

**BOROUGH OF BRIDGEVILLE**  
**PLANNING COMMISSION**  
**Meeting Minutes**  
**February 27, 2023 – 7:00PM**

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Meeting was held in Council Chambers at the Borough Building, 425 Bower Hill Road and virtually on [www.zoom.us](http://www.zoom.us). Meeting was called to order at 7:00PM by Ms. Cimarolli.

Present included: Justine Cimarolli, Michael Tolmer, Dale Livingston, Melissa Guiliani (participated virtually,) Elizabeth Bellaver and Joseph Kauer, Borough Manager / Zoning Officer

Absent: None.

**Public comment (on / off agenda) VISITORS PLEASE STATE NAME AND ADDRESS:**

None.

**ADOPTION OF MINUTES:**

- **January 23, 2023**

- Motion to adopt the January 23, 2023, meeting minutes as submitted was made by Mr. Livingston, seconded by Mr. Tolmer; motion carried unanimously.

**NEW BUSINESS:**

a. **Zoning Amendment in Residential Districts to govern location and size of off-street parking pads:**

Mr. Livingston stated that he reviewed the places where permits have been recently issued for such parking pads and saw no issue in their locations that don't have access to the rear yards.

Mr. Tolmer stated that if there is no where to park in the back, the applicant can possibly seek a variance, but they should not be permitted in the front yard.

Ms. Guiliani questioned if regulations can be made to prohibit the parking pads from being blocked with cones and signage.

Ms. Cimarolli questioned if the composition of new parking pads could be regulated to be a pervious surface to reduce stormwater runoff while also being cost effective. She asked the Borough Manager to calculate the costs of various construction techniques of a 10' x 10' parking pad for the Commission to review.

The Commission asked for the Manager to share the zoning language used in Carnegie Borough for their regulation of parking pads with them so that this topic can be discussed further at the March meeting.

b. **Creation of a Rental Property Inspection Program:**

Ms. Cimarolli stated that she has been researching these programs and thinks it is a good idea.

Mr. Tolmer stated that after the recent floods it was discovered that many of the flooded properties were owned by those out of state and they are not taking care of the properties.

Mr. Livingston questioned what is the objective of such a program in Bridgeville?

Ms. Cimarolli stated that it is to clean up properties.

Mr. Livingston stated that he lived in a community that had such a program that they inspected rental units every 36 months and had to be registered annually. He added that it was successful in improving life safety measures but was difficult to get started.

Ms. Cimarolli stated that we'll continue this discussion at the March meeting.

**OLD BUSINESS:**

Ms. Cimarolli reported that Borough Council authorized the requested streetlights on Murray, Station and Sarah Streets that were recommended in the Active Transportation Plan and they will be installed shortly by West Penn Power.

Ms. Guiliani stated that she is working on coordinating a cleanup day for the spring. She will register the event on [www.earthday.org](http://www.earthday.org) and requested it be advertised on the Borough website. Ms. Cimarolli stated that we can do a proclamation officially declaring Earth Day in Bridgeville. Ms. Guiliani questioned if there are areas in parks that volunteers can plant flowers that day too?

Recommendation to Borough Council to plant trees at 646 Baldwin Street (FEMA Flood Lot) in partnership with Tree Pittsburgh:

Ms. Cimarolli stated that she has been talking to Tree Pittsburgh about getting trees donated for a project here in Bridgeville.

Manager Kauer stated that he is preparing a list of locations of where street / shade trees can be planted this year that he'll share with the Commission for their input, and also reported that funds are in the 2023 budget for tree planting. It was agreed that the Commission will finalize tree planting recommendation at the March meeting.

Mr. Livingston stated that the new fences that were installed on Baldwin Street look nice.

Ms. Cimarolli reported that a group of Pitt students with the help of John Oyler are studying the concept of a roundabout at the intersection of Bank / Mayview / Chartiers / Lesnett and will present at an upcoming meeting.

**PUBLIC COMMENT (GENERAL ITEMS) VISITORS PLEASE STATE NAME AND ADDRESS:**

None.

**ADJOURNMENT:**

Motion to adjourn was made by Mr. Tolmer, seconded by Ms. Bellaver; meeting adjourned at 7:50PM.

Respectfully submitted,

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Joseph Kauer  
Borough Manager / Zoning Officer