

BOROUGH OF BRIDGEVILLE
PLANNING COMMISSION
Meeting Minutes
February 28, 2022 – 7:00PM

Meeting was held in Council Chambers at the Borough Building, 425 Bower Hill Road and virtually on www.zoom.us. Meeting was called to order at 7:00PM by Ms. Cimarolli.

Present included: Justine Cimarolli, Dale Livingston, Michael Tolmer, Melissa Guiliani (participated virtually via Zoom), Elizabeth Bellaver and Joseph Kauer, Borough Manager / Zoning Officer

Absent: None.

Public comment (on / off agenda) VISITORS PLEASE STATE NAME AND ADDRESS:

Mr. Bob Fryer, 508 Hunters Path, South Fayette Twp., reviewed a map he prepared of the regional roadways that converge upon Bridgeville. He stated that Washington Avenue and Bower Hill Road need to be four lanes into and through Bridgeville. Mr. Fryer then proposed a roadway adjustment to Railroad Street at Station Street that would improve the turning radius and relocate the Historical Society's Caboose to add a dedicated right turning lane. Lastly, he emphasized that Planning Commissioners are not elected and can be unencumbered during the decision process for the Comprehensive Plan.

ADOPTION OF MINUTES:

- **January 24, 2022**
Motion to adopt the January 24, 2022, meeting minutes as submitted was made by Mr. Livingston, seconded by Mr. Tolmer; motion carried unanimously.

NEW BUSINESS:

1. **Comprehensive Plan – Project Kickoff**

Brandi Rosselli, Mackin Engineers & Consultants, stated that she is happy that their firm has been selected as they were integral with drafting the 2005 plan. She outlined the makeup of their team which includes subcontractors: Denny Puko and Todd Poole of Forward Planning to study economic development and market analysis. Ms. Rosselli stated that the Comprehensive Plan is a guiding document and will be crafted in issue-based chapters to ensure its implementation. She stated that they are currently reviewing existing ordinances, plans and visioning; remarking that this planning process will take about one year to complete.

Ms. Rosselli stated that this planning effort will involve a great deal of public involvement. She commented that much of this will be from surveys, steering and stakeholder committee meetings, and online sources using the Boroughs website and Facebook pages. Planning Commission will have the responsibility to review the draft and make recommendations to Borough Council.

Mr. Livingston questioned is this implementable plan a cross between a Comprehensive Plan and a Strategic Plan? Ms. Rosselli answered yes as it will focus on the key issues facing the Borough, potentially 10-15 separate issues. She also added that an Implementation Team be created as part of this project to ensure that the Plan stays a priority. They will be required to meet often and have an annual report.

Mr. Livingston asked for her recommendation on who should be on the Steering Committee? Ms. Rosselli recommended all of Planning Commission, one or two Council members, key stakeholders or those with a special expertise. She recommended no more than 10-12 members to keep it manageable.

Ms. Cimarolli questioned if there will be focus groups; Ms. Rosselli stated yes.

Mr. Tolmer questioned what do you need from us now? Ms. Rosselli asked for help forming the Steering Committee with their contact information.

Mr. Fryer stated that in the past fifty years, Bridgeville citizens have paid more in taxes and have had adverse health effects compared to our neighboring municipalities. He asked if these hard times would improve the implementation of the Comprehensive Plan? Ms. Roselli stated that she can't say for sure but data such as this is always helpful.

Ms. Roselli stated that the Comprehensive Plan will not be limited to the top priorities, smaller issues will be identified and listed in the appendix not to overwhelm the plan and keeping it easily implementable. She also stated that Mackin has planners, engineers, traffic engineers, landscape architects all on staff and are part of the team.

Ms. Cimarolli questioned what "Field views" are? Ms. Roselli stated that they are trips to walk and / or drive around Bridgeville to further study the issues. She invited the Planning Commissioners to be part of these visits. She also expressed an interest in being part of the Community Day and other events going on in town.

John Danvers, Planner – PA Dept. of Community and Economic Development, introduced himself and said that he will be part of this project to ensure the Plan is implemented. He offered assistance in secure funding for the recommendations of the Plan.

OLD BUSINESS:

1. **Active Transportation Plan Update**

Ms. Cimarolli reported that the second Public Meeting was held on February 8th, it was well attended. She stated that the consultant is working on cost estimates for the projects identified and that a full draft is expected by the end of March.

2. **McLaughlin Run Flood Control Project**

a. **Phase 1A – Borough Manager to update Commission on project summary and status:**

Manager Kauer explained to the new members of the Commission that Phase 1A includes the area of where McLaughlin Run meets the back channel of Chartiers Creek and runs to the Commercial Street culverts. This phase includes the construction of a levee along Carol Avenue that has an axillary pumping system, storm sewer improvements and replacement of the Commercial Street Culverts with a single span bridge. He stated that this phase is estimated to cost \$5.6 million and that three separate grant applications have been submitted for this work. He estimated that it may take five years to have the funding in place for this phase.

b. **Phase 2-4 – Discussion on vetting next phases –** the Borough Manager reviewed the various plans and options for the next phase of the project. He stated that each plan has a unique impact on the properties and citizens on Baldwin Street. The Commission stated that we need to get public input from those living in this area. It was suggested to have a public meeting to review the options proposed and to update an easy-to-follow handout on the projects.

Ms. Bellaver questioned how serious the community was on enforcing the rules the Borough has on the books.

Mr. Tolmer stated that the Borough is very serious about it and stated all should be held accountable. He added that sometimes Code Enforcement is a lengthy process to bring about compliance.

Ms. Cimarolli stated many of the older citizens do not agree with the Ordinances and think they are only suggestions.

Mr. Henderson stated that all the code enforcement activity is reported each month and included on the Borough website for those interested to see.

PUBLIC COMMENT (GENERAL ITEMS) VISITORS PLEASE STATE NAME AND ADDRESS: none

ADJOURNMENT:

Motion to adjourn was made by Mr. Livingston, seconded by Mr. Tolmer; meeting adjourned at 8:30PM.

Respectfully submitted,

Joseph Kauer
Borough Manager / Zoning Officer