

# BRIDGEVILLE BOROUGH POLICE DEPARTMENT

425 Bower Hill Road, Bridgeville, Pennsylvania 15017

Office (412) 221-6052

Fax (412) 257-5012

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Gary R. James  
Chief of Police

Betty Copeland  
Mayor

## SOLICITATION REGULATIONS and FEES

Regulations and restrictions:

1. A solicitor's permit is required to solicit door to door or partake in transient retail activities.
2. Application process: Each company or individual must submit a completed application to solicit along with copies of driver's licenses with photo ID for each person who will be soliciting within the Borough.
3. All individual solicitors must provide an up-to-date Pennsylvania criminal history, along with the application outlined in step 2.
4. There will be a five-day waiting period prior to approval by the Mayor of Bridgeville for approved permits.
5. Solicitation is limited to the hours between 10:00 AM until Dusk Monday through Saturday. Solicitation or transient sales are prohibited on legal holidays and Sundays.
6. Any violation of the above restrictions or those that are contained with Borough Code Chapter 13, Part 2 Solicitation of Contributions and Part 3 Transient Retail Merchant could result in the permit being revoked and/or a fine up to \$600.00.

Fee Schedule:

Daily fee – per solicitor	\$ 25.00
Weekly fee – per solicitor	\$100.00
Monthly fee – per solicitor	\$350.00

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SUBMIT COMPLETED FORM TO: [mpoole@bridgevillepd.com](mailto:mpoole@bridgevillepd.com)

## SOLICITATION PERMIT REQUEST

Date: \_\_\_\_\_

### APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

**You Must Supply BRIDGEVILLE POLICE with a copy of your Driver's License or State ID With Photo**

**NO OTHER IDENTIFICATION IS ACCEPTABLE**

If residence is different during permit period, list address: \_\_\_\_\_

\_\_\_\_\_

### COMPANY INFORMATION

Company Name: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Phone#: \_\_\_\_\_

Company Address: \_\_\_\_\_

### SOLICITATION INFORMATION

Description of Product: \_\_\_\_\_

Solicitation Request Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### VEHICLE INFORMATION

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Plate #: \_\_\_\_\_

Owner Name & Address: \_\_\_\_\_

**List of other communities you have been approved to solicit in:**

\_\_\_\_\_

I, the Applicant, agree to comply with the Borough of Bridgeville Chapter 13: Licenses, Permits and General Business Regulations Ordinance PART 2: Transient Retail Merchants and PART 3: Solicitation of contributions, which has been supplied to me.

I agree to pay the applicable fee of **\$25.00 per day, per person, \$100.00 per week per person, \$350.00 a month per person.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Borough of Bridgeville, PA  
Wednesday, October 1, 2025*

## Chapter 13. Licenses, Permits and General Business Regulations

### PART 3. SOLICITATION OF CONTRIBUTIONS

#### § 301. Permit Required.

[Ord. 443, 4/6/1954, § 1; as amended by Ord. 471, 10/4/1955; and by Ord. 724, 5/4/1982]

No person shall solicit contributions for any charitable purpose within the Borough of Bridgeville without a permit from the Mayor authorizing such solicitation. Provided, the word "charitable," as used in this Part, shall also include the meanings "philanthropic" and "patriotic."

#### § 302. Application for Permit; Investigations.

[Ord. 443, 4/6/1954, § 2; as amended by Ord. 724, 5/4/1982]

An application for a permit to solicit shall be made to the Mayor at least five days prior to the time at which the permit applied for shall become effective, such application to be in writing and to furnish full information as may be required including the name, address or headquarters of the person applying for the permit, the purpose for which the solicitation is to be made and the use or distribution to be made of any receipts therefrom, the name and address of the person or persons who will be in direct charge of conducting the solicitation and the time when such solicitation shall be made giving the preferred dates for the beginning and ending of such solicitation. The Mayor shall examine all applications filed under this Part and shall make, or cause to be made, such further investigation of the application and the applicant as the Mayor shall deem necessary.

#### § 303. Conditions Under Which Permit is Issued.

[Ord. 443, 4/6/1954, § 3; as amended by Ord. 830, 2/13/1995]

The Mayor shall issue a permit provided for in this Part whenever he shall find:

- A. That all of the statements made in the application are true.
- B. That the applicant has a good character and reputation for honesty and integrity.
- C. That the control and supervision of the solicitation will be under responsible and reliable persons.
- D. That the applicant has not engaged in any fraudulent transaction or enterprise.
- E. That the solicitation will not be a fraud on the public.
- F. That the solicitation was prompted solely by a desire to finance the charitable purpose described in the application and will not be conducted primarily for private profit.
- G. That the applicant agrees that he/she shall not be permitted to engage in any business activity, except by prior appointment, at any time on Sunday, or on any legal holiday, or at any time before 10:00 a.m. or after dusk on any day of the week other than a Sunday or a legal holiday.

[Amended by Ord. No. 1021, 6/14/2021]

## § 304. Permit Issued Without Charge.

[Ord. 443, 4/6/1954, § 4]

No charge shall be made for the issuance of the permit under this Part.

## § 305. "Solicit" and "Solicitation" Defined.

[Ord. 443, 4/6/1954, § 5]

"Solicit" and "solicitation" shall mean the requesting directly, or indirectly, of money, credit, property, financial assistance or other thing of value on the plea or representation that such money, credit, property, financial assistance or other thing of value, will be used for a charitable purpose and shall include the following methods of securing same, namely, any oral or written request, the distribution of hand bills or publications, and the sale of, offer or attempt to sell any advertisement, advertising space, books, cards, chance, coupon, device, membership, ticket, subscription or other thing in connection with which any appeal is made for any charitable purpose, which charitable purpose shall not include any religious purpose.

## § 306. Revocation of Permit.

[Ord. 443, 4/6/1954, § 6; as amended by Ord. 724, 5/4/1982]

Whenever it shall be shown, or whenever the Mayor has knowledge, that any person to whom a permit has been issued under this Part has violated any of the provisions of the same, or that any promoter, agent or solicitor of a permit holder has misrepresented the purpose of the solicitation, the Mayor shall immediately revoke said permit.

## § 307. Penalty for Violation.

[Ord. 443, 4/6/1954, § 7; as amended by Ord. 471, 10/4/1955, § 2; by Ord. 724, 5/4/1982; as amended by Ord. 830, 2/13/1995]

Any person who shall violate any provision of this Part shall, upon conviction thereof, be sentenced to pay a fine not exceeding \$600 plus costs and, in default of payment thereof, shall be subject to imprisonment for a term not to exceed 30 days. Each day that a violation of this Part continues shall constitute a separate offense.