

**BOROUGH OF BRIDGEVILLE
COUNCIL MEETING MINUTES
Monday, October 13, 2025
6:30 PM**

PUBLIC HEARINGS: 6:30PM

Public Hearing No. 1:

RE: Conditional Use Application, Mosebach Manufacturing Co., 1124 McLaughlin Run Road

1. Stenographer's transcript of the hearing is attached to these meeting minutes.

Public Hearing No. 2:

RE: Cable Franchise Renewal

1. Mr. Verduci called this hearing to order.
2. Manager Kauer stated: *"This is a public hearing of the Borough Council regarding cable franchise renewal for the Borough of Bridgeville. This public hearing is held pursuant to Section 626 of the federal Cable Act, which sets forth the process for franchise renewal. The Borough's current franchise with Comcast is within the industry norm renewal window, and the Borough is beginning the process of renewing the franchise."*

This public hearing is part of the preliminary portion of franchise renewal in which the Borough reviews the cable operator's past performance and identifies the Borough's future cable-related community needs. As such, as part of this public hearing, we invite comments from any citizens who wish to speak regarding either or both of the aforementioned subjects.

Franchise renewal is the best opportunity for municipalities to assert their rights with respect to their cable operator and to obtain important benefits in return for granting the cable operator the right to use their public rights-of-way. These benefits include:

- *A State-of-the-Art Cable System now and in the future;*
- *Strong Customer Service Standards;*
- *Free Services to Community Facilities;*
- *Better Reporting Requirements from the Cable Operators;*
- *Maximized Franchise Fees;*
- *Public, Educational and Governmental (PEG) Channel(s) (if desired);*
- *PEG Capital Support Funding (if desired);*
- *Legal Protections of the Rights-of-Way; and*
- *Better Mechanisms to Enforce the Franchise Agreement.*

These are just some of the potential benefits available through franchise renewal. Citizens may address these items or any other cable-related items that are important to them. We will now open the hearing up to citizen comments. Thank you."

3. Public Comment / Testimony: None.
4. Adjourn Public Hearing

ROLL CALL – Roll was called at 7:00 PM with the following present:

Council President Joseph Verduci
Council Vice-President Bruce Ghelarducci
Councilwoman Justine Cimarolli

Councilman Jason Ferri
Councilman Shane Franchick
Councilman William Henderson
Councilman Jason Sarasnick

Also present included: Mayor Betty Copeland, Solicitor Tom McDermott, Borough Engineer John Heyl, Borough Manager Joseph Kauer, Chief of Police Gary James, Assistant Fire Chief Bob Siegwarth and EMS Chief Dan Miller

Absent: None.

COMMENTS FROM THE FLOOR:

Mr. Rick Ruffennach, Romano Drive, stated that two months ago there was local news that Bridgeville VFD is purchasing a new pumper, and he was told that the Borough is paying for this new truck. He asked Council if they purchased this truck. Mr. Verduci stated that the BVFD is a separate organization and that the Borough gives the Fire Department an annual contribution and they choose how to use the Borough Funds. Granted the Borough works with them to best use these funds, and if they desire to use the Borough funds for the truck, they could. He added that the Borough reviews the Fire Department's expenses quarterly and that he has been impressed with their administration and management of their funds.

BUSINESS:

1. A motion to approve the September 8, 2025 Regular Meeting Minutes as submitted was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.
2. A motion to approve the October 2025 Bill List was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.
3. A motion to approve the October 17, 24, 31, and November 7, 2025, payrolls was made by Ms. Cimarolli, seconded by Mr. Franchick; motion carried unanimously.
4. A motion to grant a Conditional Use Permit, with conditions, for Mosebach Manufacturing Co. to operate a light manufacturing facility at 1124 McLaughlin Run Road was made by Mr. Sarasnick, seconded by Mr. Ferri; Mr. Ferri thanked the representatives from Mosebach for attending tonight's meeting and appreciate them bringing their business to Bridgeville. The Solicitor added that the Borough Council's approval includes the one Planning Commission condition recommendation of the implementation of the pedestrian access delineation mark along the front of the property. Motion carried unanimously.
5. A motion to approve the PD Capital Lot Consolidation Plan of parcels 255-N-397 and 255-J-235 at 501 and 511 Washington Avenue as recommended by the Bridgeville Planning Commission was made by Mr. Ferri, seconded by Mr. Sarasnick; Ms. Cimarolli questioned if any construction on this lot in the future would be applicable to the new Downtown Zoning regulations or are they grandfathered. The Solicitor confirmed that they, and all the others, have to follow the new zoning regulations. Motion carried unanimously.

6. A motion to authorize the advertisement and scheduling of a special budget meeting to be held on Wednesday, November 5, 2025, at 6PM was made by Mr. Ghelarducci, seconded by Ms. Cimarolli; motion carried unanimously.
7. A motion to re-appoint the firm Turnley, Robertson & Associates to complete the annual municipal audits for fiscal years 2025, 2026 and 2027 was made by Mr. Ghelarducci, seconded by Mr. Ferri; Mr. Verduci stated that he has always been impressed by Mr. Turnley’s work; motion carried unanimously.
8. A motion to accept the resignation of Patrolman Tyler Evans effective September 27, 2025, was made by Mr. Henderson, seconded by Mr. Ghelarducci; motion carried unanimously.
9. A motion to authorize the disbursement of \$27,768 from the Sanitary Sewer Fund to Jet Jack Inc. for emergency repairs completed on Lurry Street and Chestnut Street was made by Mr. Ghelarducci, seconded by Ms. Cimarolli; motion carried unanimously.
10. A motion to authorize the disbursement of \$239,348.70 from the Capital Project Fund and Liquid Fuels Fund to Independent Enterprises for Partial Payment No. 1 of the 2025 Road Program was made by Mr. Ghelarducci, seconded by Ms. Cimarolli; motion carried unanimously.
11. A motion to authorize disbursement of a Real Estate Tax Refund due to a change in assessment to the following:
 - a. PD Capital LLC, Parcels: 255-J-235 and 255-N-397, Years 2023 & 2024, total: \$3,085.48

Motion was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.

12. A motion to adopt Resolution No. 2025-15, a Resolution of the Borough of Bridgeville authorizing the submission of a CDBG grant requesting \$60,225 for Park ADA Site Improvements was made by Ms. Cimarolli, seconded by Mr. Ferri; Mr. Verduci stated that the grant seeks funding for ADA drinking fountains and ADA picnic tables; motion carried unanimously.
13. A motion to authorize the advertisement and public display of Ordinance No. 1034, an Ordinance of the Borough of Bridgeville, amending its Zoning Ordinance, Chapter 27 of its Code of Ordinances and Zoning Map, to establish a new “Downtown Zoning District,” with related definitions and rules regarding permissible principal and accessory uses, bulk and area regulations, parking and loading requirements, and design standards governing all uses within the Downtown Zoning District, and also establishing updated regulations governing permissible principal uses in the existing Mixed Use Zoning District was made by Mr. Ghelarducci, seconded by Ms. Cimarolli; motion carried unanimously.
14. A motion to ratify the authorization to disburse \$2,331.50 to both the Bridgeville Public Library and SouthBridge EMS from the proceeds generated by this year’s Day on the Avenue event was made by Mr. Ghelarducci, seconded by Mr. Franchick. Mr. Ferri stated

that he heard that there is a misconception that Day on the Avenue costs the Borough money, and this is an example that the event actually makes money, and the funds are distributed within the community. Motion carried unanimously.

15. A motion to accept and pay any commission due – September 2025 Real Estate Tax Collector Report was made by Mr. Ghelarducci, seconded by Mr. Franchick; motion carried unanimously.
16. A motion to acknowledge receipt of the September 2025 Treasurer’s Report was made by Mr. Ghelarducci, seconded by Mr. Ferri; motion carried unanimously.
17. A motion to accept all submitted September 2025 official reports was made by Mr. Henderson, seconded by Mr. Franchick; motion carried unanimously.

COMMITTEE REPORTS

ADMINISTRATION, BRUCE GHELARDUCCI – Mr. Ghelarducci thanked the Borough staff for their hard work.

FINANCE, JOE VERDUCI – Mr. Verduci reported that the Manager has prepared a draft 2026 budget that will be discussed on November 5th. He asked the Manager for an update on the FEMA BRIC funding. Manager Kauer stated that there has been no update due to the federal government shutdown.

PARKS & RECREATION, SHANE FRANCHICK – Mr. Franchick reported that baseball season is ending soon and that the parks will be winterized soon. He also stated that the Public Works Department has been doing an excellent job maintaining the parks.

PUBLIC WORKS/BUILDINGS, JASON SARASNICK – Mr. Sarasnick reported that fall curbside leaf collection starts October 6th and runs through December 5th. He added that Brush Collection will take place November 3 through December 5th. Mr. Sarasnick stated that the DPW has been busy with sewer maintenance, truck maintenance and making improvements within the Business District. He also reported that grass cutting continues.

PUBLIC SAFETY, WILLIAM HENDERSON – Mr. Henderson reported that the Police Department is in need of hiring two police officers. Chief James reported that several applications have been received, including several applicants that are still in training at the County Police Academy.

CHAR-WEST COUNCIL OF GOVERNMENTS, JASON FERRI – Mr. Ferri reported that the Police Chiefs Committee will be meeting on new dates and that the COG is requesting CDBG applications from the towns.

MAYOR, BETTY COPELAND – Mayor Copeland reported that both she and Ms. Cimarolli represented the Borough at the recent Library Trivia Night fundraiser and Lion’s Club dinner event. She also stated that Jackie Nixon, in partnership with the library, has made available Radon Detectors for the home that could be borrowed from the library.

POLICE CHIEF, GARY JAMES – Chief James reported that he submitted a written report and can answer any questions.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermot reported that he submitted his written monthly report and could answer any questions.

BOROUGH ENGINEER, JOHN HEYL – Engineer Heyl reported that paving work has been completed, and the contractor is working on punch list items. He also reported that he submitted the Borough’s annual MS4 Permit Application to the State on September 30th and that he is working on developing a scope of work and bid packet for our next sanitary sewer O&M project.

FIRE CHIEF, RAY COSTAIN – Assistant Chief Siegwarth reported that the Department responded to 33 calls last month, total of 331 January 1st through today. He also stated that the Department is hosting a Sportsman Bash on October 25th.

SOUTHBRIDGE EMS, DAN MILLER – Chief Miller thanked the Council for the support and stated that SouthBridge EMS recently ordered a new ambulance that will cost \$320,000.

BRIDGEVILLE HISTORICAL SOCIETY, LEESA SHADY – Linda Tome reported that the Historical Society will be having a Bake Sale this Thursday and Friday. She stated that 2026 calendars are for sale and that this month’s Speaker’s Program is about Teddy Roosevelt. She thanked the Parking Authority for painting the parking curb stops yellow within the public parking lot to improve visibility.

BRIDGEVILLE LIBRARY REPRESENTATIVE – Director Weaver thanked the Borough Council for their support of the recent Trivia Night Fundraiser. She stated that on October 23rd there will be a program by a local author and on October 24th will be the annual Haunted Library family evening.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – Chairwoman Colosimo reported that their next meeting will be October 20th, maintenance within the lots continue including LED lighting upgrades and that free holiday parking will be offered on Small Business Saturday (November 29th) and the last 14 days of December for the holiday season.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Mr. Livingston reported that at the last meeting, the Commission discussed the PD Capital Lot Consolidation Plan and the Mosebach Conditional Use Application. He stated that they also are studying dark sky lighting regulations.

BOROUGH MANAGER, JOSEPH KAUER – Manager Kauer reported:

- Gregg Avenue Stairs Multimodal Grant close-out completed and submitted, we were able to amend the grant contract to get 100% project funding and a 10% reimbursement on the engineering costs. This enabled an additional reimbursement of \$57,697 back to the Borough’s Capital Project Fund.
- Community Drug Abuse Awareness Grant seeking \$2,000 to help fund children’s handouts that are included in the annual Halloween Treat bags passed out at the Halloween Parade has been awarded and materials are ordered.
- TreeVitalize awarded us 13 trees for a November 1 planting at Borough lots on Baldwin Street

and within McLaughlin Run Park. – Volunteers needed, meeting 9AM here in Council Chambers.

- DEP HHW grant completed and submitted seeking reimbursement of \$2,682.38 from the July collection event.
- FEMA BRIC Grant for the McLaughlin Run Flood Control Project:
 - PEMA LPDM (\$712,000) grant – completed two plan review responses back to FEMA this month for the culvert replacement project.
 - Fetterman \$5.3 million appropriation – no update
- The Safety Committee met on September 18th. PA Labor and Industry renewed the certification of our committee for the year, awarding us a 5% premium discount on the firefighter’s workers compensation policy.
- 2026 Budget – a balanced budget without a tax increase has been prepared and will be reviewed with the Finance Committee mid-month.
- 2025 Paving Program – resurfacing of Cook School Road, Mill Street, and portions of Vesper St., Bower Hill Road, Oelschlager Way and Liberty Street has been completed. We walked the project limits with the contractor and engineer and provided the contractor with a punch list of outstanding items. They are working to address these concerns.
- Trash complaint from last Council Meeting, we addressed concerns with County Hauling Management, who have reassigned crew members in Bridgeville to improve operations and address some of the concerns such as cans not put back and litter left.
- Halloween Parade will be held on Saturday, October 25th, 11AM from Gregg Avenue to the Firehouse.

NEW BUSINESS:

Mr. Verduci reported that the Rotary Club’s Chili Cookoff will be held on October 19th at Fairview Park.

ADJOURNMENT

A motion to adjourn was made by Mr. Ghelarducci, seconded by Ms. Cimarolli, the motion carried unanimously. The meeting was adjourned at 7:41PM.

Respectfully submitted,

Joseph Kauer
Borough Manager / Secretary