



DAY ON THE AVENUE 2025 VENDOR REGISTRATION

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Saturday, June 14, 2025 • 11 AM – 5 PM

Name of Vendor / Organization _____
Printed EXACTLY how you want it to appear on all advertisements.

Contact Person _____ Website _____

Email _____ Phone _____

Mailing Address _____ City/St/Zip _____

Description (Activities, Food and other items sold): _____

Food Vendors: How many appliances will you be bringing? _____

*Nonprofits: Provide EIN / Tax ID# _____

RENTAL PRICES PER BOOTH \$150, SPACE \$75, ELECTRIC \$30

VENDOR OPTIONS

Vendor Type	Booth Qty.	Space Qty.	Total Fee
*Nonprofits (50% Disc. on Space Fee only)			
Craft Vendor / Direct Sales			
Professional / Business			
Food Vendor			
Electricity (2 outlets)			
TOTAL			

Vendor spaces are on a first come, first served basis. We reserve the right to limit the number of booths with similar purposes. All vendor spots are 10'x10'. All vendors must supply tables and chairs. Vendors purchasing spaces must supply their own 10' x 10' tent. No refunds due to vendor cancellation or weather. Event is rain or shine. The vendor layout and space number will be emailed to you one week before the event or you may stop by the office for a printed copy. Vendors are required to stay for the entire event period (11 AM - 5 PM) Setup: 7:30 AM - 10:30 AM Cleanup: After 5 PM

FOOD VENDORS must provide Proof of Insurance and meet the Allegheny County Health Department requirements.

ELECTRICAL REQUIREMENTS: Power Strips are not allowed. Vendors must supply one 20 AMP Heavy Duty 50' Electrical Cord *per* outlet. Additional fees will be charged for those needing more than 2 outlets.

REGISTRATION & PAYMENT

Complete and return both pages with a check made payable to **Bridgeville Borough**, no later than **May 30, 2025**, to: **Bridgeville Borough / Day on the Avenue / 425 Bower Hill Road / Bridgeville, PA 15017**. *If you require receipt, please enclose a self-addressed, stamped envelope.*

Office use only:		
Check # _____	Date Paid _____	Received by _____



DAY ON THE AVENUE 2025 Release and Indemnification Agreement

I / we, _____, as a participant in Bridgeville Day on the Avenue scheduled to be held on Saturday, June 14, 2025, on Washington Avenue in the Borough of Bridgeville, Allegheny County, Pennsylvania, do hereby agree to the terms in this agreement.

I/we release and forever discharge the Borough of Bridgeville, Bridgeville Day on the Avenue volunteers and individual agents, attorneys, and assigns from any and all actions, claims, and demands for, upon or by reason of any damage, loss, injury or theft which may be sustained by me/us during Bridgeville Day on the Avenue.

This release extends and applies to and covers all known, unknown, unforeseen, and unanticipated injuries, damages, loss and liability, and consequences thereof. The provisions of any state or federal law providing that this release does not extend to claims, demands, injuries or damages, which are unknown or unsuspected to now exist, are hereby expressly waived.

I/we further agree to indemnify and defend the above-named parties from, and reimburse said parties for, any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of mine/ours during or in connection with Bridgeville Day on the Avenue in my/our possession or control. The above-named parties shall have no liability to me/us for any injury, loss, theft or damage caused by third parties during or in connection with Bridgeville Day on the Avenue.

I/we understand that pictures may be taken of myself and/or my booth / space and can be used for borough publication, social media and any public relations purpose.

If I/we participate in the event with a vendor booth or space, I/we agree to the following vendor guidelines and requirements:

1. All Vendors **must provide** their own table(s) and chair(s) needed for their booth / space. The Borough will not provide any tables or chairs. Vendors are responsible for properly and safely securing their tents and other equipment.
2. All food vendors must have a current food permit from Allegheny County, follow the food safety guidelines, and provide proof of insurance with the Borough of Bridgeville listed as 'additional insured.'
3. The Borough reserves the right to limit the number of booths / spaces with similar purposes. No items, other than those listed on the registration form, will be permitted.
4. Electric service (2 plugs) can be provided by the Borough of Bridgeville for a fee of \$30.00; however, each vendor **must provide** their own 15 Amp, HEAVY duty 50' extension cord, and 5 Amp power surge protector. For additional electrical needs, bring your own generator.
5. Vendors will cooperate with all instructions provided by Day on the Avenue event staff. When vendors arrive for setup, event staff will direct vendors to their assigned area and provide parking instructions. It is recommended that you park in one of the (free for the day) Parking Authority lots and take your supplies to your assigned area to set up.
Setup Hours: 7:30 AM-10:30 AM. All vehicles must be removed from the event area by 10:30 AM. Late arrivals will **not** be permitted to take a vehicle into the event area.
6. Vendors must remain for the entire event period.
7. Vendors agree to keep their assigned space and surrounding area free of trash and debris.
8. Vendors will not distribute or sell materials, or solicit in any way, outside of their assigned areas.
9. **Cleanup Hours: After 5 PM.** For pedestrian safety, no vehicles are allowed in the event area until after 5 PM. To help with the traffic flow, it is recommended that you pack up your area before bringing in your vehicle.

BY SIGNING, I/WE ACKNOWLEDGE THAT I/WE HAVE CAREFULLY READ THIS RELEASE AND INDEMNIFICATION AGREEMENT. I/WE UNDERSTAND THE POTENTIAL DANGERS AND THAT I/WE ARE WAIVING CERTAIN RIGHTS AND ASSUMING THE RISK OF DAMAGES FROM MY/OUR PARTICIPATION.

Name _____

Signature _____ Date _____

If typing or entering my name on the "Signature" line, I agree that the entry constitutes my electronic signature and has the same force and effect as my handwritten signature.