

BOROUGH OF BRIDGEVILLE
PLANNING COMMISSION
Meeting Minutes
May 28, 2024 – 7:00PM

Meeting was held in Council Chambers at the Borough Building, 425 Bower Hill Road and virtually on www.zoom.us. The meeting was called to order at 7:00PM by Ms. Guiliani.

Present included: Melissa Guiliani, Michael Tolmer, Elizabeth Bellaver, Justine Cimarolli, and Joseph Kauer, Borough Manager / Zoning Officer

Absent: Dale Livingston

Public comment (on / off agenda) VISITORS PLEASE STATE NAME AND ADDRESS: None.

ADOPTION OF MINUTES:

March 25, 2024

Motion to adopt the March 25, 2024, meeting minutes as submitted was made by Ms. Cimarolli, seconded by Mr. Tolmer; motion carried unanimously.

NEW BUSINESS:

1. Creation of a Bridgeville Shade Tree Commission – discussion
 - a. The Borough Manager reported that a Fall 2024 TreeVitalize application has been submitted for remainder of Spring 2024 planting locations that are throughout the Borough within municipal right of ways.
 - b. Shade Tree Commission Creation Discussion:
Ms. Cimarolli suggested that the Commission only regulate trees on Borough properties. Mr. Tolmer suggested that Right of Ways, such as those along streets, be included in that definition.

Mrs. Bellaver stated that a Shade Tree Commission would speak volumes for our community and help market it as a desirable community to live. Mr. Tolmer stated that the past two tree planting events have been very successful where the community came together during those events. The Planning Commissioners all agreed that a Shade Tree Commission is a good idea, and the size of the board should be limited to ensure it is effective. They asked the Borough Manager to provide them with Shade Tree regulations from other communities for them to review and stated that if they do provide a recommendation on the creation of a Shade Tree Commission it would consist of points of recommendation and not be in an Ordinance form.

Ms. Cimarolli recommended that the new Bank Street bump outs have tree troughs incorporated into them. Ms. Guiliani asked that native plants be planted within the bump outs. Mrs. Bellaver stated that we need to complete this project carefully to ensure its success.

2. Comprehensive Plan
 - a. Ms. Guiliani reported that the Plan has been adopted by Borough Council on May 13, 2024
 - b. Implementation
 - i. Downtown & Business Section: Zoning Ordinance Amendment for the Downtown Zoning District. Review of two proposals received, discussed a recommendation to Borough Council to authorize the Borough Manager to apply for a State Planning Grant to fund the project.

The Commission reviewed the two proposals received. Ms. Cimarolli asked that if Mackin is selected, she desires for them to be more forward thinking as she has concerns with the two proposals received. The Commission asked the Manager to ask the other firms who responded to the RFP but did not provide a proposal as to why they didn't formally submit. They also asked him to have Mackin attend the June Meeting so that they can explain their proposal.

OLD BUSINESS:

1. Active Transportation Plan, Crosswalk Improvements.
Ms. Guiliani reported that a PENNDOT / LTAP Consulting Engineer will be in town this week to review the Bower Hill Road and Washington Avenue mid-block crossings as previously requested by the Commission.

Ms. Cimarolli discussed the creation of a neighborhood garden program on one of the Baldwin Street Lots. Mr. Tolmer stated that he will get information on the Millvale Garden program to share with the Commission. The Commission asked that the Baldwin Street Lot plan be discussed at the next meeting.

PUBLIC COMMENT (GENERAL ITEMS) VISITORS PLEASE STATE NAME AND ADDRESS: None.

ADJOURNMENT:

Motion to adjourn was made by Mr. Tolmer, seconded by Ms. Cimarolli; meeting adjourned at 7:58PM.

Respectfully submitted,

Joseph Kauer
Borough Manager / Zoning Officer