Sewer Realignment*
- *Sanitary Sewer Lining previously planned tributary to McLaughlin Run*
- *Regionalization Repair Scope*
- **LSSE currently evaluating the feasibility of removing Bridgeville connections to the McLaughlin Run sewershed. Findings from CCTV and MHPS to be evaluated. An LOI for disconnecting the C-54 interceptor from the C-53-10 interceptor is being drafted for submittal to ALCOSAN by March 31, 2022.**

Miscellaneous Items

- **T. A. Robinson Storm Sewer Repair:** *LSSE assisting Solicitor and Borough Manager with review of the complaint. Subject to litigation.*
- **Greenwood to Laurel Public Steps:** *LSSE to review condition of existing steps and assist the Borough with submitting for grant funding to replace the steps.*

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2022

BRENTWOOD BANK

ACCOUNT BALANCES AS PER BANK STATEMENTS DATED FEBRUARY 28, 2022

GENERAL FUND	\$803,808.40
SANITARY SEWER FUND	\$1,330,375.47
GARBAGE FUND	\$95,928.59
PAYROLL FUND	\$8,710.21
CAPITAL IMPROVEMENTS FUND	\$1,715,019.43
LIQUID FUELS FUND	\$565.21
UTILITY FUND	\$241.92
RELIEF FUND	\$2,209.58
ANNE BAUMGARTEN CHILDREN'S SAFETY FUND	\$1,595.65
HAZARD MITIGATION GRANT PROJECT FUND	\$640,386.14
BUDGETARY RESERVE FUND	\$300,033.29


Ronald Womer, Treasurer
Ronald Womer, Treasurer

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2022

BRENTWOOD BANK

RECONCILIATION OF GENERAL FUND

Bank Balance	2/1/2022		\$1,262,413.72
Deposits		\$197,594.13	
Interest Earned		\$20.85	
Total Deposits and Other Credits		<u> </u>	<u>\$197,614.98</u>
TOTAL			\$1,460,028.70
Less Checks Paid and other Debits		\$656,220.30	
TOTAL			\$803,808.40
Less Outstanding Checks and other Debits		\$30,317.92	

GENERAL FUND ACCOUNT BALANCE 2/28/2022 **\$773,490.48**

Approved by Treasurer:

RW 3/13/22

RECONCILIATION OF SANITARY SEWER FUND

Bank Balance	2/1/2022		\$1,564,929.48
Deposits		\$139,424.08	
Interest Earned		\$34.14	
Total Deposits and Other Credits		<u> </u>	<u>\$139,458.22</u>
TOTAL			\$1,704,387.70
Less Checks Paid and other Debits		\$374,012.23	
TOTAL			\$1,330,375.47
Less Outstanding Checks and other Debits		\$282.25	

SEWER FUND ACCOUNT BALANCE 2/28/2022 **\$1,330,093.22**

Approved by Treasurer:

RW 3/13/22

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2022

BRENTWOOD BANK

RECONCILIATION OF GARBAGE FUND

Bank Balance	2/1/2022		\$73,688.89
Deposits		\$61,603.91	
Interest Earned		\$2.33	
Total Deposits and Other Credits			<u>\$61,606.24</u>
TOTAL			\$135,295.13
Less Checks Paid and other Debits		\$39,366.54	
TOTAL			\$95,928.59
Less Outstanding Checks and other Debits		\$156.91	

GARBAGE FUND ACCOUNT BALANCE 2/28/2022 **\$95,771.68**

Approved by Treasurer:

RW 3/13/22

RECONCILIATION OF PAYROLL FUND

Bank Balance	2/1/2022		\$8,729.50
Deposits		\$113,206.02	
Interest Earned		\$0.40	
Total Deposits and Other Credits			<u>\$113,206.42</u>
TOTAL			\$121,935.92
Less Checks Paid and other Debits		\$113,225.71	
TOTAL			\$8,710.21
Less Outstanding Checks and other Debits		\$5,711.28	

PAYROLL FUND ACCOUNT BALANCE 2/28/2022 **\$2,998.93**

Approved by Treasurer:

RW 3/13/22

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2022

BRENTWOOD BANK

RECONCILIATION OF CAPITAL IMPROVEMENTS FUND

Bank Balance	2/1/2022		\$1,620,911.39
Deposits		\$276,898.59	
Interest Earned		\$41.04	
Total Deposits and Other Credits		\$276,939.63	
TOTAL			\$1,897,851.02
Less Checks Paid and other Debits		\$182,831.59	
TOTAL			\$1,715,019.43
Less Outstanding Checks and other Debits		\$3,562.35	

C.I. FUND ACCOUNT BALANCE 2/28/2022 **\$1,711,457.08**

Approved by Treasurer: RW 3/13/22

RECONCILIATION OF LIQUID FUELS FUND

Bank Balance	2/1/2022		\$565.20
Deposits		\$0.00	
Interest Earned		\$0.01	
Total Deposits and Other Credits		\$0.01	
TOTAL			\$565.21
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$565.21
Less Outstanding Checks and other Debits		\$0.00	

L.F. FUND ACCOUNT BALANCE 2/28/2022 **\$565.21**

Approved by Treasurer: RW 3/13/22

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2022

BRENTWOOD BANK

RECONCILIATION OF UTILITY FUND

Bank Balance	2/1/2022		\$241.91
Deposits		\$386.85	
Interest Earned		\$0.01	
Total Deposits and Other Credits		\$386.86	
TOTAL			\$628.77
Less Checks Paid and other Debits		\$386.85	
TOTAL			\$241.92
Less Outstanding Checks and other Debits		\$0.00	

UTILITY FUND ACCOUNT BALANCE 2/28/2022 **\$241.92**

Approved by Treasurer: RW 3/13/22

RECONCILIATION OF FLOOD RELIEF FUND

Bank Balance	2/1/2022		\$2,209.53
Deposits		\$0.00	
Interest Earned		\$0.05	
Total Deposits and Other Credits		\$0.05	
TOTAL			\$2,209.58
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$2,209.58
Less Outstanding Checks and other Debits		\$0.00	

RELIEF FUND ACCOUNT BALANCE 2/28/2022 **\$2,209.58**

Approved by Treasurer: RW/ 3/13/22

BOROUGH OF BRIDGEVILLE
FINANCIAL REPORT
FEBRUARY 2022

BRENTWOOD BANK

RECONCILIATION OF ANNE BAUMGARTEN CHILDREN'S SAFETY FUND

Bank Balance	2/1/2022		\$1,595.61
Deposits		\$0.00	
Interest Earned		\$0.04	
Total Deposits and Other Credits		\$0.04	
TOTAL			\$1,595.65
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$1,595.65
Less Outstanding Checks and other Debits		\$0.00	

SAFETY FUND ACCOUNT BALANCE 2/28/2022 **\$1,595.65**

Approved by Treasurer: RW 3/13/22

RECONCILIATION OF BUDGETARY RESERVE FUND

Bank Balance	2/1/2022		\$0.00
Deposits		\$300,000.00	
Interest Earned		\$33.29	
Total Deposits and Other Credits		\$300,033.29	
TOTAL			\$300,033.29
Less Checks Paid and other Debits		\$0.00	
TOTAL			\$300,033.29
Less Outstanding Checks and other Debits		\$0.00	

RESERVE ACCOUNT BALANCE 2/28/2022 **\$300,033.29**

Approved by Treasurer: RW 3/13/22

BOROUGH OF BRIDGEVILLE
 FINANCIAL REPORT
 FEBRUARY 2022

BRENTWOOD BANK

RECONCILIATION OF HMGP FUND

Bank Balance	2/1/2022		\$917,211.05
Deposits		\$0.00	
Interest Earned		<u>\$73.68</u>	
Total Deposits and Other Credits			<u>\$73.68</u>
TOTAL			\$917,284.73
Less Checks Paid and other Debits		\$276,898.59	
TOTAL			\$640,386.14
Less Outstanding Checks and other Debits		\$0.00	

HMGP FUND ACCOUNT BALANCE 2/28/2022 **\$640,386.14**

Approved by Treasurer:

BW 3/13/22

Tax Collector's Monthly Report to Taxing Districts

For the Month of FEBRUARY, 2022

BRIDGEVILLE BOROUGH Taxing District

	Real Estate 2021	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	93,066.07			
2A. Additions: During the Month (*)				
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	93,066.07			
4. Less: Face Collections for the Month	6,516.85			
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*) Sheriff Sale	324.33			
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	86,224.89			
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	6,516.85			
10. Plus: Penalties	440.00			
11. Less: Discounts	10.52			
12. Total Cash Collected per Column	A. 6,946.33	B.	C.	D.
13. Total Cash Collected - (12A + 12B + 12C + 12D)				6,946.33

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes			
14. Amount Remitted During the Month (*)			
Date	Transaction #	Amount	TOTAL ALL TAXES
		Total	\$
15. Amount Paid with this Report Applicable to this Reporting Month		Transaction #	\$
16. Total Remitted This Month			\$
17. List, Other Credit Adjustments (*)			
Parcel #	Name	Amount	
		Total	\$

18. Interest Earnings (if applicable) \$ _____

Anne Marie Parisi Kean 3/3/2022

Tax Collector Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

TAXING DISTRICT USE (OPTIONAL)	
Carryover from Previous Month	\$ _____
Amount Collected This Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

MONTH OF: FEBRUARY - 2022

BRIDGEVILLE BOROUGH TAX COLLECTOR'S MONTHLY REPORT

TAX COLLECTOR : ANNE MARIE PARISI

	FACE	DISCOUNT	PENALTY	NET DEPOSITED	RATE OF COMMISSION	COMMISSION DUE
REAL ESTATE						
2021 CURRENT (at discount) (7-1 to 8-31)						
2021 CURRENT (at face) (9-1 to 10-31)						
2021 CURRENT (at penalty) (11-1 to 6-30)	6,516.85	10.52	440.00	6,946.33	5%	325.84
REAL ESTATE - Delinquent						
2020	4,466.14		456.98	4,923.12	5%	223.31
2019	713.48		73.45	786.93	5%	35.67
2018					5%	
TAX CERTIFICATIONS						
13					10.00	130.00
TOTAL	11,696.47	10.52	970.43	12,656.38		714.82

Signed *Anne Marie Parisi Kean*

Date 3/3/2022

BRIDGEVILLE POLICE DEPARTMENT

Monthly Report to Borough Council for the Month of February 2022

Category	Feb-22	2022 YTD
Regular Hrs worked	1336.00	2728.00
Overtime hrs	34.50	105.50
Court Case hrs	21.00	60.00
Total Officer Hrs	1391.50	2893.50
Animal Complaints	4	7
Criminal Arrests	12	26
Criminal Charges filed	26	41
Traffic Citations	71	103
Boro Citations	5	15
Community Service	40	92
Abandoned Vehicle Reports	3	3
Calls for Service	682	1325
Business checks	458	859
Warnings Issued	4	8
Patrol Miles - total	2338	5006
Traffic Accidents	5	11
Police Department Revenue Received		
Revenue Source	Feb-22	
Amusement Permits	\$14,825.00	
Boro Citation/Tickets	\$30.00	
Request for Police Reports	\$30.00	
Solicitation Permits/Others	\$0.00	
District Court 05-2-21	\$2,243.27	
Total	\$17,128.27	
Year to Date Totals	\$24,318.42	

Bridgeville Police Department	
<i>Arrest Report for Month of: February 2022</i>	
Obstruction of Law	1
Resisting Arrest	1
Access device used to obtain property or service	1
Theft	1
Bad Checks	1
DUI	2
Control of alarm devices	1
Disorderly Conduct	4
Public Intox	2
Harassment	2
Driver required to be licensed	1
Careless driving	2
No rear lights	1
Failure to carry license	1
Fail to keep right	1
Simple assault	4
Total	26

Bridgeville Police Department	
<i>Traffic Citation Report for Month of: February 2022</i>	
Registration violation	6
Required to be licensed	4
Driving under suspension	1
Financial responsibility required	1
Traffic control signal/device	9
STOP sign	9
Failure to yield to emergency vehicle	1
Required position, turning	1
Parking violation	1
Speeding violation	17
Depositing waste on highway	1
Careless driving	1
Window tint/obstruction	1
Improper tires	1
Inspection violation	14
Emissions required	3
Total	71

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2022 and 02/28/2022

BRIDGEVILLE BORO



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0511	BURGLARY-FORCED ENTRY-RESIDENCE-NIGHT	1			
0629	THEFT-\$50 TO \$200-ALL OTHER	1			
0810	SIMPLE PHYSICAL ASSAULTS	1			
1090	FORGERY & COUNTERFEITING -REPORTS	1			
1150	FRAUD - CREDIT CARDS, ATM	1			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1			
2111	DRIVING UNDER THE INFLUENCE - ALCOHOL	1			
2112	DRIVE UNDER INFLUENCE-ALCOHOL-IMPAIRED	1			
2121	DRIVE UNDER INFLUENCE - DRUGS	1			
2300	PUBLIC DRUNKENNESS	2			
2400	DISORDERLY CONDUCT	1			
2410	HARASSMENT BY COMMUNICATION	2			
2450	HARASSMENT	2			
2646	ALL OTHERS-OBSTRUCTION OF JUSTICE	1			
2840	REDUCED DRUG RELATED CHARGE	2			
3100	ALARMS - BUSINESS/RESIDENCE	5			
3101	ALARMS - VEHICLE	1			
3102	ALARMS - FIRE ALARM - ASSIST AS NEEDED	5			
3103	ALARMS - FALSE/CITED	1			
3111	ANIMAL - BITES-NO CITATION- SEE(2720)	1			
3112	ANIMAL - STRAYS, REF'D TO A.C., ETC	1			
3114	ANIMAL - PET MISSING OR FOUND	2			
3120	CASUALTY - ASSIST MEDICS / EMERGENCY	6			
3121	CASUALTY - FALLS, ETC	1			
3131	DEATHS - UNATTENDED/ILLNESS OR NATURAL	2			
3137	DISPUTE - CUSTODY OR PFA DISAGREEMENT	1			
3140	DISTURBANCE - BAR/RESTAURANT	1			
3141	DISTURBANCE - HOUSEHOLD/FAMILY	3			
3142	DISTURBANCE - PUBLIC AREA	2			
3160	HAZARD - TRAFFIC	8	1		
3161	HAZARD - ALL OTHERS REPORTED	3			
3173	JUVENILE - CHILDLINE REFERRAL INVESTIGAT	2			
3175	SERVICE-COMMUNITY SERVICE DETAIL	40			
3189	MENTAL COMPLAINT - OTHER, REPORTS,ETC.	1			
3190	BORO ORD. - OTHERS - NOT CITED	1			
3200	PROPERTY - LOST, FOUND &/OR RECOVERED	3			
3204	REPOSSESSION OF MOTOR VEHICL	2			
3205	SERVICE - UTILITY SERVICE INTERRUPTION/W	5			
3206	SERVICE- POLICE REQ. CRIM. HISTORY	7			
3207	SERVICE - REQUEST / RECORDS & BACKGROUND	5			
3209	SERVICE - CHECK WELFARE OF RESIDENT,ETC.	6			
3211	SERVICE - ASSIST OTHER AGENCY/P.D.	6			
3213	SERVICE - LOCK OUT/HOME OR VEHICLE	1			
3215	SERVICE - MOTORIST ASSIST	8			
3216	SERVICE - REQUEST FOR PATROL	1			
3217	SERVICE - ALL OTHER CALLS FOR SERVICE	5			
3218	SERVICE - REQUEST STREET MAINTENANCE	8			
3223	SERVICE - CIVIL MATTER	1			

Calls for Service - by UCR Code

Incidents Reported Between 02/01/2022 and 02/28/2022

BRIDGEVILLE BORO



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
3225	SERVICE-BUSINESS CHECK	458			
3240	SUSPICIOUS CIRC. - OPEN DOOR/WINDOW	4			
3241	SUSPICIOUS CIRC. - PERSON(S)	4			
3242	SUSPICIOUS CIRC. - VEHICLE(S)	3			
3243	SUSPICIOUS CIRC. - ALL OTHER	10			
3252	TRAFFIC COLLISION - NON/REPORTABLE	2			
3253	TRAFFIC COLLISION - LEAVING THE SCENE	2			
3254	TRAFFIC COLLISION - PROPERTY DAMAGE	1			
3259	TRAFFIC - ABANDONED VEHICLE -MVC	3			
3260	TRAFFIC - ENFORCEMENT MVC	4			
3263	TRAFFIC - PARKING	6			
3264	TRAFFIC - ALL OTHER TRAFFIC	2			
3270	WARRANT/P.F.A. SERVICE - INSIDE AGENCY	3			
3271	WARRANT/P.F.A. SERVICE - OUTSIDE AGENCY	4			
3272	911 HANG UP CALLS	3			
3300	NON-CRIMINAL - MISC. NON-CRIM. INCIDENTS	1			
3640	DOMESTIC DISTURBANCE - FAMILY MEMBERS	1			
3650	DOMESTIC DISTURBANCE - BOY/GIRL FRIEND	2			
3690	DOMESTIC DISTURBANCE - ALL OTHER	1			
CITT	TRAFFIC CITATION	63			
CITW	WARNING	4			
Total Calls		745			



MONTHLY REPORT

BRIDGEVILLE

A photograph of an ambulance at night, illuminated by its own lights. The ambulance is white with blue and red accents. It is parked on a street with a building in the background.

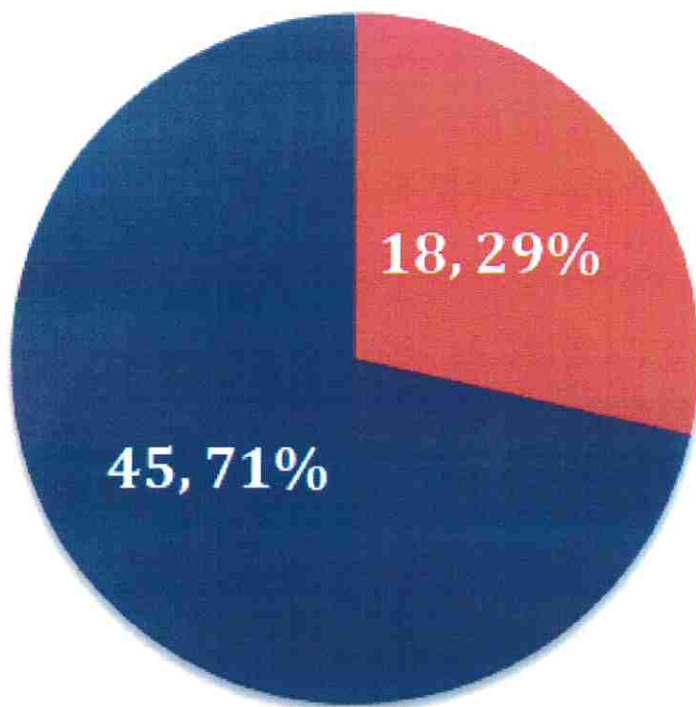
**SOUTHBRIDGE
EMERGENCY
MEDICAL SERVICES**

FEBRUARY 2022

BRIDGEVILLE STATISTICS

FEBRUARY 2022

NUMBER OF 911 DISPATCHES



Lights & Sirens USED:
18 Dispatches

Lights & Sirens NOT USED:
45 Dispatches

Total 911 Dispatches:
63 Dispatches

■ Lights & Sirens USED

■ Lights & Sirens NOT USED

AVERAGE RESPONSE TIMES

LIGHTS & SIRENS

8:52

NO LIGHTS & SIRENS

9:53

BRIDGEVILLE STATISTICS

FEBRUARY 2022



TOTAL NUMBER OF 911
EMERGENCY MEDICAL
REQUESTS



NUMBER OF
STANDBY/SPECIAL EVENT
REQUESTS



NUMBER OF CALLS WE
HANDLED FOR
OUTSIDE AGENCIES



NUMBER OF CALLS
HANDLED BY OUTSIDE
AGENCIES

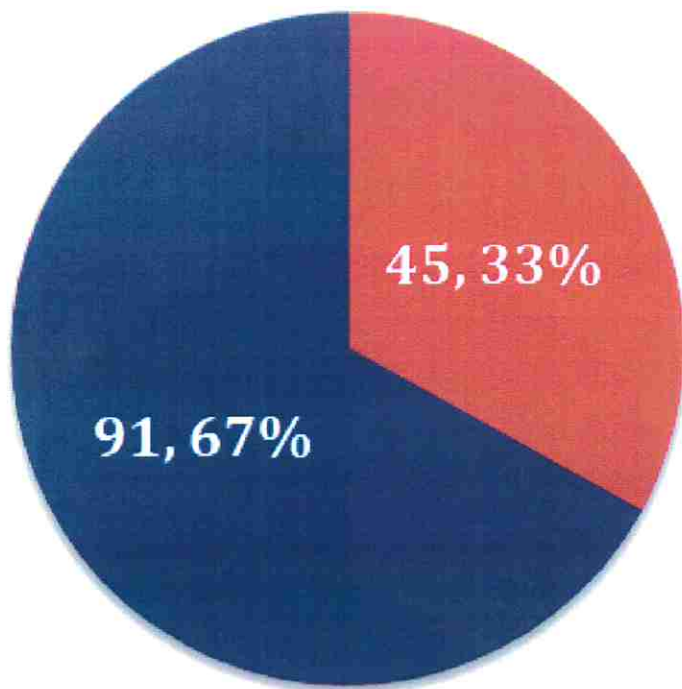
BRIDGEVILLE STATISTICS

YEAR TO DATE

138

TOTAL 911 REQUESTS IN
BRIDGEVILLE THROUGH 2/28/2022

NUMBER OF 911 DISPATCHES



Lights & Sirens USED:
45 Dispatches

Lights & Sirens NOT USED:
91 Dispatches

Total 911 Dispatches:
136 Dispatches

■ Lights & Sirens USED

■ Lights & Sirens NOT USED

**NUMBER OF STANDBY/SPECIAL
EVENT REQUESTS**

2

**NUMBER OF BRIDGEVILLE CALLS
HANDLED BY OUTSIDE AGENCIES**

18

COMING SOON!

**THE SOUTHBRIDGE EMS 2022-2023
SUBSCRIPTIONS ARE ON THEIR WAY.
LOOK OUT FOR THEM IN YOUR
MAILBOXES!**

 **SouthBridge Emergency Medical Service
SUBSCRIPTION FORM**

SouthBridge EMS is your community-based ambulance service and we need your support to continue providing high-quality emergency care. Due to reductions in reimbursements from insurance companies and Medicare, your support is vital for our efforts to protect the community. Subscribing helps ensure service availability and can also protect you from a costly ambulance bill. Subscriptions do not exceed \$1,300.

Important information on the back of this form:
If you have any questions, please call the billing office at 412-221-5115.

Single \$50	The SINGLE SUBSCRIPTION covers one member of the family. Choose this level if you live alone or one member of the family.
Seniors Couple \$60	The SENIORS SUBSCRIPTION covers two members of the family at the time of the subscription.
Household \$70	The HOUSEHOLD SUBSCRIPTION covers all family members at the address below, even if they do not live at that address. It protects your whole family.
Household PLUS \$80	The HOUSEHOLD PLUS SUBSCRIPTION covers all family members at the address below, PLUS family members who do not live at that location. Choose this level if you have family members who do not live at that location.
DONATION	DONATIONS above the subscription levels help us protect you and your family.

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To pay by Credit Card please visit us online at www.southbridgeems.com
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IF PO BOX, PLEASE WRITE STREET ADDRESS

SouthBridge EMS
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Bridgeville, PA 15017
EMS Office & Billing Inquiries:
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Fax: 412-206-0026
E-Mail: billing@southbridgeems.com

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Joe Kauer

From: Joe Solomon <bbpa@bbpa.comcastbiz.net>
Sent: Wednesday, March 9, 2022 7:06 PM
To: Joe Kauer
Subject: Bridgeville Borough Parking Authority status

Joe,

Listed below is the update of the Bridgeville Borough Parking Authority:

- 1) The Parking Authority will be meeting on Monday, March 21st, 7PM at the Borough Building.
- 2) All members of our board, including the solicitor, continue to be involved in our day-to-day operations.
- 3) We are working with Lennon Smith to obtain grant money for parking lot improvements.
- 4) The new kiosks continue to provide service beyond our original expectations. Operational speed, ease of use and contactless payment are decreasing time spent processing a transaction.
- 5) We have begun to reposition signage to educate our visitors and reduce costs.
- 6) Additional signage and lighting in our lots is an ongoing process. Doing our due diligence is time consuming however it is beneficial in completing the project professionally and responsibly.
- 7) Military Banner Program
 - a) Ready for pickup at the BBPA office.

Please distribute this update to all council members, and of course Mayor Copeland.

Thank you,
Joe

TO: Mr. Joe Kauer, Bridgeville Borough Council
FROM: Justine Cimarolli, Chair, Planning Commission
RE: February 28, 2022 Planning Commission Report
DATE: March 9, 2022

Roll Call:

Meeting held on February 28, 2022 commenced at 7:00 pm at the Bridgeville Borough Building with the following members in attendance:

Justine Cimarolli

Dale Livingston

Mike Tolmer

Elizabeth Belaver

Melissa Guiliani – via Zoom

PUBLIC COMMENTS – Mr. Bob Fryer spoke briefly regarding congested main roads in the community (Bower Hill, Washington Ave, McLaughlin), suggested that they should be included in the Updated Comprehensive Plan which will be discussed in the next 12 to 18 months.

ADOPTION OF MINUTES

The January 24, 2022 Meeting Minutes approved as written.

NEW BUSINESS

Comprehensive Plan – Project Kickoff

J. Cimarolli introduced Ms. Brandi Rosselli, Manager, Community Planning for Mackin Engineering.

Items presented:

- Mr. Denny Puco from Planning Consultants LLC will be part of the Mackin team along with Mr. Todd Pool, Economic Development Consultant from 4ward Planning. Ms. Rosselli will be Project Manager.
- The Comprehensive Plan will be issue based and designed to be implementable by the borough.
- Will look at existing issues which were identified by Planning Commission in 2021, provide visioning and an action plan on strategies to implement each recommendation.
- A copy of the Scope of Work from Mackin Engineering, which outlines the process, is attached for reference.

D. Livingston questioned whether the update will be designed as a Comprehensive Plan or a Strategic Plan. Ms. Rosselli described it as a combination of both in that there will be ten to fifteen issues currently facing the boro that need to be prioritized and addressed. Other items will be identified and included but may not be a priority.

Mr. Livingston also questioned as to how the borough can make sure that the updated plan does not collect dust on the shelves. Ms. Rosselli recommended an Implementation Team of planning commission members that will be held responsible quarterly reviews and status reports to Council along with an annual report to Council.

Ms. Rosselli will provide the Planning Commission a potential schedule for the next few months.

M. Tolmer questioned what homework the Commission needed to provide. Many documents have been provided to Macklin but additional items to be provided to Mackin include:

Any other documents (recent or historical) from the boro, region, PennDot that may be informative.

List of Steering Committee members along with residents that are willing to partner with Bridgeville to get things done. List should include stakeholders or influencers for focus groups or discussions. FYI – a preliminary list of residents is currently under development.

Pennsylvania Department of Community and Economic Development – John Danvers

Mr. Danvers discussed how the DCED can assist Bridgeville in potentially securing funding for items that are included in the Comprehensive Plan.

OLD BUSINESS

Active Transportation Plan – Update

J. Cimarolli updated the Commissioners on the latest Active Transportation Plan movement. The latest revision of the plan was introduced to the public on February 8, 2022 at a town hall held at the Chartiers Room. Mr. Randy Waltermeyer, Mike Mundry presented and approximately thirty five residents were in attendance

Based upon public comments, modest revisions will be made, and TPD will work on cost estimates for priority projects.

Full draft should be presented at the end of March, full committee will receive copy for review.

McLaughlin Run Flood Control Project – Joe Kauer

Mr. Kauer provided a review of the flood mitigation project for the newest members of the Planning Commission. The groundwork was laid so that the Planning Commission can evaluate what should be considered for next steps. Ms. Rosselli from Mackin did comment that since flood mitigation is a priority in the Comprehensive Plan that perhaps Mackin Engineering could assist in the process.

After the business section of the meeting concluded, a discussion was held to answer questions from E. Bellaver regarding the process of how the borough handles zoning infractions that occur within the community.

PUBLIC COMMENT – No additional public comment.

ADJOURNMENT – Meeting adjourned at 8:20pm.