

**BOROUGH OF BRIDGEVILLE  
COUNCIL MEETING MINUTES  
Monday, November 10, 2025  
7:00 PM**

The meeting was held within the Council Chambers at the Bridgeville Borough Building, 425 Bower Hill Road and virtually livestreamed on the website [www.zoom.us](http://www.zoom.us). Council President Joseph Verduci led a moment of silence for the recently departed members of our community and those serving in the military.

**ROLL CALL** – Roll was called at 7:00 PM with the following present:

Council President Joseph Verduci  
Council Vice-President Bruce Ghelarducci  
Councilwoman Justine Cimarolli  
Councilman Jason Ferri  
Councilman Shane Franchick  
Councilman William Henderson  
Councilman Jason Sarasnick

Also present included: Mayor Betty Copeland, Solicitor Tom McDermott, Borough Engineer John Heyl, Borough Manager Joseph Kauer, Chief of Police Gary James, and Assistant Fire Chief Bob Siegwarth.

**Absent:** EMS Chief Dan Miller

**COMMENTS FROM THE FLOOR:**

Mr. Pat DeBlasio, 447 Washington Avenue, stated that the role of a Councilmember is not easy and that he appreciates their service. He remarked that he does not agree with all the aspects of the new Downtown Zoning District, but it does contain a lot of positive items in it and that he appreciates the efforts that went into drafting this new zoning amendment.

**BUSINESS:**

1. A motion to approve the October 13, 2025 Regular Meeting Minutes as submitted was made by Mr. Ghelarducci, seconded by Mr. Ferri; motion carried unanimously.
2. A motion to approve the November 2025 Bill List was made by Mr. Franchick, seconded by Ms. Cimarolli; motion carried unanimously.
3. A motion to approve the November 14, 21, 28 and December 5, 2025, payrolls was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.
4. A motion to adopt Ordinance No. 1034, an Ordinance of the Borough of Bridgeville, amending its Zoning Ordinance, Chapter 27 of its Code of Ordinances and Zoning Map, to establish a new “Downtown Zoning District,” with related definitions and rules regarding permissible principal and accessory uses, bulk and area regulations, parking and loading requirements, and design standards governing all uses within the Downtown Zoning District,

and also establishing updated regulations governing permissible principal uses in the existing Mixed Use Zoning District was made by Ms. Cimarolli, seconded by Mr. Ferri; motion carried unanimously.

5. A motion to adopt Resolution No. 2025-17, a Resolution of the Borough of Bridgeville, authorizing the submittal of a Statewide Local Share Assessment Grant for the Chartiers Park Lighting Improvements Project was made by Mr. Franchick, seconded by Ms. Cimarolli; motion carried unanimously.
6. A motion to authorize the execution of Change Order No. 2 / Final for the 2025 Roadway Improvement Project that decreases the contract total by \$93,858.33, based on final in-place quantities was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.
7. A motion to authorize the disbursement of \$18,339.60 from the Capital Project Fund to Independent Enterprises for Partial Payment No. 2 / Final for the 2025 Roadway Improvement Project was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.
8. A motion to authorize disbursement of a Real Estate Tax Refunds due to a change in assessment to the following:
  - a. Nikki & Blaine Warfield, Parcel: 322-H-18, Year 2025, total: \$317.86
  - b. Railroad Investments LLC, Parcel: 255-P-209, Year 2025, total: \$526.80

Motion was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; motion carried unanimously.

9. A motion to accept the resignation of Michael Meglen from the Public Works Department effective November 7, 2025, was made by Mr. Ghelarducci, seconded by Mr. Sarasnick; Mr. Verduci wished Mr. Meglen the best of luck in his future endeavors and stated that he will be missed. Motion carried unanimously.
10. A motion to ratify the authorization to advertise for the position of Public Works Laborer / Equipment Operator was made by Mr. Ghelarducci, seconded by Mr. Ferri; motion carried unanimously.
11. A motion to authorize hosting a Tree Tender Course in partnership with the Shade Tree Commission and TreeVitalize in 2026 at a cost of \$1,700 was made by Mr. Ghelarducci, seconded by Mr. Franchick; Ms. Cimarolli questioned how many people can participate in the course. Manager Kauer stated that there would be a maximum of 25 participants and that it would include Shade Tree Commission members and Public Works staff. Mr. Ghelarducci asked where the training will take place. Manager Kauer stated that it could be held within Council Chambers over the winter in early 2026. Motion carried unanimously.
12. A motion to authorize the removal of two leaning trees adjacent to Chartiers Park Shelter No. 1 as recommended by the Bridgeville Shade Tree Commission and Public Works Department was made by Mr. Franchick, seconded by Mr. Sarasnick; Mr. Verduci stated that the tree

removals are necessary for the safety of the soon to be constructed new picnic shelter. Motion carried unanimously.

13. A motion to accept and pay any commission due – October 2025 Real Estate Tax Collector Report was made by Mr. Ghelarducci, seconded by Mr. Ferri; motion carried unanimously.
14. A motion to acknowledge receipt of the October 2025 Treasurer’s Report was made by Mr. Ghelarducci, seconded by Ms. Cimarolli; motion carried unanimously.
15. A motion to accept all submitted October 2025 official reports was made by Ms. Cimarolli, seconded by Mr. Ferri; motion carried unanimously.

### **COMMITTEE REPORTS**

ADMINISTRATION, BRUCE GHELARDUCCI – Mr. Ghelarducci had no report.

FINANCE, JOE VERDUCI –Mr. Verduci reported that it was a very good meeting last week reviewing the proposed 2026 Budget. He stated that the Manager did a great job making several expenditure cuts to offset increases in insurance premiums without raising taxes.

PARKS & RECREATION, SHANE FRANCHICK – Mr. Franchick reported that water service to all the park restroom facilities have been shut off and winterized for the season. He warned park-goers that the roads and trails may be slippery due to wet leaves. Mr. Franchick stated that the Public Works Department does a great job keeping the parks looking great.

PUBLIC WORKS/BUILDINGS, JASON SARASNICK – Mr. Sarasnick reported that fall curbside leaf and brush collection is now underway through December 5<sup>th</sup>. He stated that the crew has been busy making electrical repairs within the business district and readying equipment for winter operations.

PUBLIC SAFETY, WILLIAM HENDERSON – Mr. Henderson reported that Police Civil Service testing is ongoing and that hopefully we’ll be ready to have a new hire on board by January 1<sup>st</sup>.

CHAR-WEST COUNCIL OF GOVERNMENTS, JASON FERRI – Mr. Ferri reported that he attended the last meeting of the COG on October 16<sup>th</sup>.

MAYOR, BETTY COPELAND – Mayor Copeland reported that Boy Scouts Troop 2 will have their annual Pancake Breakfast at Bethany Church on November 16<sup>th</sup> from 8AM to 1PM. She also stated that this same day is the Bridgeville VFD Craft Show at the Chartiers Room from 11AM to 3PM. The Mayor stated that collection boxes are within the Borough Building lobby for the annual Ciesielski Twins Food Drive that benefits the Bridgeville Area Food Bank, and that the Police Department is collecting toys for area children. She wished everyone a blessed Thanksgiving.

POLICE CHIEF, GARY JAMES – Chief James reported that he submitted a written report and can answer any questions. He also stated that the officers are raising funds this month by growing beards to benefit Southwest Meals on Wheels.

SOLICITOR, THOMAS MCDERMOTT – Solicitor McDermot reported that he submitted his written monthly report and could answer any questions.

BOROUGH ENGINEER, JOHN HEYL – Engineer Heyl reported that he submitted his written monthly report and could answer any questions.

FIRE CHIEF, RAY COSTAIN – Assistant Chief Siegwarth reported that the Department responded to 33 calls last month, total of 362 January 1<sup>st</sup> through today. He also stated that the Department is hosting a Craft Show on November 16<sup>th</sup>.

SOUTHBRIDGE EMS, DAN MILLER – no report.

BRIDGEVILLE HISTORICAL SOCIETY, LEESA SHADY – Ms. Shady reported that the recent bake sale fundraiser was very profitable. She also reported that the Society recently received a large donation of Higbee Glass that they are in the process of cataloging and making a display case for. Lastly, Ms. Shady reported that this month’s speakers’ program will be about family history.

BRIDGEVILLE LIBRARY REPRESENTATIVE – Director Weaver reported that the library’s annual Christmas Tree Festival will be on display December 1<sup>st</sup> through Christmas. She stated that they are still accepting display trees and that they also have an employment opportunity for a teen librarian.

BRIDGEVILLE PARKING AUTHORITY REPRESENTATIVE – Chairwoman Colosimo reported lighting in Lot 1 will be upgraded soon to LED lighting, maintenance continues and that free holiday parking will be offered December 18 through January 1<sup>st</sup>, and also on Small Business Saturday, November 29<sup>th</sup>. She added that the Authority continues to operate in the black. Mr. Verduci questioned her on what the plans are now that the Authority is financially stable? She stated that they are working on plans to resurface Lot 2.

BRIDGEVILLE PLANNING COMMISSION REPRESENTATIVE – Ms. Guiliani stated that at the last meeting the Commission discussed the planning underway to improve the north-end of Washington Avenue working in partnership with Collier Township. She also stated that they reviewed projects contained in the Active Transportation Plan and discussed implementation strategies. Ms. Guiliani also reported that the Commission is looking at creating a plan that would construct a small playground on the west side of Bridgeville, an area that lacks a park. Lastly, she stated that the next meeting is Monday, December 1<sup>st</sup>.

Ms. Cimarolli stated that the west side park would be something small, a playground and benches. Mr. Franchick added that it is a good idea as something is needed on that side of town.

BOROUGH MANAGER, JOSEPH KAUER – Manager Kauer reported:

- TreeVitalize Community Tree Planting was held on November 1<sup>st</sup>. Volunteers planted 13 trees along Baldwin Street and within McLaughlin Run Park.
- We have a vacancy within the Public Works Department as Mike Meglen submitted his resignation effective November 7th. The position has been advertised; applications are due by November 25th. He would like to make a hire at the December Council Meeting.
- Chartiers Park Shelter 1, the contractor advised us that the new shelter may be received earlier

than expected and that he would like to start construction over winter, versus waiting until Spring. We removed the picnic tables, LED lights and signage making the old shelter ready for demolition.

**NEW BUSINESS:** None.

**ADJOURNMENT**

A motion to adjourn was made by Mr. Ghelarducci, seconded by Mr. Sarasnick, the motion carried unanimously. The meeting was adjourned at 7:23PM.

Respectfully submitted,

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Joseph Kauer  
Borough Manager / Secretary